

3358:11-4-16 Cellular phone and wireless telecommunication devices for business purposes policy.

- (A) Purpose. The purposes of this rule is for Owens community college to be compliant with federal regulations; and, for the eligibility of employees to receive supplemental compensation stipends (taxable to the employee) to cover business-related expenses of employee-owned wireless telecommunication devices.
- (B) Definitions. Wireless telecommunication devices are defined as cellular phones, data card services, or any other portable wireless telecommunication devices that have voice and/or data capabilities.
- (C) Exceptions. This rule does not apply to college-owned cellular phones, pagers or mobile radios issued for departmental use. Additional exceptions will be handled on a case-by-case basis for approval by the vice president for business affairs/chief financial officer or designee.
- (D) Implementation. The vice president for business affairs/chief financial officer will implement regular usage reviews, procedures, eligibility criteria and forms that are consistent with this rule.

Effective date: 8/18/2018

Promulgated under:	111.15
Statutory authority:	3358.08
Rule amplifies:	3358.08
Prior effective dates:	9/20/2008