

OWENS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 30, 2010 ~ MINUTES

A meeting of the Board of Trustees was held in the Board Room, Administration Hall, on the Owens Community College Toledo Campus.

Call to Order - Chair Diana Talmage called the meeting to order at 12:30 p.m. and directed that the record show that the meeting was held in accordance with the Ohio Revised Code, Chapter 3358, and the policies of the Board of Trustees.

Roll Call - Roll call was taken, and the following members were present: John Ault, David Habegger, Allan Libbe, Ronald McMaster, R J Molter, John Moore, William Takacs and Diana Talmage (8).

Approval of the Minutes of the Board of Trustees - The minutes of the February 2, 2010, regular meeting and the March 2, 2010, special meeting were reviewed, and the Chair declared the minutes approved as written.

Finance Committee Report – Mr. Libbe reported that the Finance Committee met on March 22, 2010. During the committee meeting, the members reviewed the earmarks for the student general fee, which support technology and the Center for Emergency Preparedness, and that this item will continue to be under the Finance Committee’s review. In addition, the Finance Committee heard a report on the Chancellor’s proposal to fund the State Share of Instruction based on a formula with student completion measurements, which align with the goals of Ohio’s ten-year Strategic Plan for Higher Education, and it is expected that the financial impact on the College would be neutral. Mr. Libbe stated that later in today’s meeting, the Board would be asked to approve an Academic Achievement Scholarship Program for high school scholars who reside in the College’s legal district, an endorsement of the FY 2011-2016 Request for Capital Improvements and the restatement of the alternative retirement plan document.

Presidential Search Ad Hoc Committee Report – Mr. Moore reported that the Presidential Search Ad Hoc Committee met on March 29 with Dr. Narcisa Polonio, Vice President of Board Leadership Services of the Association of Community College Trustees. He stated that the Committee met in executive session to consider and review the qualifications of the individual candidates applying for the position of College President. He stated that the presidential search will remain open until the position is filled. The Presidential Search Ad Hoc Committee will meet next on April 5 and April 6 in executive session to consider and conduct interviews of individual candidates for the position. He concluded his report by stating that the search timeline is being followed.

Adjustment of Proposed Agenda – Chair Talmage stated that there is an additional recommendation in support of the Ohio Third Frontier Program that will be presented under Other Recommendations.

Interim President’s Report – Dr. Larry McDougle, Interim President, reported on his activities through March. He attended meetings with several agencies focused on economic development and community partnerships including the Lucas County Improvement Corporation, the Regional Growth Partnership, the Wood County Economic Development Commission and the Findlay-Hancock County Community Foundation. He stated that he has had individual meetings with the presidents of Bowling Green State University and Northwest State Community College for the

purpose of exploring collaborative initiatives and efficiencies. Dr. McDougle stated that he made a presentation to the Holland-Springfield Rotary, conducted a focus group at the Findlay Campus and toured the Owens Learning Center at The Source, which has the potential for more growth as 1,200 students are currently being served there. Dr. McDougle then introduced Ms. Ann Savage, Executive Director of College Development and President/CEO of the Owens Foundation, who presented on the Foundation's Annual Giving Campaign.

Facilities/Capital Improvements Report – Mr. John Satkowski, Executive Vice President/CFO, provided an update on facilities and capital improvements in progress: Heritage Hall Phase I modified completion date is this summer to accommodate the needs of the School of Business and Information Services and the School of Nursing. He stated that planning is in process for renovating Health Technologies tiered classrooms, College Hall water mitigation, the Owens Learning Center at The Source for classroom and open lab space and the Findlay Campus to accommodate Oserve needs for serving students and campus directional signage. He stated that the Welding Program will have an additional twelve stations permanently installed in the welding building formerly used by Penta. A portion of that building will also house the Landscape and Turf Management Program. In closing, he stated that planning for the wind cube project is delayed due to design changes and that a site visit will be made to Crown Battery in Port Clinton to discuss the design and performance of the wind cube prior to any recommendations being made to the Board.

Interim Executive Vice President/Provost's Report – Dr. Renay Scott, Interim Executive Vice President/Provost, reported on Owens Experience initiatives showcasing high quality education and a welcoming environment. She stated that the Auto Body Technology faculty and Tracy Campbell, Chair, developed a grant proposal to the I-CAR Education Foundation, a non-profit organization dedicated to securing in-kind and monetary donations supporting philanthropic and collision repair activities, which resulted in the Auto Body Refinishing Technician program being awarded with a donation from the BASF Corporation to upgrade the College's refinishing laboratory equipment through the introduction of green technology. Owens is the first midwest educational institution to feature BASF environmental-friendly waterborne paint refinishing technology. She then thanked the faculty for preparing students utilizing cutting edge technology. She reported that the College is a welcoming place for international students and that a tactical plan to "internationalize" the campuses is now in place, which will enable students to achieve competencies in global awareness, diverse cultures, understanding the international dimension of their field of study, and acquire the ability to communicate and work effectively in an international setting. In addition, a memorandum of understanding has been signed with Ningbo Polytechnic Institute of China to provide the opportunity to develop faculty and student exchange programs and a 1+1+2 program for Ningbo students to complete studies at their institution, Owens Community College and the University of Toledo.

Owens Experience Report – Betsy Johnson, Director of Financial Aid, presented on student financial aid, which has experienced a major increase over the past decade as it supports the majority of the College's students in their pursuit of higher education. She also reviewed the improvements to serving our students through Oserve, which enables Oserve advocates to build a holistic relationship with students and provides one place for financial aid, bursar and records and registration functions.

Report on Open Positions – Dr. Cynthia Eschenburg, Vice President of Human Resources, presented the open positions report. She commented that staff levels are being maintained per due diligence in assessing the organization. Mr. Molter asked about the advocate title, and Dr. Eschenburg responded that advocates are specialists in Oserve providing one-on-one services. She stated that fifteen positions were converted to be Student Center Advocates.

Dates to Remember – Interim President McDougle commented on updated information and highlighted the Ohio Association of Community Colleges Regional Trustees meeting on April 8 for the boards of Northwest State Community College, Terra Community College, Rhodes State College and Owens Community College.

Meeting Schedule for 2010-2011 – Chair Talmage declared the meeting schedule for academic year 2010-2011 be accepted as submitted.

RECOMMENDATIONS OF THE INTERIM PRESIDENT TO THE BOARD OF TRUSTEES

Commendation of Lady Express Basketball Team:

RESOLUTION 2010-03-30-01

WHEREAS, the Board of Trustees supports and honors the 115 Owens Community College student athletes for their commitment to excelling on the courts, the playing fields and in the classrooms because student involvement promotes critical thinking and creates well-rounded individuals; and

WHEREAS, the Board of Trustees recognizes the Lady Express basketball team for their talent, dedication and their winning record (11-3) in the Ohio Community College Athletic Association; for establishing school records of the longest winning streak (18 games) and longest conference winning streak (14 games); and, for placing sixth in the National Junior College Athletic Association Division II; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Owens Community College Board of Trustees proudly commends the student athletes and coaches of the Owens Lady Express basketball team for their achievement as represented by their winning record and for their spirit in representing the College;

BE IT FURTHER RESOLVED that it is now appropriate for the individual members of the Lady Express basketball team to stand and be recognized.

Mr. Molter made a motion to approve the above resolution, which was seconded by Mr. Libbe. Chair Talmage read the resolution aloud. Chair Talmage presented a plaque to the team. Coach Michael Llanas commented on being proud of the players and the coaches. On behalf of the team, he thanked the Board for the recognition and he concluded his remarks by stating, “We pride ourselves on being representatives of Owens Community College.” Following a voice vote, the motion was adopted.

Resignations, Terminations and Leaves of Absence for Non-Bargaining Unit Personnel:

RESOLUTION 2010-03-30-02

BE IT HEREBY RESOLVED that the recommendation of the Interim President to non-renew the contract of David Basich, Director, Energy Management Sustain, effective July 1, 2010, be approved by the Board of Trustees.

RESOLUTION 2010-03-30-03

BE IT HEREBY RESOLVED that the recommendation of the Interim President to accept the resignation of Valerie Johnson, Specialist, Testing Center, effective February 5, 2010, for personal reasons be approved by the Board of Trustees.

Mr. Moore made a motion to approve the above listed resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

Resignations, Terminations and Leaves of Absence for Bargaining Unit Personnel:

RESOLUTION 2010-03-30-15

WHEREAS, Gretchen Carroll, J.D., M.B.A., Professor, School of Business and Information Systems, has applied for sabbatical leave in accordance with Article 34 of the bargaining agreement with the Owens Faculty Association; and

WHEREAS, Ms. Carroll's application and professional development plan for sabbatical leave during Fall Semester 2010 are in accordance with the provisions of said Article 34; and

WHEREAS, in accordance with said Article 34, "Bargaining unit members who request a semester sabbatical leave will be paid at the full salary rate and submit a professional development plan per Article 8 *Education and Professional Development* of the bargaining agreement"; and

WHEREAS, the College will benefit from Ms. Carroll's sabbatical leave experience of conducting research on transformational leadership for her dissertation by advancing academic credentials that will impact teaching and learning in the School of Business and Information Systems;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the recommendation of the Interim President to approve Ms. Gretchen Carroll's application for sabbatical leave for Fall Semester 2010 be adopted by the Board of Trustees.

Mr. Ault made a motion to approve the resolution, which was seconded by Mr. Moore. Following a voice vote, the motion was adopted.

Employment of Non-Bargaining Unit Personnel:

RESOLUTION 2010-03-30-04 & 16

BE IT HEREBY RESOLVED that the recommendation of the Interim President to employ the following persons, in compliance with Affirmative Action Guidelines established by the College be approved by the Board of Trustees:

NAME: Jessica Ruffner
ADDRESS: Bowling Green, OH
EDUCATION: Bachelor of Science, with a major in Child and Family Community Services, from Bowling Green State University
EXPERIENCE: Over six years of customer service
ASSIGNMENT: Advocate

NAME: Scott Steinke
ADDRESS: Toledo, OH
EDUCATION: Graduate of Botkins High School
EXPERIENCE: Over eighteen years in law enforcement
ASSIGNMENT: Lieutenant

NAME: Stacey Clink
ADDRESS: Pemberville, OH
EDUCATION: Bachelor of Arts, with a major in Business Administration, from The University of Toledo
EXPERIENCE: Over seventeen years of experience working as an accountant/controller
ASSIGNMENT: Associate Vice President, Business Affairs/Controller

NAME: Melissa Eiden
ADDRESS: Millbury, OH
EDUCATION: Associate Degree, with a major in Law Enforcement, from Owens Community College
EXPERIENCE: Over ten years experience as a security officer at Owens Community College
ASSIGNMENT: Supervisor, Security

RESOLUTION 2010-03-30-05 & 17

BE IT HEREBY RESOLVED that the recommendation of the Interim President to award revised contracts on the basis indicated below be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Christopher Coffman	Associate Director, Systems Development
Randi Elliott	Advocate
Shannon Hadding	Senior Advocate (Findlay)
Janice Hall	Advocate
Justin Huber	Coordinator, Grant Services
Laurie Linville	Advocate (Findlay)
Shirley Orben	Advocate
Sharron Pappas	Advocate
Jennifer Padron	Advocate (Findlay)
Patricia Riehle	Advocate
John Routzon	Assistant Director
Carol Supinski	Advocate
Sandra Taylor	Advocate (Findlay)
Janet Tornow	Advocate (Findlay)
Samantha Engel	Supervisor, Security

Dr. McMaster made a motion to approve the above listed resolutions, which was seconded by Mr. Habegger. Ms. Talmage abstained. Following a voice vote, the motion was adopted.

Employment of Bargaining Unit Personnel:

RESOLUTION 2010-03-30-06

BE IT HEREBY RESOLVED that the recommendation of the Interim President to employ the following person, in compliance with Affirmative Action Guidelines established by the College, be approved by the Board of Trustees:

NAME: Tracey Paradyse
ADDRESS: Northwood, OH
EDUCATION: Graduate of Clay High School
EXPERIENCE: Over four years experience as an Owens Community College student employee and part-time security officer
ASSIGNMENT: Security Officer

RESOLUTION 2010-03-30-07

BE IT HEREBY RESOLVED that the recommendation of the Interim President to award a revised contract on the basis indicated below be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Jane Berger	Reference Librarian

Mr. Moore made a motion to approve the above listed resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

Individual Personnel Contracts (Owens Faculty Association):

RESOLUTION 2010-03-30-08

BE IT HEREBY RESOLVED that the recommendation of the Interim President to award tenure and the initial tenure contracts to the members of the faculty and counselors listed in Appendix I be approved by the Board of Trustees.

BE IT HEREBY RESOLVED that the recommendation of the Interim President to award contracts to the members of the faculty and counselors listed in Appendix II be approved by the Board of Trustees.

BE IT HEREBY RESOLVED that the recommendation of the Interim President to award contracts to the non-tenured bargaining unit members listed in Appendix III be approved by the Board of Trustees.

Mr. Habegger made a motion to approve the resolution, which was seconded by Mr. Takacs. Following a voice vote, the motion was adopted.

Restatement of the Alternative Retirement Plan Document:

RESOLUTION 2010-03-30-09

Synopsis: Authorization to adopt the restatement of the Owens Community College's ("College") Chapter 3305 Alternative Retirement Plan and any necessary Plan amendments to conform to the requirements of: Internal Revenue Code of 1986 ("Code"), as amended; the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA"); other applicable laws, regulations, and administrative authority is proposed.

WHEREAS, the Board of Trustees originally adopted the Owens Community College Chapter 3305 Alternative Retirement Plan ("the Plan"), effective March 31, 1999, with Resolution 1999-2-16-1; and

WHEREAS, the College has the ability to amend and restate, from time to time, the Plan; and

WHEREAS, the College desires to amend and restate the Plan to bring the Plan in compliance with the Code, EGTRRA, other applicable laws concerning amendments to the Plan, regulations, and administrative authority; and

WHEREAS, the College wishes to submit the restated Plan and any necessary Plan amendments to the Internal Revenue Service (the "IRS") for a favorable determination letter and/or compliance statement that the Plan continues to meet the qualification requirements of Section 401 et seq. of the Code.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees:

Section 1. Amendment and Restatement. The restatement, effective January 1, 2002, and the amendments of the Owens Community College Chapter 3305 Alternative Retirement Plan is approved and hereby adopted effective as stated therein.

Section 2. Execution. The Administration is hereby authorized to execute the Restatement and any other instruments, documents, or conveyances necessary to effectuate the Restatement and other necessary Plan amendments and to submit the same to the IRS.

Section 3. Conforming Changes. The Administration in carrying out this Resolution is hereby authorized and empowered to make any necessary changes to the Restatement or necessary Plan amendments as may be required to ensure compliance with the applicable and effective

provisions of the Code and Ohio Revised Code, and any related rules and regulations currently in effect or as hereinafter amended, and to take such further action as may be necessary or available to implement this Resolution without further ratification or action by the Board of Trustees.

Section 4. Open Meetings. The Board of Trustees find and determine that all formal actions of the Board of Trustees relating to the enactment of this Resolution were taken in an open meeting of the Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the policies of the Board of Trustees.

Mr. Libbe made a motion to approve the resolution, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Rank Promotions:

RESOLUTION 2010-03-30-10 & 21

WHEREAS the recommendations for rank promotion from the Rank Review Committee have been forwarded to Dr. Renay Scott, Interim Executive Vice President/Provost, and Dr. Scott supports those recommendations;

BE IT HEREBY RESOLVED that the recommendation of the Interim Executive Vice President/Provost to approve the following persons for promotion to Assistant Professor effective with the 2010-2011 Academic Year be approved by the Board of Trustees:

Heather Bachman	Teresa McGaharan	Barbara Seguine
Mona Bahouth-Kennedy	Barbara Miller	Andrew Timothy
Lucie Biddinger	Diane Morlock	Karen Wehman
Amelia Hermiller	Bill Powell	
Carey Marten	Laura Schuster	

BE IT HEREBY RESOLVED that the recommendation of the Interim Executive Vice President/Provost to approve the following persons for promotion to Associate Professor effective with the 2010-2011 Academic Year be approved by the Board of Trustees:

Ruth Foote	Susan Perry	Denise Shuster
Bonnie Hemp	Michael Sander	Christine Smith
Thomas Passero	Kevin Schroeder	Susan Wannemacher

BE IT HEREBY RESOLVED that the recommendation of the Interim President and the Interim Executive Vice President/Provost to approve the following persons for promotion to Professor effective with the 2010-2011 Academic Year be approved by the Board of Trustees:

Russell Bodi	Melinda Gray	Janet Pinkelman
Carol Buser	Cyril Keiffer	Renay Scott
Carl Dietrich	Leonard Kress	Marilee Moto
Linda Glanz	Denise Pheils	

Dr. McMaster made a motion to approve the above listed resolutions, which was seconded by Mr. Habegger. Mr. Molter asked about the process, and Dr. Scott responded that the Rank Review Committee is comprised of individuals representing each of the Schools. The committee members review the application materials and make recommendations in accordance with Board policy. Following a voice vote, the motion was adopted.

Memorandum of Understanding – Owens Support Staff Union:

RESOLUTION 2010-03-30-11

WHEREAS, Resolution 2009-05-05-16 ratified the bargaining agreement with the Owens Support Staff Union (Local 6325) for the period of January 1, 2009, through December 31, 2011; and

WHEREAS, administration and union representatives continue to meet in accordance with Article IV, Labor Management Committee, which resulted in an amendment as reflected in the Memorandum of Understanding (Attachment 1) and listed; and

- Clarification of restoration of rights for former bargaining members now serving as Student Advocates for Oserve, as dated February 23, 2010.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the bargaining agreement between the College and the Owens Support Staff Union (Local 6325) and authorizes the Vice President of Labor and Employee Relations to file the amendment with the State Employment Relations Board.

Mr. Moore made a motion to approve the resolution, which was seconded by Dr. McMaster. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

Memorandum of Understanding – Owens Federation of Safety and Security Employees:

RESOLUTION 2010-03-30-12

WHEREAS, Resolution 2009-05-05-17 ratified the bargaining agreement with the Owens Federation of Safety and Security Employees for the period of January 1, 2009, through December 31, 2011; and

WHEREAS, administration and union representatives continue to meet in accordance with Article XIII, Labor Management Committee and Working Group, which resulted in an amendment, as reflected in the Memorandum of Understanding (Attachment 2) and listed; and

- Clarification of holiday pay per various shift schedules effective February 1, 2010, as dated February 5, 2010.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the bargaining agreement between the College and the Owens Federation of Safety and Security Employees and authorizes the Vice President of Labor and Employee Relations to file the amendment with the State Employment Relations Board.

Mr. Habegger made a motion to approve the resolution, which was seconded by Mr. Molter. Mr. Takacs abstained. Mr. Lapko commented that the memorandum of understanding solidifies how holiday pay is processed for shift coverage. Following a voice vote, the motion was adopted.

Recognition of Community College Month:

RESOLUTION 2010-03-30-13

WHEREAS, April is designated as National Community College Month; and,

WHEREAS, National Community College Month commemorates the community college mission and the contributions of our diverse students and skilled graduates who make our communities healthy, safe and prosperous; and

WHEREAS, National Community College Month supports the contributions of our talented faculty and staff who make a difference so that our students may seek meaningful employment and find purpose in their lives; and

WHEREAS, Owens Community College welcomes students and invites our partners in education, businesses, industries and community organizations to collaborate and develop a knowledgeable and skilled workforce because, *“We believe in serving our students and our communities;”*

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees recognizes our students, faculty, staff and countless friends in our communities for their commitment to higher education: *“Your success is our mission.”*

Mr. Habegger read the resolution aloud and made a motion to approve it, which was seconded by Mr. Moore. Following a voice vote, the motion was adopted.

Facilities/Capital Improvements:

RESOLUTION 2010-03-30-14

BE IT HEREBY RESOLVED that the Board of Trustees endorses the Request for Capital Improvements for the six-year period of Fiscal Years 2011 to 2016, as submitted to the Ohio Board of Regents by the Interim President and the Treasurer, and as presented below.

Owens Community College Six-Year Request for Capital Improvements	
	STATE FUNDING
<u>FY 2011-2012</u>	
Heritage Hall Renovations – Phase II	\$3,804,800
College Hall Renovations/Cafeteria Addition	2,399,016
<u>Biennium Subtotal</u>	<u>\$6,203,816</u>
<u>FY 2013-2014</u>	
High Bay South Renovation	\$3,315,000
Findlay Classroom Addition	1,847,232
Kingsley Hall Renovation	901,628
<u>Biennium Subtotal</u>	<u>\$6,063,860</u>
<u>FY 2015-2016</u>	
Campus Mall and Site Renovation	\$2,560,000
Alumni Hall Demolition/Parking Lot Addition	600,000
Transportation Technologies Renovation	1,436,148
<u>Biennium Subtotal</u>	<u>\$4,596,148</u>
SIX-YEAR TOTAL	\$16,863,824

RESOLUTION 2010-03-30-18

BE IT HEREBY RESOLVED that the recommendation of the Treasurer and the Interim President to award contracts to the following firms for improvements to the Dental Hygiene Lab using local funds, be approved by the Board of Trustees.

Dental Hygiene Lab Improvements		
General Contractor Base Bid	Comte Construction 912 North Summit Street, Toledo, OH 43604	\$45,400.00
HVAC Contractor Base Bid	Henson P & H 104 Bridge Street, Woodville, OH 43469	\$11,700.00
Electrical Contractor Base Bid	Westfield Electric 2995 State Route 51, Gibsonburg, OH 43431	\$2,800.00

Mr. Moore made a motion to approve the above listed resolutions, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Academic Achievement Scholarship Program:

RESOLUTION 2010-03-30-19

WHEREAS, Owens Community College believes in serving students; and

WHEREAS, the Interim Executive Vice President/Provost and the Interim President recommend the creation of an Academic Achievement Scholarship Program for students who strive for academic excellence; and

WHEREAS, Owens Community College will support the Academic Achievement Scholarship Program for qualifying students graduating from high schools within the College's legal district, as follows:

- High school graduates who are ranked within the top five percent of their graduating class and meet other required criteria and who enroll fulltime at the College for two years will be eligible to receive an Academic Achievement Scholarship for 100 percent of their tuition (instructional and general fees);
- High school graduates who are ranked within the top six to ten percent of their graduating class and meet other required criteria and who enroll fulltime at the College for two years will be eligible to receive an Academic Achievement Scholarship for 50 percent of their tuition (instructional and general fees); and

WHEREAS, qualifying students must complete the annual Free Application for Federal Student Aid; and

WHEREAS, federal or state grant aid shall be applied first to the students' accounts and then the scholarship aid shall be applied to the students' remaining tuition (instructional and general fees) balances;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees approves the Academic Achievement Scholarship Program, effective Fall Semester 2010, and authorizes the Interim Executive Vice President/Provost to develop criteria and guidelines for the implementation of the Academic Achievement Scholarship Program.

Mr. Habegger made a motion to approve the resolution, which was seconded by Mr. Takacs. Ms. Savage read the resolution aloud and commented that this is an institutional scholarship. Following a voice vote, the motion was adopted.

Health Care Plan Confirmation:

RESOLUTION 2010-03-30-20

BE IT HEREBY RESOLVED that health care plan changes administratively implemented through to January 1, 2010, for non-bargaining staff be approved by the Board of Trustees.

Mr. Libbe made a motion to approve the resolution, which was seconded by Mr. Molter. Mr. Moore abstained. Mr. Libbe commented that Board approval of modifications to the health care plan was recommended by the College's legal representative from the Ohio Attorney General's Office. Following a voice vote, the motion was adopted.

Support of the Ohio Third Frontier Program:

RESOLUTION 2010-03-30-22

WHEREAS, the Ohio Third Frontier Program is in its seventh year of operation and has built a foundation of technology-based economic development in Ohio through investments guided by the strategic goals of technology, research, entrepreneurship and contributing to the expansion of a technologically proficient workforce; and

WHEREAS, Ohio's Third Frontier investments have created more than 41,000 jobs, assisted in the formation, attraction or capitalization of more than 570 companies and generated \$6.6 billion in economic activity in Ohio; and

WHEREAS, several of Ohio's community colleges have developed strategic alliances in their communities for new business development through the Third Frontier Program, and many community college graduates have obtained employment with companies assisted by the Ohio Third Frontier Program; and

WHEREAS, linking Ohio's economic development, workforce development and higher education strategies are essential to ensuring that Ohio's employers have access to a workforce with the skills they need; and

WHEREAS, Ohio's community colleges hope to further strengthen the relationship between the state's economic development and workforce development strategies through the continuation of the Ohio Third Frontier Program; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees of Owens Community College supports the renewal of the Ohio Third Frontier Program as proposed in State Issue 1.

Mr. Takacs read the resolution aloud and made a motion to approve it, which was seconded by Dr. McMaster. Mr. Takacs commented on the Chancellor's conference calls to state-wide trustees in support of Issue 1, the Ohio Third Frontier Program, and stated it would be on the ballot on May 4. Mr. Takacs and Dr. McMaster both agreed stating the program is a bipartisan issue; good for the state and good for higher education. Following a voice vote, the motion was adopted.

EXECUTIVE SESSION

Chair Talmage announced an executive session to discuss a personnel matter of an individual, pending or imminent court action with in-house legal counsel and for matters of collective bargaining. Mr. Moore made a motion to adjourn to executive session as specified. Mr. Molter seconded the motion, and the Chair called for a roll call vote. Roll Call: John Ault, yea; David Habegger, yea; Allan Libbe, yea; Ronald McMaster, yea; R J Molter, yea; John Moore, yea; William Takacs, yea; and Diana Talmage, yea (8). During the executive session, Mr. Takacs withdrew during the discussion on collective bargaining matters due to a conflict of interest.

Upon return from executive session, roll call was taken, and the following members were present: John Ault, David Habegger, Allan Libbe, Ronald McMaster, R J Molter, John Moore, William Takacs and Diana Talmage (8).

REGULAR REPORTS

Financial Statements - Mr. Satkowski presented the financial statements for the period ending February 28, 2010. Mr. Satkowski commented that the College has a healthy operating bottom line and that for next fiscal year's budget a \$3 million cushion will be built in to carry forward to fiscal year 2012 in preparation for state funding decreases. Mr. Takacs asked if there had been any discussion of cost saving measures such as staff reduction of the top echelon of administration for when the State funding based on the federal stimulus dollars runs out for fiscal year 2012. Mr. Satkowski responded on the due diligence taken to review positions and even the delay of filling positions. Mr. Takacs commented that a long hard look be taken at the organization. Mr. Libbe commented on the vacant Dean positions. Mr. Habegger commented on the municipalities experiencing reductions and the uncertainty of the local and state economies. Dr. McDougle commented on next fiscal year's forecasted \$5 billion to \$7 billion budget deficit for the State and that the University System of Ohio institutions will need to review tuition and alternative sources of funding to support operations. He continued stating that for an institution, the least desirable action would be to cut programs or to lay off people. He closed his comments by stating that colleges will need to focus on their educational missions, serving students and meeting the goals of the Ohio Strategic Plan for Higher Education. Chair Talmage then directed that the financial statements for the period ending February 28, 2010, be accepted and filed as submitted.

Monthly Reports to the Board of Trustees - Members of the Board of Trustees were issued copies of the regular reports of the Interim Executive Vice President/Provost, Executive Vice President for Business Affairs/Chief Financial Officer and Executive Director of College Development. Chair Talmage directed that the monthly reports be accepted and filed as submitted.

Statements and Comments by Members of the Board of Trustees - Mr. Habegger commented on attending the Association of Community College Trustees National Legislative Summit in Washington DC, March 10-12. He stated that he continues to discover the value of the community college education and that Ohio's legislators work very hard and really listen to their constituents. Mr. Moore commented on the Presidential Search Ad Hoc Committee members and their contributions to the search.

Adjournment - As there was no further business to come before the Board of Trustees, Chair Talmage declared the meeting adjourned.

APPENDIX I
Individual Personnel Contracts (Owens Faculty Association)

<u>NAME</u>	<u>RANK</u>	<u>CONTRACT</u> <u>LENGTH</u>	<u>SPECIAL</u> <u>TERMS</u>
Charles Boxwell	Assistant Professor	2010-2013	
Amelia Hermiller	Instructor	2010-2013	Findlay Campus
Carey Marten	Instructor	2010-2013	
Diane McDougale	Assistant Professor	2010-2013	
William Powell	Instructor	2010-2013	
Marghretta Smith	Assistant Professor	2010-2013	

APPENDIX II
Individual Personnel Contracts (Owens Faculty Association)

<u>NAME</u>	<u>RANK</u>	<u>CONTRACT LENGTH</u>	<u>SPECIAL TERMS</u>
Heather Bachman	Instructor	2010-2011	
Sharon Badenhop	Associate Professor	2010-2013	Findlay Campus
Mona Bahouth-Kennedy	Instructor	2010-2011	
Margaret Bartelt	Professor	2010-2011	Findlay Campus
Shelley Beard	Professor	2010-2013	
Patricia Bell	Instructor	2010-2011	Findlay Campus
Joan Berger	Associate Professor	2010-2013	
Lucie Biddinger	Instructor	2010-2013	
Kay Blue	Associate Professor	2010-2013	
Michael Bode	Associate Professor	2010-2013	
Dennis Cole	Professor	2010-2013	
Robert Connour	Professor	2010-2013	Findlay Campus
Ruth Couch	Instructor	2010-2011	Findlay Campus
Dorothy Crissman	Instructor	2010-2011	
Scott Deaner	Instructor	2010-2011	
Thomas Deckelman	Professor	2010-2013	
Linda Deutsch	Instructor	2010-2011	
Susan Deutschman	Instructor	2010-2011	
Laurie Erford	Professor	2010-2013	
Gretchen Fayerweather	Instructor	2010-2011	
Ruth Foote	Assistant Professor	2010-2013	
Amy Foster	Instructor	2010-2011	Findlay Campus
Rickey Frazier	Instructor	2010-2013	
Cecelia Geckeis	Assistant Professor	2010-2013	
Ryan Grant	Instructor	2010-2011	
Melinda Gray	Associate Professor	2010-2013	Findlay Campus
Jennifer Hazel	Instructor	2010-2011	
Linda Homolka	Associate Professor	2010-2013	
Cory Hoover	Professor	2010-2013	
Cynthia Hotaling	Associate Professor	2010-2013	Findlay Campus
Elisa Huss-Hage	Professor	2010-2013	
AnnMaire Jablonowski	Professor	2010-2013	
Ramadevi Kannan	Instructor	2010-2011	
Denise Knox	Associate Professor	2010-2013	
Leonard Kress	Associate Professor	2010-2013	
Laud Kwaku	Assistant Professor	2010-2013	
Delbert Lockhart	Instructor	2010-2013	
Julie Lohse	Associate Professor	2010-2013	
Thomas Mahas	Associate Professor	2010-2013	
Sadia Makky	Professor	2010-2013	
Gerald Marko	Assistant Professor	2010-2013	
Jeremy Meier	Instructor	2010-2011	
Leonard Michaels	Instructor	2010-2011	
John Miga	Associate Professor	2010-2013	

Thomas Mika	Professor	2010-2013	Findlay Campus
Barbara Miller	Instructor	2010-2011	
Kimberly Minke	Professor	2010-2013	
Marian Moore	Instructor	2010-2011	Findlay Campus
Diane Morlock	Instructor	2010-2013	
Marilee Motto	Associate Professor	2010-2013	
Angela Ondrus	Professor	2010-2013	
Maria Ostasz	Professor	2010-2013	
Margaret Parker	Instructor	2010-2011	
Thomas Passero	Assistant Professor	2010-2013	
Cloyd Payne	Professor	2010-2013	
James Perry	Assistant Professor	2010-2011	
Susan Perry	Assistant Professor	2010-2013	
Debra Pinkston	Professor	2010-2013	
Julia Popp	Professor	2010-2013	
Beth Poulos	Assistant Professor	2010-2013	
Catherine Pratt	Instructor	2010-2011	
Teri Pratt	Assistant Professor	2010-2013	
Kristin Price	Instructor	2010-2011	
Renton Rathbun	Assistant Professor	2010-2013	
Randy Ratliff	Assistant Professor	2010-2013	
Deborah Richey	Professor	2010-2013	
Wendi Ricker	Assistant Professor	2010-2013	
Steven Ross	Instructor	2010-2011	
Michael Sander	Assistant Professor	2010-2013	
Jennifer Sanders	Instructor	2010-2011	
Kathleen Schramko	Associate Professor	2010-2013	
Elizabeth Schroeder	Professor	2010-2013	
Kevin Schroeder	Assistant Professor	2010-2013	
Laura Schuster	Instructor	2010-2011	
Matthew Seikel	Instructor	2010-2011	
Michael Senour	Professor	2010-2013	Findlay Campus
James Shackle	Instructor	2010-2011	
Nicholas Shultz	Instructor	2010-2013	
Regina Silletti	Professor	2010-2013	
Luann Synder	Associate Professor	2010-2013	
Mary Srougi	Associate Professor	2010-2013	
Sean Stewart	Professor	2010-2013	
Mary Thibault	Professor	2010-2013	
Cecilia Tolson	Associate Professor	2010-2013	
Robert Utterback	Professor	2010-2013	
Daniel Wedding	Professor	2010-2013	
Karen Wehman	Instructor	2010-2011	
Robert Williams	Associate Professor	2010-2013	
Dominic Wilson	Instructor	2010-2011	

APPENDIX III
Individual Personnel Contracts (Owens Faculty Association)

<u>NAME</u>	<u>RANK</u>	<u>CONTRACT LENGTH</u>	<u>SPECIAL TERMS</u>
Michael Aked	Librarian, Acquisitions	2010-2011	
Onevia Allen	Teacher, Child Care Center (Pre-School)	2010-2011	
April Andrews	Academic Lab Technician, Math/Science	2010-2011	173 Days
Holly Barber	Audiovisual Technician	2010-2011	
Lesa Beaupry	Academic Lab Technician, Math/Science	2010-2011	173 Days
Erin Bechstein	Teacher, Child Care Center (Infant/Toddler)	2010-2011	
Jane Berger	Librarian, Reference	2010-2011	
Katherine Blocksidge	Librarian	2010-2011	Findlay Campus
Cheryle Busdeker	Teacher, Child Care Center (Infant/Toddler)	2010-2011	190 Days
Amy Carey	Teacher, Child Care Center (Infant/Toddler)	2010-2011	
Heather Cashen	Teacher, Child Care Center (Pre-School)	2010-2011	
Amanda Dominique	Instructional Designer	2010-2011	
Michelle Elton	Teacher, Child Care Center (Pre-School)	2010-2011	
Matthew Farthing	Librarian (Serials)	2010-2011	
Benjamin Frazier	Lab Technician, Transportation Technology	2010-2011	210 Days
Lydia Goduto	Teacher, Child Care Center (Infant/Toddler)	2010-2011	
Wendell Grimes	Lab Technician, Skilled Trades	2010-2011	210 Days; Findlay Campus
Betsie Hill	Teacher, Child Care Center	2010-2011	Findlay Campus
Kimberly Holman	Clinical Teaching Associate, Nursing	2010-2011	173 Days
Peter Johns	Lab Technician, Manufacturing Technology	2010-2011	210 Days
Irene Jones	Clinical Teaching Associate, Nursing	2010-2011	173 Days
John Keller	Audiovisual Technician	2010-2011	Findlay Campus
Lynn Kendall	Lab Technician, Electronics Lab	2010-2011	210 Days
Laurel King	Cataloger	2010-2011	
John Larde	Lab Technician, Transportation Technology	2010-2011	210 Days
Kathy Lauwers	Teacher, Child Care Center (Infant/Toddler)	2010-2011	
Christina Liebrecht	Clinical Teaching Associate, Nursing	2010-2011	173 Days; Findlay Campus

Timothy Luc	Lab Technician, Manufacturing Technology	2010-2011	210 Days
Callie Maas	Teacher, Child Care Center (Infant/Toddler)	2010-2011	
Julie Maier	Academic Lab Technician, Science	2010-2011	173 Days
Pearl Manion	Clinical Teaching Associate, Nursing	2010-2011	173 Days
Jason Marialke	Teacher, Child Care Center	2010-2011	Findlay Campus
Elizabeth Martin	Clinical Teaching Associate, Nursing	2010-2011	173 Days
Kristin McLaren	Teacher, Child Care Center (Pre-School)	2010-2011	
Thomas McRitchie	Lab Technician, Diesel Technology	2010-2011	210 Days
Mary Michaelson	Instructional Designer	2010-2011	
Gregory Morgan	Lab Technician, Manufacturing Technology	2010-2011	210 Days
Emily Penton	Teacher, Child Care Center	2010-2011	Findlay Campus
Shelley Pomerson	Teacher, Child Care Center (Pre-School)	2010-2011	190 Days
Beth Rice	Teacher, Child Care Center (Pre-School)	2010-2011	
Amy Richcreek	Clinical Teaching Associate, Nursing	2010-2011	173 Days
Melanie Scherdtt	Clinical Teaching Associate, Nursing	2010-2011	173 Days; Findlay Campus
Tara Schmoekel	Academic Lab Technician, Math/Science	2010-2011	173 Days; Findlay Campus
Micah Shimborske	Audiovisual Technician, (Evenings/Weekends)	2010-2011	
Karen Stacey	Teacher, Child Care Center (Infant/Toddler)	2010-2011	190 Days
Angela Stiverson	Teacher, Child Care Center	2010-2011	Findlay Campus
Maria Weaver	Coordinator, Nursing Skills Lab	2010-2011	180 Days, Findlay Campus
Susan Welling	Teaching Associate, Medical Imaging	2010-2011	173 Days
Chris Zasada	Audiovisual Technician	2010-2011	
Patricia Zenner	Coordinator, RN Lab	2010-2011	180 Days
Justin Zoller	Academic Lab Technician, Math/Science	2010-2011	173 Days