



Board of Trustees Regular Meeting

September 10, 2013

Exhibit 13

Monthly Reports to the Board of Trustees:

- A. Academics
- B. Business Affairs
- C. College Development
- D. Enrollment Management and Student Services
- E. Human Resources and Administration
- F. Office of President

Exhibit 2

Report on Open Positions

Exhibit 3

Trustees' Dates to Remember

Exhibit 12

This exhibit has been reserved in anticipation of the financial statement for the period ending July 31, 2013.

**JULY 2013**

**ACADEMIC SERVICES – DR. RENAY SCOTT, VICE PRESIDENT/PROVOST  
SCHOOL OF HUMANITIES, SOCIAL SCIENCES AND CRIMINAL JUSTICE – *Michele Johnson, Dean***

Social and Behavioral Sciences

The Owens Alpha Omega Pi chapter of the Phi Theta Kappa International Honor Society will be hosting the Ohio region Honors in Action Conference September 27-28 on the Toledo Campus.

**SCHOOL OF BUSINESS, INFORMATION AND HEALTH SUPPORT TECHNOLOGIES  
– *Ann Theis, Dean***

On July 9, Ms. Theis and Dawn Wetmore, Dean, School of Nursing, addressed a delegation of faculty and administrators from the Finance and Economics College of Zhejiang University in China. The topic was the dean's role in motivating faculty. The visitors were in Toledo for an 11-day educational and cultural tour, organized by the University of Toledo.

On June 10, Ms. Theis attended a meeting in Lansing, Michigan, regarding collaboration on the Trade Adjustment Assistance Community College and Career Training Grants Program in the area of logistics with Ferris State University and three other midwest institutions. The collaborative proposal was completed and submitted to the U.S. Department of Labor on July 2, with the strong support of Heidi Altomare, Manager, Grants, and Patrick Johnston, Grants Developer.

**SCHOOL OF NURSING – *Dawn Wetmore, Dean***

On July 16, the Medical Assisting Student Organization on the Findlay Campus held their first meeting and discussed plans for National Medical Assistant Week (October 21- 25).

The American Association of Medical Assistants released the results of the National Certified Medical Assisting test for 2012. The national average passing score on the test was 425, and Owens graduates' average score was 561. Of the 23 Owens graduates who took the exam, 22 passed representing a pass rate of 96 percent. The national pass rate was 68 percent.

Practical Nursing (PN) Certificate

The Ohio Board of Nursing announced the second quarter (April 1 to June 30) NCLEX-PN test results. Five Practical Nursing graduates took the test and all five passed on the first attempt for a 100 percent pass rate. The Ohio pass rate for the second quarter was 83.98 percent and the national pass rate was 83.18 percent. For the current calendar year (January 1 to June 30), 20 Practical Nursing graduates took NCLEX-PN and all 20 passed on their first attempt for a 100 percent pass rate.

Registered Nursing (RN) Program

The RN program was notified on August 6 that the program was awarded initial accreditation by the Accreditation Commission for Education in Nursing (ACEN), formerly the National League for Nursing Accreditation Commission (NLNAC). The accreditation was awarded for a five-year period, and the next accreditation site visit will occur in spring 2018.

The Ohio Board of Nursing announced the second quarter (April 1 to June 30) NCLEX-RN test results. Of the 21 RN graduates who took the test, 18 passed on the first attempt for a pass rate of 85.71 percent. For the same quarter, the Ohio pass rate was 77.64 percent and the national pass rate was 83.00 percent. Also, 84 RN graduates took the NCLEX-RN from January 1 to June 30 and 80 graduates passed on the first attempt for a year-to-date pass rate of 95.4 percent.

**SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS –  
*Randy Wharton, Dean***

On June 26, Matt Ross, Instructor, Urban Agriculture, had an animated video and accompanying lesson plan focused on vermicomposting published on one of the most popular educational websites, TED-Ed. The four-minute short is part of a series of videos focused on quick lessons for educators and students from around the world. TED-Ed has over 350,000 subscribers on their YouTube channel and offers a wide range of entertaining and impactful lessons. This is the first TED-Ed contribution awarded to an Owens faculty member.

On July 17, Dr. Wharton, and Walt Mackey, Chair, Mathematics, met with a representative of the 180th Fighter Wing to discuss offering hybrid math courses on the Ohio Air National Guard base beginning spring semester 2014.

**SCHOOL OF INTERDISCIPLINARY STUDIES – *Denise Smith, Vice Provost/Dean*  
E-LEARNING – *Mark Karamol, Director***

In July, E-Learning received a distance education authorization to offer online education to Mississippi residents.

**LEARNING CENTER AT THE SOURCE – *Jacquelyn Jones, Director***

Dr. Jones has worked to expand offerings at The Source. The Source will serve post-secondary students this fall by offering a College Study Skills course for Maritime Academy students at The Source.

**SERVICE LEARNING AND CIVIC ENGAGEMENT – *Krista Kiessling, Director***

This department is supporting faculty with the incorporation of community based learning activities, reforming curriculum to include relevant and meaningful community service work that enhances existing teaching and learning. Support is offered through one-on-one meetings, campus trainings, Service Learning Blackboard and in-class Service Learning 101. Owens has also begun the process of re-applying for the Carnegie Classification for Community Engagement for 2015, which is a two-year process.

The Owens Civic Ambassadors have completed training for fall. Fifteen student ambassadors will be assisting with approximately 20 courses during fall semester, coordinating service learning and offering peer support to students.

Civic Ambassadors participated in the Dragon Boat Races on July 20 for the Rowin' Owens team and have volunteered at several sites including Cherry Street Mission Ministries, Family House of Toledo, and Metroparks of the Toledo Area.

Connect2Complete and Ohio Campus Compact have offered funding for one AmeriCorps VISTA position to serve as a Connect2Complete Specialist. Christina Perry has been hired for this position and will coordinate trainings, support and facilitation of the Connect2Complete program.

Ms. Perry attended a Pre-Service Orientation from July 16-19 to prepare for her year of service with the College. Owens is presently mentoring other Ohio area campuses in the inclusion of the Connect2Complete model. On July 25, representatives from Miami University visited Owens, met with program staff and toured the campus, food pantry and community garden.

The Owens Harvest Food Pantry served 237 people during the month of July. A monthly “sponsor” program has been established in which campus offices can choose a month to sponsor the Harvest Food Pantry, collecting donations for needed pantry items.

The Harvest Community Garden has harvested approximately 400 pounds of produce distributed through the Harvest Food Pantry. Produce from the community garden is also being utilized by the Culinary Program and Nutrition/Dietetic Program. Civic Ambassadors have initiated the first Harvest Market, held on campus for faculty and staff when students are not in session. Proceeds from market donations are utilized for purchasing needed items for the Harvest Food Pantry. The garden also received a donation from Toledo Grows and Center for Innovative Food Technology of a vertical gardening system (valued at \$3500), which will be installed in the fall and provide additional growing opportunities for the coming seasons.

#### **UPWARD BOUND – *Heath Huber, Director***

The Upward Bound Program finished its first year of operation this month by serving 62 ninth through eleventh graders. The program had 54 students participate in the six-week, on-campus summer component and receive instructional coaching in Math, English, Spanish and Science. These summer students were also enrolled as actual Owens students, taking the Service and Citizenship course. Upward Bound students were selected from Rogers and Woodward High Schools, and 83.87 percent of the students were both low-income and first-generation college-bound. This exceeds the College’s federal goals in both number served and percentage of at-risk students.

#### **SCHOOL OF INTERDISCIPLINARY STUDIES – *Ms. Denise Smith, Dean***

##### **FINE AND PERFORMING ARTS – *Michael Sander, Interim Chair***

Katherine Lehnert, a December 2012 Fine Art concentration graduate, has transferred into the Art Education Program at the University of Toledo. In addition to her studies, Ms. Lehnert was commissioned to illustrate four books being developed to aid international students learn English through adaptations of classic stories.

#### **HONORS PROGRAM – *Russell Bodi, Director***

As reported in June, outstanding honors scholar, Shermaine Hutchins, has participated in an intense scholarly workshop at Yale University this summer. Since then, Mr. Hutchins has distinguished himself even further while at Yale. Out of 3,000 applicants, he was chosen to be among 50 participants in a pre-med, pre-dental program and was named “most outstanding participant” for the summer program.

#### **PROFESSIONAL DEVELOPMENT**

##### **ACADEMIC SERVICES**

On July 9-10, Charat Khattapan, Instructional Designer, Hannah Rogers, Instructional Systems Support Coordinator, and Holly Barber, Instructional Designer, attended training sessions from Apple, Inc. focused on development of courses and course materials for the iTunes University environment.

Jacquelyn Jones, Director, Learning Center at The Source, attended a full-day training session titled: "Understanding Under-Resourced College Students on July 24. This training was an extension of Bridges Out of Poverty.

#### SERVICE LEARNING AND CIVIC ENGAGEMENT – *Krista Kiessling, Director*

Krista Kiessling, Director, has been invited to sit on the Advisory Board for Ohio Campus Compact, representing Owens Community College.

#### SCHOOL OF INTERDISCIPLINARY STUDIES

Jeremy Meier, Assistant Professor, Fine and Performing Arts, completed a tour of five Ohio communities (Lakewood, Madison, Rossford, Bexley and Coshocton) where he performed his one-man show as Commodore Oliver Hazard Perry for the Ohio Humanities Council. In addition, Mr. Meier conducted workshops for children on the origins of "The Star Spangled Banner" and lectured on the strategies and logistics behind The Battle of Lake Erie in each community.

Ruth Foote, Professor, Photography, Margaret Lockwood-Lass, Adjunct Instructor, Photography, and Gary Wittenmeyer, Adjunct Instructor, Commercial Art, participated in the sixth annual Northwest Ohio Community Art Exhibition. This show took place in the Fine Arts Center at Bowling Green State University during the months of June and July. Mr. Wittenmeyer received a second place award at the exhibit in the 2-D art category.

Ms. Foote, along with two instructors from community colleges in Indiana and New York, had a presentation proposal accepted to the Regional Society for Photographic Education conference. The proposal was titled " It Takes a Village: Embracing the Role of Community Colleges in Photo Education".

Ms. Foote completed a week-long graduate class in collodion photography at a visual studies workshop in Rochester, New York.

Richard Clever, Technical Director, Fine and Performing Arts, was re-elected Vice Chair of Operations for the Ohio Valley Section of the United States Institute for Theatre Technology.

Michael Sander, Interim Chair/Professor, Fine and Performing Arts, and Eric Wallack, Associate Professor, Fine and Performing Arts, attended training from Apple, Inc. on July 9-10. The training focused on development of courses and course materials for the iTunes University environment.

#### SCHOOL OF HUMANITIES, SOCIAL SCIENCES AND CRIMINAL JUSTICE

L. Scott Deaner, Co-Interim Chair/Assistant Professor, Social/Behavioral Sciences, and Megan Kerr, Co-Interim Chair/Assistant Professor, Social/Behavioral Sciences, attended the Apple iTunes University Course Creation Training on July 9-10. The flipped classroom training initiative is to introduce new and more engaging technologies into the classroom.

Megan Kerr, Co-Interim Chair/Assistant Professor, Social/Behavioral Sciences, Richard Clever, Technical Director, Fine and Performing Arts/Advisor, Alpha Omega Pi chapter (PTK), and three chapter members traveled to Lakeland Community College on July 19-20 to attend the Ohio Region's Leadership in Action conference. The conference theme was, "Culture of Competition". Conference participants were able to attend various workshops focusing on recruiting students to the Phi Theta Kappa Honor Society, encouraging chapter officers to become more active on their campuses and how to complete leadership accolades with the Pi Theta Kappa Honor Society.

### SCHOOL OF BUSINESS, INFORMATION AND HEALTH SUPPORT TECHNOLOGIES

Carol Buser, Professor, Information Systems (Findlay), Brenda Oman, Instructor, Office Administration (Findlay), Gretchen Fayerweather, Assistant Professor, Food, Nutrition and Hospitality and Kelly Wolfe, Instructor, Food Nutrition and Hospitality, attended the Apple Flipped Classroom training held on June 17-18/July 9-10. The workshops are part of a College-wide initiative to introduce new and more engaging technologies into the classroom.

### SCHOOL OF NURSING

#### Medical Assisting Program

At the Medical Assisting Educational Review Board (MAERB) meeting in Chicago on August 8, Diane Morlock, Academic Program Chair, was re-elected to another two-year term and also elected Vice Chair of the MAERB Board.

Sandra Valuck, Professor, Nursing and Kathleen Schramko, Associate Professor, Nursing, attended a DSM: Revolutionizing Diagnosis and Treatment seminar held in Toledo on July 26.

The Ohio Department of Health (Nurse Aide Training and Competency Evaluation Program) reviewed four of the Owens Nurse Aide programs and found all four programs to be in compliance with Sections 3721.27 to 3721.33 of the Ohio Revised Code and Chapter 3701-28 of the Ohio Administrative Code. This approval is in effect for two years as long as the programs are compliant with the program requirements.

### SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS

Randall Haar, Instructor, Alternative Energy and Sustainable Systems, attended a train-the-trainer program on Solar Photovoltaic Systems July 14-19. This course was presented by The Consortium for Education in Renewable Energy Technology with funding from the National Science Foundation. The course was held at the Solar Energy International Training Center in Paonia, Colorado. Course participants included high school and two-year technical college instructors from around the country. The course consisted of hands-on training in designing, installing, inspecting and commissioning various types of grid-tied solar photovoltaic systems. The information gained in this training will be used to enhance Owens' Photovoltaic Power course and make the course more closely related to real world situations.

### JULY 2013

#### **BUSINESS AFFAIRS – *Laurie Sabin, Vice President/Treasurer***

On July 9 and July 30, Ms. Sabin attended meetings of the HB59 Community College Funding Consultation in Columbus. This group is working to develop a model to distribute State Share of Instruction funds starting in fiscal year 2015 that includes weighted factors for at-risk students and is based on course completions, degree completions and a revised version of the previously developed success points.

On July 18, Ms. Sabin attended the 2013 Center for Public Investment Management Academy conference held at Bowling Green State University. Conference topics included: Advanced Concepts in Today's Municipal Market, Structuring Economic Development Transactions, Fraud Prevention and Ohio Ethics Law.

On July 19, Ms. Sabin attended the Ohio Association of Community Colleges (OACC) Fiscal Officers meeting (via teleconference). Topics of discussion included: development of the fiscal officers recommendation for changes to Dual Enrollment and PSEO funding based on the previously developed OACC white paper and College Credit Plus recommendations; confirmation from David Cannon, Vice Chancellor, Finance and Data Management, Ohio Board of Regents (OBR), that College Readiness and Access funds and capital budget funds are subject to OBR subsidy monitoring, but community college State Share of Instruction is not; and, discussion on joint lobbying by the community colleges for capital bill funding in fiscal year 2015.

On July 22 and July 29, Ms. Sabin, Maureen Jacoby, Cash/Investments Manager, Amanda Ki, Application Systems Analyst, Kathy Overmyer, Specialist, Accounts Payable, and Debora Pacewicz, Specialist, Accounts Payable attended additional training sessions for the College's PCard software upgrade from Legacy PaymentNet to PaymentNet4. In this new platform, navigation of the PCard website is streamlined, reporting is expanded to over 75 standard reports, and PCard users receive automated messages that transactions are waiting to be reviewed and approved. The planned completion date for the project is August 19.

#### **OPERATIONS – *Michael McDonald, Executive Director***

Toledo Child Care Facility – The child care facility was prepared by Facility Services for the new tenant, the YMCA of Greater Toledo. Deep cleaning, safety inspections and an equipment inventory were conducted in addition to obtaining occupancy and fire safety permit renewals.

Toledo Police Academy – Operations successfully negotiated a renewed two-year lease with the Toledo Police Department (TPD). The new lease will provide needed additional space in the Fire Science/Law Enforcement Center to accommodate TPD's larger academy classes. The additional square footage was formerly leased by Toledo Fire Department.

Facilities Resources Planning Committee – Operations has established a Facilities Resources Planning Committee to ensure campus facility spaces (including offices, classrooms, storage, labs, and public areas) are assigned use in the best interest of the College. The committee will review new space requests and/or reassignments regularly to ensure campus space assignments are coordinated and cost efficient.

**FACILITY SERVICES – *Jim Mahaney, Director***

Math Lab II – This project started June 17 and is on schedule for an expected completion in mid-August.

MRI Simulation Lab – Bicentennial Hall 151 has been divided into four rooms, which consist of a smaller class room, a conference room, a control room, and the MRI simulation lab. The final steps of the project to be completed in August are the floor tile in the simulation lab and case work in the control room.

Heritage Hall Culinary Renovation – The interior walls are roughed in and drywall is being hung. The expected completion is the end of September.

Founders Hall Sound Abatement – This project is waiting Controlling Board approval, which is expected in September.

Parking Lot Improvements – Bids received were opened on July 23, and the successful bidder was Bowers Asphalt and Paving. This project is now waiting Controlling Board approval and expected on September 9.

**CAPITAL PLANNING AND SUSTAINABILITY – *Thomas Horrall, Director***

Capital Planning has secured Controlling Board approval and release of funds for the following state capital supported project:

Culinary Lab Equipment	\$654,185
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Requests for Release of Funds have been submitted and are awaiting Controlling Board action for the following state capital supported projects:

Culinary Lab Furniture, Fixtures & Equipment	\$ 68,935
Parking Lot Improvements Project	\$150,250
Founders Hall Sound Abatement Project	\$ 20,400

Other previously approved capital projects (culinary lab renovation and culinary lab equipment installation) are proceeding as planned.

Necessary accommodations have been arranged to relocate the Criminal Justice faculty to Founders Hall as well as provide additional space in Bicentennial Hall for the College's Student Mental Health Services.

Initial meetings have been conducted to review and plan for the College's submittal for the upcoming Capital Bill. Relative to these and all other capital improvement projects, Capital Planning continues to meet with Administration to review and prioritize all projects.



### **CAMPUS RETAIL SERVICES – *David Wahr, Director***

Bookstore - July activity at the bookstores revolved around inventory work. Though the physical inventory is conducted at the end of June, during the first week of July there is verification of counts as well as submitting/receiving textbook orders and supplies in preparation for the start of fall semester.

Copy Center – As part of the College’s internal reorganization, Mr. Wahr assumed management of this operation in July. Mr. Wahr has begun working with Ricoh, Inc. (the contracted service provider) to better understand the operation and look for areas of possible improvement.

### **AUXILIARY SERVICES – *Danielle Tracy, Director***

Student Health and Activities Center (SHAC) – SHAC attendance for the month of July was 1,600, which is an average of 76 people per day. Attendance is down 7 percent compared to July 2012. A quote to replace the three broken bikes in the SHAC has been solicited due to the unavailability of parts. A meeting has been scheduled to discuss options for the SHAC equipment as the lease expires at the end of this year.

Facility Rentals – Events staff processed 163 events in the month of July. Two of these events were external and brought in \$225 of revenue.

Food Service – An audit has been completed of all vending machines on campus and Blackboard readers will be placed on all vending machines to accommodate students. New lunch commissary machines should be in place by the end of August to help supplement the reduction of grill hours on campus.

### **PROFESSIONAL DEVELOPMENT**

Thomas Horrall, Director, Capital Planning and Sustainability, and Michael McDonald, Executive Director, Operations, attended a one-day conference presented by the Ohio Facilities Construction Commission (OFCC) in Columbus. The conference provided updates on new laws, rules, processes and procedures regarding state-funded facilities. OFCC was formerly two departments; the State Architects Office and the Ohio School Facilities Commission.

Laura Moore  
Interim Executive Director of College Development  
Interim Executive Director of the Foundation

Board of Trustees  
August 6, 2013  
EXHIBIT NO. 13C

## JULY 2013

### **FUNDRAISING – *Laura Moore, Interim Executive Director***

Foundation Update – The Western Lake Erie Chapter of the Studebaker Drivers Club has established a scholarship for an automotive technology or auto body repair student. The first award has been made for Fall 2013. Lucky Baker has established the Janet and Ralph Patchin LegUP Emancipated Foster Youth Scholarship to provide full tuition, fees and books for a full-time student. The Foundation will be working with the Wood County Office of Job & Family Services to award this scholarship. The Walters Family contributed \$5,934 to the Ryan, Mary and Hayden Walters Endowed Scholarship fund from their annual 5K Run.

Cultivation/Stewardship – Ms. Moore attended the Keith Dressel Memorial Ride on July 13. Proceeds from the ride will benefit the Officer William A. Miscannon Endowed Scholarship fund. President Bower and Ms. Moore are having ongoing meetings with a Perrysburg resident and financial advisor to discuss scholarship funding opportunities and a potential long-term legacy donation.

#### Upcoming Events

- Diamante Awards at Lourdes University – September 13, 2013

### **ALUMNI RELATIONS – *Laura Moore, Director***

Community Service – The Owens Alumni Association’s “Backpack to the Future” is in full swing. The community drop off locations are at the Perrysburg and Findlay Books-A-Million bookstores, the two branches of Great Lakes Credit Union, the nine Directions Credit Union branches and all five branches of GenoaBank. Additionally, Blessed John XXIII Parish in Perrysburg, Wildwood Orthopaedic and Spine Hospital in Toledo, and Ply Gem in Northwood are sponsoring drives for their constituents. PNC and Owens Student Government have made financial contributions to the drive. Items will be collected through August 18 and presented in early September.

#### Upcoming Events

- Shop ‘Til You Drop – December 7, 2013
- Walleye Night at Huntington Center – February 1, 2014

### **PROFESSIONAL DEVELOPMENT**

Ms. Moore attended “The Power of Planning” webinar sponsored by the Association of Fundraising Professionals on July 18 at Lourdes University.

Betsy Johnson  
Vice President, Enrollment Management  
and Student Services

Board of Trustees  
September 10, 2013  
EXHIBIT NO. 13D

## JULY 2013

### **ENROLLMENT MANAGEMENT AND STUDENT SERVICES**

Dr. Johnson participated in a conference call on July 18 with other student services leaders from two-year institutions in Ohio to discuss potential residency changes for Deferred Action Childhood Arrivals (DACA). The Ohio Board of Regents has since provided guidance that DACA students are eligible for in-state tuition and considered to be Ohio residents. Owens is working to update the admissions application to recognize these potential students and to identify potential students here for Fall 2013 outreach purposes.

### **FINANCIAL AID - *Donna Holubik, Director***

For the 2013-2014 academic year, 14,194 applications for financial aid have been received and a total of \$7,590,598 in grants, loans, scholarships and federal work study has been disbursed. Currently, 60.3 percent of students enrolled for Fall 2013 are expected to receive financial aid. This represents a 6 percent increase compared to Fall 2012.

### **ADMISSIONS - *Meghan Schmidbauer, Director***

#### Adult and Community Outreach

Gary Walkowiak, Admissions Representative, attended the monthly “Going Home to Stay” program for recently released offenders securing 12 interest cards for follow up. Mr. Walkowiak met John Leibig, Director of Workforce Development for Goodwill Industries, to determine how the two organizations can work together for recruitment efforts.

#### High School Recruitment

Because schools are not in session, Admissions Representatives did not visit area high schools but have been following up with applications assigned to their caseload from their respective high school territories regarding fall registration. They have also been fielding phone calls from students, as well as seeing walk-in students with questions regarding the enrollment process.

#### Communications and Events

Jennifer Irelan, Manager, Enrollment Communications and Events, aided in the coordination of the One Day Registration event held at the Toledo and Findlay Campuses. During the month of July, 239 students participated in this event designed for students to complete as much as of the enrollment process as possible in one day. (Historically, these events did not start until much closer to the start of the semester, thus comparable data is not available.) Students who register for the event and do not show are called and reminded of the enrollment process.

#### New Student Orientation

During the month of July, 354 students participated in New Student Orientation. Sessions were offered in Toledo, Findlay and The Source. The online New Student Orientation program, which was a new opportunity starting summer 2013, served 38 students.

### Findlay Campus

Stefanie Orians, Admissions Representative (Findlay), met with 123 perspective students. Ms. Orians also facilitated seven sessions of New Student Orientation and a One Day Registration session.

Discussions have occurred with Millstream Career Center in regards to a dedicated day (once per month) where an admissions representative would work at the high school to provide enrollment steps and guidance, with the intent of enrolling more students from Millstream.

### **RECORDS - *Juliette Quinonez, Director***

On June 27, Ms. Quinonez represented the College at a one-day Prior Learning Assessment (PLA) with a Purpose symposium in Columbus. PLA is a new statewide project aimed at working collaboratively with Ohio institutions to develop and advance best practices for the purposeful assessment and connection of prior learning to degree and certificate programs. PLA aims to give college credit to students who come to postsecondary education with learning acquired outside the traditional classroom including military, workplace experience and corporate training. Common methods of assessment of this learning include College-Level Examination Program Exams, departmental exams and portfolio-based assessments. The PLA with a Purpose symposium also included discussion about aligning PLA more directly to Ohio's articulation and transfer initiatives to increase credit mobility and guarantees.

On July 18, Jill Gentry, Articulation & Information Systems Administrator, spoke to Chinese delegates from Zhejiang University of Finance and Economics who were visiting Owens. Ms. Gentry spoke about the academic credit transfer process and shared relevant information that assists international students transferring to Owens.

### **INTERNATIONAL PROGRAMS - *Elaine Shafer, Advisor, International Students***

This summer, the online New Student Orientation was launched for incoming international students. This orientation will enable students to complete orientation before arriving in the United States.

### **ADVISING - *Verne Walker, Director***

Advising worked with Information Technology Services to create more focused caseloads to better serve students. Outcomes of this alignment included new advising caseloads in the areas of career/undecided, communication, humanities and English, social/behavioral sciences, fine and performing arts, math/science and teacher education/social worker.

Advising has provided communication to students about registration and on-time registration through Ozone announcements, Stall Talk and messages sent using the Banner Relationship Management methodology. Assessments of these efforts have not taken place at this time.

### **STUDENT LIFE - *Christopher Giordano, Dean***

#### ATHLETICS – *Rudy Yovich, Director*

The Owens Express athletic department finished the year 23rd in the nation (out of 401) in the overall standings in the scholarship division of the National Alliance of Two Year College Athletic Administrators Learfield Sports Directors' Cup.

Owens has received the 2012-13 Ohio Community College Athletic Conference (OCCAC) All-Sports Award. The award honors the top athletic department in terms of overall performance in OCCAC standings. (Women's soccer does not count in OCCAC standings.) The Express captured four OCCAC titles this past year with a first place finish in men's soccer, women's basketball, women's volleyball and men's golf). In other sports, the Express placed second in softball and men's basketball and also placed fourth in baseball.

Academically, 31 Express student-athletes made the OCCAC All-Academic team, which required at least a 3.3 GPA.

Owens Community College was recognized with the following honors from the National Junior College Athletic Association (NJCAA):

- Five student-athletes are NCJAA All-American Honors
- Nine student-athletes received the NJCAA Academic Student-Athlete Awards
- Two teams (softball and volleyball) received the NJCAA Academic Team Awards

The women's basketball team hosted the Sixth Annual Michigan vs. Ohio Border Battle at Owens on July 29. In attendance were 400 high school girls basketball players from Ohio and Michigan, 267 college coaches, 709 spectators and over 80 event staff.

#### STUDENT ACTIVITIES – Chris Giordano, Acting Director

Phi Theta Kappa members attended the Ohio Region Leadership in Action Academy at Lakeland Community College on July 19 and 20. The purpose of Phi Theta Kappa is to recognize and encourage scholarship among two-year college students through leadership development, service and fellowship. Phi Theta Kappa is advised by Rick Clever, Technical Director, Fine and Performing Arts, and Megan Kerr, Co-Interim Chair/Associate Professor, Social/Behavioral Sciences.

#### **PROFESSIONAL DEVELOPMENT**

##### FINANCIAL AID

On July 19, Donna Holubik, Director, attended the Ohio Association of Student Financial Aid Administrators' community college sector meeting in Columbus. The meeting is designed to encourage discussion of issues impacting financial aid administration at two year institutions and address specific Ohio issues.

## JULY 2013

### **HUMAN RESOURCES**

Owens Community College will host the 19th and the 20th annual State of the State Diversity Conferences in March 2015 and March 2016. (The conference rotates locations bi-annually throughout the state.) Conference session topics will include legal updates as well as equity, diversity and inclusion best practices. Lisa Dubose, Director, Organizational Development and Chief Diversity Officer, is a three-year member of the organization and will serve as the College's event chair.

The College is dedicating October 7 and 8 for faculty and staff professional development. The Professional Development Days Committee has strategically designed sessions that will provide professional development to support the College's mission and focus on areas including academics, health, operations, personal development, safety and mental health, strategy, and technology. Ms. Dubose serves as chair of the committee.

### **INFORMATION TECHNOLOGY SERVICES (ITS) – *Connie Schaffer, Associate Vice President, Technology/Chief Information Officer***

An ITS all-staff meeting was held on July 19. President Bower, Dr. Renay Scott, Vice President/Provost, and Mr. Witt attended and held an open discussion with the staff.

As of July 2013, audiovisual support for classrooms and events is now the responsibility of the ITS Division.

ITS has implemented four additional customer service initiatives this summer which include: Help Desk call backs, computer technician call cards, online surveys and walkabouts. After two months, the responses from these initiatives have proven beneficial in improving support and services.

ITS implemented a program called 'New-to-You'. This program addresses aging computers that were to be replaced by the leasing program. While contending with the temporary financial restrictions, computers originally designated for lease replacement will be retained and refreshed - meaning reimaged, cleaned and more. In some cases new monitors and keyboards will be provided. The program, which began June 3, has completed 140 systems so far, out of the 439 designated for this particular lease replacement. The remaining will be refreshed before the end of year.

Another summer ITS initiative underway is a one-stop on-campus solution that allows students to resolve password issues immediately. The student can now swipe their student ID card or key-in their OCID number along with their birthday and last four digits of social security number to reset their own password. The Password Reset Self-Service Kiosk (PRSK) prints a receipt with the student's new password, which is a one-time use password enabling the student to then reset their

own. For security reasons, PRSKs are used to reset student passwords only. The current locations for these PRSKs are OServe (Findlay and Toledo), ITS Help Desk lobby and the Toledo Advising area.

**WORKFORCE AND COMMUNITY SERVICES (WCS) – *Brian Paskvan, Executive Director***

WCS delivered contract training for the following 12 companies and organizations and trained 329 participants: Akron Sheet Metal Workers, Buckeye CableSystem, Canton Plumbers & Pipefitters, Cauffiel Technologies, City of Toledo, Cleveland Plumbers & Pipefitters, Connect Ohio, Great Lakes Contractors Association, Kern Liebers, Lucas Metropolitan Housing Authority, ProMedica Health Systems and Toledo Area Metro Parks.

WCS presented 41 Continuing Education (brochure) classes in July for a total of 218 participants.

The Northwest Ohio Resource Center at Owens and other centers across the state closed due to grant restructuring at the state level. Ohio State University will now be the single state entity that will serve as Ohio's Adult Basic and Literacy Education Resource Center.

Carl Dettmer; Director, Program Development, Connie Buhr, Director, WCS Operations, and representatives from multiple Northwest Ohio police departments attended a presentation by EMPCO Inc. on their Law Enforcement Testing System, which was arranged by Chief Mike Navarre, Oregon Police Division. Owens is working to become a testing site. Individuals applying for an entry-level law enforcement position would take one test and then their test score, contact information and brief profile will be available to Ohio's participating police departments that an applicant selects.

Dave Siravo, Director of Sales, presented to the Northwest Ohio Regional Economic Development Association and Oregon Economic Development Association on the Ohio Incumbent Workforce Training Voucher Program. Several businesses have indicated an interest in applying for these training dollars and using Owens as their training provider.

Mr. Siravo is now serving as the contact for registrations for company apprentices for the STEM (Science, Technology, Engineering and Math) Center, and has met with several companies over the past couple of weeks to recruit.

WCS is providing assistance to Kern Liebers to develop a new apprenticeship program in die setter/press maintenance and recruit employees to the apprenticeship program.

The WCS staff team provided information to numerous area companies in July about the impending launch of round two of the State of Ohio Incumbent Workforce Training Voucher Program. WCS is assisting companies with preparing for applying for grants through the program, as well as providing the associated workforce training needed by the companies.

WCS staff delivered several training sessions to Toledo Jeep/Chrysler employees in conjunction with the company's launch of the new Jeep Cherokee. Cy Keiffer, Professor, Information Systems, delivered custom-tailored training for over 90 of the company's team leaders. The training was part of a consortium of educational partners and was delivered at the University of Toledo. Content included e-mail, charting and math skills.

## **PROFESSIONAL DEVELOPMENT**

### **HUMAN RESOURCES**

Lisa Dubose, Director, Organizational Development and Chief Diversity Officer, successfully completed and received certification designation on July 15 as a Senior Professional in Human Resources from the Human Resources Certification Institute. The Institute is an internationally recognized certifying organization for Human Resources, which authenticates the strategic understanding of the field's body of knowledge.

Ms. Dubose attended the Ohio Diversity Officers Collaboration (ODOC) Fifth Annual Conference on July 26 at the University of Toledo. Dr. Jackson-Hammond, President, Central State University, and Philip Berry, Executive Director, Association of Diversity Councils, provided keynote speeches on strategic alignment. Ms. Dubose was appointed ODOC's Newsletter Editor.

Ms. Dubose serves as the Owens liaison to the Lucas County Commissioner's Higher Education Sub-committee on Bridges of Poverty. Owens was the first institution of higher learning at the table to support this sub-committee. On July 31, the College hosted and provided the trainer for the full-day training session titled "Understanding Under-Resourced College Students." The training was held July 31 and conducted by Linda Sulpizio, Training and Curriculum Specialist, Northwest Ohio ABLE Resource Center. Various faculty and staff members attended the training to expand their understanding of student concerns impacting education.

### **WORKFORCE AND COMMUNITY SERVICES**

Brian Paskvan; Executive Director, Workforce Training, Connie Buhr, Director, WCS Operations, Carl Dettmer; Director, Program Development, and Dave Siravo, Director of Sales, attended Owens Supervisory Training, which stressed the importance of open communication with employees.



**JULY 2013**

**GOVERNMENT & COMMUNITY RELATIONS AND MARKETING – Jennifer Fehnrich,  
Executive Director**

**GOVERNMENT RELATIONS - FEDERAL**

*A Better Bargain for the Middle Class* – is President Obama’s plan to make college more affordable. The plan was released on August 22 and includes measures to help address the rising costs of higher education. The plan proposes to create a new rating system for colleges and universities as a basis to pay for performance. It also focuses on promoting innovation and competition by challenging institutions to provide a greater spectrum of quality, affordable options. Finally, the plan outlines measures to help ensure that student debt remains affordable. These measures are described in more detail below.

The President noted that, with the exceptions of Indiana, Ohio and Tennessee, states primarily fund public colleges based on enrollment versus performance. This notion was the impetus behind perhaps the most controversial aspect of the plan – the creation of a new rating system by the U.S. Department of Education. The intent is to help students and parents compare institutions based on value and offerings, while motivating colleges and universities to improve performance. The ratings will take into account the ‘value’ of institutions in terms of access, affordability and outcomes. In turn, financial aid will be tied to the rating system, whereby students enrolled at colleges with a higher rating could receive higher Pell grants and more affordable loans. In further efforts to tie funding to performance, the plan would reward colleges for results with a Pell ‘bonus’. The bonus is determined based on the number of Pell students who graduate. The plan addresses student performance by controlling the purse strings of Pell recipients. Students will be required to complete a certain percentage of courses before continued Pell funding would be disbursed.

In efforts to address student debt, the President included expanded income-driven repayment plans for students. The ‘Pay As You Earn’ concept would enable all student borrowers to cap their federal student loan payments at 10 percent of their monthly income and provide additional information to borrowers with regard to their repayment options. While this will help make the loans more affordable, it will likely increase the repayment timeframe to beyond the standard ten-year period for students to retire their loans.

**GOVERNMENT RELATIONS - STATE**

*Dual Enrollment Reform “College Credit Plus”* – H.B. 59 included a provision that requires the Chancellor to make recommendations to the General Assembly to establish the College Credit Plus program that enables high school students to earn credit at colleges and universities. The recommendations are due to the Governor, Senate President and Speaker of the House by December 31, 2013, for implementation in the 2014-2015 academic year. A working group has been created by the Ohio Board of Regents and will focus discussions on several priorities including: funding model, relevant coursework, communication, program participation and data. The Ohio Association of Community Colleges, the Inter-University Council, and other key

stakeholders groups have representatives serving on this working group. Owens should anticipate seeing a framework for the recommendations by mid-October so that they can be vetted and refined prior to the December 31 deadline.

*Ohio House of Representatives 'Higher Education Study Committee'* – Led by Chairman Cliff Rosenberger (R-Clarksville), this committee is holding hearings across the state to explore higher education and workforce training issues. It is likely that these conversations will guide future legislation. The most recent hearing, where President Bower provided testimony on behalf of Owens Community College and the Ohio Association of Community Colleges, was held at Penta Career Center. His testimony centered on three important topics: 1) dual enrollment, 2) developmental education, and 3) workforce training. Information and statistics about the dual enrollment partnership between Owens and Penta was shared with committee members. Dr. Bower's testimony also highlighted the importance of implementing tools to help developmental education students persist and shorten the time it takes to complete the developmental education coursework before they are able to enroll in college-level courses. The examples provided were the early alert system Owens uses to foster intrusive advising for students who are at-risk of falling behind or failing the course and the math emporium alternative model to development education courses.

#### **INSTITUTIONAL EFFECTIVENESS – *Thomas Perin, Associate Vice President***

Mr. Perin has been asked to join a Higher Learning Commission committee called the Strategy Forum Design Team. Of the 200 AQIP colleges, eight people were chosen to serve on this board. Owens has been recognized as a leader in the pathway of AQIP for accreditation.

Mr. Perin participated in a two-hour conference on July 18 to help the Commission redesign institutional strategy forums, which are mandated for all AQIP institutions for accreditation compliance. A second conference call was held on July 30.

Mr. Perin continues to work with category teams to finish writing of the 2013 Systems Portfolio, which remains on track with the time line for completion. On July 11, Mr. Perin met with the Final Edit team to kick off the editing of the 2013 Systems Portfolio into one voice. The team has one-month to complete the assignment.

On July 16, Mr. Perin presented a training seminar for supervisors, entitled *Engaging the Campus in Improving Student Success*, at the request of President Bower.

Mr. Perin and Anne Fulkerson, Enrollment and Retention Research Associate, attended the Ohio Association of Community Colleges' Data Analysis and Reporting Consultation Committee meeting on July 23.

On July 30, Mr. Perin held an orientation for the new members of AQIP Planning Council and Quality Council.

**REPORT ON OPEN POSITIONS**

NEW POSITIONS	CAMPUS	STATUS
Instructor, Caterpillar/Diesel Programs	T	Interviewing
REPLACEMENT POSITIONS	CAMPUS	STATUS
Advisor	T	Recommended for hire: Bethany Powell Andreanna Rivera-Perez Bree Shollenberger DeVona Smith
Advisor, Lead	T	Reviewing
Advocate	T	Advertising
Applications Systems Analyst	T	Interviewing
Custodian (Second Shift)	T	Advertising
Director, Admissions	T	Recommended for hire: Meghan Schmidbauer
Dispatcher	T	Reviewing
Executive Director, College Development	T	Interviewing
Police Officer	T/F	Interviewing
Specialist, Dental Clinic	T	Recommended for hire: Joanne Juan

**DATES TO REMEMBER**

*(changes/additions since August agenda indicated in bold italic)*

Members of the Board of Trustees are asked to note the following dates of interest:

2013

- |                            |   |
|----------------------------|---|
| September 23               | Alumni Association Golf Classic (Belmont Country Club)  |
| October 2-5                | ACCT Annual Leadership Congress (Seattle) ~ <i>Trustee Talmage representing the College and OACC</i>              |
| October 4                  | Ohio Ethics Commission Training ~ 10:00 a.m. to 12 noon<br>(Audio/Visual Classroom Center, Room 125-128)          |
| October 7-8                | No Classes ~ College Open for Faculty/Staff Professional Development  |
| October 9                  | Board Retreat – Arrowhead Park Learning Center, Room 136 ~ <i>please note this is a Wednesday</i>                 |
| <b>October 21</b>          | <b>Ohio Board of Regents’ Trustees Conference ~ 8:30 a.m. to 3:30 p.m.<br/>(Columbus State Community College)</b> |
| October 24                 | Foundation Annual Meeting ~ 6:00 p.m.<br>(Audio/Visual Classroom Center, Room 125-128)                            |
| November 11                | Holiday ~ College Closed  |
| November 12                | Board of Trustees Meeting ~ 12:30 p.m. (Findlay Campus)   |
| November 27-<br>December 1 | Holiday ~ College Closed  |
| December 10                | Board of Trustees Meeting ~ 12:30 p.m.  |
| December 13                | Last Day of Fall Semester   |
| December 13                | Commencement  |
| December 24-31             | Holiday ~ College Closed  |

2014

- |                |  |
|----------------|--|
| January 1      | Holiday ~ College Closed                         |
| January 13     | First Day of Spring Semester                     |
| January 20     | Holiday ~ College Closed                         |
| February 4     | Board of Trustees Meeting ~ 12:30 p.m.           |
| February 10-13 | ACCT National Legislative Summit (Washington DC) |

**DATES TO REMEMBER ~ *continued***

2014

March 3-9	Spring Break ~ No Classes
March 4	Board Retreat
April 1	Board of Trustees Meeting ~ 12:30 p.m.
May 4	Last Day of Spring Semester
May 6	Board of Trustees Meeting ~ 3:00 p.m.
May 9	Commencement
May 19	Summer Semester 10 Week/First 5 Week Classes Begin
May 26	Holiday ~ College Closed
June 2	Summer Semester 8 Week Classes Begin
June 10	Board of Trustees Meeting ~ 12:30 p.m. (Findlay Campus)
June 23	Summer Semester Last 5 Week Classes Begin
July 4	Holiday ~ College Closed
July 25	Last Day of Summer Semester
<b><i>August 18</i></b>	<b><i>First Day of Fall Semester</i></b>
<b><i>August 30- September 1</i></b>	<b><i>Holiday ~ College Closed</i></b>
<b><i>October 20-21</i></b>	<b><i>No Classes ~ College Open for Faculty/Staff Professional Development</i></b>
<b><i>October 22-25</i></b>	<b><i>ACCT Annual Leadership Congress (Chicago)</i></b>