

OWENS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 7, 2012 ~ MINUTES

A meeting of the Board of Trustees was held in Room 111, Education Center, on the Owens Community College Findlay Campus.

Call to Order – Chair Diana Talmage called the meeting to order at 12:30 p.m. and directed that the record show that the meeting was held in accordance with the Ohio Revised Code, Chapter 3358 and the policies of the Board of Trustees.

Roll Call – Roll call was taken, and the following members were present: Allan Libbe, Ronald McMaster, R J Molter, Edwin Nagle, William Takacs, Diana Talmage and Thomas Uhler (7).

Approval of the Minutes of the Board of Trustees – The minutes of the September 11, 2012, regular meeting and the October 9, 2012, special meeting were reviewed. The Chair declared the minutes approved as written.

Standing Committees and Nominating Committee Appointments – Chair Talmage recognized and thanked Trustees Molter, Libbe and McMaster for continuing to serve the College and the community through the grace period of their terms as Trustees. She announced that Trustee Libbe was recently elected to serve on the Owens Foundation Board of Directors. Chair Talmage appointed Mr. Nagle and herself to the Finance Committee with Mr. Rowe continuing to serve as the committee chair. Chair Talmage appointed Mr. Uhler to serve on the Student Life Committee with Mr. Takacs designated as the committee chair. Chair Talmage appointed Mr. Nagle, Mr. Uhler and herself, designated as committee chair, to the Nominating Committee. In accordance with the Board of Trustees' Bylaws, Section 3358:11-1-02(D)(4), the Nominating Committee will develop the nominations for the officer election to be held on February 5, 2013. All Trustees accepted their appointments.

Finance Committee Report – Mr. Libbe reported that the Finance Committee met on October 11, 2012. He stated that during the meeting, John Satkowski, Vice President, Finance and Administration/CFO, and Connie Schaffer, Associate Vice President, Technology/Chief Information Officer, proposed to lease a data storage repository for the College's information technology network systems. The College's current storage is at 90 percent capacity, and the proposed storage will position the College for the next seven to ten years as well as provide disaster recovery and business continuity capabilities.

Student Life Committee Report – Chair Talmage reported that the Student Life Committee met on October 9, 2012, and Mr. Molter and Mr. Takacs respectively presented the following student recognitions.

Recognition of Students:

RESOLUTION 2012-11-07-01

WHEREAS, the Student Life Committee was chartered to recognize and celebrate students who demonstrate the College's core values of service, learning, innovation, collaboration and excellence through their achievements in academics, community engagement and/or involvement in student leadership and student life; and

WHEREAS, student Hannah Russell has been nominated by Dana Roof for her leadership and willingness to serve; and

WHEREAS, Ms. Russell is committed to advancing the mission of Owens Community College and utilizes her leadership skills attained through the Bridge to Success program as a Peer Mentor, through her work in the advising area as a Student Worker and through her visits to high schools as she shares her message of how Owens Community College has changed her life; and

WHEREAS, the Student Life Committee recommends that Ms. Russell be recognized for her leadership and serving as a positive role model for students seeking education at the College;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees awards Hannah Russell with a Certificate of Recognition for Exceptional Student Leadership;

BE IT FURTHER RESOLVED that it is now appropriate for Ms. Russell to stand and be recognized.

Mr. Molter read the recognition aloud. Mr. Libbe made a motion to approve the resolution, which was seconded by Mr. Nagle. Following a voice vote, the motion was adopted. Chair Talmage presented a certificate to Ms. Russell.

RESOLUTION 2012-11-07-02

WHEREAS, the Student Life Committee was chartered to recognize and celebrate students who demonstrate the College's core values of service, learning, innovation, collaboration and excellence through their achievements in academics, community engagement and/or involvement in student leadership and student life; and

WHEREAS, student Jeffrey Hansell has been nominated by Eric Duling for his exemplary academic achievement in design technologies, including his application of concepts to fully functioning assemblies, which result in his ability as a Student Worker to articulate the applications of design while assisting other students; and

WHEREAS, the Student Life Committee recommends that Mr. Hansell be recognized for his achievement and his focus on student learning while mentoring and assisting students;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees awards Jeffrey Hansell with a Certificate of Recognition for Exemplary Academic Achievement;

BE IT FURTHER RESOLVED that it is now appropriate for Mr. Hansell to stand and be recognized.

Mr. Takacs read the recognition aloud. Chair Talmage made a motion to approve the resolution, which was seconded by Mr. Uhler. Following a voice vote, the motion was adopted. Chair Talmage presented a certificate to Mr. Hansell.

Adjustment to the Agenda – Chair Talmage announced that an executive session will take place prior to the Recommendations of the President to the Board of Trustees on the agenda.

President and Vice President/Provost's Reports – Renay Scott, Vice President/Provost, presented the President's activity report on behalf of President Mike Bower, who was serving as a peer-evaluator for the Higher Learning Commission. Dr. Scott commented that President Bower recently met with Congresswoman Marcy Kaptur, which will be covered later in the meeting by Jennifer Fehnrich, Special Assistant, Government Relations. She also commented on

the President's address to the College community on October 8, and his continuing dialogs with the College community through campus forums in November. Dr. Scott then presented her Provost's report, which included activities in October, and she highlighted a visit to an automotive manufacturing training center.

Government Relations Report – Ms. Fehnrich provided a brief summary of the November 6 election results in the House and the Senate and noted that there seems to be no significant change in the Ohio House and Senate. She commented on the pivotal role that Ohio played in the election and recognized the Owens staff and students who assisted with the campus visit of former President Bill Clinton on November 1. She reported that Congresswoman Marcy Kaptur visited with President Bower and Willie Williams, Director, Learning Center, The Source, on the areas of workforce and apprenticeship training, the Gateway to College program, community outreach and opportunities for federal grants. Ms. Fehnrich also reported that Congressman Bob Latta visited with President Bower, Michele Johnson, Dean, School of Public Safety, and Michael Cornell, Director, Center for Emergency Preparedness, on the areas of regional training and federal funding opportunities for emergency preparedness. Ms. Fehnrich closed her report by noting that follow up with the legislators is being planned during the Association of Community College Trustees National Legislative Summit 2013.

Facilities/Capital Improvements and State Funding Report – John Satkowski, Vice President, Finance and Administration/CFO, reported that SSOE Group has initiated the design work for Heritage Hall culinary arts renovations and classroom renovations. He reported that the Ohio Association of Community Colleges has provided feedback for recommendations related to the State Share of Instruction funding formula for the pending State of Ohio Executive Budget for fiscal years 2014-2015. The committee, which is being chaired by Dr. E. Gordon Gee, President, The Ohio State University, will present a funding recommendation to Governor Kasich by the end of November, and it is expected that allocations will be based on enrollment, course and degree completions.

Owens Experience Report – Denise Hoeft, Manager, Child Care Center, Findlay Campus, presented on the early childhood education program for toddlers, preschool and prekindergarten children using the Reggio Emilia philosophy in teaching children in a home-like environment. The Child Care Center is a three-star rated program utilizing Ohio's voluntary Step Up To Quality rating system, which exceeds state licensing standards. The Child Care Center was recently expanded for prekindergarten children, which was based on community need. Recently, 90 percent of the Owens child care children scored in the 100th percentile for at or above kindergarten-readiness. Upon adjournment of the regular meeting, the trustees toured the Child Care Center.

Report on Open Positions – Jack Witt, Vice President, Human Resources, presented the open positions report, and he commented that it reflects three new positions and seventeen replacement positions, with five employment recommendations being made for today's meeting.

EXECUTIVE SESSION

Chair Talmage announced an executive session for discussion of pending or imminent litigation with general counsel and for matters of attorney-client privilege, property and collective bargaining. Dr. McMaster made a motion to adjourn to executive session as specified. Mr. Libbe seconded the motion, and the Chair called for a roll call vote. Roll Call: Allan Libbe, yea; Ronald McMaster, yea; R J Molter, yea; Edwin Nagle, yea; William Takacs, yea; Diana Talmage, yea; and Thomas Uhler, yea (7). Due to a conflict of interest during executive session, Mr. Takacs withdrew during the discussion on collective bargaining matters.

Upon return from executive session, roll call was taken, and the following members were present: Allan Libbe, Ronald McMaster, R J Molter, Edwin Nagle, William Takacs, Diana Talmage and Thomas Uhler (7).

RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES

Resignations, Terminations and Leaves of Absence for Non-Bargaining Unit Personnel:

RESOLUTION 2012-11-07-03

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Sharon Libby, Director, Child Care Centers and Field Placement, effective January 1, 2013, for reason of retirement be approved by the Board of Trustees.

RESOLUTION 2012-11-07-04

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Jillian Steingraber, Representative, Peer Education, Connect to Complete (Grant-funded), effective September 7, 2012, for personal reasons be approved by the Board of Trustees.

RESOLUTION 2012-11-07-05

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Tamara Williams, Associate Vice Provost, Academic Services and Retention, effective September 28, 2012, for personal reasons be approved by the Board of Trustees.

RESOLUTION 2012-11-07-20

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Travis Lewis, Assistant Athletic Director, Academics, effective September 1, 2012, for reason of accepting another job be approved by the Board of Trustees.

Mr. Takacs made a motion to approve the resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

Resignations, Terminations and Leaves of Absence for Bargaining Unit Personnel:

RESOLUTION 2012-11-07-06

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Fadi Feghali, Computer Technician, effective September 7, 2012, for personal reasons be approved by the Board of Trustees.

RESOLUTION 2012-11-07-07

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Matthew Hallowell, Security Officer, effective October 11, 2012, for personal reasons be approved by the Board of Trustees.

RESOLUTION 2012-11-07-08

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Gregory Salazar, Instructor, Surgical Technology, effective October 16, 2012, for reason of accepting another job be approved by the Board of Trustees.

RESOLUTION 2012-11-07-21

BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Todd Haggard, Groundskeeper (Second Shift), effective October 31, 2012, for personal reasons be approved by the Board of Trustees.

Mr. Molter made a motion to approve the resolutions, which was seconded by Mr. Nagle. Following a voice vote, the motion was adopted.

Employment of Non-Bargaining Unit Personnel:

RESOLUTION 2012-11-07-09 & 22

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, in compliance with affirmative action guidelines established by the College, be approved by the Board of Trustees:

NAME: Robin Smith-Calhoun
ADDRESS: Toledo, OH
EDUCATION: Bachelor of Arts, with a major in Individualized Studies, from The University of Toledo
EXPERIENCE: Six years experience as an executive coordinator
ASSIGNMENT: Specialist, Quality

NAME: Alexandria Harris
ADDRESS: Toledo, OH
EDUCATION: Master of Organizational Leadership, with a major in Organizational Leadership, from Lourdes University; Bachelor of Arts and Science, with a major in Psychology, from The University of Toledo
EXPERIENCE: Three years experience working with at-risk and diverse populations
ASSIGNMENT: Specialist, Gateway to College Resource (Grant-funded)

NAME: Krista Kiessling
ADDRESS: Perrysburg, OH
EDUCATION: Master of Arts, with a major in American Culture Studies, from Bowling Green State University; Bachelor of Arts, with a major in Interdisciplinary Studies, from The University of Toledo
EXPERIENCE: Present experience with the development and implementation of a service learning initiative at Owens Community College
ASSIGNMENT: Director, Service Learning (Grant-funded)

NAME: Judy Loehrke
ADDRESS: Perrysburg, OH
EDUCATION: Master of Arts, with a major in Counseling, Human Growth and Development and Family Studies, from Bowling Green State University; Bachelor of Arts, with a major in Psychology, from The University of Toledo
EXPERIENCE: Three years experience as a Success Mentor at Owens Community College
ASSIGNMENT: Assistant Athletic Director, Academics

NAME: Stacy Cupps-Alexander
ADDRESS: Maumee, OH
EDUCATION: Master of Education, with a major in Curriculum and Instruction, from The University of Toledo; Bachelor of Science Degree in Education, with a major in Secondary English Education, from Bowling Green State University
EXPERIENCE: Currently an Advisor at Owens Community College
ASSIGNMENT: Representative, Upward Bound (Grant-funded)

NAME: Lisa Sancrant
 ADDRESS: Temperance, MI
 EDUCATION: Master of Arts, with a major in Guidance and Community Counseling, from The University of Toledo; Bachelor of Arts, with a major in Psychology, from The University of Toledo
 EXPERIENCE: Six years experience working on a college campus as a clinical counselor supervisor
 ASSIGNMENT: Director, Student Mental Health Services

RESOLUTION 2012-11-07-10

BE IT HEREBY RESOLVED that the recommendation of the President to revise the assignment on the basis indicated below be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Robert Albright	Academic Program Chair, Criminal Justice and Emergency Management
Ruth Ankele	Academic Department Chair, Nursing
Jennifer Duty	Records Specialist, Workforce and Community Services
Jennifer Fehnrich	Executive Director, Government and Community Relations and Marketing
Steve Hillard	Director, Adult and Continuing Education (Findlay)
Jacquelyn Jones	Director, Upward Bound/Bridge to Success Program
Regina Kynard	Records Specialist, Workforce and Community Services
Richard Marquardt	Specialist, Room and Assessment Management
William Montrie	Academic Program Chair, Emergency Medical Management and Fire Science
Debra Rathke	Institutional Research Associate

Mr. Libbe made a motion to approve the resolutions, which was seconded by Mr. Uhler. Following a voice vote, the motion was adopted.

Employment of Bargaining Unit Personnel:

RESOLUTION 2012-11-07-11 & 23

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, in compliance with affirmative action guidelines established by the College, be approved by the Board of Trustees:

NAME: Debra Baumgartner
 ADDRESS: Findlay, OH
 EDUCATION: Master of Science, with a major in Nursing, from Capella University; Bachelor of Science, with a major in Nursing, from Bowling Green State University
 EXPERIENCE: Twenty-one years of experience as a charge nurse
 ASSIGNMENT: Laboratory Faculty, Nursing (Findlay)

NAME: Mustafa Bourawi
 ADDRESS: Toledo, OH
 EDUCATION: Master of Science, with a major in Electrical Engineering, from Ohio University; Bachelor of Science, with a major in Electrical Engineering, from Al Fateha University
 EXPERIENCE: Minimum of two years of teaching experience
 ASSIGNMENT: Instructor, Mathematics

RESOLUTION 2012-11-07-24

BE IT HEREBY RESOLVED that the recommendation of the President to revise the assignment on the basis indicated below be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Belinda Barr	Secretary, Transportation and Welding Technologies

Mr. Takacs made a motion to approve the resolutions, which was seconded by Mr. Molter. Following a voice vote, the motion was adopted.

Memorandum(s) of Understanding – Owens Faculty Association:

RESOLUTION 2012-11-07-12

WHEREAS, the collective bargaining agreement with the Owens Faculty Association is for the period of November 1, 2009, through October 31, 2012; and

WHEREAS, administration and union representatives strive for the collaborative conduct of business and mutual interests, reflected in the Memorandum of Understanding listed as follows:

- Provisions for bargaining unit members to assume non-bargaining unit assignments on an interim basis as the Co-Chairs Leadership Team for Social and Behavioral Sciences, dated October 11, 2012.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the collective bargaining agreement between the College and the Owens Faculty Association and authorizes the filing with the State Employment Relations Board.

RESOLUTION 2012-11-07-13

WHEREAS, the collective bargaining agreement with the Owens Faculty Association is for the period of November 1, 2009, through October 31, 2012; and

WHEREAS, administration and union representatives strive for the collaborative conduct of business and mutual interests, reflected in the Memorandum of Understanding listed as follows:

- Position description for the bargaining unit member who is selected for the grant-funded Gateway to College Facilitator position and compensation rate for the 2012 Fall Semester

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the collective bargaining agreement between the College and the Owens Faculty Association and authorizes the filing with the State Employment Relations Board.

RESOLUTION 2012-11-07-14

WHEREAS, the collective bargaining agreement with the Owens Faculty Association is for the period of November 1, 2009, through October 31, 2012; and

WHEREAS, administration and union representatives strive for the collaborative conduct of business and mutual interests, reflected in the Memorandum of Understanding listed as follows:

- Extension of class caps and the per-student compensation rate for enrolled students over the normal contractual class cap for bargaining unit members who participate in specifically designated Project DEgree/Gateway to College Program class sections

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the collective bargaining agreement between the College and the Owens Faculty Association and authorizes the filing with the State Employment Relations Board.

Dr. McMaster made a motion to approve the resolutions, which was seconded by Mr. Libbe. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

Memorandum(s) of Understanding – Owens Support Staff Union:

RESOLUTION 2012-11-07-15

WHEREAS, the collective bargaining agreement with the Owens Support Staff Union is for the period of January 1, 2012, through December 31, 2014; and

WHEREAS, administration and union representatives strive for the collaborative conduct of business and mutual interests, reflected in the Memorandums of Understanding listed as follows:

- Base salary adjustment retroactive to March 26, 2012, for Secretary, Transportation Technologies, and title change to Secretary, Transportation and Welding Technologies

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendments to the collective bargaining agreement between the College and the Owens Support Staff Union and authorizes the filing with the State Employment Relations Board.

Mr. Libbe made a motion to approve the resolution, which was seconded by Dr. McMaster. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

Facilities/Capital Improvements:

RESOLUTION 2012-11-07-16

WHEREAS, the Associate Vice President, Technology/Chief Information Officer, presented an executive summary of the proposed Enterprise Storage Area Network (SAN) to the Board of Trustees Finance Committee on October 11, 2012;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the recommendation of the President and the Vice President, Finance and Administration/CFO/Treasurer, to enter into a lease agreement with the following vendor for the Information Technology Services' Enterprise Storage Area Network, using local funds, be approved by the Board of Trustees.

Description	Vendor	Amount
Enterprise Storage Area Network Lease – Hewlett Packard P V/V Series 3PAR Solution	Hewlett-Packard Financial Services Company Salvatore Natale, Financial Area Manager 200 Connell Drive, Suite 5000 Berkeley Heights, NJ 07922	\$1,077,094.63

RESOLUTION 2012-11-07-17

BE IT HEREBY RESOLVED that the recommendation of the President and the Vice President, Finance and Administration/CFO/Treasurer to award a contract to the following firm for professional design services for Heritage Hall Phase II – Culinary Arts Renovations, using local funds, be approved by the Board of Trustees.

Heritage Hall Phase II – Culinary Arts Renovations		
SSOE Group	1001 Madison Avenue, Toledo, Ohio 43604	
	Basic Fee	\$140,000.00
	Reimbursables	\$20,000.00

Mr. Uhler made a motion to approve the resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

Ohio Schools Council Cooperative Purchasing Program:

RESOLUTION 2012-11-07-18

SYNOPSIS: The authorization of College membership in the Ohio Schools Council cooperative purchasing program. The Ohio Schools Council has incorporated the Metropolitan Toledo Educational Purchasing Association (of which the College was a participating member) and assumed responsibility for its operations as of August 1, 2012. The Ohio Schools Council is a regional council of governments that is organized under Ohio law.

WHEREAS, the Board of Trustees of Owens Community College has been a long-time member of the Metropolitan Toledo Educational Purchasing Association, which ended independent operations on July 31, 2012; and

WHEREAS, in accordance with the 3358:11-4-12 Purchasing Policy, the College strives to establish collaborative partnerships that will realize cost savings, shared services and operational efficiencies; and

WHEREAS, the President and the Treasurer recommend that the College become a member school of the Ohio Schools Council Cooperative Purchasing Program;

NOW, THEREFORE, BE IT HEREBY RESOLVED that Owens Community College Board of Trustees authorizes the President and the Treasurer to sign the Ohio Schools Council Cooperative Purchasing Program Agreement of Participation and that the Treasurer is authorized to pay the annual service fee for this purpose.

Mr. Molter made a motion to approve the resolution, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Recognition by the Board of Trustees:

RESOLUTION 2012-11-07-19

WHEREAS, Ronald A. McMaster has been a member of the Owens Community College Board of Trustees since March 2, 1993; and

WHEREAS, Dr. McMaster has faithfully carried out his fiduciary responsibilities in accordance with the Ohio Revised Code, and he has served the College with distinction, as follows:

- Served as Board Chair, 2006, 2007 and as Vice Chair, 2003, 2004, 2005
- Served as an active member of the Board of Trustees ad hoc and standing committees including the Finance Committee, Trustees Collaboration Committee and for the Presidential Searches
- Served as the Board's delegate or alternate for the Ohio Association of Community Colleges (OACC) and served as a member of the OACC Legislative Committee

WHEREAS, Dr. McMaster has made outstanding contributions to the mission of Owens Community College and the Owens Community College Foundation through fostering relationships, most notably with the Gateway to College National Network and the McMaster Foundation, in the support of students attaining, persisting and completing degrees in high school and in college; and

WHEREAS, the President and the Board of Trustees profoundly thank Dr. McMaster for his service and commitment to Owens Community College and for representing the educational interests of Wood County;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees would like to convey its appreciation at this time to Dr. McMaster.

Chair Talmage read the recognition aloud and made a motion to approve the resolution, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted. Chair Talmage presented a token of appreciation on behalf of the Board. Dr. McMaster commented on his appreciation of being a member of the Board of Trustees, and he encouraged the Board of Trustees to continue to foster entrepreneurial efforts of the College.

Fraternal Order of Police Tentative Agreement:

RESOLUTION 2012-11-07-25

WHEREAS, Owens Community College and the Fraternal Order of Police, Ohio Labor Council (Union) representing a unit of Owens Community College employees negotiated a tentative agreement for a length of two years, for the term of November 5, 2012, through October 31, 2014; and

WHEREAS, the tentative agreement is within the College's ability to fund; and

WHEREAS, the Union notified College administration, and the Board Secretary sent the tentative agreement to the Board of Trustees; and

WHEREAS, the Vice President of Human Resources, the Treasurer and the President recommend the tentative agreement for adoption by the Board of Trustees;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the tentative agreement for the term of November 5, 2012, through October 31, 2014;

BE IT FURTHER RESOLVED that this tentative agreement shall be incorporated as a collective bargaining agreement and filed with the State Employment Relations Board.

Mr. Nagle made a motion to approve the resolution, which was seconded by Mr. Libbe. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

REGULAR REPORTS

Financial Statements – Mr. Satkowski presented the financial statements for the period ending September 30, 2012. Chair Talmage directed that the financial statements be accepted and filed as submitted.

Monthly Reports to the Board of Trustees – Members of the Board of Trustees were issued copies of the regular reports of the Vice President/Provost, Vice President for Finance and Administration/CFO, Executive Director of College Development, Vice President, Human Resources and Special Assistant, Government Relations. Chair Talmage directed that the monthly reports be accepted and filed as submitted.

Statements and Comments by Members of the Board of Trustees – Chair Talmage thanked Trustees Molter, Libbe and McMaster for their service to the College and commented that their presence on the Board will be missed. Chair Talmage announced that members of the Board of Trustees will visit the Child Care Center and tour the Findlay Campus with Dr. Melissa Green, Associate Vice President, Findlay Campus.

Adjournment – As there was no further business to come before the Board of Trustees, Chair Talmage declared the meeting adjourned.