



Board of Trustees Regular Meeting

April 1, 2014

Exhibit 13

Monthly Reports to the Board of Trustees:

- A. Academics
- B. Business Affairs
- C. College Development
- D. Enrollment Management and Student Services
- E. Human Resources and Administration
- F. Office of President

Exhibit 2

Trustees' Dates to Remember

Exhibit 3 ~ See Separate Attachment

Financial Statement for the period ending February 28, 2014

Dr. Renay Scott
Vice President/Provost

Board of Trustees
April 1, 2014
EXHIBIT NO. 13A

JANUARY/FEBRUARY 2014

ACADEMIC SERVICES – *Denise Smith, Vice Provost/Dean*

E-LEARNING – *Mark Karamol, Director*

The Owens iTunes U site was activated on February 18. The site, which provides audio and video course content, can be accessed using iTunes software and was developed by Holly Barber, Instructional Designer. Ms. Barber also developed and activated an iPad Basics public course, which is also housed within the Owens iTunes U site.

Owens received authorization to offer online courses to residents of the state of Georgia.

FINE AND PERFORMING ARTS – *Michael Sander, Interim Chair*

Auditions were held for the spring semester student production on January 21-23 with 23 students and members of the community trying out for parts. Production staff include: Jeremy Meier, Assistant Professor, Theatre as Director; Jodi Jobuck, Adjunct Instructor, Music as Music Director; and Fine and Performing Arts Adjunct Faculty members Jo-Anne Chrysochoos as Vocal Director, Bianca Naves as Properties/Makeup Designer and Nichole Newman as Costume Designer. The cast includes seven students, two community members and three alumni. The Great American Trailer Park Musical production will be performed in the Center for Fine and Performing Arts Theatre on April 4, 5, 6, 11, 12 and 13.

February 23, under the direction of William Dais, Adjunct Faculty, Music, the Owens concert band performed a pops concert as a tribute to firefighters, EMTs and first responders.

The Fine and Performing Arts Music Business Technology Degree program unveiled an upgrade to the recording lab from one station to a complete fifteen student station recording facility.

HONORS PROGRAM – *Russell Bodi, Director*

Terri Leary, honors graduate and current Ohio University student, has completed her internship with the Owens Honors Program. One of her projects was to organize an honors alumni group, the purpose of which is to continue the honors community network and raise money earmarked for honors scholars through the Owens Foundation. Their first meeting will be March 8.

LEARNING CENTER AT THE SOURCE – *Jacquelyn Jones, Director*

On February 26, Dr. Jones hosted a meeting at The Source that focused on community engagement. President Bower, Lisa Dubose, Director, Organizational Development/Chief Diversity Officer, James Jackson, Director, Gateway to College, Dr. Marian Moore, Assistant Professor, Social/Behavioral Sciences (Findlay), Pastor Otis Gordon, Warren AME Church, Reverend Beverly Bingle, Holy Spirit Church, Karen Shepley, Community Advocate, and Pastor Robert Culp, First Church of God, were in attendance. The primary focus of the meeting was to discuss partnerships for potential collaboration and community outreach to their church congregations to help recruit students for Owens, but specifically The Source. Topics discussed included information on the courses and services offered at The Source, Review of the Gateway to College Program, and a review of collaboration ideas with community partners.

SERVICE LEARNING AND CIVIC ENGAGEMENT - *Krista Kiessling, Director*

Owens hosted its first Martin Luther King, Jr. Day of Service on January 20 with a \$700 mini-grant from ServeOhio at The Source with 46 participants at three community partner sites for two hours of community service each. A light breakfast and pizza lunch were provided.

Ms. Kiessling attended an information session with United Way of Greater Toledo and Ohio Campus Compact representatives to discuss possible funding for a Pay it Forward Program at Owens on February 11.

On February 19-20, Christina Perry, Owens Associate, coordinated a Connect2Complete Owens C2C VISTA retreat for seven VISTAs from around the state. Training included a Toledo Ohio Correctional Institution visit, and participation in the University of Toledo's People for Change meeting through the National Inside/Out Prison Exchange Program.

The Owens Harvest Food Pantry served 187 individuals in January and 270 in February.

UPWARD BOUND – *Heath Huber, Director*

Upward Bound was funded to serve 60 students during the grant's fiscal year (September through August). Currently the program serves 58 students. Of these students, 63 percent of all participants have a 2.5 GPA or better, 89 percent of the seniors are proficient in reading/language arts and math, 100 percent of all participants have continued high school enrollment, and 9 students are on track to graduate this year.

SCHOOL OF BUSINESS, INFORMATION, AND HEALTH SUPPORT TECHNOLOGIES
– *Ann Theis, Dean*

Four accounting students of the Owens Student Chapter of the Institute of Managerial Accountants (IMA) and faculty representative attended the 14th Annual Student Leadership Conference in Charlotte, North Carolina, last November 14-16. Several hundred students and faculty members from schools across the country attended this event to develop skills, make presentations, recognize achievement and network. Owens is one of only a few two-year colleges to have a student chapter. IMA is a professional organization of Certified Managerial Accountants whose licensing in the managerial accounting field is the counterpart to the Certified Public Accountant in financial accounting.

SCHOOL OF HEALTH, EDUCATION AND HUMAN SERVICES - *Douglas Mead, Dean*

Dr. Mead and Deborah Ciecka, Chair, Teacher Education and Human Services, met with representatives from Ohio Northern University on January 17 to discuss developing an articulation agreement for teacher education students.

Sarah Twitchell, Instructor, Teacher Education and Human Services, in collaboration with Student Government, hosted the showing of the documentary film "Inequality for All" on February 20. She was also featured on the Channel 13 Sunday morning show *Bridges* on February 9 to discuss the documentary.

Utilizing state of the art TriFit technology, Exercise Science interns performed free fitness assessments for members of the Owens Weight Watcher group on February 26. On February 20, interns conducted a Test Your Grip Strength event in College Hall with over 40 participants.

The Exercise Science Program is collaborating with Workforce and Community Services to promote community member registration for tennis (lessons, clinics and court rental) and personal training sessions.

On February 7, the Dental Hygiene Clinic hosted the tenth annual Give Kids A Smile event. A total of 88 community children were screened, received dental education, free cleanings, x-rays, sealants and fluoride treatments. Restorative treatment was provided by area dentists with 24 restorations and 41 sealants placed on community children. The Give Kids A Smile Program is a national event that the American Dental Association employs to raise awareness for politicians, parents and the community to work together toward a solution for access to care. Faculty, dental hygiene students, dental assisting students and area dentists and hygienists provided the care. Radiography students also participated by registering patients for the event.

The Medical Imaging Department hosted an Open House for the newly created Magnetic Resonance Imaging (MRI) Program on February 19. Several MRI students and program faculty participated in providing tours and demonstrations of the MRI simulator and software utilized for this program. Dr. Scott, Trustee Talmage and Trustee Uhler were among those in attendance.

SCHOOL OF NURSING – Dawn Wetmore, Dean

The Medical Assisting Program admitted fifteen students in January 2014.

For the 2013 calendar year, the students completing the Practical Nursing Certificate had a pass rate on the NCLEX-RN of 100 percent (33 students took the test and 33 students passed). The Ohio NCLEX-PN pass rate is 84.32 percent and the national pass rate is 84.63 percent.

For the 2013 calendar year, the students completing the Registered Nursing program had a pass rate on the NCLEX-RN of 93.13 percent (160 students took the test and 149 students passed). The Ohio NCLEX-RN pass rate is 80.16 percent and the national NCLEX-RN pass rate is 83.04 percent.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) – Randy Wharton, Dean

The Automotive Technology Program and General Motors Automotive Service Educational Program received full masters level National Automotive Technicians Education Foundation certification.

Starting March 2014, Owens is offering automotive classes in Findlay. The classes will be held at Millstream Career Center.

On February 21, Owens hosted the 21st annual Regional Agricultural and Industrial Diagnostics competition (formerly known as the Tractor Troubleshooting contest). This diagnostic competition is offered to 15 area high schools and Future Farmers of America organizations and is comprised of five stations of equipment that is “bugged” to simulate actual problems that technicians will see in the work place. Bernard Goedde, Assistant Professor, Transportation Technologies, and Heath Weilnau, Instructor, John Deere/Diesel, spearheaded the contest. Judges are from area agricultural and industrial service centers and Owens faculty members.

On December 19, the 180th Fighter Wing and Owens signed a memorandum of understanding to conduct classes at the Air National Guard Base in Swanton. The Air Force encourages all its enlisted members to obtain an associate degree through the Community College of the Air Force. The Guard members typically have drill once a month when they are physically on base. The College will conduct classes through a hybrid format where most instruction is online, but is conducted at the base during these drill weekends. The first class being offered this semester on base is MTH108, and the 180th will be asking for additional classes in this format in the future.

On February 15, the School hosted 80 Girl Scouts and approximately 20 volunteers for a day of designing and building STEM projects and exploring careers. The Girl Scouts designed amusement park attractions, catapults, gravity-powered cars and model playgrounds.

On February 27, Mr. Wharton, Anne Bullerjahn, Professor, Life & Sciences, Jerry Schermerhorn, Academic Lab Technician, Science, John Kilmer, Adjunct Faculty, Life and Natural Sciences, Randy Ratliff, Assistant Professor, Transportation Technologies, and Richard Marquardt, Specialist, Room and Asset Management, judged a science fair at Horizon Science Academy's Sylvania Avenue facility. Each judge evaluated between five and ten science projects. Horizon Science Academy is a charter school that begins focusing on STEM-directed learning beginning in kindergarten and continuing through grade 12.

The School of Science, Technology, Engineering and Mathematics provided sponsor support for the Technical Society of Toledo's Engineers Week. Mr. Wharton and Glenn Rettig, Director, Academic and Administration (Findlay), also attended the Engineers Week Banquet, held in Maumee on February 20.

On February 8, Terry Katschke, Manager, Apprenticeship Programs, represented Owens at the Indiana/Kentucky/Ohio Regional Council of Carpenters and the Ohio Carpenters Joint Apprenticeship and Training Trust Fund's graduation banquet. During the event, 35 student apprentices received their journeyman certificates from Owens and also their Certificate of Completion from the United States Department of Labor - Office of Apprenticeship.

Three new memorandums of understanding were signed with the Cement Masons apprenticeship training programs in Columbus, Portsmouth and Cincinnati. Owens is now partners with 52 separate union apprenticeship training programs.

Students from the Landscape/Turfgrass Management Program have been preparing for the Annual PLANET (Professional Landcare Network) Student Career Days and National Collegiate Landscape Competition at Colorado State on March 18-23. Chris Foley, Associate Professor, Science, and 19 students will be competing in team and individual events ranging from business management, plant installation, sales presentations, to irrigation design, plant identification, landscape design, landscape maintenance operations and personnel management. The largest career fair of its kind will provide students opportunities to gain internships and employment in the Green Industry.

Landscape and Turfgrass Management Club students worked many Saturdays and weeknights to create an exciting Wizard of Oz display recently for The Toledo Zoo's Spring Alive Fairytales, Fables and Flowers event. The display (which transitioned from grayscale at the entrance to color under the rainbow, just like the movie) featured a tornado, Dorothy and more Oz favorites among plants, flowers and trees – all in a 15' by 20' space.

PROFESSIONAL DEVELOPMENT

ACADEMIC SERVICES

Krista Kiessling, Director, Service Learning and Civic Engagement, Christina Perry, Owens Associate, Lindsey Minnig, Civic Ambassador and Benjamin Quintanilla, Civic Ambassador attended a presentation by Barbara Holland at Bowling Green State University (February 12) on The Strategic Importance of Community Engagement to the Future of Higher Education.

Ms. Kiessling, Ms. Perry, and Susan Wannemacher, Instructor, Dental Hygiene, participated in the American College Personnel Association–College Student Educators International webinar entitled “From Intentions and Ideals to Reciprocity and Relationships: Critical International Service-Learning” on February 18 to strategize future plans for International Service Learning.

Michael Sander, Interim Chair/Professor, Fine and Performing Arts, attended the Ohio Educational Technology Conference from January 27-29. The focus of this conference was on the use of technology in the twenty-first century classroom for twenty-first century learners.

SCHOOL OF BUSINESS, INFORMATION, AND HEALTH SUPPORT TECHNOLOGIES

Heather Bachman, Associate Professor, Office Administration, presented on “The Role of a Community College” at a BGSU Adult Education Class on February 17.

Teresa McGaharan, Associate Professor, Health Information Technology, presented at the Northwest Ohio Health Information Management Association Annual Educational Symposium on February 6 on the topic of the ICD-10-CM coding system.

Ramadevi Kannan, Assistant Professor, Accounting, was elected to the Executive Board of the World Affairs Council of Northwest Ohio on February 12, serving as the Membership Chair. The mission of the World Affairs Council of Northwest Ohio is to promote awareness and engagement of world affairs in Northwest Ohio and to implement programs that foster global connections and highlight the value of international activities and partnerships as well as coordination of resources to best utilize global connections to further explore best practices in civic engagement, student exchanges, education and business ventures.

Bonnie Hemp, Chair, Health and Information Support Technologies, Teresa McGaharan, Associate Professor, Health Information Technology, and Susan Deutschman, Assistant Professor, Cancer Information Management, attended the Northwest Ohio Health Information Management Association Annual Educational Symposium in Perrysburg on February 6. Also attending the symposium were 22 Health Information Technology program second year students.

SCHOOL OF HEALTH, EDUCATION AND HUMAN SERVICES

Elisa Huss-Hage, Professor, Teacher Education and Human Services, as Chair of the Commission on Early Childhood Associate Degree Accreditation, participated in the strategic planning session for the National Association for the Education of Young Children in Washington, D.C., January 26-29.

Ms. Huss-Hage participated in the February 17–21 meeting of the Early Childhood Associate Degree Accreditation. As Chair of the Commission, she oversees the work of this accrediting body.

In February, William Garber, Stephanie Lautzenheiser and Nicole Buchanan, Adjunct Faculty, Dental Hygiene, attended the Working Toward Clinical Faculty Calibration I two-hour teaching methodologies course at Owens presented by Beth Tronolone, Chair, Dental Hygiene, and Janice Darah, Professor, Dental Hygiene.

SCHOOL OF HUMANITIES, SOCIAL SCIENCES AND CRIMINAL JUSTICE

Kimberly Minke, Professor, Social/Behavioral Sciences, was elected to a two-year term on Leadership Toledo's Board of Trustees. Ms. Minke co-facilitated a workshop on Servant Leadership for the adult Leadership Toledo class on February 3.

Dr. Scott, Michael Sander, Interim Chair/Professor, Fine and Performing Arts, and Michele Johnson, Dean, School of Humanities, Social Sciences and Criminal Justice, attended the Ohio Educational Technology Conference on January 27-29 in Columbus. The three-day conference, with over 500 sessions and 225 vendors, provided attendees the opportunity to network and learn best practices. The conference is usually for K-12 teachers; however, this year higher education personnel were also invited to attend and network with the K-12 teachers.

Lorry Cology, Professor, Social/Behavioral Sciences, serves as head of the Transfer Assurance Guides (TAG) panel and as a member of the Transfer Module Committee. As head of the TAG panel, she reviewed submitted courses, coordinated the review schedule and wrote a summary report to be submitted to The Ohio Board of Regents. The Transfer Module committee reviewed courses and made recommendations about whether to accept courses for Transfer Module or not.

SCHOOL OF NURSING

Luann Snyder, Professor, became re-certified to administer chemotherapy through an on-line course offered by Mercy St. Vincent Medical Center from January 2-30.

The Nursing department hosted a conference on the integration of QSEN (Quality and Safety Education for Nurses Project) concepts and ACES (Advancing Care Excellence for Seniors Project) into a concept-based curriculum. The speaker was Gail Armstrong, Associate Professor, College of Nursing at the University of Colorado (Denver). The conference was held at the Perrysburg Hilton Garden Inn on January 10. All full-time faculty, clinical teaching faculty, lab faculty, lab coordinators and administrators were invited.

Diane Morlock, Chair, Medical Assisting Program, attended the Medical Assisting Education Review Board (MAERB) winter meeting in Phoenix, Arizona, from January 29 to February 1. Ms. Morlock is the Vice Chair of MAERB, which is the national organization for medical assisting that reviews initial and continuing applications for the Commission on Accreditation of Allied Health Education Programs.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)

Robert Connour, Professor, Life and Natural Sciences (Findlay) continues to serve as secretary on the Executive Committee and Board of Directors for the Blanchard River Watershed partnership, which is a local non-profit that works to improve water quality and seeks to address problems and concerns that affect the health of the Blanchard River watershed and educate all citizens to the dynamics of the Blanchard River and its tributaries.

On January 9, Mr. Connour gave a talk to the Hancock County naturalists about the geology and unique river drainage patterns of Northwest Ohio. He also taught a three-hour section on February 8 on Ohio geology to several individuals taking the Ohio Certified Volunteer Naturalist program. This program is administered throughout the state by the Ohio State University Extension Service and the Ohio Department of Natural Resources.

Laurie Sabin
Vice President/Treasurer

Board of Trustees
April 1, 2014
EXHIBIT NO. 13B

JANUARY/FEBRUARY 2014

BUSINESS AFFAIRS– *Laurie Sabin, Vice President/Treasurer*

On January 10, Ms. Sabin attended the Ohio Association of Community Colleges (OACC) fiscal officers meeting via teleconference. Discussion included capital bill progress, an update on the Community College Funding Consultation and the Ohio Board of Regent's progress on overhauling dual enrollment funding, and the Attorney General's Office request for legislation changes to state college treasurer bonding requirements.

On January 30, Ms. Sabin and Natalie Jackson, General Counsel, attended the YMCA/JCC Partners Appreciation Luncheon at the Radisson Hotel at the University of Toledo.

On February 7, Ms. Sabin attended the OACC fiscal officers meeting via teleconference. Discussion included areas of the proposed SSI formula that have not been implemented (short term certificates, academic preparedness, and the elimination of projected data), formula challenges with transfer reporting and data, proposed changes to quarterly reports submitted by community colleges to the Ohio Board of Regents, the development of a standard template for College Credit Plus by the Attorney General's Office, and a summary of the progress of the Governor's Quality and Value initiative by Chancellor John Carey.

OPERATIONS – *Michael McDonald, Executive Director*

FACILITIES SERVICES – *Jim Mahaney, Director*

Founders Hall Sound Attenuation - This project was completed in February. Sound panels have been hung in all classrooms, sound seals have been installed around all classroom doors and electrical outlets, and sound curtains were hung in all alcoves.

College Hall Restroom Renovations - The successful bidder for the project was Midwest Contracting. This project is state funded and awaiting Controlling Board approval on April 6.

Toledo Campus HVAC Project - This project entails replacing several cooling compressors or units through-out campus, and scheduled for submission to the Controlling Board on March 20 as a state contract project through Trane.

Building Infiltration - This project entails replacing and/or repairing specified outside entrance doors throughout campus. The project is currently in the design stage, but should be ready to advertise for bids in March.

Electric Operable Wall for Center for Emergency Preparedness - This project entails installing an electrically operated dividing wall between Rooms 114 and 115. The successful bidder was Comte Construction Company. This is scheduled for Controlling Board approval on March 24.

CAPITAL PLANNING AND SUSTAINABILITY – Thomas Horrall, Director

Capital Planning has submitted requests for release of capital funds and is awaiting Controlling Board action for the following state capital supported projects:

Fire Training Simulator Building – Operable Wall Project	\$ 23,315
College Hall Restroom Renovations Project	\$ 84,420

Health Technology - As the Massage Therapy program has been relocated to the Arrowhead Park Learning Center, the vacated room (Health Technologies 411) has been reconfigured to provide student lounge space for the various health cohort programs.

CAMPUS RETAIL SERVICES – David Wahr, Director

Bookstores – Online orders remained strong in relation to in-store sales. Gross receipts for in-store sales were down \$593,301 (or 17 percent) and gross receipts for online orders were down only \$14,364 (or 8 percent).

Book adoptions for summer and fall 2014 semesters began in February with most adoptions expected to be submitted by March 16.

AUXILIARY SERVICES – Danielle Tracy, Director

Student Health and Activities Center (SHAC) - SHAC attendance for January was 4,768, which is an average of 250 people per day. Attendance is the same as compared to January 2013. SHAC attendance for February was 5,487, which is an average of 239 people per day. Attendance is up 7 percent as compared to February 2013.

Facility Rentals – Events processed 215 events in January, which is a 9 percent decrease as compared to January 2013. Of the 215 events, 4 were external events that brought in \$650 of revenue to the College. In February, 306 events were processed, which is an 8 percent increase compared to February 2013. Of the 306 events, 6 were external events that brought in \$1,285 of revenue. Some of the large events included the College’s Employee Recognition Breakfast, the Lawn and Turfgrass Management job fair, the national ACT testing, Prep Baseball Report’s baseball camp, and the State of Ohio pesticide exam.

Food Service - A new dishwashing machine was ordered for the Fireside kitchen to save the College \$130 per month in rental fees. The new grill hours for the semester were implemented with no negative feedback thus far. Several key pieces of equipment were replaced or repaired in February and, per a request generated at the Student Government Town Hall meeting, new vending machines will be installed in the Welding Annex.

Laura Moore
Interim Executive Director of College Development
Interim Executive Director of the Foundation

Board of Trustees
April 1, 2014
EXHIBIT NO. 13C

JANUARY/FEBRUARY 2014

FUNDRAISING – *Laura Moore, Interim Executive Director*

Foundation Update – On behalf of the Foundation, the Culinary Arts Program received a major donation of \$50,055 from the Honor Project Trust. At the end of February, Medical Mutual of Ohio presented a check in the amount of \$50,000 to the Foundation's Unrestricted Fund and the Foundation Board will decide which areas to support with the donation.

Cultivation and Stewardship – Ms. Moore and Debra Green, Senior Administrative Coordinator, are participating in the preparations for the College's 50th Anniversary celebration. Part of their role will be to incorporate alumni, donors and College retirees in events.

Ms. Green is a part of the committee to coordinate the 25th annual Diamante Awards. The 2014 event will be held on September 26 at the Premier Banquet Hall in Toledo. Proceeds from the event each year support Latino scholarships at the five partnering institutions – Bowling Green State University, Herzing University, Lourdes University, the University of Toledo and Owens.

Ms. Moore is assisting with arrangements for a 10th anniversary celebration of the opening of the Center for Fine and Performing Arts. Invitations will be sent to donors to the CFPA Endowment to the event.

Ms. Moore, Brian Paskvan, Executive Director, Workforce and Training, and Randy Wharton, Dean, School of STEM, met with Julie Payeff, Community Commitment Manager, Anderson Inc., to discuss their educational needs and potential partnerships with their business units.

ALUMNI RELATIONS – *Laura Moore, Director*

Recruitment – On January 23, Ms. Moore hosted 20 students from Penta Career Center who are part of the Penta/Perrysburg Rotary STRIVE (Students Taking a Renewed Interest in the Value of Education) group to learn more about Owens, the enrollment process and programs and degrees offered.

Walleye Night at the Huntington Center – On February 1, the Alumni Association hosted its fifth annual Walleye Night with 88 participants. The evening began with dinner, also attended by President and Mrs. Bower, followed by the game. The feedback from attendees has been very positive.

Upcoming Events

- Annual Meeting at Fifth Third Field – August 1, 2014

Betsy Johnson
Vice President, Enrollment Management
and Student Services

Board of Trustees
April 1, 2014
EXHIBIT NO. 13D

JANUARY/FEBRUARY 2014

ADMISSIONS – Meghan Schmidbauer, Director

Adult and Community Outreach

Gary Walkowiak, Admissions Representative, scheduled visits to 15 GED classroom locations presenting admissions information to all students. Mr. Walkowiak also arranged a schedule of monthly Adult Outreach sessions with the Lucas County Public Library system to be conducted at select locations in the area based on enrollment data from Institutional Effectiveness. As President of the Lake Erie Higher Education Consortium, Mr. Walkowiak is continuing to increase community awareness of learning opportunities by connecting with businesses and organizations.

Mr. Walkowiak has begun office hours at The Source each Wednesday to support Admissions efforts; specifically for the adult and non-traditional student population and all prospects in general. Mr. Walkowiak addressed 147 emails, fielded 74 phone inquiries, and met with 113 individuals in the office seeking Admissions information/assistance.

High School Recruitment

Ms. Schmidbauer and Carolyn Eaton, Admissions Representative, attended a meeting on February 7 with the Toledo Community Education Coalition, allowing Owens to connect with over 30 area agencies that provide support to both high school and non-traditional students.

Due to the amount of secondary school closures because of the extreme weather, Admissions Representatives made limited school visits. However, visits have been rescheduled and the representatives are working with each school to provide coverage and work with every student. Admissions maintained regular office hours at Whitmer High School and the Career Technology Center, Penta Career Center, and Millstream Career Center. Admissions staff spoke with 211 students at the following schools: Penta Career Center, Whitmer High School and Career Technology Center, Waite High School and Woodward High School.

Recruitment Fairs and College Nights

Representatives have been present at events in the Northwest Ohio area and supported registration with the following: Whitmer FAFSA night (January 22), Vanguard-Sentinel Career Technology Center open house (February 3), Woodward FAFSA night (February 11), Waite FAFSA night (February 13) and Whitmer post-secondary option information night (February 24).

Communication and Events

Jennifer Irelan, Manager, Enrollment Communications and Events, organized events on the Toledo Campus for various groups, allowing students and teachers to have tours and information sessions regarding specific fields of study.

January 23 – Penta STRIVE tour (25 students)

February 11 – Partners in Education – (30 students/5th grade students)

February 20 – Sylvania Southview STRIVE tour (10 students)

Registration Events

One Day Registration events (311 student participants) and New Student Orientation with group registration (135 student participants) were held on the Toledo Campus and at The Source.

Findlay Campus

In January and February, 15 prospective students attended five Explore Owens sessions, which included an information session and campus tour.

During January, 30 students attended three One Day Registration sessions offered on the Findlay Campus.

On February 13, the Findlay Campus welcomed the Findlay High School Independent Living class, which consisted of approximately 20 prospective students. While on campus, the class heard from representatives in Admissions, Advising and Disability Services and received a campus tour.

On February 25, Stefanie Madison, Admissions Representative (Findlay), attended a resource fair at St. Mark United Methodist Church. This was the first of a monthly series of resource fairs entitled Helping Hands. Organized by agencies in the Findlay area, these fairs are geared toward non-traditional students and allow clients/students to access multiple resources in one location. Ms. Madison connected with approximately 10 prospective students.

ADVISING – Verne Walker, Director

On January 23, Findlay Campus staff made and served pancakes to Owens students, faculty, and staff as part of the Pancake Breakfast sponsored by Student Activities. The breakfast was a way to build relationships with students. The event was well attended and well received.

Jacey Parks, Advisor (Lead) and Denise Brehmer, Advisor, attended the Skilled Trades and Applied Engineering Technology faculty meeting on February 1. It was an opportunity for advisors and faculty to discuss the Early Alert System and how it can be used to better serve students and increase retention.

On February 19, representatives from Franklin University and Ohio University provided program updates to advisors.

The Advising Office worked with Information Technology Services to create a new advising caseload for pre-registered nursing students. This is one of the College's largest student populations. The development of this caseload will allow advisors to become experts in this content area, which will increase efficiency, accuracy and student satisfaction.

Advisors are reaching out to approximately 530 new spring semester students (based on the new student retention predictor) to encourage them to connect with resources that may positively impact their success.

INTERNATIONAL STUDENT SERVICES – Annette Swanson, Manager

International Student Services enrolled 138 full-time F-1 international students, an overall 24.3 percent increase from the previous semester. The countries showing the highest number of full-time F-1 international students in ranked order are: Saudi Arabia (58), China (15), Jordan (8), Canada (6) and South Korea (6). The country showing the greatest increase is Saudi Arabia, with an increase of 30 full-time F-1 students.

On February 20, International Student Services hosted 17 Teaching Excellence and Achievement program (TEA) fellows from Algeria, Bangladesh, Cambodia, Colombia, Côte d'Ivoire, Ethiopia, Honduras, India, Iraq, Jordan, Nepal, Nigeria, Senegal, Ukraine, Uzbekistan, Vietnam and Yemen at an evening of cultural educational exchange. Sponsored by the Bureau of Educational and Cultural Affairs of the United States Department of State and implemented by the Research and Exchanges Board, TEA is a six-week professional development program for secondary school teachers. The visiting TEA fellows, who were interested in learning about Owens as a two-year community college, met with faculty, staff and members of the Global Connections student organization.

FINANCIAL AID – *Donna Holubik, Director*

A total of 18,707 applications for financial aid have been received for the 2013-2014 academic year. A total of \$63,038,024 in grants, loans, scholarships and federal work study have been disbursed for the 2013-2014 academic year. Currently, 49.3 percent of eligible students enrolled for spring 2014 are receiving financial aid.

Ms. Holubik Ashley Foster, Manager, Training and Communications, conducted financial aid information nights at the following schools: Delta High School, Clay High School, Rossford High School, Sentinel Career Center, Start High School, Woodward High School, Rogers High School, Glass City Academy and Liberty Center High School.

Financial Aid hosted College Goal Sunday on February 9 during which 64 participants received assistance completing the 2014-2015 Free Application for Federal Student Aid.

OSERVE - *Amy Giordano, Director*

Shannon Hadding, Senior Advocate (Findlay), was the speaker for a financial aid night at Continental High School on January 14. Ms. Hadding provided students and families with information on how to file the Free Application for Federal Student Aid, discussed the financial aid process, and gave an overview of the various types of financial aid available.

From January 23 through February 10, Ms. Hadding coordinated an outreach initiative to students who were at risk of being dropped from their classes for non-payment. The outreach team consisted of six Advocates, including Randi Elliott, Janice Hall, Sharron Pappas, Patricia Riehle, Jennifer Rodriguez, and Jessica Ruffner. These Advocates reviewed the accounts of 1079 students, left messages for 446 of them, and spoke directly with 256 of them. Of the 1079 students the team reviewed, 55.61 percent of the accounts were resolved before the drop date. Additionally, of the 256 students they were able to make direct contact with, 71.09% resolved their accounts and were not dropped for non-payment on February 11.

Ms. Giordano presented “Oserve: Developing an Integrated Student Service Department” at the Ohio Bursars Association Northwest Winter Regional Meeting on February 19 at Tiffin University.

STUDENT LIFE - *Christopher Giordano, Dean*

ATHLETICS – *Rudy Yovich, Director*

The National Soccer Coaches Association of America honored the Owens Express Women’s Soccer Team as a National Top-20 Junior College Division I team.

The men and women's basketball teams each won their twentieth game of the season on February 12 against Lakeland Community College. The men are currently ranked eighth in the country and the women are ranked sixth.

Jeff Massey, former Owens men's basketball guard, has been named to the National Junior College Athletic Association (NJCAA) Hall of Fame. Mr. Massey, who played for the Express from 1991 to 1993, led the men's basketball team to back-to-back NJCAA Division II National Championships, where he was named tournament MVP in both seasons. Additionally, he was a two-time First Team All-Ohio Community College Athletic Conference selection, a two-time OCCAC Player of the Year, a two-time First Team All-Region XII selection, a two-time Region XII Player of the Year and a two-time First Team NJCAA All-American.

STUDENT ACTIVITIES – Chris Giordano, Acting Director; Danielle Admire, Manager, Student Conduct

During the week of January 20, Student Activities hosted Welcome Back Week for students. Activities included a Registered Student Organization Involvement Fair, a text aware simulator, a coat drive to benefit the Salvation Army, and a screening of the movie *Space Jam*.

The Photography Club (7 students, 1 advisor) attended the Photo Pro Expo in Covington, Kentucky, from February 6-10. The Expo included an image competition, programs, demos, lighting clinics, image critiques, business strategy sessions and a trade show.

The Gay Straight Alliance (7 students, 1 advisor) attended the Midwest Bisexual Lesbian Gay Transgender Ally College Conference in Kansas City, Missouri, from February 6-9. The conference promoted leadership, activism, networking, diversity, health and empowerment among GLBT students and allies.

STUDENT MENTAL HEALTH SERVICES – Lisa Sancrant, Director

On February 24, Ms. Sancrant attended the Hancock County Coordinating Council meeting to become more familiar with community resources for students on Findlay Campus. On February 26, she participated in a the Health Fair by distributing information on Owens' services and tip sheets to promote positive mental health, and on February 27 offered a Stress Management Group presentation as part of Health and Wellness Week.

Following are numbers for January/February in regard to Student Mental Health Services:

Intakes:

Intakes scheduled - 15
Intakes completed - 14
Self-Referred - 10
Faculty/Staff referred - 3
Student referred -2

Consults:

Faculty consults - 2
Staff consults - 3
Student consults - 1
Students currently involved with
counseling services - 33

JANUARY/FEBRUARY 2014

HUMAN RESOURCES

Owens Community College held its 24th Annual Employee Recognition Breakfast Event on February 14 with 103 employees recognized for their dedicated years of service. Awards were also given to Susanne Schwarck, Associate Director of Financial Aid, for the Administrator of the Year, and Stan Olson, Manager of Telecommunications, for Employee of the Year.

INFORMATION TECHNOLOGY SERVICES (ITS) – *Connie Schaffer, Associate Vice President, Technology/Chief Information Officer*

Kaspersky anti-virus software was renewed for an additional year. The renewal enables the continuation of active licensing for endpoint security protection from viruses and malware for the College desktop computers. As part of the agreement, Kaspersky will offer students, faculty and staff the home use version.

ITS is performing a Toledo Campus inventory of all technology hardware in the classrooms. As part of the project, each classroom will be inventoried and the data entered into AdAstra scheduling software, along with a photo of each classroom. This will provide a current list of technology hardware and the ability to report on technology inventory. All projectors are being inspected and cleaned, and network wiring is being installed for those projectors that are network capable. Networking connectivity will provide the ability for future diagnostic and pro-active support for projector maintenance.

WORKFORCE AND COMMUNITY SERVICES (WCS) – *Brian Paskvan, Executive Director*

WCS Toledo held 27 contract training events in January and February, for a total of 1,412 individuals. Companies included: Akron Sheet Metal Workers Union, Buckeye CableSystem, Cambridge Plumbers & Pipefitters Union, Canton Plumbers and Pipefitters Union, City of Toledo Environmental Services, Cincinnati Plumbers & Pipefitters Union, Cleveland Sheet Metal Workers, Cooper Tire, Experience Works, Gerken Paving, Great Lakes Contractors Association, Harbor Behavioral Career Connection, Lowe's, Lucas County Sheriff's Office, Magna Team Systems, National Association of Registered Midwives, Norplas Industries, Ohio Operating Engineers, PBF Energy, ProMedica Health System, Rosenboom Machine & Tool, TNS Global, Tembec BLR Corporation, Toledo Community Development Corporation, Toledo Molding & Die, TRAINCO Truck Driving School and Whirlpool Corporation.

The WCS Toledo team delivered 105 open enrollment non-credit classes in January and February, serving a total of 566 students. Some highlights for the month included ACT Preparation (34 students), Ballroom Dance (20), Real Estate Finance (15), Microsoft Access 2010 (14), CPR/Healthcare Provider (27), and Digital Photography (13).

WCS has entered into a partnership to promote substitute teaching certificate program in collaboration with ExperienceWorks and Renhill Staffing that began in January 2014. To date, 41 people over the age of fifty have been trained.

Owens will begin offering a variety of certification exams as a Certiport Testing Center at the Arrowhead Park Learning Center. These testing services will begin in March. The National Testing Network (Ergometrics) partnership for testing, which has been expanded to include Fire and ECOMM (Early Communication System) in addition to the law enforcement testing currently conducted, will also be available in March.

WCS continues to increase its social media presence with 8 additional members joining the WCS Linked In Corporate Training Group in January and February. Group participation stands at 551. The WCS Facebook page reached an average of 614 people per week with messaging in January and February.

WCS hosted tours and brainstorming meetings with three area safety industry experts to explore ways of utilizing the Center for Emergency Preparedness for expanded private sector training. Results include plans for holding a meeting of The National Association of Women in Construction, Toledo Chapter, at the CEP as well as hosting an electrical safety event for local businesses.

WCS plans to provide staffing and information at the April ABLE (Adult Basic and Literacy Education) graduation event on main campus to give graduates options for continuing their education after earning their GED.

ABLE was asked by the state to pilot a new full-time instructor to work in staff development and curriculum, which was filled in January by Gail Browning. Ms. Browning was also selected by the state ABLE leadership to participate in a six-member focus group investigating the progression of students through Ohio ABLE programs.

Connie Buhr, Director of WCS Operations, and Brian Paskvan, Executive Director of WCS, attended consortium meeting on Trade Adjustment Assistance (TAA) grant held at OBOR. Owens is part of a consortium of 7 Ohio community colleges applying for the \$25 million grant.

Gary Corrigan, WCS Sales Representative, completed the 2013 Environmental Scan for the College. The scan, requested by Tom Perin, Associate Vice President, Institutional Effectiveness, is an analysis of the issues and trends, opportunities and threats to benefit the development of the College's Strategic Plan.

WCS met with Schuetz Container to assist in development of a new apprenticeship program. Their parent company is expecting to have a program in place by March. Schuetz has seven plants in the United States and will use the Owens program as a model for each plant.

WCS is working with Matrix Technologies in delivering a 3D modeling class to their engineers. This class will provide the necessary skills for engineering field staff to make adjustments to prints in the field.

WCS met with employees of Cargill's salt mine in Cleveland to register for the ATS Degree program. These employees have completed a registered apprenticeship program and will be eligible for block credit toward the degree. Degree completion will provide a career path for these employees to advance within the company.

OPEN POSITIONS REPORT

NEW POSITIONS	CAMPUS	STATUS
Groundskeeper (Second Shift)	T	Reviewing
Instructor, Caterpillar/Diesel Programs	T	Interviewing
REPLACEMENT POSITIONS	CAMPUS	STATUS
Advisor, Lead	T	Recommended for hire: Eric Slater
Applications Systems Analyst	T	Recommended for hire: Stephanie Ashley
Applications Systems Analyst	T	Recommended for hire: Terrence Marshall
Assistant Coach, Women's Softball	T	Interviewing
Clerk, Bookstore	T	Advertising
Clinical Coordinator, Nursing	T/F	Recommended for hire: Michelle Shephard
Course Materials Expert	T/F	Interviewing
Executive Director of Institutional Advancement	T	Advertising
Journeyman/Maintenance Specialist- Electrician	T	Interviewing
Journeyman/Maintenance Specialist - Painter	T	Reviewing
Police Officer	T/F	Interviewing
Registrar	T	Recommended for hire: Eric Langenderfer
Representative, Admissions	T	Interviewing
Representative, Admissions	T	Interviewing

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GOVERNMENT & COMMUNITY RELATIONS AND MARKETING – Jennifer Fehnrich, Executive Director

GOVERNMENT RELATIONS - FEDERAL

Revitalize American Manufacturing and Innovation Act of 2013 (S. 1468) – Cosponsored by United States Senator Sherrod Brown, this legislation would bring together industry, universities, community colleges and federal agencies to accelerate manufacturing innovation and establish Centers of Manufacturing Innovation. These centers would be public-private institutes that leverage investments in manufacturing technologies with broad based applications.

Fiscal Year 2015 Budget – President Obama shared his budget proposal in early March. The spending request does not exceed the spending limits and contains \$1.014 trillion in total discretionary spending. The president's budget would keep funding for many higher education and community college programs at fiscal year 2014 levels, including the Pell Grant. The administration also included eligibility for ability-to-benefit students in career pathway programs to receive the Pell Grant. Other key provisions include several new programs for workforce training and \$6 billion over four years for the Community College Job-Driven Training fund that would support training programs at community colleges.

GOVERNMENT RELATIONS – STATE

Mid-Biennium Budget Review (HB 427) – the Mid-Biennium Budget Review (MBR) was introduced in the House; however, movement on the legislation is not anticipated until after the primary elections. The MBR provisions may also be broken into several individual pieces of legislation. Following are a few highlights pertaining to higher education that were included in the Governor's proposal:

- The SSI funding formula was introduced as recommended and approved by the community college presidents. An additional \$3.1 million in stability funding was included.
- The College Credit Plus (formerly dual enrollment) proposal was also included as recommended by the Ohio Association of Community Colleges.
- Several mandates would be required of the Chancellor to make recommendations and/or changes to procedures for awarding college credit for military training, experience and coursework as well as enhancing Veterans services on campuses.
- The Chancellor would be required to create an inventory of workforce development and training programs, which includes all programs registered with the apprenticeship council.
- Language was included that would permit community colleges to establish a tuition guarantee program subject to approval by the Chancellor. This would allow institutions to charge a student the same tuition rate (or guarantee that tuition rate) for a two-year period of time while the student is enrolled.
- Language was included permitting treasurers of institutions to be bonded or insured versus both bonded and insured.
- As the Governor noted in his State of the State Address, the Chancellor would be required to make recommendations on how to increase the number of programs available to adults who

have not obtained a high school diploma. These programs would be designed to offer credentials equivalent to a high school diploma and also provide career pathways, such as an associate degree, industry credential or other type of career training.

INSTITUTIONAL EFFECTIVENESS – *Thomas Perin, Associate Vice President*

Mr. Perin met with Dr. Romulus Durant, Superintendent, Toledo Public Schools, on January 31, 2014 at the recommendation of Trustee Uhler to discuss further opportunities of collaboration between Owens Community College and Toledo Public Schools.

Mr. Perin facilitated three TaskStream training seminars for the College during the month of February to bring faculty and staff up to date on the standards for writing and improving their assessment reports for their individual academic programs.

Mr. Perin participated in the Higher Learning Commission's Strategy Forum Design Team during February 18-22. In this role, Mr. Perin will coach 12 new and existing AQIP colleges in improving accreditation efforts.

The College was accepted into the Higher learning Commission's Student Persistence and Completion Academy, and the team of five will begin in the June cohort. This is a four-year project, which will allow the Commission to help the College develop persistence and completion strategies in order to help students be successful.

DATES TO REMEMBER

(changes/additions since February addenda indicated in bold italic)

Members of the Board of Trustees are asked to note the following dates of interest:

2014

April 24-25	<i>Ohio Governance Institute for Student Success (Columbus)</i>
April 25	Outstanding Service Awards ~ 7:30 a.m. (<i>Audio/Visual Classroom Center 121-128</i>)
April 29	Culinary Arts Center Ribbon Cutting ~ 11:00 a.m. to 1:00 p.m.
April 30	All-Ohio Academic Team Luncheon ~ 11:00 a.m. (Columbus)
May 4	Last Day of Spring Semester Classes
May 6	Board of Trustees Meeting ~ 3:00 p.m.
May 6	<i>Trustees Academic Excellence Scholarship Reception and Ceremony ~ 5:30 p.m. (CFPA Theatre and Rotunda)</i>
May 9	Commencement
May 19	Summer Semester 10 Week/First 5 Week Classes Begin
May 26	Holiday ~ College Closed
May 29-30	OACC Annual Conference (Columbus)
June 2	Summer Semester 8 Week Classes Begin
June 10	<i>Board of Trustees Meeting ~ 12:30 p.m. (Findlay Campus)</i>
June 11	<i>Board of Trustees Meeting ~ 12:30 p.m. (Findlay Campus)</i>
June 23	Summer Semester Last 5 Week Classes Begin
July 4	Holiday ~ College Closed
July 25	Last Day of Summer Semester Classes
August 18	First Day of Fall Semester Classes
August 30- September 1	Holiday ~ College Closed
September 22	Alumni Association Golf Classic
October 20-21	Fall Break ~ No Classes (college open for faculty/staff professional development)

DATES TO REMEMBER ~ *continued*

2014

November 11 Holiday ~ College Closed
November 26-30 Holiday ~ College Closed
December 5 Last Day of Fall Semester Classes
December 12 Commencement
December 24-31 Holiday ~ College Closed

2015

January 1 Holiday ~ College Closed
January 12 First Day of Spring Semester Classes
January 19 Holiday ~ College Closed
March 9-15 ***Spring Break ~ No Classes***
May 3 ***Last Day of Spring Classes***
May 8 ***Commencement***