

OWENS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
SEPTEMBER 1, 2020 ~ MINUTES

**Call to Order** – Chair Mary Beth Hammond called the meeting to order at 12:33 p.m., and directed the record to show the meeting was held by videoconference and in accordance with the policies of the Board of Trustees, Ohio Revised Code, Section 121.22 and Chapter 3358, Ohio executive orders and Section 12 of Am. Sub. House Bill 197, as signed by the Ohio Governor.

**Roll Call** – Roll call was taken, and the following members were present: Charles Bills, Mary Beth Hammond, Srinivas Hejeebu, Jason Johnson, Karil Morrissey, Rich Rowe, Rita Russell, and Diana Talmage. (8).

**Minutes of the Board of Trustees** – The minutes of the August 4, 2020 regular meeting were provided to the Board of Trustees; hearing no corrections, the chair declared the minutes were accepted as written.

**President Search Ad Hoc Committee Report** – Chair Hammond reported the President Search Ad Hoc Committee held meetings on August 11 and August 18, 2020. She commented that there were ten proposals received from executive search firms in response to the Request for Proposals, due at the end of July. The ten proposals were short-listed to five firms at the August 11 meeting. On August 18, the ad hoc committee held virtual interviews with the five executive search firms. She noted that by the end of the August 18 meeting, the committee narrowed down the short-list to three firms. The search liaisons, General Counsel and Board Secretary were requested to conduct reference checks for all three firms. She closed by noting the President Search Ad Hoc Committee was scheduled to meet on September 21 for the goal of making a recommendation for an executive search firm for the Board of Trustees as a whole to consider for the October 6 Board Retreat.

**Appointment to the Finance Committee** – Chair Hammond appointed Mr. Bills to the Finance Committee.

**Interim President's Report** – Interim President Bill Balzer commented on utilizing, “Sustaining Momentum during Presidential Transitions: Community College New President Guide,” (Community College Executive Forum, EAB, 2017) as a roadmap for guidance on meeting with external and internal stakeholders. Dr. Balzer also provided an update on COVID-19 preparedness for Fall Semester 2020, which included adhering to guidance provided by Centers for Disease Control, Ohio Department of Health “Responsible RestartOhio: Higher Education Guidance,” and the Wood, Lucas and Hancock County Boards of Health. He recognized the exceptional work by the former College President and the Vice Presidents with faculty and staff on readiness with curriculum and instructional delivery, facilities, policies, practices, FAQs and resources on the website, and their commitment to student success. He commented on the recommendation to extend the bipolar ionization HVAC project to College Hall and the naming of Depot Road to assist with way-finding on campus. He commented on deepening his understanding of the development and implementation of the 2019-2021 Strategic Plan and to have a conversation with the members of the Board at the October 6 Board Retreat. He closed by sharing his perspective of the College, as having a student-centered teaching and learning environment, a welcoming and collegial community, supportive Board and solid College leadership team, the adaptability and creativity to meet student

demands and employer needs, as well as the willingness to meet challenges as they arise or to move in a new direction.

**Academic Affairs Report** – Denise Smith, Provost/Vice President of Academic Affairs, commented on opening week activities for faculty and staff, including the well-attended Teaching and Learning Symposium that provided professional development focused on classroom management, classroom delivery and a discussion on effective strategies and practices to provide a more equitable space for learning. Dr. Smith announced the award of \$254,265 for the 2021-2025 federal grant cycle for TRIO Student Support Services for low-income, first generation and students with disabilities to succeed in college through intrusive academic coaching, support and mentorship. TRIO annually serves 140 students at Owens. Dr. Smith provided a progress report of the first two phases of developmental education reform. English 111P and Math 133 are hands-on learning, gateway level credit courses that have increased student completion of English and math for students in their first term and first year. Such completion increases the likelihood of degree attainment.

**Student Services Report** – Amy Giordano, Vice President of Enrollment Management and Student Services, commented on the start of Fall Semester 2020 classes, and the use of technology to support students and to share resources and information, as related to COVID-19 preparedness. She provided an update on the partnership with HOPE Toledo Scholarship program for the Class of 2020 Scott High School graduates and parents, which 10 HOPE Toledo scholars are attending Owens. Ms. Giordano commented on a national trend for the Class of 2020 direct from high school student population that is delaying entering college due to the impact of the coronavirus pandemic. She proposed a scholarship to be offered to Class of 2020 graduates who have not yet entered college or a university to encourage them to start college in January 2021 and to help keep them on track with their academic goals and career aspirations. She commented on the proposed criteria, award amount, and projected new students, which the scholarship would support student and community needs and strategic efforts to increase enrollment, completion and student success. Chair Hammond thanked Ms. Giordano for aligning the scholarship proposal with the strategic plan.

## **RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES**

### **Employment of Personnel:**

#### RESOLUTION 2020-09-01-01

BE IT HEREBY RESOLVED that the recommendation of the Interim President to employ the following person(s), be approved by the Board of Trustees:

NAME: Mackenzie Aponte  
 ADDRESS: Toledo, OH  
 EDUCATION: Graduate from Penn Foster High School  
 EXPERIENCE: Three years of public contact and computer experience  
 ASSIGNMENT: Dispatcher

NAME: Miami Box  
 ADDRESS: Toledo, OH  
 EDUCATION: Graduate of Whitmer High School  
 EXPERIENCE: Ohio Basic Peace Officer Training Academy Certificate and three years of Police Officer experience  
 ASSIGNMENT: Police Officer

NAME: Lucas Schroeder  
 ADDRESS: Perrysburg, OH  
 EDUCATION: Graduate of Toledo Technology Academy  
 EXPERIENCE: Two years of public contact and computer experience  
 ASSIGNMENT: Dispatcher

RESOLUTION 2020-09-01-04

BE IT HEREBY RESOLVED that the recommendation of the Interim President to revise the assignment on the basis indicated below, be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Sharron Pappas	Manager, Veteran Services

Ms. Talmage made a motion to approve the recommendations, which was seconded by Mr. Rowe. Following a voice vote, the motion was adopted.

**Facilities/Capital Improvements:**

- **Bipolar Ionization for HVAC Project ~ Supplement**

RESOLUTION 2020-09-01-02

NOW, THEREFORE, BE IT HEREBY RESOLVED that the recommendation of the Treasurer/Chief Financial Officer and the Interim President to supplement Resolution 2020-08-04-09, for additional local funds for the Bipolar Ionization for HVAC Project for the physical plant's COVID-19 Preparedness and overall improvement of air quality, be approved by the Board of Trustees:

Owens Community College Bipolar Ionization for HVAC Project ~ Supplement		
Local Funds for College Hall	Not to exceed:	\$140,000.00

Mr. Johnson made a motion to approve the recommendation, which was seconded by Mr. Rowe. Following a voice vote, the motion was adopted.

- **Naming Recommendation**

RESOLUTION 2020-09-01-03

WHEREAS, 3358:11-1-11 Policy for Naming College Facilities, Spaces, Endowments and Programs applies to the naming of campus roads; and

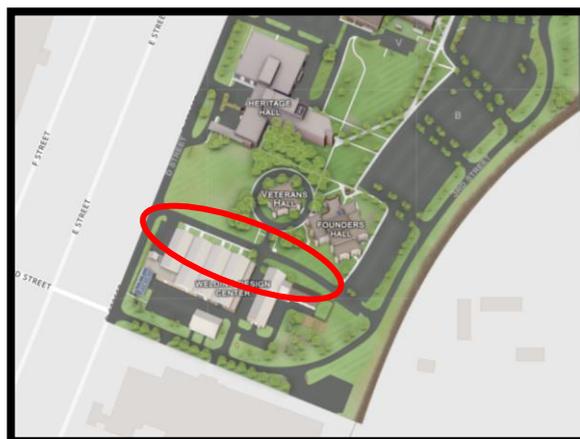
WHEREAS, the campus road linking D Street and 3<sup>rd</sup> Street that provides access to the Dana Center and Veterans Hall is unnamed; and

WHEREAS, to complete the geographic information system (GIS) project for the Toledo-area Campus, it requires campus building addresses and named roads; and

WHEREAS, the campus parcel site was once part of the former Rossford Army Ordnance Depot (1942-1963), which Ohio historical marker 22-87 was dedicated on November 9, 2015;

NOW, THEREFORE, BE IT HEREBY RESOLVED as recommended by the Interim President, the naming of the road to “**Depot Road,**” be approved by the Owens Community College Board of Trustees.

Figure 1



Ms. Talmage made a motion to approve the recommendation, which was seconded by Mr. Rowe. Ms. Talmage commented on the naming of the road that is tied to the history of the land and the College. Following a voice vote, the motion was adopted.

***Spring Start: High School Class of 2020 Scholarship Recommendation:***

RESOLUTION 2020-09-01-05

SYNOPSIS: The intent for the development of the tentatively-named, *Spring Start: High School Class of 2020 Scholarship* is to increase the enrollment of the Class of 2020 high school graduates, whose plans have changed because of the COVID-19 pandemic. College administration is concerned that northwest Ohio Class of 2020 high school graduates are not enrolling in higher education and will either delay or not pursue their college or career aspirations. This concern is consistent with a recent survey by Junior Achievement/Citizens Bank (Covid Impact Survey, April 2020) which documented that the impact of the coronavirus on high school students included a change or delay of college plans. Importantly, the direct from high school student population has a very narrow window of time in which to enter the post-secondary pipeline and to stay on track for completion. Current enrollment trends at Owens show that direct from high school students from the larger, public urban high schools are substantially behind prior year enrollment trends. A Spring Semester 2021 enrollment initiative, including both a financial incentive and wrap-around support services, will be designed to motivate Class of 2020 high school graduates who reside in the Owens' legal district (Lucas, Wood, Hancock Counties and the Genoa School District in Ottawa County and the Woodmore Local School District in Sandusky County) who did not enroll in Fall Semester 2020 classes to start in the spring semester so they can make progress toward their academic pathways and future career plans. This unique initiative will demonstrate to our area high schools and community the College's ongoing commitment to increasing college enrollment and student success as part of our leadership role in the northwest Ohio higher education ecosystem.

WHEREAS, the purpose for offering a scholarship to the Class of 2020 high school graduates who have not entered college or a university is to encourage them to start classes in January 2021, and to stay and earn their degree or certificate from Owens Community College; and

WHEREAS, the Interim President recommends the tentatively-named, *Spring Start: High School Class of 2020 Scholarship* to encourage full-time, new student enrollment for the spring semester of academic year 2020-2021, as follows:

- a) A \$500 non-need-based scholarship award for Spring Semester 2021 enrollment for 12 credit hours; \$250 award renewable for continued enrollment for Summer Semester 2021 for 6 credit hours with a 2.0 college grade point average;
- b) Available to eligible Class of 2020 high school graduates who reside in the legal district; who have not enrolled in a college or university post-graduation; and, have a completed FAFSA on file;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the *Spring Start: High School Class of 2020 Scholarship*, be approved by the Board of Trustees.

Mr. Johnson made a motion to approve the recommendation, which was seconded by Ms. Russell. Ms. Talmage asked Ms. Giordano in general how many Class of 2020 Scott High School graduates participated in the HOPE Toledo Scholarship program, which Ms. Giordano commented according to their press release, about 80 students are attending 12 institutions of higher education. Following a voice vote, the motion was adopted.

## **REGULAR REPORTS**

**Dates to Remember** – Members of the Board of Trustees were provided with the dates to remember.

**Financial Report** – Members of the Board of Trustees were provided with the financial exhibits for the period, which the Chair accepted, as submitted.

**Monthly Report to the Board of Trustees** – Members of the Board of Trustees were provided with the monthly report. As there were no questions, the Chair accepted the monthly report, as submitted.

## **STATEMENTS AND COMMENTS BY BOARD MEMBERS**

Chair Hammond commented that the Foundation recently recognized Allan Libbe for his tremendous contributions in both leadership and philanthropy. Mr. Libbe had served on the Board of Trustees for 20 years, from 1992 to 2012; and, he also served on the Owens Foundation Board of Directors from 2002, until he recently stepped down, with 18 years of service on the Foundation Board. Overall, Mr. Libbe has been part of the Owens family for 28 years. The Libbe legacy will continue at Owens through the Allan and Susanne Libbe Endowed Scholarship Fund, which has so far provided scholarships to 16 students from Findlay and Perrysburg High Schools. The Libbe's have deep local connections to Findlay, Perrysburg and Maumee. Mr. Libbe and his wife, Susanne, are very special people for their long-standing philanthropy and their deep commitment to Owens Community College. A round of applause was made in appreciation of Allan Libbe's service to the College.

**Adjournment** – As there was no further business to come before the Board of Trustees, Chair Hammond declared the meeting adjourned at 1:09 p.m.