

JANUARY & FEBRUARY 2015

ACADEMIC AFFAIRS – *Dr. Steve Robinson, Vice President and Chief Academic Officer*

Strategic priorities for Academic Affairs will be used to plan, monitor, and report on activities across the areas of responsibility within Academic Affairs, as follows:

- FOCUS efforts to improve student learning, retention, and completion
- ALIGN academic and workforce pathways
- BUILD a strong academic management team
- CREATE innovative and sustainable programs and partnerships
- PROMOTE a culture of civility, professionalism, and mutual respect

Since January, three additional organizational functions have been added to Academic Affairs and directly report to Dr. Robinson: Institutional Research, Institutional Effectiveness, and Workforce/Community Services.

Dr. Robinson and Betsy Johnson, Vice President, Enrollment Management, Student Services and Marketing, met with representatives from the Toledo-Lucas County Public Library to explore potential programming collaborations. While these potential offerings are in the early stages of development, Michael Sander, Chair of Fine and Performing Arts, is following up with Jim Funk, Manager of Institutional & Community Initiatives on the Library's offer to host student and faculty art shows at the impressive gallery space near the atrium of the downtown Main Library.

On March 6, Dr. Robinson, Catherine Ford, Chair, Medical Imaging, Beth Tronolone, Chair, Dental Hygiene, Janine Rosenthal, Assistant Professor, Accounting, and Joann Gruner, Chair, Food, Nutrition and Hospitality attended a workshop hosted by Ohio Association of Community Colleges in Columbus on the topic of reducing program credit length to aid in student completion. The workshop, entitled "Why Redesign? Getting Degrees to Under 65 Credit Hours in Length" was presented by Jim Simpson from the College of Central Florida.

Dr. Robinson is serving as chair of the Vice President/Chief Financial Officer search committee. The search is open until filled, but to-date 20 complete applications have been received. The search committee has targeted early April for on-campus interviews.

President Bower and Dr. Robinson met with Toledo Public Schools' (TPS) Dr. Romules Durant, Superintendent, and Jim Gault, Chief Academic Officer, to explore potential areas for partnership. In early April, Dr. Robinson and Mr. Gault will tour TPS facilities and the College's Culinary Arts program.

President Bower and Dr. Robinson toured the University of Toledo College of Medicine and Life Sciences, as well as the Interprofessional Immersive Simulation Center (IISC), and the hospital at University of Toledo Medical Center (UTMC). As part of this exchange, Dr. Robinson followed up on an offer from Daniel Barbee, Vice President, Clinical Services at UTMC, to conduct career exploration workshops and mock interviews for Owens health sciences students. Dawn Wetmore, Dean, School of Nursing and Health Professions, and Doug Mead, Associate Dean, have worked with Mr. Barbee to schedule these events in late March/early April for both the Findlay and Toledo Campuses.

SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE – *Ann Theis, Dean*

On January 21, Ms. Theis participated as a panelist on workforce development at the TMACOG (Toledo Metropolitan Area Council of Governments) General Assembly. Other schools represented on the panel were Terra State Community College and Monroe County Community College. Owens Community College also had an exhibit table at the event, which featured Workforce Development programs, admissions, and the Ohio Means Internships and Co-ops grant from the State of Ohio.

On February 18, Ms. Theis attended the first meeting of the business advisory committee for the Woodward High School Supply Chain Management career technical program. This program is part of the Toledo Public School, Department of Labor Youth Career Connect Grant.

Jeffrey Hardesty, Professor, Business Technologies, served as a judge on February 27 at the “What’s Your Big Idea” contest sponsored by Anthony Wayne High School and the Waterville Chamber of Commerce. Finalists presented their business ideas to a panel of college professors and instructors from the business / marketing fields.

Second year students in the Dietetic Technology Program participated in the Give Kids a Smile Day sponsored by the Owens Community College Dental Hygiene Program. The Dietetic Technician students provided nutrition and oral health education to children and parents participating in the dental clinic on February 6.

Joann Gruner, Chair, Food, Nutrition and Hospitality, participated in the Commission of Dietetic Registration, national exam item writing and validation workshop in Chicago. The purpose of the workshop was to review and validate test questions for the registration exam for Dietetic Technicians. Students graduating from the College’s Dietetic Technician Program are eligible to take the national exam, which may result in the registered credential.

Robert Albright, Chair, Criminal Justice and DeVona Smith, Academic Advisor, participated in the University of Toledo Job Fair for Criminal Justice Science students on February 5. Owens is creating a Police Academy cohort for university graduates beginning August 2015.

SCHOOL OF LIBERAL ARTS – *Michele Johnson, Dean*

In January, auditions of 27 students and community members were held for the student production, *The Dining Room*. Thirteen actors, (11 students and 2 community members) have been cast. Students are also serving in positions of assistant director and stage managers. *The Dining Room* will show April 9-12, Center for Fine and Performing Arts Theatre.

Perkins Technology grant funded updates to Center for Fine and Performing Arts rooms 139 and 140, which included 13 large screen television monitors around the room perimeter to replace the single projector and screen used for presentations, lectures, and demonstrations. Each room has 15 student workstations with computers that face the outer perimeter. With the new installment, students can continue to work at their workstations without having to turn away from their computers.

On February 3, Katie Buzdor, commercial photography student, was awarded the Board of Trustees Exceptional Student Leadership Recognition.

Cameron Henry, former Owens Music Business and Technology student, of *Welcome to 1979 studios* was nominated for 8 Grammy Awards for Mastering Engineer on Vinyl. Mr. Henry guest-lectured to the Music Business Technology Studio Operations class last November.

SCHOOL OF NURSING AND HEALTH PROFESSIONS – Dawn Wetmore, Dean

The Registered Nurse and the LPN-ADN Progression programs' new concept-based curriculum received approval from the Ohio Board of Nursing on January 22.

The Medical Assisting Education Review Board (MAERB) Executive Director, Sarah Marino, visited the Toledo Campus on January 2 to meet Diane Morlock, Assistant Professor and Academic Program Chair of Medical Assisting and member of the MAERB board, to tour the Medical Assisting Lab and gain a better understanding on how the Commission on Accreditation of Allied Health Programs (CAAHEP) develops medical assisting curriculum to ensure that the MAERB core curriculum and CAAHEP standards are met.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) –

Glenn Rettig, Interim Dean

STEM hosted the regional Girl Scouts of Western Ohio as they learned and experimented with the principles of STEM on January 24. Led by Allison Kwasniak, Girl Scout Program and Partnerships Team Leader, and several women from British Petroleum (BP) who have various roles at BP related to the STEM fields, the girl scouts designed roller coasters, built bridges and changed components impacting quality.

Tracy Campbell, Interim Faculty Chair, Transportation Technologies, Tom Perin, Associate Vice President, Institutional Effectiveness, Mr. Rettig and Dr. Robinson attended the Auto Dealers United for Kids (ADUK) Gala on February 4. This event raises student scholarships.

ACADEMIC AFFAIRS – Denise Smith, Associate Vice President

E-LEARNING – Mark Karamol, Director

On January 7, Mark Karamol conducted a remote web conferenced presentation to Monroe Community College, Michigan about the Owens Web Course Preparation Requirement.

The Office of e-Learning confirmed exemptions, which enable Owens Community College to offer online courses and programs to Colorado and Hawaii residents.

UPWARD BOUND – Heath Huber, Director

Upward Bound, a federal grant-funded high school completion and college prep program, is serving 65 students who are both low income and first-generation from Rogers and Woodward High Schools. Thirteen seniors are set to graduate and two juniors hope to graduate early. Twelve of the thirteen are making progress toward enrolling in higher education for next fall semester. If these numbers hold, this reflects 76 percent of the graduation cohort enrolling in higher education, exceeding the 65 percent goal.

Student workshops were held with Michelle Atkinson, College Coach Labor Youth Career Connect Specialist, on using creativity for community service and with David Seeger, President and CEO of Great Lakes Credit Union and former Owens Alumni President, on financial literacy. The Upward Bound students saw the movie *Selma* for Black History month.

INSTITUTIONAL EFFECTIVENESS – Thomas Perin, Associate Vice President

Mr. Perin attended a Faculty Development Conference and an Adjunct Faculty Orientation at Macomb Community College on January 8 and January 10 to gain knowledge and insight to bring back to the College to improve adjunct faculty training.

Mr. Perin attended a Boot Camp Pedagogy at Macomb Community College on January 23, which covered areas for the College to improve such as how students learn, textbook reading strategies, assignment design, discussion and lecture techniques, active learning strategies and assessment creation including rubric design.

On January 28, Mr. Perin conducted a General Advisory Committee training that focused on advisory committee best practices, curriculum maps and student learning outcomes for external partners, co-ops and internships, skills gaps and experiences that our employers have with students.

Mr. Perin attended the Excellence in Teaching & Learning Series at Macomb Community College on February 7. This series explored six common practices of effective college teachers. Full-time faculty shared their best practices and led session activities and discussions.

Mr. Perin attended the Higher Learning Commissions Strategy Forum in Chicago, February 17 – 20. The strategy forum is central to AQIP and brings together teams from other AQIP colleges and universities in a supportive workshop environment to generate new strategies and tactics for institutional improvement. The forum also provides opportunities for institutional teams to give and receive constructive feedback on their quality systems as well as input on specific projects that may evolve into formal AQIP action projects.

The Spring Semester 2015 AQIP VIP award was presented to David Halsey, Supervisor of Buildings and Grounds and his team for outstanding work. Each semester the AQIP Planning Council nominates an employee/employees for their commitment to continuous quality improvement at the College.

LIBRARY – *Thomas Sink, Dean*

The libraries introduced the new OneSearch discovery layer search engine. OneSearch permits library patrons to use a “Google-like” search box, prominently located on the library’s webpage, to retrieve results from all of the various resources accessible from the Owens libraries or via OhioLINK. This single-search results list includes links to both print and online information in books, videos, full text documents, and more. Our online Library Guides and video tutorials were updated to explain and promote the new search and discover system. Feedback from students and faculty has been very positive.

The Findlay Campus Library featured the photographs and mixed media artwork of Andreas Baumgartner, Bluffton University Assistant Professor of Art, in an exhibit entitled “New Works.” Mr. Baumgartner’s work ranges from large scale pinhole photography to highly manipulated, digitally and physically, multimedia images. Mr. Baumgartner spoke with community guests and Owens students and staff members at a reception in his honor on January 21.

The Toledo Campus Library featured a complementary display to the Terhune Gallery’s exhibit, “Lincoln: The Constitution and the Civil War.” The library’s display featured books about Lincoln’s battles over constitutional law, his Supreme Court appointments, and the connection of Lincoln’s Supreme Court to the Toledo Mud Hens.

WORKFORCE AND COMMUNITY SERVICES – *Dr. Brian Paskvan, Executive Director*

In January and February, WCS provided 42 contract training programs serving a total of 1,147 participants. The following 17 companies were served: Canton Plumbers & Pipefitters, Cincinnati Plumbers & Pipefitters, Cleveland Plumbers and Sheetmetal Workers, Diamond Manufacturing, Experience Works, Faurecia, Great Lakes Contractors Association, Harbor Career Connections, Law Enforcement Consortium, Ohio Operating Engineers, PBF Refining, ProMedica Health System, Tireman, Trainco, Whirlpool Corporation, Toledo Sheetmetal Workers and Youngstown Plumbers & Pipefitters.

WCS also delivered 60 open enrollment non-credit classes in January and February, serving a total of 456 students. Highlights for the months included: Real Estate, Local Anesthesia for Dental Hygienists, eBay 101, DDI Supervisory Skills, Excel, Fundamentals of Basic Electricity and Digital Photography.

Carl Dettmer, Director of Program Development worked with the Deputy Director of the U.S. District Court, Northern Ohio, to organize an event in March for area businesses struggling to find reliable workers. Guest speakers were Daniel Hardiman, Columbus area businessman, and the District Court's Deputy Chief Probation Officer, Robin Grimes. Ms. Grimes discussed the ex-offender re-entry support systems that are in place to increase the value of ex-offenders as they return to the workforce. Mr. Hardiman shared his success in hiring over 90 ex-offenders who have proven to be loyal and effective workers for his business.

Mr. Dettmer participated and staffed an informational table at the annual Toledo Metropolitan Area Council of Governments General Assembly. Mr. Dettmer participated in a meeting of the Information Systems and Technology Program Advisory Committee, School of Business, Information and Public Services.

Owens Community College's Plus 50 program contacted 234 people for training to be substitute teachers, special education aides, and office service specialists and 187 people qualified for the training. This program is part of the Owens Plus 50 program in partnership with Experience Works, the Walmart Foundation and Renhill Staffing. The grant expires in March and has reached over 500 people since its inception three years ago.

WCS is now delivering a series of supervisory workshops for Faurecia, an automotive supply chain company located in North Toledo. Two to three workshops are being held per month on a variety of supervisory topics for Faurecia supervisors. Training began in late January and will continue through April.

WCS started a new Stationary Steam Engineer licensing class at the PBF Toledo Refinery. This class will run for 128 hours preparing apprentices for the Ohio Licensing Exam. Owens has been providing this service for approximately ten years to this refinery resulting in a 99 percent first time pass rate with their employees taking the exam. A second class will begin on March 17.

Mr. Siravo met with Whirlpool in Findlay to discuss employee training options on basic skills for new production workers in fluid power, electrical, mechanical drives and basic troubleshooting skills. Apprenticeship training for tool and die apprentices was also discussed.

Mr. Siravo met with the Farm Labor Organizing Committee (FLOC) to discuss training for farm labor youth looking to move into traditional manufacturing jobs. The short term welding and CNC will be

the focus. A meeting with the full committee and their youth coordinator to discuss enrollment and class requirements will be scheduled in the near future.

Mr. Siravo presented at the International Pipe Trades conference in San Diego, California on articulating with colleges to provide college credit to apprentices as they work through their apprenticeship programs. The presentations were well received with inquiries for Owens to find a way to work with other states pipe trades apprenticeship programs or to consult with colleges in other states to help get articulations moving forward in those states.

Interested skilled trades instructors were involved in a 16-hour train the trainer session coordinated by senior Programmable Logic Controller (PLC) instructor Jim Huff. Four additional instructors took part in the training, which included covering the basics of Allen-Bradley SLC 500 and RS Logix5000 equipment. PLC corporate and credit training remains a large demand area in the skilled trades arena.

After completing pipe welding certification work in December with BP-Husky refinery, Oregon, additional BP staff was sent to Owens for certification testing in January. Tony Duris, instructor and Certified Welding Inspector (CWI) provided this testing.

The Vice President of The Andersons Rail Car Division met with Mr. Dettmer and the Owens instructional designer to refine the curriculum for the new Railcar Repair Technician Program that will be launched late spring. The Andersons has tentatively agreed to host substantial amounts of the training at their Maumee Repair facility so that Owens students can participate in real-world field work.

PROFESSIONAL DEVELOPMENT

LIBRARY

Thomas Sink, Dean, attended the quarterly Library Support Staff Certification meeting on February 6 at the State Library of Ohio. Mr. Sink serves on the advisory board to develop this state-wide, multi-type library initiative.

SCHOOL OF BUSINESS, INFORMATION AND PUBLIC SERVICES

Dr. Angela McCutcheon, Chair of Information Systems and Office Administration, presented "Career Perspectives" in Huron, February 20-21, at the Ohio Celebration of Women in Computing (OCWiC). The goal of the conference is to provide social and professional support for young women in computing. The program features highly successful technical women and provides opportunities for networking.

Assistant Professor Kelly Wolfe, received the Certified Executive Pastry Chef (CEPC) credential in February. To earn this certification, Assistant Professor Wolfe successfully completed a written exam and practical testing of culinary skills. The CEPC is awarded by the American Culinary Federation.

SCHOOL OF NURSING AND HEALTH PROFESSIONS

Kathleen Schramko, Associate Professor Nursing, Anne Helm, Professor of Nursing, Julie Lohse, Professor of Nursing, Ruth Ankele, Assistant Chair of Nursing, Dawn Wetmore, Dean, Kimberly Holman, Clinical Teaching Faculty, Deborah Sullivan, Nursing Lab Faculty, and Christine Kettinger, Lab Faculty, attended the Northwest Ohio Nurses' Association Winter General Assembly Program, entitled "Ebola: What Nurses Need to Know". The conference was held on February 9 at the Hilton Garden Inn, Perrysburg. The objectives of the meeting were: why Ebola is frightening; prevention of transmission; local measure to prevent transmission and appropriate use of PPE. Speakers included

Dr. Haig Donabedian, Sandra Hensley, RN, BSN, MS, Jennifer Yockey, RN, MSN, and Christopher Hofbauer.

On February 5, Teresa McGaharan, Associate Professor of the Health Information Technology program, and Susan Deutschman, Assistant Professor of the Cancer Information Management Program, attended the Northwest Ohio Health Information Management Associations Spring Symposium which is held in Northwest Ohio annually. The topics presented included: "Practicing Prospective and Marginating Life Balance"; "Electronic Medical Record in Primary Care"; and "ICD-10-CM and ICD-10-PCS Structure & Format and Computerized Assisted Coding". Ms. McGaharan is the Director of Healthcare Policy for the association and assisted in organizing the symposium.

Diane Morlock, Assistant Professor and Academic Program Chair of Medical Assisting, attended the Medical Assisting Education Review Board (MAERB) meeting in Chicago, February 4 – 8. Ms. Morlock presented information on the completion of the Self-Study process for CAAHEP accreditation and was recognized for her excellence service and commitment as Vice Chair of MAERB for 2014.

The Medical Assisting Program in conjunction with the Toledo & Lucas County Chapter of Medical Assistants held a Mid-Winter Seminar on the Findlay campus February 28. Teresa McGaharan, faculty member in Health Information Technology, spoke on coding for the medical offices. Elizabeth Tronolone, Chair of Dental, spoke on how dental health affects medical health.

Jennifer Sanders, Assistant Professor, Nursing received a Leadership Nurse Excellence award for work in the Neuroscience Department at Mercy St. Vincent's Medical Center.

SCHOOL OF LIBERAL ARTS

In January, Bianca Naves, Costume Shop Assistant, costumed and designed makeup for the Toledo Repertoire Theatre's production of *Blithe Spirit*. In February, Bianca Naves, Costume Shop Assistant, costumed and designed makeup for Toledo School for the Arts ballet and modern dance studios annual production, *Walking Through the Wilde Years*. Bianca Naves is a featured artist and member of the WORK Collective at the Ann Arbor Arts Center's "Regional Collaboratives Showcase," February 27 – April 5.

On January 20, Jeremy Meier, Associate Professor of Theatre, performed his one-man show on Oliver Hazard Perry and The Battle of Lake Erie at Ridgedale Elementary in Morral, Ohio. Mr. Meier also represented The Perry Group at the Cleveland Boat show where he led participants in children's workshops about The Battle of Lake Erie.

Robert Ticherich, Instructor, Music Recording, with Professor William Hartzell of Cuyahoga Community College presented *Music and Sound Effects for Video in Pro Tools* at the Ohio Music Educators Association convention in Cleveland Ohio. Mr. Ticherich is on the Advisory Board for the Ohio Chapter of Technology in Music Education, which sponsored the presentation.

Laurie Sabin
Treasurer

Board of Trustees
April 7, 2015
EXHIBIT NO. 13B

JANUARY & FEBRUARY 2015

BUSINESS AFFAIRS – Laurie Sabin, Treasurer

On January 9, Ms. Sabin joined the Ohio Association of Community Colleges (OACC) Fiscal Officers teleconference. Topics of discussion included updates on College Credit Plus by Lauren McGarity, Director of Special Projects, Ohio Board of Regents, State Share of Instruction (SSI) updates by David Cannon, Vice Chancellor, Finance and Data Management, Ohio Board of Regents, and an update on the FY2016-FY2017 Biennium Budget by Jack Hershey, OACC President.

On February 12, Ms. Sabin attended the OACC Joint Chief Academic and Fiscal Officers and a separate Fiscal Officers meeting at Columbus State Community College. Topics of discussion included a review of final SSI recommendations for FY2016 and FY2017, next steps and priorities for the community college funding model, an analysis of final FY2015 SSI distributions, an Energy Savings through Reverse Auctions presentation by representatives from World Energy Solutions and an update on the FY2016-FY2017 Biennium Budget by Jack Hershey, OACC President.

DEPARTMENT OF PUBLIC SAFETY – John Betori, Chief of Police/Director of Public Safety

Owens police officers attended a meeting and tour of the FedEx facility at 7779 Arbor Drive as part of a multi-jurisdictional planning session to prepare for an active shooter/violent crime scenario. The advanced planning for the FedEx location is helpful in building stronger relationships between area police agencies and having a basic response plan ready.

Fire inspections were completed for the Toledo Campus with no major violations noted. A proactive informational campaign and repair/technical assistance from the College's facilities staff has improved the overall fire safety of the campus.

OPERATIONS – Michael McDonald, Executive Director

HB 251 - The HB 251 report was submitted to the Ohio Board of Regents in compliance to reduce campus energy consumption by 20 percent by 2014 as compared to the year 2004. The College reduced its energy (electric, water, gas) consumption by **42 percent**.

FACILITY SERVICES – Jim Mahaney, Director

Facility Services Building Renovation – This project completed the week of January 12 with the exception of new step nosing on the front of the building and an intake air vent in the maintenance shop. These items will be completed when the weather permits.

HVAC Renovations – This project, which replaced roof top unit at Administration Hall, a chiller at Bicentennial Hall and a 200-ton chiller at College Hall, was 95 percent complete by mid-January. The compressors are installed and will be started and tested when weather permits.

Center for Emergency Preparedness (CEP) HVAC – This project is 85 percent complete. Two new units have been installed as well as duct work and ceilings have been replaced. When weather permits, the vendor will balance the systems and start the compressors.

Heritage Hall Classroom Renovation – Underground work has been completed; floors have been patched; metal studding is 90 percent complete; and, 40 percent of the high drywall is complete. Electrical will be ready for rough-in inspection in March. The rough-in inspection for plumbing has been completed. HVAC duct work is all roughed-in and current work is focused on hot water heating lines. Sprinkler lines were roughed-in during February.

College Hall Renovation (Admissions Center) – Working with BHDP Architecture and end user departments, the design, planning and programming has been completed for a new Admissions Center in College Hall. This project is currently being advertised for bids with a bid opening scheduled for March 24.

CAPITAL PLANNING AND SUSTAINABILITY – *Thomas Horrall, Director*

With renovation of the Heritage Hall Classrooms underway, Capital Planning has been developing the Furniture, Fixture and Equipment proposal for submission to the Controlling Board. This package will feature technology and furniture that will allow the project to provide state of the art classrooms and student gathering spaces.

For anticipated future projects, Capital Planning has requested and received Requests of Qualifications from area professional design and engineering firms. After initial review, selected firms were invited to tour the Kingsley Hall to offer project qualifications. Presentation interviews will be held with selected firms during the week of March 23.

CAMPUS RETAIL SERVICES – *David Wahr, Director*

Bookstores – Spring semester start up went very smooth due to the successful textbook adoption period in November and December. A clothing sale and other promotions took place and convenience items were expanded with Little Debbie snacks. For February, traffic in the Toledo Bookstore was down by 5 percent, and the Findlay Bookstore was down by 21 percent.

Copy Center - December activity for the Copy Center indicated a significant increase from 127,687 “clicks” in 2013 to 272,207 in 2014 (up 53 percent). However, it was offset by a decrease in January from 431,078 clicks to 300,458 (down 30 percent). Most likely in part due to the earlier adoption of course packs sold at the Bookstore and fewer “last minute” orders. All jobs in December and January were completed on time. In December, the percentage of perfect jobs was at 99% but rose back to 100% in January.

AUXILIARY SERVICES – *Danielle Tracy, Director*

Student Health and Activities Center (SHAC) - SHAC attendance for the month of January was 3,661, which is an average of 159 people per day. Attendance is down by 36 percent compared to January 2014. Guest passes totaled \$370 for the month.

SHAC attendance for the month of February was 4,048, which is an average of 176 people per day. Attendance is down by 26 percent compared to last February. The fitness center traded in two of the old, outdated stair steppers and purchased a used step mill for the SHAC cardio area. Currently, removing a desk/cubicle area and repurposing the space for additional square footage dedicated to fitness. Guest passes totaled \$455 for the month.

Facility Rentals - Events processed 202 events in January and 296 events in February. January had 7 external events that brought in \$1,690 of revenue, a 160 percent increase compared to January 2014. February had 11 external events that brought in \$4,272 of revenue, a 232 percent increase compared to February 2014. Large events were the Red Cross Oscar night, Hollywood Casino town hall meetings,

TMACOG Tech meeting, College Goal Sunday, Girl Scout STEM workshop, and national ACT testing.

Food Service - The grills are operating the same scheduled hours on both campuses without a loss to the College. The AVI contract was renewed for a two- year term starting July 1, 2015 to June 30, 2017. Repairs were made to the grill ice machines and the Starbucks espresso machine.

PROFESSIONAL DEVELOPMENT

David Wahr, Director, Campus Retail Services attended the National Association of College Auxiliary Services (NACAS) annual leadership meeting in February at no cost to the College.

Laura Moore
Interim Executive Director of College Development
Interim Executive Director of the Foundation

Board of Trustees
April 7, 2015
EXHIBIT NO. 13C

JANUARY & FEBRUARY 2015

FUNDRAISING – *Laura Moore, Interim Executive Director*

Donations – Significant donations received during this time period:

- \$45,000 from the estate of former trustee Earl Johnson. This represents a partial distribution from the estate, which specifies that the money be endowed for unrestricted use.
- \$15,000 from Caterpillar Inc., for the Caterpillar Dealer Excellence Fund
- \$10,000 from a Foundation Director for a scholarship endowment fund
- \$4,200 from several John Deere implement dealers to fund John Deere student field trips
- \$4,038.46 in proceeds from the 25th Diamante Awards for the Owens Diamante Latino Scholarship Endowment Fund
- \$4,000 from O-I to match a gift made by a Foundation Director
- \$3,237 in payroll deduction pledge payments from Owens employees
- \$1,200 from Phil Kuceyeski for the Historical Marker for the Rossford Army Ordnance Depot, in memory of his wife, Dr. Rose Kuceyeski, former Owens faculty member

Foundation Board Meeting – At a special Foundation Board meeting held on February 4, the Board approved a funding request from President Bower to provide funding to the College to secure the services of Aly Sterling Philanthropy for the Executive Director search and optional post-hire coaching.

Success Tuition Assistance Program (TAP) – With December graduates included, the total for Success TAP students who have received an associate degree is now 26 and one has received a certificate. Funding for the 2014-2015 academic year, as of February 28, 2015, is \$33,371. This is below the amount approved at the May 2014 Foundation Board meeting of \$46,500. Additional awards may be applied before the semester ends.

Cultivation and Stewardship – Ms. Moore met with donors Pat Amico and Phil Kuceyeski on potential challenge grants.

Foundation Form 990 – The Foundation's 2013 Exempt Organization Return Form 990 has been filed with the Department of Treasury Internal Revenue Service for fiscal year 2014 and the corresponding online Charitable Registration Annual Report has been completed with the Ohio Attorney General Mike DeWine's office.

ALUMNI RELATIONS – *Laura Moore, Director*

Penta Career Center – On January 22, Ms. Moore hosted the STRIVE (Students Taking a Renewed Interest in the Value of Education) students at Owens for a presentation on admissions and a tour of College Hall. The mission of the STRIVE program, which is a program of Rotary International, is to provide educational assistance and encouragement to high school students with the goal of improving their grades, attitudes and attendance during their senior year.

Outstanding Service Awards – Nomination forms were due at the end of February for police and fire departments, as well as elected officials, to nominate public servants for the awards. The Outstanding Service Award Celebration is scheduled for April 24.

Walleye Night – On February 21, the Alumni Association entertained 73 alumni and guests for dinner in The Aquarium and a game against Wheeling. The feedback was very positive for the annual event.

Upcoming Events

- Outstanding Service Award Celebration – April 24, 2015
- Mud Hens – August 7, 2015
- Golf Classic – September 21, 2015

Betsy Johnson
Vice President, Enrollment Management,
Student Services and Marketing

Board of Trustees
April 7, 2015
EXHIBIT NO. 13D

JANUARY & FEBRUARY 2015

ENROLLMENT MANAGEMENT AND STUDENT SERVICES – *Dr. Betsy Johnson, Vice President*

Dr. Johnson gave an evening presentation about the process and applying for financial aid for the 2015-16 aid year and an overview of different types of financial aid to a group of parents and students at Waite High School on February 12.

Dr. Johnson attended a meeting at Penta Career Center on February 19 in which Meghan Schmidbauer, Director of Admissions, presented on College Credit Plus to the principals of Penta member schools. This was a great opportunity to reiterate what Owens Community College can provide their schools and opened a good dialogue amongst the principals and provided Owens a chance to answer their questions.

ADMISSIONS - *Meghan Schmidbauer, Director*

Ms. Schmidbauer attended the Ohio ACT Conference in Columbus, which focused on enrollment trends and practices. Ms. Schmidbauer was invited to be a member of the Toledo Public Schools Performance Audit Committee, and she attended her first meeting in February. She is a member of the TPS Business Advisory Committee as a representative of Owens Community College, and she attended the February meeting at Start High School. Ms. Schmidbauer participated in the Parent University planning meeting, which is a joint initiative between Toledo Public Schools and Partners in Education, striving to provide information and support on many topics, including college preparation, for Toledo parents and families.

Ms. Schmidbauer met with high school representatives of Perrysburg, Northwood, Otsego, Anthony Wayne and Fostoria on the implementation of College Credit Plus and other state-legislative changes. Ms. Schmidbauer facilitated an on-campus meeting for 28 local high schools, private and charter schools, and career tech centers on the implementation of College Credit Plus, which included a lengthy question and answer session. Ms. Schmidbauer conducted two College Credit Plus information sessions at Penta Career Center.

College Credit Plus

Admissions Representatives attended 19 College Credit Plus nights throughout the community in January and February, which included: Anthony Wayne High School, Arlington High School, Findlay High School, Fostoria High School, Holgate High School, Lake High School, Liberty-Benton High School, McComb High School, Nexus Academy, Northwood High School, Notre Dame Academy, Oak Harbor High School, Oregon High School, Otsego High School, Patrick Henry High School, Perrysburg High School, Pike-Delta-York High School, Springfield High School and Whitmer High School.

Admissions Representatives presented College Credit Plus information to the Northwest Ohio Education Service Center and 24 participating districts of: Archbold, Ayersville, Bryan, Central Local, Defiance, Edgerton, Edon, Evergreen, Four County Career Center, Gorham-Fayette, Hicksville, Hilltop, Holgate, Liberty Center, Montpelier, Napoleon, North Central, Patrick Henry, Pettisville, Pike-Delta-York, Stryker, Swanton, Tinora and Wauseon.

Admissions Representatives presented College Credit Plus information to the North Center Ohio Education Service Center and 26 participating districts: Carey, Clyde-Green Springs, Colonel Crawford, Crestline, Elgin, Fostoria, Fremont, Galion, Gibsonburg, Hopewell-Loudon, Marion, Mohawk, Mount Gilea, New Riegel, North Central Academy, North Union, Old Fort, Pleasant, Ridgedale, River Valley, Seneca, Tiffin, Tri-Rivers Career Center, Upper Sandusky, Vanguard-Sentinel Career Center and Wynford.

Adult and Community Outreach

Admissions Representative Gary Walkowiak spent significant time in Northwest Ohio communities, as follows. Individual presentations were made to Going Home To Stay and the First Energy/PSI lineman program information event. He attended the Toledo Metropolitan Area Council of Government General Assembly event where he provided college information for the recruitment of non-traditional adult students. Stef Madison, Findlay Admissions Representative, attended the Resource Fair at the Hancock County Jail.

High School Recruitment

Admissions Representatives participated in the Toledo Campus' College Goal Sunday, Waite High School FAFSA (Free Application for Federal Student Aid) night and Summit Academy college fair. Presentations on Owens academic programs, scholarships and registration process were made at Clay High School, Sylvania Northview High School, Sylvania Southview High School and Millstream Career Technical Center. Overall, the Admissions Representatives visited 16 high schools and career technical centers, which resulted in contacts with 728 individuals and secured 57 applications.

Admissions Representatives provided regular weekly office hours on site at Penta Career Center and monthly office hours on site at Springfield High School, Clay High School and Millstream Career Technical Center. The Admissions Representatives held "Instant Admissions Days" at Sylvania's Northview High School and Southview High School to assist students in completing an admissions application and how to apply for FAFSA and scholarships.

On-Campus Registration Events

Explore Owens sessions were held for 14 prospective students and their families and individual assistance was provided to several who sought admissions requirements for specific health programs on the Toledo Campus. On the Findlay Campus, Explore Owens sessions were held for 6 prospective students.

Communications (2,815 emails) were sent to all applicants with information regarding enrollment steps. Student Ambassadors called 561 prospective students regarding Spring Semester 2015 registration and enrollment. A counselor newsletter was created and emailed to 899 secondary school employees. More than 6,262 pieces of information were mailed to interested students and individuals in the community regarding upcoming events such as College Preview Night, Registration Rocks, and an introductory postcard to applicants and recruits from their individual representative.

In January and February, 464 students participated in registration events, One-Day Registration or New Student Orientation.

ADVISING – Verne Walker, Director

Advising representatives and Information Technology Services staff participated in a webinar with Ellucian to learn more about the additional capabilities of utilizing the College's BANNER Relationship Management (BRM) to strengthen student retention through early alerts and registration reminders.

Dr. Walker presented to the Chairs Council on the advancement of the new student retention predictor outreach and experiment, the importance of the Early Alert system, and the utilization of the BANNER Relationship Management (BRM) registration reminder and email campaign.

The Advisors participated in Bowling Green State University's Annual Transfer Counselor Day hosted by the Office of Non-traditional and Transfer Student Services, which included a tour of the new Bureau of Criminal Investigation building and forensic science programs.

The Findlay Campus Office of Advising has initiated strategies for campus engagement, which included advisors staffing tables in the atrium to answer student questions and initiating monthly advisor/faculty conversations to address what's new, questions/concerns and positively supporting student success and retention.

On February 26, members of the Enrollment Management and Student Services leadership team attended the Ohio Association of Community Colleges' Completion by Design Ohio Cadre update, which was hosted at Sinclair Community College. Participants came away with principles and best practices of Completion by Design grant-funded colleges.

The Nursing and Health Professions Advising team launched the selective health admission process Blackboard course to orient and assist students through the selective admission process. In order to capture more pre-health students and to share valuable information, this advising team created and launched online guides for quick reference and frequently asked questions. These efforts were communicated to students and employees with the assistance of Marketing.

The Nursing and Health Professions Advising team worked closely with the School of Nursing and Health Professions administration in making calls to 61 students to encourage registration. The advising team issued 287 emails to pre-LPN/ADN students advising of a newly scheduled Licensed Practical Nursing/Associate Degree Nursing Progression program evaluation in May.

In a proactive measure to increase student retention, Advisors identified students who were currently enrolled in either their third or fourth attempt in courses to advise them of college policy and campus resources.

FINANCIAL AID – *Andrea Morrow, Director*

A total of 15,691 applications for financial aid have been received for the 2014-2015 academic year. As of March 1, a total of \$48,392,796 in grants, loans, scholarships and federal work study had been disbursed for the 2014-2015 academic year. Currently, 45.6 percent of students enrolled for Spring Semester 2015 are receiving financial aid.

As of March 1, the Office of Financial Aid has begun tracking, budgeting, and packaging for the 2015-2016 academic year. A total of 2,241 applications for financial aid have been received and a total of \$12,472,809 in grants, loans, scholarship, and federal work study has been offered for the 2015-2016 academic year. Information regarding 2015-2016 financial aid awards is on track to be available to students the week of March 16.

On February 23, the U.S. Department of Education released 2012 draft cohort default rate of 27.2 percent for the College; an improvement from the 2011 official cohort default rate of 32.0 percent. As part of the College's Default Management Plan, notices have been sent to borrowers addressing who their loan servicer is and encouraging them to set up accounts with their servicer. On February 27, the

first batch of emails was sent to 4,049 students. From this point forward, email notices will be sent on a biweekly basis to students with new disbursements.

On April 3 and April 6, the Office of Financial Aid scheduled forums for faculty and staff to provide an informational financial aid update effective for the 2015-2016 academic year.

On February 8, Owens hosted College Goal Sunday, a national program that provides free information and assistance to Ohio families through the application process for financial assistance. A total of 29 participants attended and 16 received personal assistance in completing the online 2015-2016 Free Application for Federal Student Aid.

Ashley Foster, Training and Communications Manager, conducted financial aid information nights at the following high schools: Arcadia High School, Continental High School, Horizon Science Academy, Rogers High School, Summit Academy Toledo Learning Center, Swanton High School, Woodward High School; and, for Upward Bound students at Scott High School and Nexus Academy.

RECORDS – *David Shaffer, Interim Director/Manager, Graduation Services*

In compliance with House Bill 488 and as a veteran-friendly institution, priority registration was provided for veterans, their spouses and dependents on March 16. Regular registration based on the number of credit hours completed began on March 17 for the Summer and Fall Semesters 2015.

The Records staff provided training to advisors on degree audit, transfer evaluation, College Credit Plus and other records functions.

The degrees conferred for Fall Semester 2014 were officially awarded in January and February, which included, 464 degrees, representing a 7 percent increase over the prior year period and 118 certificates, representing a 24 percent increase over the prior year period. Of the 464 associate degrees, there were 110 degrees awarded with academic honors of a 3.5+ grade point average.

STUDENT LIFE – *Dr. Christopher Giordano, Dean*

ATHLETICS

The women's basketball team is currently ranked #2 in the National Junior College Athletic Association (NJCAA) Division II national polls with a record of 29-1. Their 29 consecutive wins break the record of 19 consecutive wins in a season. The women's basketball team has won the Ohio Community College Athletic Conference (OCCAC) Title (regular season). The team is competing in OCCAC Regional Tournament play the first weekend of March.

The men's basketball team is currently ranked #14 in the NJCAA Division II national polls with a record of 24-6. The men's basketball team has won a share of the OCCAC Title (regular season). The team is also competing in OCCAC Regional Tournament play the first weekend of March.

The men's baseball team hosted the U.S. Baseball Academy Program for seven consecutive Sundays in January and February. The U.S. Baseball Academy is the nation's largest network of baseball camps. Coaches and members of the Owens baseball team worked with area youth at various supervised stations that included hitting, pitching, fielding, and base running. The camp was open to students from 2nd to 10th grades.

Tom Runnells, Coach for major league baseball team, Colorado Rockies, met with the men's baseball team.

INTERNATIONAL STUDENT SERVICES – *Annette Swanson, Manager*

The Student and Exchange Visitor Program approved Form I-17 recertification petition for Owens Community College. The recertification is valid for Academic and Language and Vocational programs for F and M non-immigrant students.

Owens' Office of International Student Services and Bowling Green State University's International Democratic Education Institute (IDEI) collaborated to bring the Teaching Excellence and Achievement Program to campus on February 7, which is part of the Bureau of Educational and Cultural Affairs of the U.S. Department of State. The program brings outstanding secondary school teachers from around the globe to the United States to further develop expertise in their subject areas, enhance their teaching skills, and increase their knowledge about the United States.

STUDENT ACTIVITIES/STUDENT CONDUCT – *Danielle Filipchuk, Manager, Student Conduct and Jackie Berger, Coordinator*

On January 27, the Student Activities Office hosted the second annual winter welcome open house and Registered Student Organizations (RSO) were visited by about 90 students.

In February, RSO advisors Chef Edward Gozdowski, adjunct faculty for Food, Nutrition, and Hospitality, and Amy Morford, adjunct lab assistant for Food, Nutrition, and Hospitality, traveled with five student members of the Owens Culinary and Hospitality Management Association to the American Culinary Federation's *ChefConnect* regional conference in Baltimore, Maryland. Owens students competed in the 2015 Baron H. Galand Culinary Knowledge Bowl competition, a double elimination, jeopardy-style competition that included challenging culinary, baking, nutrition, sanitation and math questions. Owens students' Jeffry Davidson, Margaret Kerrigan, Louisa Kerrigan, Kathryn McCain, and Rachael Duda (alternate) placed second overall in the competition against sixteen other teams from around the Northeast region, including four-year institutions.

In February, RSO advisor Julie Maier, science lab technician, and twelve student members of Owens Gay Straight Alliance traveled to Bloomington, Illinois for the 2015 Midwest Bisexual, Lesbian, Gay, Transgender, and Ally College Conference. The three-day annual conference, which began in 1993, has grown to include over 90 educational workshops on various topics that affect LGBTQIA people, as well as a variety of inspirational speakers and entertainment.

STUDENT MENTAL HEALTH SERVICES (SMHS) – *Lisa Sancrant, Director*

Students currently involved with counseling services = 64

Following are services provided for January and February:

Intakes ~12

Self-Referred = 6

Faculty/Staff Referred = 5

Student Referred = 1

Consults ~ 7

Crisis Consults = 1

Faculty/Staff Consults = 3

Student Consults = 3

Discharges (7)

Goals Achieved/Enrolled = 2

Drop out of services/Enrolled = 5

Keri Ketring from the Hope Center presented the February 3 “Lunch and Learn” educational presentation entitled: *Healthy Relationships: An Exploration of the Role that Sexual Abuse, Coercion, and Manipulation Play in Intimate Partner Violence*. There were 12 students who attended.

PROFESSIONAL DEVELOPMENT

STUDENT MENTAL HEALTH SERVICES

On February 18 and February 25, Jackie Haskins, Counselor, presented an overview of Student Mental Health Services to Anne Bullerjahn’s Biology 201 classes.

On February 26, Lisa Sancrant, Director of Student Mental Health Services, attended the Wood County Suicide Coalition Meeting at the Wood County Alcohol, Drug Addiction, and Mental Health Services Board in Bowling Green, OH.