

OWENS COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 25, 2020 ~ MINUTES

A working retreat of the Board of Trustees was held in Heritage Hall room 123AB, on the Owens Community College Toledo-area Campus.

Call to Order – Chair Mary Beth Hammond called the meeting to order at 8:09 a.m., and directed the record to show the meeting was held in accordance with the Ohio Revised Code and the policies of the Board of Trustees.

Roll Call – Roll call was taken, and the following members were present: Charles Bills, Mary Beth Hammond, Jason Johnson, Rita Russell, and Diana Talmage. (5). Arriving after roll call: Karil Morrissey. (6).

Chair Hammond commented that the purpose of the special meeting was a working retreat for the President's Report with the Vice Presidents on initiatives supporting the goals of the 2019-2021 Strategic Plan.

President Steve Robinson made opening remarks and thanked the members of the Board for investing their time into the College and leveraging the morning for a deeper review into initiatives that contribute to achieving the strategic plan and vision.

Presentations of the Vice Presidents

- Jeff Ganues, Vice President of Business Affairs, Chief Financial Officer and Treasurer, presented an overview of the facilities analysis and campus master plan for strategic plan goal 6.3 (maintain investment in facilities).
 - Mr. Johnson suggested providing an overall synopsis of the project, including an estimate of cost per student (past and future), and cost per square foot (past and future), which Mr. Ganues will follow up in the future.
- Denise Smith, Provost/Vice President of Academic Affairs, and Lisa Nagel, Vice President, Administration, presented on equity definitions and gaps in student retention, degree attainment and student completion, for strategic plan goal 2.3 (improve equity outcomes for students), and goal 5.2 (promote diversity and inclusion among college faculty and staff).

The following definitions have been implemented at the College:

- *Equity – an environment where every student has the support and resources they need to be successful.*
- *Equity gap – recognizing the differences in success rates due to systematic disparities.*
- *Inclusion – creating a sense of belonging for all community members by promoting a welcoming environment where all individuals feel supported, valued, and respected.*

Additionally, the College has been hosting intellectual dialogues for faculty and staff to gain an understanding of student populations, improve best practices to remove barriers and increase cultural competence.

- Mr. Johnson suggested providing benchmarks from other institutions, which Dr. Smith will research for Ohio public college comparison data.
- Amy Giordano, Vice President of Enrollment Management and Student Services, presented on the College's counseling services to support student mental health; a follow up from the Ohio Department of Higher Education fall trustee conference, as requested in advance by Ms. Talmage and Ms. Hammond who attended the conference.
 - Mr. Bills, Ms. Talmage and Ms. Hammond commented on the importance of the initiative and how the depth of the services is shared with stakeholders and with state decision-makers, which Ms. Giordano commented on communication with students and how wrap-around services are directly tied to the strategic plan goals of student retention, completion and improving the student experience at the College.

Presentation of the President – President Robinson presented on utilizing the organizational team and the objectives of the strategic plan to move toward the vision of a premier college. He then presented on the Downtown Learning Center (current status and exploring programs to fit the student population). He invited Vice Presidents Ganues, Giordano and Smith to provide updates on the Dana Center, construction in progress, finances, marketing and recruitment, programming, equipment and personnel. He then invited Jennifer Fehnrich, Executive Director, Foundation, to provide updates on the Dana Center capital campaign, and highlights of the Foundation and the annual giving campaign.

STATEMENTS AND COMMENTS BY BOARD MEMBERS

Chair Hammond commented on the informal trustee survey on meetings and parking. She noted that the Board will continue with the 12:30 p.m., call to order time; half-day retreats in the morning; and, the Board Secretary will continue to reserve parking spaces for the members of the Board on meeting dates.

Mr. Bills commented on the representation of Owens at the Regional Growth Partnership (RGP) meeting on February 24, and the positive comments about the College. President Robinson commented on increasing the College's investment level and the value return from the RGP.

RECOMMENDATIONS TO THE BOARD OF TRUSTEES

2020-2021 Board of Trustees Meeting Schedule – The Chair presented and accepted the 2020-2021 Board of Trustees meeting schedule. The Board Secretary will post to Outlook calendars, as appropriate.

Chartering of the Standing Committees and Appointments:

RESOLUTION 2020-02-25-01

WHEREAS, 3358:11-1-02(E)(4)(a) of the Bylaws states that standing committees shall be chartered annually and approved by majority vote; and

WHEREAS, the Board Chair has the authority to appoint members to standing and ad hoc committees;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees charters and charges the following standing committees for 2020:

- **Student Life Committee** ~ to recognize and celebrate individual students or groups of students who are nominated for their exemplary achievements in academics, extraordinary community engagement/volunteerism, and exceptional student leadership or student life involvement;
- **Finance Committee** ~ to ensure the implementation of the 3358:11-1-12 Financial Standards Policy and other finance-related policies;

BE IT FURTHER RESOLVED that it is now appropriate for the Board Chair to appoint the trustees to serve on the standing committees and to appoint a designee to serve on the Owens Community College Foundation Board of Directors in accordance with the Owens Community College Foundation Code of Regulations Section 4.01.

Ms. Talmage made a motion to approve the resolution, which was seconded by Ms. Morrissey. Following a voice vote, the motion was adopted.

Chair Hammond appointed members of the Student Life Committee: Ms. Talmage, who was designated as committee chair, Mr. Bills and Dr. Hejeebu. She appointed members of the Finance Committee: Mr. Johnson, who was designated as committee chair, Mr. Nagle and Ms. Russell. She also appointed Ms. Morrissey to serve as the designee of the Board Chair for the Owens Foundation Board of Directors. The members accepted their appointments to serve on the committees.

Appointments of OACC Delegate and Alternate:

RESOLUTION 2020-02-25-02

WHEREAS, Owens Community College is a member of the Ohio Association of Community Colleges (OACC); and

WHEREAS, OACC is governed by a board made up of one trustee (designated to serve as the delegate) and the president of each such college; and

WHEREAS, the OACC bylaws require that a trustee delegate and an alternate be appointed by resolution of their respective board of trustees and submitted to the OACC in advance of the governing board meeting;

NOW, THEREFORE, BE IT HEREBY RESOLVED that Diana Talmage is appointed to serve as the delegate and Mary Beth Hammond is appointed to serve as the alternate of the Ohio Association of Community Colleges Governing Board, be approved by the Board of Trustees.

Ms. Morrissey made a motion to approve the resolution, which was seconded by Mr. Johnson. A comment was made on the exemplary representation of the College by Ms. Talmage, as a past chair of the OACC. Following a voice vote, the motion was adopted.

EXECUTIVE SESSION

Chair Hammond announced an executive session for the discussion of employment of a public employee and for pending or imminent litigation. Ms. Morrissey made a motion to adjourn to executive session as specified. Mr. Johnson seconded the motion, and the Chair called for a roll call vote. Roll Call: Charles Bills, yea; Mary Beth Hammond, yea; Jason Johnson, yea; Karil Morrissey, yea; and, Diana Talmage, yea (5).

Upon return from executive session, roll call was taken and the following members were present: Charles Bills, Mary Beth Hammond, Jason Johnson, Karil Morrissey, and Diana Talmage, (5).

Adjournment – As there was no further business to come before the Board of Trustees, Chair Hammond declared the meeting adjourned.