



**Board of Trustees  
Student Life Committee**

**Nomination for Student Recognition**

The Owens Community College Board of Trustees is pleased to recognize the achievements of students in their pursuits of academics, community engagement, student leadership or involvement in student life at the College. Recognitions will be made at a regular Board of Trustees meeting during the months of November, February, May and June.

The Student Life Committee of the Board of Trustees seeks nominations for individual students, student groups or classes who meet the criteria for the applicable recognitions:

Please recommend a category by placing a check mark next to the applicable recognition for this nomination:

- Recognition of Exemplary Academic Achievement**
- Recognition of Extraordinary Community Engagement or Volunteerism**
- Recognition of Exceptional Student Leadership or Student Life Involvement**

Please complete the following questions: (Print legibly)

1. Name of the Student, Student Group or Class: \_\_\_\_\_  
\_\_\_\_\_

2. Representing the Campus or Learning Center of: (Check): Toledo Findlay The Source Arrowhead other \_\_\_\_\_

3. Is the student currently enrolled in classes? (Check): Yes No

4. Student's Contact Information:

\_\_\_\_\_  
(Print First Name, Last Name)

\_\_\_\_\_  
(Home Address, House #, Street, City, Zip)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Cell Phone #)

5. Nominator's Name and Contact Information:

\_\_\_\_\_  
(Print First Name, Last Name)

\_\_\_\_\_  
(Department/Office/Campus)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Cell Phone #)

6. Describe the activity in detail for the recognition. Please include when this took place. Describe how this activity provided a superior educational experience; a benefit to the community; or, enhanced student leadership or student life. If this activity is cross-disciplinary, please also describe. Finally, tell us why you believe this recognition is deserved. (If you need to continue on a second page, or if you have supporting materials such as photographs or newspaper clippings; please attach.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Please sign:

\_\_\_\_\_  
(Signature of Nominator) (Date)

## Criteria

### ***Recognition of Exemplary Academic Achievement***

- A demonstration of exemplary academic achievement or superior learning experience through excellence, innovation or collaboration, which may include an application of their learning toward a higher good.

### ***Recognition of Extraordinary Community Engagement or Volunteerism***

- A demonstration of community engagement, service or volunteering that is academically-oriented, co-curricular in nature, or self-motivated. It may also include a demonstration of broad visibility to an important social issue or relevant community topic, which conveys awareness to the campus or to the broader community.

### ***Recognition of Exceptional Student Leadership or Student Life Involvement***

- A demonstration of students in leadership roles within Student Government, student clubs/organizations, athletics or a demonstration of a high level of involvement in campus activities/events, displaying sustained Owens school spirit, or other participation that enhances the Owens experience for students.

## Nomination Process

Any employee or student from any campus location at the College may nominate an individual student or a group of students who demonstrate achievements in the categories for recognition. A form will need to be completed and submitted as follows:

- Toledo Campus/Learning Centers Nominations - Dean of Student Life (Christopher Giordano)
- Findlay Campus Nominations – Associate Vice President, Findlay Campus (Melissa Green)

An email acknowledgment will be sent to the nominator to indicate that the nomination form has been received and will be reviewed. In addition, a representative of the Student Life Committee may contact the nominator if there are any questions, clarifications or details needed.

## Selection Process

Once nominations have been received, each will be initially screened by the Dean, Student Life or AVP Findlay Campus to ensure that the criteria have been met and that the nominee is in good overall standing with the College (academics and accounts). The nominations will be presented to the Board of Trustees Student Life Committee. The Board of Trustees Student Life Committee will select the nominees chosen to be formally recognized by the Board of Trustees.

## Notification Process and Recognition

The Board Secretary, with the assistance of the Dean, Student Life, will notify the nominator that the recipient has been selected. The nominator must make and confirm arrangements for the student(s) to attend the scheduled Board of Trustees Meeting, and the nominator may be asked to introduce the student(s). At the meeting, the student(s) will stand and formally receive a Certificate of Recognition from the Board Chair and College President. The nominees' family, friends, co-workers, are welcome to attend. A photograph of the recipient will be taken for a press release.

It is at the discretion of the Student Life Committee as to the number of recognitions that may be given at any regular Board of Trustees meeting. If there are no qualifying nominees; then no recognitions will be given. In addition, the Student Life Committee may address student recognitions based on the campus proximity for the scheduled regular meeting.

## Public and Media Relations

The nominator and the student recipient(s) may be contacted by the Owens Director of Public and Media Relations for further media interest. The student's name and the recognition will be included in the Board of Trustees regular meeting minutes, which are open to the public and posted on the College's public website.

The Board Secretary may be reached during office hours, [patricia.jezak@owens.edu](mailto:patricia.jezak@owens.edu) or 567-661-2650.