

Steve Robinson  
Vice President, Academic Affairs and  
Chief Academic Officer

Board of Trustees  
April 5, 2016  
EXHIBIT NO. 16A

## **JANUARY & FEBRUARY 2016**

### **SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE – *Ann Theis, Dean***

Senator Sherrod Brown held a press conference on January 8 at the Center for Emergency Preparedness to announce a bill to combat international and domestic terrorism. The bill contains grant funding for local police officers.

On February 24, the department of Business Technologies and the Insurance Industry Resource Council hosted an information session in Heritage Hall on employment in the insurance industry and the Insurance Studies degree program. Presentations were made by Brent Mauer of the Insurance Industry Resource Council and two representatives from Hylant Insurance.

Joann Gruner, Chair, Food, Nutrition and Hospitality, participated in the Accreditation Council for Education in Nutrition and Dietetics (ACEND), Exam Panel Workshops held in Chicago, IL, February 5 – 6 and February 19 – 20. ACEND is the accrediting body of the Dietetic Technician program. The purpose of the workshop was to validate practice standards and write new credentialing exam questions.

Gretchen Fayerweather, Associate Professor, Food, Nutrition and Hospitality, and Kelly Wolfe, Assistant Professor, Food, Nutrition and Hospitality, represented the College at the Ohio ProStart Invitational College Fair held in Columbus on February 14. The college fair provided an opportunity to showcase the Culinary Arts program and certificates to state-wide tech/prep.

### **SCHOOL OF LIBERAL ARTS – *Michele Johnson, Dean***

Cynthia Bosley, Adjunct Faculty, Humanities, hosted a three-hour workshop on ekphrastic poetry at the Toledo Museum of Art on February 20. This workshop coincided with a poetry contest to be judged by former Lucas County Poet Laureate, Joel Lipman, at the end of March.

### **SCHOOL OF NURSING AND HEALTH PROFESSIONS – *Cathy Ford, Dean***

On February 5, the Dental Hygiene department participated in the 10<sup>th</sup> Annual *Give Kids A Smile* event, which provides dental hygiene care and restorative dental care to area children in need. In collaboration with the Toledo Dental Society, the Dental Hygiene clinic treated 96 area elementary and high school students with oral hygiene instruction, dental x-rays, dental cleanings, fluoride treatments and limited fillings.

On February 27, Janice Darah, Professor, Dental Hygiene, Vielka Cover, Adjunct Faculty, Dental Hygiene and Paula Johnson, Adjunct Faculty, Dental Hygiene and five first-year Dental Hygiene students provided oral hygiene instructions and helped serve food to homeless people at the downtown Fellowship Matters event next to the Toledo-Lucas County Public Library.

### **SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) – *Glenn Rettig, Dean***

Jamal Salahat, Professor, Mathematics, and Chelle Younker, Chair, Mathematics, attended the Ohio Mathematics Initiative Chairpersons/Leads Network meeting on January 22 at the Ohio State University. Sponsored by the Ohio Department of Higher Education, the Chairpersons/Lead Network

is comprised of mathematics department chairs or their designees from all two-year and four-year state institutions in Ohio. It serves as a coordinating body for the work done by the Ohio Mathematics Initiative to re-think post-secondary mathematics education in Ohio. Current initiatives include: the creation of a statewide transferable quantitative reasoning course, the revision of the learning outcomes for college algebra and introductory statistics, and the recommendation of mathematics pathways for Ohio's institutions.

Chelle Younker, Chair of Mathematics, was invited to serve on the Steering Committee for the American Mathematical Association of Two-Year College's (AMATYC) *Beyond Crossroads Revisited* project. The eighteen-member Steering Committee is tasked with creating a vision document detailing what the learning environment for all mathematics offered at two-year colleges (from introductory mathematics beyond calculus) should look like. Chair Younker is serving as co-lead of the writing team outlining the standards currently used in exemplary two-year college mathematics programs. The Steering Committee held its initial meeting on February 18.

**ACADEMIC AFFAIRS – Denise Smith, Associate Vice President**

**SERVICE LEARNING, CIVIC ENGAGEMENT AND LEADERSHIP – Krista Kiessling, Director**  
Civic Ambassadors are placed in 45 courses this semester and will help approximately 800 students. Sixteen faculty across the disciplines are utilizing academic service learning and civic ambassador opportunities.

On January 16, 34 students gathered on campus to create paracord survival bracelets to be sent to military personnel in the field. Students also crocheted squares to be donated to "Love Squared" a local organization providing handmade blankets to children experiencing homelessness.

On January 18, 40 students and community members served at the Toledo Seagate Food Bank creating food packages for local veterans in need.

The Owens Harvest Food Pantry had 267 patrons in January and 304 patrons in February.

In partnership with the Honors Program, a Service Scholars program has been initiated to recognize students for participation in community service (a minimum of 40 hours). Service Scholars will be recognized and celebrated alongside students in the Honors Program both at the Honors/Service Scholars breakfast and at Commencement. A Service Scholars/Honors Student Lounge has been established in College Hall 157.

**UPWARD BOUND – Heath Huber, Director**

Currently, for the 2015–2016 academic year, the College's grant-funded Upward Bound program is serving 50 students, who are 89 percent both low income and first-generation. The College is continuing recruitment procedures for more freshmen and sophomores to replace the students who graduated.

In February, the students were on campus to celebrate Black History Month with a viewing and critical discussion of a documentary on the Birmingham Children's March, participated in diversity programming and, engaged in interactive activities with the Civic Ambassadors to explore college employment opportunities. Ashley Foster, Manager, Training and Communications, Office of Financial Aid, met and assisted with seniors and their parents completing the online FAFSA application.

## **WORKFORCE AND COMMUNITY SERVICES – *Dr. Brian Paskvan, Executive Director***

In January and February, WCS provided 44 contract training programs serving a total of 1,640 participants. The companies served included: Akron Sheet Metal, Ball Corporation, BP Husky, Cincinnati Plumbers & Pipefitters, GKN Driveline, Harbor Career Connections, Kuss Filtration, LMHA, Magna TEAM Systems, Norplas, National Testing Network, O-I Headquarters, Operating Engineers (4 locations in Ohio), Portsmouth Plumbers & Pipefitters, Tireman, Toledo Iron Workers, Whirlpool and Youngstown Plumbers & Pipefitters.

WCS also delivered 48 open enrollment, non-credit classes in January and February, serving a total of 463 students. Highlights for the months included: PMI project management professional, real estate, Microsoft excel, expanded function dental auxiliary, development dimensions international leadership, pharmacy technician, phlebotomy technician and photography classes.

WCS moved the office from the Maumee Learning Center to the Law Enforcement building in January. The move took place after publication of the January – April Work/Play continuing education brochure of the Maumee classes; no apparent impact to enrollment. In January and February, WCS doubled revenue from prior period of fiscal year 2015.

Adult Basic and Literacy Education (ABLE) opened and filled a new position, Instructor, Transition and Special Needs Coordinator to assist graduates with moving to the workforce or post-secondary education and to help those struggling in the classroom to find resources. Additionally, ABLE has rolled out a distance learning component with Aztec as a pilot to increase student persistence.

As part of the continued partnership with First Energy, Owens hosted the semi-annual Power Systems Institute Information Session on February 27. The successful event yielded 61 people signing in to the event and 49 people who signed up for a technical evaluation. Those participants who are chosen by First Energy for the Electrical Utility Line or Substation Worker Program will attend Owens to earn an Associate of Technical Studies.

## **PROFESSIONAL DEVELOPMENT**

### **SCHOOL OF NURSING AND HEALTH PROFESSIONALS**

Janet Pinkelman, Professor, Nursing, and Kim Holman, Clinical Teaching Faculty, Nursing, attended the Elsevier Faculty Development Conference, January 3-6, in Las Vegas, NV, which was funded through the Perkins grant.

Barbara Seguire, Chair, Therapeutic Services, chaired an on-site evaluation of an Occupational Therapy Assistant Program, January 11-13, in South Carolina. Ms. Seguire serves on the Accreditation Council for Occupational Therapy Education (ACOTE).

### **WORKFORCE AND COMMUNITY SERVICES**

Dr. Brian Paskvan, Executive Director of WCS, attended the morning access legislators meeting in February at the Radisson Hotel, hosted by the Toledo Chamber of Commerce.

Dr. Paskvan was voted Chairman of the membership committee for TMACOG in February.

### **SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE**

Dean Ann Theis attended the Toledo Metropolitan Area Council of Governments General Assembly, January 25, at the French Quarter in Perrysburg.

SCHOOL OF LIBERAL ARTS

Elisa Huss-Hage, Professor, Teacher Education and Human Services, is currently on the short list to serve on the board for the National Association for the Education of Young Children. This is a prestigious organization that sets national policy for early childhood education.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)

Sarah Long, Assistant Professor, Mathematics, attended the Ohio Faculty Senate meeting on February 5 at the Ohio Department of Education in Columbus. The Ohio Faculty Senate meets four times per academic year and provides a venue for faculty to share innovations, concerns, and issues of common interest. Ms. Long has served as the Owens Community College representative to the Ohio Faculty Senate since 2013.

David Cannon  
Vice President/CFO/Treasurer  
Business Affairs

Board of Trustees  
April 5, 2016  
EXHIBIT NO. 16B

## JANUARY & FEBRUARY 2016

### **INFORMATION TECHNOLOGIES – *Connie Schaffer, Chief Information Officer***

#### Active Directory Migration Project

The purpose of this project is twofold. First, it will streamline the deployment of technology by distributing software remotely, which aligns with IT strategic direction and efficiency. Secondly, it will migrate the College from the Novell platform to Microsoft's System Center Configuration Manager (SCCM). Additionally, the migration to the SCCM Active Directory will enhance the user computer response time and extend the life of the hardware.

#### Computer Lease

Under the lease, 166 new computers are being ordered to replace old computers in highly-used classrooms and open labs for students. The antiquated hardware, some over 10 years old, will be used for parts to keep other end-of-life computers operable for both academic and administrative purposes. Again, the new computers will be placed in highly utilized classrooms and open common computer labs.

#### Hardware Repurposing

Currently, old computers go to OTech (a student group directed by IT) for refurbishment and donation to deserving Owens students who do not have a computer. Since there's currently more inventory than requests, the remaining computer inventory will be donated to the Owens Computer Club (students learning hardware/software firsthand – directed by faculty). The student club will take the salvaged parts and rebuild computers for donation to charities. Such donated computers will be identified in the inventory and removed from asset list.

### **OPERATIONS – *Michael McDonald, Executive Director***

Mr. McDonald attended a regional meeting in Findlay on the potential solar energy in northwest Ohio, and he attended the Hancock County Economic Development Meeting, hosted at Fifth Third Bank.

Operations staff met with Enterprise Fleet Management to explore opportunities to economically operate and service the maintenance vehicle fleet in a safe and efficient manner. Recently, two vehicles were moved off-line due to safety concerns.

#### Kingsley Hall Renovation

Capital Planning conducted a public bid opening on February 17 for the renovations of Kingsley Hall. The total of the bids including all trades was \$1,461,159, which is within the estimated cost of \$1,500,000. A request for release of funds in the amount of \$1,606,159 for the Kingsley Hall project was submitted for the March 21 controlling board meeting agenda.

#### Columbia Gas Easement

The College received \$16,225 for the execution of access of Columbia Gas to the existing easement.

### Arrowhead Learning Center

Capital Planning secured a Letter of Intent from ProMedica to sublease the remaining space within the Arrowhead Learning Center.

### Engineering Technologies Building

The HAAS Technical Center in the Engineering Technologies building was enlarged for the installation of state-of-the-art machining tools provided by HAAS to the School of STEM.

### **FACILITIES SERVICES – *David Halsey, Director***

After a review of ridership, the Owens on-campus shuttle was discontinued, effective January 1, which will provide an estimated annual savings of approximately \$37,000 and will free up the Bus Driver/Custodian. TARTA currently stops at each building for student transportation on the Toledo Campus. Additionally, the second TARTA bus (for overflow) was discontinued, which will provide an estimated annual savings of approximately \$40,000. The College will hire and run the second bus for the first four weeks of spring and fall semesters.

Other savings and efficiencies include renegotiating the agreement with Stericycle, which handles hazardous medical waste, for annual savings of \$8,616. The College also made changes to light bulb disposal (there are many hundreds per year), which will annually save approximately \$2,000. There is no impact to the student population and Facilities will continue to improve operational efficiencies.

### **AUXILIARY SERVICES – *Danielle Tracy, Director***

#### Student Health and Activities Center (SHAC)

SHAC attendance for the month of January was 3,058, which is an average of 139 people per day, and guest passes totaled \$640 for January. SHAC attendance for the month of February was 4,287, which is an average of 171 people per day, and guest passes totaled \$405 for February. A new request for proposals for cardio equipment is being prepared, as the current lease expires in November.

#### Events/Facility Rentals

There were 257 events processed in January, which is a 27 percent increase from January 2015. These included 9 external events that brought in \$950 of revenue. For February, there were 262 events processed, which is an 11 percent decrease from February 2015. These included 8 external events that brought in \$725 of revenue.

#### Food Service

As a result of an internal review of vending machine usage, one vending machine was added to Facilities Services building and three under-performing machines will be removed from the Center for Fine and Performing Arts, Health Technologies and the SHAC; all vending machines were removed from the Arrowhead Learning Center. A review of Subway business was completed, and the operating hours were changed for Toledo's Subway to 9:00 a.m. to 2:00 p.m., and for Findlay's Met Grill to 9:00 a.m. to 4:00 p.m. AVI food services had a health inspection, which resulted in two repair requests submitted for the Fireside grill for the consideration of Facilities Services. The Findlay steamer needs to be repaired, and quotes are being obtained.

Amy Giordano  
Interim Vice President, Enrollment Management,  
Student Services and Marketing

Board of Trustees  
April 5, 2016  
EXHIBIT NO. 16C

## **JANUARY & FEBRUARY 2016**

### **ENROLLMENT MANAGEMENT, STUDENT SERVICES – *Amy Giordano, Interim Vice President***

On February 12, Ms. Giordano attended the Ohio Association of Community Colleges Chief Student Affairs Officer meeting in Columbus, Ohio, which focused on Federal Financial Aid updates.

On February 19, Ms. Giordano attended the monthly Student Success Leadership Institute meeting in Columbus with the Owens Community College team: Steve Robinson, Vice President, Academic Affairs/Chief Academic Officer, Denise Smith, Associate Vice President, Academic Affairs, Meghan Schmidbauer, Assistant Dean, Admissions, Steven Furlik, Instructor, Math, Debra Rathke, Director, Institutional Research, Erin Kramer, Instructor, English and Brenna Dugan, Interim Chair, Humanities.

On January 22, Ms. Giordano attended a planning meeting with the Owens Community College team: Dr. Robinson, Ann Theis, Dean, School of Business, Information and Public Service, Mark King, Chair, Criminal Justice and Emergency Services, Andrea Morrow, Director, Financial Aid, David Shaffer, Registrar, Paula Steward, Advisor, Verne Walker, Assistant Dean, Advising, Career Initiatives and Student Mental Health Services and staff from the University of Toledo to continue work on the Police Academy partnership for Fall Semester 2016.

On February 9, Ms. Giordano attended a partnership meeting with Spring Arbor University regarding the Organizational Management Program. Other Owens representatives were Dean Theis and Timothy Miesse, Chair, Business Technologies.

On January 20 and February 17, Ms. Giordano represented the College at the monthly Lucas County Human Trafficking Coalition meeting at the Kent branch of the Toledo-Lucas County Public Library. On January 25, Ms. Giordano attended the Toledo Metropolitan Area Council of Governments.

### **ADMISSIONS, INTERNATIONAL SERVICES & COLLEGE CREDIT PLUS - *Meghan Schmidbauer, Assistant Dean***

Ms. Schmidbauer and Beth Tronolone, Chair, Dental Hygiene Program met with the Lenawee Intermediate School District Career Technical Center with respect to establishing an articulation agreement for the Dental Hygiene program. Ms. Schmidbauer hosted an on-campus meeting with a Q/A session with representatives of local school districts, private and charter schools and career tech centers. Ms. Schmidbauer attended the Toledo Metropolitan Area Council of Governments, and she was elected as the higher education representative. As a sponsor for Veterans Appreciation Night at the Toledo Walleye game, the Office of Admissions hosted an informational table during the game and Ms. Schmidbauer was interviewed on television, which was simulcast on radio. Ms. Schmidbauer attended the Sylvania Career Technical Education Stakeholder meeting and breakfast.

### Toledo Public Schools

As a member of the Toledo Public Schools Performance Audit panel, Ms. Schmidbauer attended the regular meeting. Additionally, she represents the College on the TPS Business Advisory Committee, and she attended the February meeting held at Waite High School. Ms. Schmidbauer has been working with Parent University, an initiative with Toledo Public Schools seeking to provide information and support to parents and families in the community on many topics, including college preparation. The Office of Admissions printed and mailed invitations to all TPS seniors for a college financial aid presentation at Scott High School, which was facilitated by Dr. Betsy Johnson; and 26 people attended.

### Adult and Community Outreach

Gary Walkowiak, Admissions Representative, provided individual presentations to Going Home to Stay and the First Energy/PSI Lineman Information session. He hosted a table at the Ohio Means Jobs Forum.

Justin Hardman, Admissions Representative, Findlay Campus, attended two Hope House Getting Ahead group sessions and presented admissions information and enrollment steps.

### High School Recruitment

The Admissions Representatives hosted a table at the Health Occupations Students of America regional competition held at the University of Toledo. About 400 students attended and Owens faculty served as competition judges.

A presentation and admissions information was provided to the Independent Living class at Millstream Career Technical Center, Findlay.

Overall, the Admissions Representatives made visits to: Cardinal Stritch High School, Clay High School, Glass City Academy, Polly Fox Academy, Scott High School, Start High School, Sylvania Northview High School, Sylvania Southview High School, Waite High School, Whitmer High School and Woodward High School.

Additionally, the Admissions Representatives attended college fairs or financial aid events at: Madison High School, Summit Academy, Waite High School, Whitmer High School and Woodward High School.

### College Credit Plus

College representatives canvassed College Credit Plus nights at 42 high schools in January and February: Anthony Wayne High School, Arcadia High School, Arlington High School, Bowling Green High School, Bridges Academy, Carey High School, Clay High School, Cory Rawson High School, Elmwood High School, Evergreen High School, Findlay High School, Fremont High School, Genoa High School, Glass City Academy, Holgate High School, Hopewell Loudon High School, Kenton High School, Lakota High School, Liberty-Benton High School, Maumee High School, Mohawk High School, Nexus Academy High School, North Baltimore High School, Northwood High School, Oak Harbor High School, Ohio Virtual Academy, Otsego High School, Ottawa Hills High School, Patrick Henry High School, Perrysburg High School, Rossford High School, South Central High School, Springfield High School, Start High School, Swanton High School, Sylvania Northview High School, Sylvania Southview High School, Tiffin Columbian High School, Toledo School for the Arts, Upper Sandusky High School, Vanlue High School and Woodmore High School.



### On-Campus Registration Events

Explore Owens sessions were held for 14 prospective students and their families and individual assistance were provided to several students who sought admissions requirements for specific health programs on the Toledo Campus.

More than 6,353 pieces of information were mailed to interested students and community individuals for the events of College Preview Night, Registration Rocks, and Admissions Representatives mailed introduction postcards to new applicants and recruits.

In January and February, 237 students participated in registration events, One-Day Registration or New Student Orientation.

**ADVISING, CAREER INITIATIVE, & STUDENT MENTAL HEALTH SERVICES – Verne Walker, Assistant Dean of Advising, Career Initiatives, and Student Mental Health Services**  
The Offices of Advising, Admissions, and School of Nursing and Health Professions partnered on hosting the February 15 Open House for students. Approximately 50 guests met with Admissions, Advising, and Nursing and Health administrators, faculty and students throughout Heritage Hall and Health Technologies.

The Findlay Campus hosted a Food Pantry Day on February 15, which was open to students, faculty, and staff. Key participants were Advisors Angie McGinnis, Ellen Sorg, Justin Hardman, Ashley Miklovic-Inbody, and Tiffany Christensen. Leftover perishable items were donated locally to the City Mission.

On February 16, the College hosted representatives from Bowling Green State University Admissions and Advising to showcase the new Admissions Center; the location from where the BGSU transfer Advisor works, and new spaces in Heritage Hall. The morning discussion included transfer advising, Falcon Express, and future opportunities for improving transfer.

The Health Advising Team held an annual planning meeting to explore activities and responsibilities unique to pre-nursing and pre-health advising; and the team documented the current state of health advising and a short list of objectives to focus on for the year.

### **ATHLETICS – John-David Ettore, Director**

The baseball team hosted Kids Camp for ninety children, aged kindergarten through 7<sup>th</sup> grade, working on the fundamentals of baseball from hitting, fielding and base running.

The women's basketball team clinched its fourth straight Ohio Community College Athletic Conference win. The team is currently ranked 7<sup>th</sup> in the National Junior College Athletic Association (NJCAA) Division II Poll. The women's basketball team competes in the District Championship Tournament on March 4 and March 5.

After playing in the New Year's Basketball Bash in Florida, the women's basketball team worked at the Miami Rescue Mission making 800 sandwiches and serving 300 meals for the homeless that came to the mission.

The women's soccer team worked with the Genoa Care Center and Heartland of Oregon for the Adopt-A-Grandparent Program. The golf team had a team grade point average (GPA) of 3.30 for Fall Semester 2016.

### **FINANCIAL AID – *Andrea Morrow, Director***

As of March 1, a total of 13,134 applications for financial aid have been received for the 2015-2016 academic year. As a result, a total of \$39,198,271 in grants, loans, and scholarships has been disbursed for the 2015-2016 academic year. For Spring Semester 2016, 42.5 percent of eligible students enrolled received financial aid.

On February 29, the U.S. Department of Education released 2013 draft cohort default rates (CDR). The draft rate for Owens Community College is 22.7 percent. The College, with the assistance of EdFinancial, will have the opportunity to appeal some of the defaulters. It is anticipated that a final released CDR (in September 2016) may be lower.

As of March 1, the Office of Financial Aid has begun tracking, budgeting, and packaging for the 2016-2017 academic year. A total of 1,980 applications for financial aid have been received, resulting in a total of \$13,997,412 in grants, loans, scholarships, and Federal Work Study offered for the 2016-2017 academic year. Information regarding 2016-2017 financial aid awards were sent to students beginning, March 2.

Oserve Senior Advocate, Patricia Donnelly presented “Financial Aid for College” at the Greater Hancock County College Night on March 7 and more than 120 students and family members attended. Topics included types of student financial aid, scholarship search tips and how to complete the Free Application for Federal Student Aid (FAFSA).

Oserve Interim Director, Ashley Foster and Financial Aid Associate Director, Susanne Schwarck managed the Financial Aid table at the March 9 College and Career Preview Night and about 150 attendees visited the table for information on how to fund their education.

### **INTERNATIONAL STUDENT SERVICES - *Annette Swanson, Manager***

#### Spring 2016 International Student Enrollment

- A total of 75 F-1 full-time students from 29 countries, including 12 athletes, are registered for a total of 986 credit hours. There were six international students who left, as the Student & Exchange Visitor Information System (SEVIS) provided a notification for failure to enroll; one student was academically dismissed.
- A total of 17 Guest Students with a combined total of 80 credit hours are enrolled.

#### TEA Fellows/US Partner Teacher Workday Saturday February 7

As part of an ongoing collaboration with the International Democratic Education Institute (IDEI) at Bowling Green State University, 19 Teaching Excellence and Achievement program (TEA) fellows and teachers from Gibsonburg High School, Otsego High School, Perrysburg High School, Springfield High School, Swanton High School, Sylvania High School and Toledo School of the Arts were hosted at a Partner-Teacher workday in Heritage Hall.

#### English as a Second Language (ESL) Corner

A free informal tutoring session is offered on a weekly basis to help ESL students practice and improve conversational English skills. Tutoring takes place on Wednesdays in from 12:30 p.m. to 2:00 p.m., in College Hall 159.

## **MARKETING AND COMMUNICATIONS – *Jason Griffin, Director***

For the second consecutive year, Owens Community College was voted the “Best Higher Education option for Non-Traditional Students” in the [Toledo City Paper](#) Best of Toledo 2015 poll.

Three new television commercials were produced in February for airing on local television on March 15. All commercials focused on the programs preparing students for in-demand jobs in northwest Ohio. Other key campaign messages included partnering with local companies, seamless transfer opportunities, and graduating with little to no debt. The commercials featured current Owens students, alums and local partners. The videos have been shared on social media and over the first three days of launch, were viewed nearly 1,000 times. All feedback has been overwhelmingly positive.

In the coming weeks, Marketing is planning to feature our people in print advertisements, billboards, and various feature stories on the Owens website, the Toledo Blade and social media channels.

## **OSERVE – *Ashley Foster, Interim Director***

Oserve Advocates began working on the Satisfactory Academic Progress (SAP) email outreach to 538 students, who are on SAP warning status that if by the end of Spring Semester 2016, they have not met the required 2.0 cumulative GPA and a 67 percent completion rate, they will become ineligible for federal financial aid for the current semester. The SAP outreach is projected to be completed by March 30.

“FAFSA Fridays” (*Free Application for Federal Student Aid*) have begun for students from 9:00 a.m. to 11:00 a.m., and 1:00 p.m. to 3:00 p.m. on Fridays, as a student service to provide students and parents with a designated time to complete the FAFSA application process with the assistance of an Oserve Advocate.

Annual Oserve staff training was held on March 10 during Spring Break week, which included reviews of financial aid updates, ALICE training, CashCourse in association with the need for Financial Literacy, and other various topics of providing support to students and the Owens community.

## **RECORDS OFFICE - *David Shaffer, Registrar***

There were a total of 480 degrees and 123 certificates awarded for Fall Semester 2015, which represents the largest Fall Semester graduating class. Of the 480 degrees awarded, 93 were awarded with academic honors, achieving at least a 3.5 grade point average.

For Spring Semester 2016, 79 students have chosen to participate in the Falcon Express dual admission program in partnership with Bowling Green State University. Of the 79 students, 67 students are new to Owens. Falcon Express program students who enroll at Owens will have automatic admission to BGSU upon meeting certain criteria at Owens.

On February 8, Mr. Shaffer, Jill Gentry, Manager, Graduation Services, and Ashley Thomas, Specialist, Customer Service and Data met with Michele Rable, Registrar, at Lourdes University to discuss Degree Works and reverse transfer. During the meeting, Ms. Rable gave tips for implementation and answered questions about Degree Works. Also, initial conversations took place of a future opportunity to partner on dual admission and reverse transfer.

**STUDENT CONDUCT/STUDENT LIFE – *Danielle Filipchuk, Director***

Student Activities hosted the annual Winter Welcome on January 17 for students. There were 21 student organizations with informational tables and more than 200 students attended to learn how to get involved. Student Activities also provided a soup lunch for the students.

Student Activities hosted the first pop-in activity for the spring semester in the College Hall Atrium on January 26, 2016. Students built marshmallow towers and the student who had the tallest recorded tower at the end of the event won a gift card. Students decorated a small rock with inspirational words to keep them motivated for the February pop-in activity.

Student Activities partnered with Veterans Services and Oserve for the January 28 Lunch and Learn, which included a pizza lunch and a presentation on money management tips for 12 students.

The February 16 Lunch and Learn hosted Perrysburg Mayor Michael Olmstead, which included a Jimmy John's lunch, and Mayor Olmstead talking of the importance of voting in elections for 10 students.

Student Government traveled to the Downtown Learning Center on January 27 to meet with students who take classes at the location. On February 17, seven Student Government members and 2 advisors traveled to the Findlay Campus to connect with Findlay students.

Student Government hosted the first Student Government Concern Form Roundtable on February 24 to discuss concern forms submitted by students with College administration. These roundtable meetings are replacing the former Student Government Town Hall Meetings. The concern form responses have been placed on the Owens FAQ page under Student Life to give students a place to view the most commonly asked questions and concerns at Owens.

**VETERAN SERVICES – *Amy Giordano, Interim Vice President***

The Office of Veterans Services hosted the annual Veterans Week, January 25-29, which included a "Stop In for Coffee and Donuts" on the Toledo and Findlay Campuses, "Lunch and Learn: Financial Literacy for Veterans," co-sponsored by Student Activities, annual Veterans Night at the Walleye hockey game and free T-shirts designed by veteran-students for veteran-students.

Priority Registration for veteran, active duty military students and their dependents began on Monday, March 14. On the first day, 35 students registered for Summer Semester 2016 and 54 registered for Fall Semester 2016.

On March 17, Ms. Giordano attended the U.S. Air Force Community Partnership Program at the 180th Fighter Wing, Ohio Air National Guard. Discussion focused on "military installations and local communities partnering to achieve mutual value and benefit."

## **PROFESSIONAL DEVELOPMENT**

The Advising Professional Development Committee hosted a free webinar on January 20 entitled - *Legal issues in Higher Education* with Dr. Barbara Lee, Distinguished Professor / Senior Vice President for Academic Affairs, Rutgers University, New Jersey. She explored various legal issues colleges and universities face and examined specific areas that practitioners should be aware of in the higher education field.

A new group was formed on the Findlay Campus called "The Fun Bunch." The purpose of the group is to build the Findlay team into a strong unit while providing leadership and personal growth opportunities. Members include Advisors Julie Easterday, Ashley Miklovic-Inbody, Justin Hardman, Ellen Sorg, Veronica Miller, and Melanie Scherdt. So far, the group has organized a food drive on campus, and two workshops to promote team building and fellowship on campus.

On February 5, Owens Advisors participated in the Bowling Green State University (BGSU) Community College Counselor/Advisor day. During this free professional development experience, Advisors learned more about transfer admissions and advising, transfer scholarships, non-traditional and veteran student advising, international programs and study abroad, and career services.

On February 19, the Office of Advising held the annual Advisor Training and Professional Development Day to explore the topic of "Dealing with Challenging Student Situations." Advisors experienced presentations from Disability Services, Public Safety, Student Conduct and Student Life, and Student Mental Health Services. Advisors learned more about campus safety, referring students via the Incident Reporting form, the Behavioral Consultation team, and more.

Dr. Verne Walker, Assistant Dean of Advising, Career Initiatives, and Student Mental Health Services, Angie McGinnis, Manger, Advising (Findlay-area Campus), Terri Brown-Joyce, Advisor, and Ellen Sorg, Advisor participated in BGSU's New Professionals in Transition program on January 29. BGSU designed the program for students pursuing a Master's degree in College Student Personnel. Conference sessions and mock interviews provide newer graduate students and pending graduates the opportunity to interact with professionals in the field. Ms. McGinnis, Ms. Brown-Joyce, and Ms. Sorg co-presented on the topic of Workplace Wellness. The title of the presentation was "Taking Care of You: Staying Active & Healthy While at Work." Ms. McGinnis and Dr. Walker also served as mock interviewers for second year College Student Personnel (CSP) students.

On February 3-7, Danielle Filipchuk, Director of Student Conduct and Student Life traveled to the national Association for Student Conduct Administration (ASCA) conference, St. Pete Beach, Florida. The conference highlighted many best practices and legal requirements for student conduct and Title IX.

Ms. Schmidbauer attended the Ohio ACT Conference in Columbus, with a focus on enrollment trends and practices.

## JANUARY & FEBRUARY 2016

### **FOUNDATION – Jeff Keim, Executive Director**

Foundation Plans for 2016 – In January, the development team concluded its active engagement with Aly Sterling Philanthropy, which resulted in three strategic outcomes:

1. Creation and initial implementation of a 12-month strategic fundraising plan, incorporating all fundraising and alumni activities.
2. Regular meetings of the Foundation’s Development Committee, comprised of Foundation Board members and other key stakeholders, to engage, educate and energize Foundation Board members of the fundraising process. An overall prospect list and associated activities has been developed, and committee members are committed to follow-ups and introductory meetings.
3. Best practice fundraising training for Mr. Keim has been completed. Internal activity has been supplemented by external professional development.

Mr. Keim is collaborating with Jason Griffin, Director of Marketing & Communications, and others on implementing a targeted plan that focuses on collecting, distributing, publishing and promoting the multitude of positive, life-changing stories manifested at Owens. This will include the creation of a Foundation Facebook page.

Fiscal Year 2016 Fundraising Goals – Dr. Bower, Mr. Keim and the Foundation Board have established the following Foundation funding priorities:

1. Scholarships – creating new and funding current.
2. Creation and funding of *The Owens Fund* to direct incoming donations to discretionary giving.
3. Aviation Tech Program – Soft commitment received for donation of a plane.
4. Athletics
  - a. Overall support of athletic endeavors.
  - b. Electricity to outdoor fields and press box.
5. Technology and Equipment (*for example*)
  - a. IT Program (servers).
  - b. Welding/Electronics/Piano Labs.

Donations received during January and February include:

- \$12,600 from KDMR, Inc. for the Officer William A. Miscannon Scholarship Endowment Fund
- \$12,135 from the 50<sup>th</sup> Anniversary Mailing - \$2,135 in gifts and notification of a \$10,000 bequest
- \$ 8,000 from the Toledo Chapter of the American Society for Industrial Security for the Charles Woods Endowment Fund
- \$ 5,583 in pledge payments and additional donations from Foundation Directors
- \$ 2,440 from Owens Faculty and Staff
- \$ 1,450 from donations via the Alumni Association membership drive

Cultivation and Stewardship – During the months of January and February, Mr. Keim has continued to meet with Foundation directors and College trustees. He also met with community stakeholders from the Toledo-Lucas County Public Library, Crow Executive Air, Huntington Bank, Walt Churchill’s Market, Sandusky County Economic Development and Meyer Hill Lynch. A result of his meetings with Churchill’s is their commitment to recruit Owens students/graduates prior to advertising to the general public.

On January 27, Mr. Keim attended the Toledo Auto Dealers Association “Cars Are the Stars” event. The Foundation will receive a portion of the proceeds from this event for the Toledo Auto Dealers Association Scholarship Endowment Fund. On January 30, Mr. Keim conducted a charity auction for St. Joseph School in Sylvania, which resulted in a \$250 donation to the Foundation in appreciation. On February 3, Mr. Keim attended the Toledo Regional Chamber of Commerce Annual Meeting and on February 12, he attended the Legislative Breakfast. On February 6, Mr. Keim attended the Rotary Club of Perrysburg’s Annual Charity Auction. On February 17, Mr. Keim and Laura Moore, Director of Alumni Relations, helped serve at the Findlay-area Campus Student Appreciation Brunch. On March 3, Mr. Keim attended the Annual Meeting of Northwest Ohio Regional Economic Development (NORED.)

**Upcoming Events** – mark your calendars:

- Foundation Board Meeting – May 18, 2016

**ALUMNI RELATIONS – *Laura Moore, Director***

Outstanding Service Awards – In January, forms were sent to area police and fire departments for nominations for the 2016 Outstanding Service Awards. Monday, February 29 was the submission deadline, and the awards will be presented on Friday, April 29.

College Commercials – In January and February, Ms. Moore assisted the Marketing Department with two segments for the new commercials: Foundation Director Jeannie Hylant, representing the College’s new Insurance Degree Program; and, Jim Koedam, Director of Manufacturing at First Solar and a 1986 Owens graduate, representing advanced manufacturing program areas.

Alumni Walleye Night – On February 20, the Alumni Association hosted 101 alumni and guests for dinner and a Toledo Walleye hockey game at the Huntington Center. Everyone had an enjoyable evening at the sold-out event.

Raisers Edge NXT – As part of the Raisers Edge NXT subscription, an email finder service was conducted on alumni and donors without a non-Owens email address. This service generated 15,626 new email addresses, which will be useful, as we have begun using another feature provided through the Online Express subscription. Online Express allows the College and the Alumni Association to send professional-looking promotional emails. For example, an Online Express email was sent to graduates from the School of Business, Information and Public Service, which helped in filling two sections of a new Payroll Accounting class offered in Spring Semester 2016.

Office Administration Co-op Student – Due to past position eliminations in College Development, the Alumni Relations Office created a co-op position for Office Administration students. These students are usually in the last semester of their program ready for graduation, and each receives a Foundation Scholarship for their efforts.

Student Shadowing Experience – At the request of Andrea Kellermeier, Advisor, Ms. Moore arranged a shadowing experience for a potential Dental Hygiene student. After multiple unsuccessful attempts by the student to secure a position, Ms. Moore was able to arrange an opportunity with a dental practice that employs multiple Owens graduates.

### **PROFESSIONAL DEVELOPMENT**

During the months of January and February, Mr. Keim attended a webinar entitled “Money Wellness: Unleash the Power to Big Gifts,” a meeting of the Association of Fundraising Professionals and a Findlay-Hancock Co. Economic Update Forum. Ms. Moore also attended a meeting of the Association of Fundraising Professionals and attended a presentation by Steve Wozniak at the University of Toledo.

**Upcoming Events** – mark your calendars:

- Outstanding Service Award Celebration – April 29, 2016
- Annual Meeting at the Mud Hens – July 29, 2016
- Golf Classic – September 12, 2016

### **FINDLAY CAMPUS – *Melissa Green, Associate Vice President***

In January, an economic development presentation was given to 21 College administrators by Tony Iriti, Director, Findlay Hancock County Economic Development and Tim Mayle, Assistant Director, Findlay Hancock County Economic Development. The event was hosted by Fifth Third Bank and Trustee Mary Beth Hammond.

Dr. Green accompanied President Bower in visiting GSW manufacturing in Findlay. Discussion included employment and training needs along with the production demands and logistical product delivery.

In February, Dr. Green also represented the College at the Secor Scholarship Committee for the United Way of Hancock County. The \$2,000 scholarship is awarded to a high school senior or graduate living in Findlay or Hancock County, who plans to attend an accredited college or university.

Dr. Green met with Jereme Kent, General Manager, One Energy, to discuss future opportunities for students interested in pursuing careers in the wind energy industry. One Energy recently supervised the installation of the wind turbine project involving five wind turbines for Whirlpool and Ball Metal industries of Findlay.

Dr. Green along with President Bower and Steve Robinson, Vice President, Academic Affairs, visited Whirlpool in Findlay. After meeting with several of the plant personnel, a tour was provided. Discussion included the partnership of the Owens apprenticeship program and applied engineering degree program in addition to supervisory/leadership training.

Additional events and activities included a presentation by Imam Talal Eid, Director of Religious Affairs, Islamic Center; Findlay Campus Food Pantry; New Student Orientation group registration; Accreditation Commission for Education in Nursing (ACEN) site visit and a Rotary event at the Marathon Performing Arts Center.

Dr. Green also represented the College at the Raising the Bar Coalition, Findlay Hancock County Economic Development Advisory Board and United Way Board of Directors Meeting.