

OWENS COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 28, 2017 ~ MINUTES

A working retreat of the Board of Trustees was held in the Audio/Visual Classroom Center, on the Owens Community College Toledo Campus.

Call to Order – Chair Diana Talmage called the meeting to order at 8:07 a.m., and directed the record to show the meeting was held in accordance with the Ohio Revised Code and the policies of the Board of Trustees.

Roll Call – Roll call was taken, and the following members were present: Mary Beth Hammond, Srinivas Hejeebu, Ronald McMaster and Diana Talmage (4). Michael McAlear arrived later in the morning. (5)

Chair Talmage commented that the purpose of the special meeting was for reports from College administration, and a state-wide community college update from Jack Hershey, President of the Ohio Association of Community Colleges, as well as for consideration of an executive session for permissible discussion topics.

EXECUTIVE SESSION

Chair Talmage announced an executive session for the discussion of collective bargaining matters. Ms. Hammond made a motion to adjourn to executive session as specified. Dr. Hejeebu seconded the motion, and the Chair called for a roll call vote. Roll Call: Mary Beth Hammond, yea; Srinivas Hejeebu, yea; Ronald McMaster, yea; and, Diana Talmage, yea (4).

Upon return from executive session, roll call was taken and the following members were present: Mary Beth Hammond, Srinivas Hejeebu, Ronald McMaster and Diana Talmage (4).

Report of the Vice President of Student Services – Amy Giordano, Vice President of Student Services, presented on the Board of Trustees Scholarship Proposal; the new student profile and Spring Semester 2017 enrollment; and, the anticipated March 2017 announcement of the “Rocket Express” dual enrollment initiative with the University of Toledo. Trustees’ comments were related to the marketing of the proposed Board of Trustees Scholarship, the student retention rate from fall semester to fall semester, the rates of math developmental education and the significant annual cost of student remediation.

Report of Treasurer – Jeff Ganues, Vice President, Business Affairs and Chief Financial Officer/Treasurer, addressed the changes to the monthly financial statements including the impact of the Spring Semester 2017 phased increase of non-general fees and tuition revenue, the State Share of Instruction and a decrease of the capital appropriation projection due to timing of construction in progress. He commented on the budget development for Fiscal Year 2018, and he noted the development of a five-year financial projection with the variables of enrollment, State Share of Instruction and the State capital appropriation. The Board Chair accepted the financial statements, as submitted for the period ending, January 31, 2017.

Later in the meeting, Mr. Ganues commented on the State’s criteria for exiting from fiscal watch, which included a site visit from the representatives of the Office of the Auditor of State, pursuant to Chapter 126:33-1-01(D)(1)(b) of the Ohio Administrative Code. The site visit took place, February 22-23, 2017,

for a review of the remediated conditions addressed in the 2015 Financial Accounting Report. Mr. Ganues noted that the next step in the process is the issuance of the Auditor of State's report. President Bower commented that the Chancellor would then make an opinion based on the Auditor of State's financial accounting report prior to issuing a directive for the termination of fiscal watch.

President's Report – President Mike Bower introduced Jack Hershey, President, Ohio Association of Community Colleges (OACC) who presented on the top five issues that will impact Ohio's community colleges with respect to the Governor's proposed budget for Fiscal Years 2018-2019, which included proposals for textbooks, tuition/fees freeze, the State Share of Instruction, short-term certificates and applied baccalaureate degrees.

At Chair Talmage's invitation, Steve Robinson, Provost/Vice President of Academic Affairs, provided an update on the College's participation in the OACC Student Success Leadership Institute; and, Jennifer Fehnrich, Executive Director, Foundation, Government and Community Relations, provided an update on the Foundation's 2017 annual giving campaign.

RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES

Scholarship Programs and Policy Recommendations:

RESOLUTION 2017-02-28-01

SYNOPSIS: There is a need for Owens Community College to provide scholarship funds for the recruitment and retention of new students: those who are direct-from-high school students and those who are non-traditional students. Therefore, reviews of the Trustees Academic Excellence Scholarship and the Academic Achievement Scholarship programs were conducted, and the funding of these scholarships can provide the platform to recommend an expanded scholarship program to recognize the academic achievements of graduating high school seniors and motivated non-traditional students in the College's legal district.

WHEREAS, the President recommends the adoption of the Board of Trustees Scholarship Program Policy, effective for selected first-time students enrolled for Fall Semester 2017; and,

WHEREAS, the Board of Trustees Scholarship Program Policy will:

- a) Provide scholarship funds for new direct-from-high school seniors who *demonstrate academic excellence* through having a 3.7 grade point average on the high school transcript; and,
- b) Assist with new student recruitment for students who *demonstrate motivation*, both non-traditional students or traditional high school seniors with a 3.0 grade point average, through a nomination process; and,

WHEREAS, the President recommends the rescission of the Academic Achievement Scholarship Program and the rescission of the 3358:11-1-04 Trustees' Academic Excellence Scholarship Program Policy; and, the President recommends the continuation of the awarded Trustees Academic Excellence Scholarship and Academic Achievement Scholarship for the second-year students enrolled in classes for academic year 2017-2018; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees:

- a) Adopts the 3358:11-1-13 Board of Trustees Scholarship Program Policy (Appendix I);
- b) Continues the awarded Trustees Academic Excellence Scholarship and the awarded Academic Achievement Scholarship for the second-year students enrolled in classes for academic year 2017-2018;
- c) Rescinds the Academic Achievement Scholarship Program;

- d) Rescinds the 3358:11-1-04 Trustees’ Academic Excellence Scholarship Program Policy (Appendix II);
- e) Authorizes the Secretary to the Board of Trustees to file said policies with the Ohio Legislative Service Commission.

Dr. Hejeebu made a motion to approve the recommendation, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Employment of Personnel:

RESOLUTION 2017-02-28-02

BE IT HEREBY RESOLVED that the recommendation of the President to revise the assignment on the basis indicated below, be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Jeffrey Ganues	Vice President, Business Affairs/Chief Financial Officer

Dr. Hejeebu made a motion to approve the employment recommendation, which was seconded by Mr. McAlear. Following a voice vote, the motion was adopted.

Facilities/Capital Improvements:

- **North Pedestrian Bridge Renovation**

RESOLUTION 2017-02-28-03

BE IT HEREBY RESOLVED that pending approval of the State Controlling Board, the recommendation of the Treasurer/Chief Financial Officer and the President to award a construction contract to the following firm for the North Pedestrian Bridge Renovation project using SB 310 capital-appropriated funds, be approved by the Board of Trustees.

Owens State Community College North Pedestrian Bridge Renovation Project		
	JADCO Construction Services 9901 York Theta Drive North Royalton, OH 44133	\$91,577.08
Construction Contract		
Local Administration	Owens State Community College	\$1,373.00

Ms. Hammond made a motion to approve the recommendation, which was seconded by Dr. Hejeebu. Following a voice vote, the motion was adopted.

Adjournment – As there was no further business to come before the Board of Trustees, Chair Talmage declared the working retreat adjourned.

APPENDIX I

3358:11-1-13 Board of trustees scholarship program policy.

- (A) Purpose. For the establishment of the Owens community college board of trustees scholarship program to encourage the recruitment and retention of new traditional and non-traditional students in the college legal district and to recognize the academic achievements of motivated students.
- (B) Application and eligibility. An eligible student must have a completed admissions application; be admitted as a regular student; and have the official high school and/or general education development/diploma on file.

The board of trustees scholarship program may be offered, as follows:

- (1) To a high school senior with a high school cumulative grade point average of 3.7 or above attending a high school located in the legal district of Owens community college. The recipient will be selected by the college, as based upon the high school transcript, which may be submitted on or after January 1 of the senior year of the high school student.
 - (2) To a high school senior with a high school cumulative grade point average of 3.0 or above attending a high school located in the legal district of Owens community college. The student must be nominated for being a motivated student.
 - (3) To a non-traditional student who resides in the college's legal district, who has a high school diploma or has earned a general education development/diploma, and who is nominated for the scholarship for being motivated, which may be demonstrated by exceptional work record or public/community service (including military service) or academic performance or other demonstrated leadership or other experience as related to a career path.
- (C) Funding. The execution of and the number of awards of the scholarship is based upon the availability of funds.
 - (D) Scholarship award requirements. The scholarship award is executed for the fall semester, and the student must complete the following required actions prior to the award of the scholarship:
 - (1) A declaration that the student is a degree or certificate seeking, regular student with the intent to complete at Owens community college.
 - (2) The official high school transcript or general education development/diploma transcript is submitted and on file.
 - (3) The student is enrolled for the fall semester immediately following high school graduation, or the non-traditional student is enrolled for the fall semester immediately following the award of the scholarship.
 - (4) The student maintains full-time enrollment at a minimum of twelve credit hours.

- (5) The student maintains a 3.0 cumulative grade point average or above to continue eligibility for each semester at Owens community college for a maximum of four consecutive semesters (summer optional).
- (E) Implementation. The student services division will implement the scholarship program, procedures, processes, guidelines and forms, which are consistent with the provisions of this rule.

Promulgated under: 111.15
Statutory authority: 3358.08
Rule amplifies: 3358.08
Prior effective dates: NA

APPENDIX II

TO BE RESCINDED

3358:11-1-04 Trustees' academic excellence scholarship program policy.

- (A) Purpose. The Owens community college board of trustees established the academic excellence scholarship to honor the academic achievements of high school students.
- (B) Application.
- (1) One new scholarship will be offered annually to each high school that is chartered by the Ohio department of education and is in the college's legal district as chartered by the Ohio board of regents. Recipients for the legal district scholarships will be chosen through high school principal nomination for recommendation by the president to the college's board of trustees.
 - (2) Additional academic excellence scholarships may be offered each year to students from high schools outside the college's legal district but within the college's service area dependent upon available funding. Recipients for the service area scholarships will be recommended through their high school principal and selected by the provost council for recommendation by the president to the college's board of trustees.
 - (3) The scholarship is renewable with a maximum award of two thousand dollars per student. The scholarship will be awarded for two consecutive academic years (fall and spring semesters). The recipient will receive five hundred dollars for each of the four semesters if the award criteria are maintained.
- (C) Implementation. The office of the provost or designee, will implement the program, procedures, guidelines and forms, which are consistent with the provisions of this rule.

Promulgated under: 111.15
Statutory authority: 3358.08
Rule amplifies: 3358.08
Prior effective dates: 3/7/2002, 5/14/2011