

OWENS COMMUNITY COLLEGE
BOARD OF TRUSTEES
FINANCE COMMITTEE
November 11, 2010

A meeting of the Finance Committee was held in the President's Office conference room, Administration Hall on the Owens Community College Toledo-area Campus.

Call to Order – Finance Chair Rich Rowe called the meeting to order at 2 p.m., and directed the record to show that the Finance Committee meeting was held in accordance with the Ohio Revised Code, Chapter 3358, and the policies of the Board of Trustees.

Roll Call – Roll Call was taken and the following committee members were present: Mr. Allan Libbe, Dr. Ronald McMaster and Mr. Rich Rowe (3). Board Chair Dee Talmage was also in attendance.

Attendees –The following administrators were in attendance for all or part of the meeting: Dr. Larry McDougle, Mr. John Satkowski, Dr. Renay Scott, Ms. Pat Jezak, Mr. Brian Paskvan, Ms. Pamela Beck, Ms. Laurie Sabin, Ms. Charlene Gilbert, Ms. Natalie Jackson, Mr. Gene Lapko and Ms. Betsy Johnson. Guests: Mr. Robb Rose, CPA and Ms. Jennifer Kujawski, CPA of Plante and Moran.

Approval of Minutes – The minutes of the September 21, 2010 meeting were previously received, and Trustee Rowe declared that the minutes stand approved as submitted.

EXECUTIVE SESSION

Mr. Rowe announced an executive session for the annual fiscal year audit presentation with Mr. Rose and for a matter of pending or imminent litigation with in-house legal counsel. Mr. Libbe made a motion to adjourn to executive session for the reasons specified. Dr. McMaster seconded the motion. Mr. Rowe called for a roll call vote. Roll Call: Allan Libbe, yea; Ronald McMaster, yea; and Rich Rowe, yea (3).

Upon return from executive session, roll call was taken and the following members were present: Mr. Libbe, Dr. McMaster and Mr. Rowe (3).

State Funding Update – Mr. Satkowski shared that he is a member of the Ohio Association of Community Colleges (OACC) Dual Enrollment taskforce reviewing models for teaching and for funding with aspects of K-12 subsidy, tuition and State Share of Instruction. OACC expects to provide a report to the Chancellor in December. Hopefully, the office of the Chancellor will issue dual enrollment guidelines and standards for the University System of Ohio.

President McDougle commented that he and the Office of the Provost are reviewing a student retention proposal from Noel Levitz. He explained that it's a break/even proposal as the return on investment will generate revenue through students being retained and completing their programs. Noel Levitz will train faculty and staff at the College, which in turn will positively impact the College's performance, accountability and funding. Dr. Scott remarked that she is including many stakeholder voices in the discussion of the recruitment/retention proposal. The proposal has potential especially with features of being data-driven that help define retention strategies; it's also a professional development plan to train faculty and staff on how to use the data and how to best serve students. After the four-year period, the College will have trained many people to continue the

retention model. The consensus of the Finance Committee supported the President and the Office of the Provost in moving forward with the proposal.

Mr. Satkowski reviewed the College's annual scores for fiscal viability as required through Ohio Senate Bill 6.

SENATE BILL 6 FISCAL ANALYSIS:

Year	Composite Score	Viability Score	Net Income Score	Primary Reserve Score
2009	3.40	5.00	2.00	3.00
2010	4.00	5.00	5.00	3.00

NOTE: A composite score of or below 1.75 for two consecutive years would result in an institution being placed on fiscal watch. The highest composite score possible is 5.00.

http://regents.ohio.gov/financial/campus_accountability/index.php

Mr. Satkowski commented that impacting the College's scores for 2010 were tuition revenue, financing bond for the strategic energy initiative and the construction of the Center for Emergency Preparedness. He commented that the College's objective is to increase its primary reserve ratio for fiscal year 2011; however, he foresees it being a tough fiscal year.

Compensation and Benefits – At the Board's request, Mr. Lapko reviewed the potential cost of extending benefits to same sex domestic partners, as estimated by Findley-Davies. He confirmed that the University of Toledo and Bowling Green State University have benefit programs for employees who have same sex domestic partners. For Owens, the estimated cost would be 1 percent to 1.5 percent of the College's annual health care cost. He recommended that any changes to the College's benefits be effective for July 1, 2011 to accommodate budget development, national health care reform, bargaining, carrier processes and implementation. Mr. Libbe asked if other Ohio community colleges provide these benefits, and Mr. Satkowski responded that he would poll the two-year college fiscal officers. Mr. Rowe requested that this topic be continued on the Finance Committee's agenda for future meetings, and stated that health care is always a moving target.

Mr. Satkowski stated that the FY 2011 budget has a 2 percent compensation pool set aside for non-bargaining staff. Per the bargaining agreement, the Owens Faculty Association will receive a 2.5 percent compensation increase for FY 2011 and the Owens Support Staff Union and the Owens Federation of Safety and Security Employees are in the process of wage reopener discussions. Mr. Lapko commented on the prudence of performing a future study of the salary structure. The consensus of the Finance Committee supported a study of the salary structure in the future.

Other – Mr. Satkowski remarked that President McDougle, and he are meeting with the Ohio Board of Regents to discuss why OBOR counted the College's apprenticeship training FTE as ineligible, which represents a potential State Share of Instruction loss of \$900,000.

Adjournment – As there was no further business to discuss, Trustee Rowe declared the meeting adjourned at 3:55 p.m.

ATTEST

Patricia Jezak

Secretary to the Board of Trustees

Approved 03-22-11