A meeting of the Board of Trustees was held in the Board Room, Administration Hall, on the Owens Community College Toledo Campus.

**Call to Order** - Chair Diana Talmage called the meeting to order at 12:30 p.m. and directed that the record show that the meeting was held in accordance with the Ohio Revised Code, Chapter 3358 and the policies of the Board of Trustees.

**Roll Call** - Roll call was taken, and the following members were present: David Habegger, Allan Libbe, Ronald McMaster, R J Molter, William Takacs and Diana Talmage (6).

**Approval of the Minutes of the Board of Trustees** - The minutes of the June 14, 2011, regular meeting were reviewed, and the Chair declared the minutes approved as written.

**President’s Report** – Dr. Larry McDougle, President, presented his activity report for the months of June and July. He highlighted his various meetings, including urban developers who toured the Owens Learning Center at The Source; Trustee McMaster for a site visit of the Entrepreneurship Innovation Institute of Lorain County Community College; and the president of National Taichung Nursing College, Taichung, Taiwan, China. He commented on an organizational structure review that he plans to share with employees in forums to be scheduled after the start up of the fall semester. President McDougle commented on the federal debt ceiling and its potential impact to the Federal Pell Grant, which provides financial aid to thousands of community college students.

**Facilities/Capital Improvements Report** – John Satkowski, Executive Vice President/CFO, provided an update on renovations, converting space to additional classrooms in College Hall and Audio/Visual Classroom Center, the reconfiguration of the Fireside Grill, the installation of the Cisco telepresence rooms and the maintenance and repairs of parking lots and sidewalks.

**Executive Vice President/Provost’s Report** – Dr. Renay Scott, Executive Vice President/Provost, announced that the Health Information Technology Program was granted continued accreditation with the Commission on Accreditation for Health Informatics and Information Management Education. She also announced that the Ohio Board of Regents has approved a new degree program in dental assisting, and Pelton & Crane has generously donated dental chairs and stools in support of the new program. She reported on the College’s international educational partnerships with National Taichung Nursing College, Ningbo Polytechnic Institute and Chien-Shiung Institute of Technology. She closed her report in noting grant funding awards totaling $2 million among the companies of First Solar, Dow Chemical Company and Willard and Kelsey Solar Group due to assistance from Workforce and Community Services.

**Report on Open Positions** – Lisa Dubose, Interim Vice President for Human Resources, presented the open positions report. She commented that the report reflects 14 new and 25 replacement positions in various search stages.
Dates to Remember and 2011-2012 Board of Trustees Meeting Schedule – President McDougle presented dates to remember and highlighted trustees activities for fall semester.

EXECUTIVE SESSION
Chair Talmage announced an executive session for discussion of pending court action with in-house legal counsel, collective bargaining matters, personnel contracts of individuals as well as for appointment and dismissal of individuals. Mr. Libbe made a motion to adjourn to executive session as specified. Mr. Molter seconded the motion, and the Chair called for a roll call vote. Roll Call: David Habegger, yea; Allan Libbe, yea; Ronald McMaster, yea; R J Molter, yea; William Takaacs, yea; and Diana Talmage, yea (6). Due to a conflict of interest during executive session, Mr. Takacs withdrew during the discussion on collective bargaining matters.

Upon return from executive session, roll call was taken, and the following members were present: David Habegger, Allan Libbe, Ronald McMaster, R J Molter, William Takacs and Diana Talmage (6).

RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES

Resignations, Terminations and Leaves of Absence for Non-Bargaining Unit Personnel:

RESOLUTION 2011-08-02-10
BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Melissa Bondy, Representative, Admissions and Career Services, effective August 5, 2011, for personal reasons be approved by the Board of Trustees.

RESOLUTION 2011-08-02-11
BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Marna Cousino, Manager, Special Events, effective August 12, 2011, for reason of accepting another job be approved by the Board of Trustees.

Mr. Molter made a motion to approve the resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

Resignations, Terminations and Leaves of Absence for Bargaining Unit Personnel:

RESOLUTION 2011-08-02-01
BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Beverly Cowell, Help Desk Technician, effective September 1, 2011, for reason of retirement be approved by the Board of Trustees.

RESOLUTION 2011-08-02-02
BE IT HEREBY RESOLVED that the recommendation of the President to accept the termination of Denise Pheils, Professor, Information Systems, effective June 22, 2011, for cause be approved by the Board of Trustees.

RESOLUTION 2011-08-02-03
BE IT HEREBY RESOLVED that the recommendation of the President to accept the resignation of Alison Sieffker, Teacher, Child Care Center (Findlay), effective August 6, 2011, for reason of accepting another job be approved by the Board of Trustees.
Dr. McMaster made a motion to approve the resolutions, which was seconded by Mr. Molter. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

Employment of Non-Bargaining Unit Personnel:

RESOLUTION 2011-08-02-04 & 12

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, in compliance with affirmative action guidelines established by the College, be approved by the Board of Trustees:

NAME: Patrick Johnston
ADDRESS: Waterville, OH
EDUCATION: Master of Arts, with a major in History, from University of Kentucky; Bachelor of Science, with a major in Journalism, from Bowling Green State University
EXPERIENCE: Four years experience working as a grants writer
ASSIGNMENT: Grants Developer

NAME: Erin Battistoni
ADDRESS: Portage, OH
EDUCATION: Master of Arts, with a major in Social Work, from Saint Louis University; Master of Arts, with a major in Pastoral Studies, from Aquinas Institute of Theology; Bachelor of Arts, with a major in Social Work, from Anna Marie College
EXPERIENCE: Three years of academic advising experience
ASSIGNMENT: Manager, Academic Advising, School of Nursing

NAME: Jacey Parks
ADDRESS: Genoa, OH
EDUCATION: Master of Arts, with a major in College Student Personnel, from Bowling Green State University; Bachelor of Science in Education, with a major in Intervention Specialist, from Bowling Green State University
EXPERIENCE: Three years of academic advising experience
ASSIGNMENT: Manager, Academic Advising, School of Technology

NAME: Jeannette Passmore
ADDRESS: Delphos, OH
EDUCATION: Bachelor of Arts, with a major in Psychology, from The Ohio State University
EXPERIENCE: Three years of academic advising experience
ASSIGNMENT: Manager, Academic Advising, School of Arts and Sciences

NAME: Carolyn Ramsdell
ADDRESS: Toledo, OH
EDUCATION: Master of Arts, with a major in College Student Personnel, from Bowling Green State University; Bachelor of Arts, with a major in Business Administration, from Lourdes College
EXPERIENCE: Three years of academic advising experience
ASSIGNMENT: Manager, Academic Advising, School of Business
RESOLUTION 2011-08-02-05 & 13

BE IT HEREBY RESOLVED that the recommendation of the President to award revised contracts on the basis indicated below be approved by the Board of Trustees:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denise Hoeft</td>
<td>Manager, Child Care Center (Findlay)</td>
</tr>
<tr>
<td>Richard Clark</td>
<td>Manager, Academic Advising, School of Public Safety and Emergency Preparedness</td>
</tr>
<tr>
<td>Patrick Dymarkowski</td>
<td>Manager, Academic Advising, School of Health Sciences</td>
</tr>
<tr>
<td>Sheree Madison-Emery</td>
<td>Manager, Academic Advising, School of Arts and Sciences</td>
</tr>
</tbody>
</table>

Mr. Habegger made a motion to approve the resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

Employment of Bargaining Unit Personnel:

RESOLUTION 2011-08-02-14

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, in compliance with Affirmative Action Guidelines established by the College, be approved by the Board of Trustees:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janine Rosenthal</td>
<td>Maumee, OH</td>
<td>Master of Management, with a major in Finance and Economics, from Northwestern University; Bachelor of Business Administration, with a major in Accounting, from University of Notre Dame</td>
</tr>
</tbody>
</table>

Mr. Habegger made a motion to approve the resolutions, which was seconded by Mr. Libbe. Following a voice vote, the motion was adopted.

RESOLUTION 2011-08-02-06

BE IT HEREBY RESOLVED that the recommendation of the President to award a revised contract on the basis indicated below be approved by the Board of Trustees:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nanette Honsberger</td>
<td>Secretary, Department of Fine and Performing Arts</td>
</tr>
</tbody>
</table>

Mr. Libbe made a motion to approve the resolutions, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Summer Semester 2011 Candidates for Graduation:

RESOLUTION 2011-08-02-07

BE IT HEREBY RESOLVED that the recommendation of the President to approve the listing of candidates for graduation effective Summer Semester 2011 as presented in Appendix I, contingent upon said candidates having met all necessary requirements for graduation, be approved by the Board of Trustees.

Mr. Habegger made a motion to approve the resolution, which was seconded by Mr. Takacs. Following a voice vote, the motion was adopted.
Amendment to the Academic Calendar 2012-2014:

RESOLUTION 2011-08-02-08

BE IT HEREBY RESOLVED that the recommendation of the President to amend the 2012-2014 academic calendar (as set forth below) be approved by the Board of Trustees.

FALL SEMESTER 2013
Monday, August 12, 2013 Faculty and Staff Return
Monday, August 19, 2013 Fall classes begin
Friday, August 23, 2013 Weekend Sessions begin
Friday, August 30-
  Sunday, September 1, 2013 No Weekend Sessions
Saturday, August 31 -
  Monday, September 2, 2013 Holiday - College Closed
Monday, October 7 -
  Tuesday, October 8, 2013 No Classes – College Open
  Faculty & Staff Professional Development
Monday, November 11, 2013 Holiday - College Closed
  Wednesday, November 20 –
    Sunday, November 24, 2013 Holiday – College Closed/ No Weekend Sessions
    Wednesday, November 27 –
      Sunday, December 1, 2013 Holiday – College Closed/ No Weekend Sessions
Friday, December 6, 2013 Last day of classes
Sunday, December 8, 2013 Last day of Weekend Sessions
Monday, December 9 –
  Friday, December 13, 2013 Final Exam Week
  Friday, December 13, 2013 Commencement
Tuesday, December 17, 2013 End of Term Processing (Grades due at 1:00 p.m.)
  Last Faculty Duty Day
Tuesday, December 24, 2013 –
  Wednesday, January 1, 2014 College Closed – Holiday Break

Mr. Libbe made a motion to approve the resolution, which was seconded by Mr. Habegger. Following a voice vote, the motion was adopted.

Ratification of Owens Federation of Safety and Security Employees Tentative Agreement:

RESOLUTION 2011-08-02-09

WHEREAS, the collective bargaining agreement between the Owens Federation of Safety and Security Employees and Owens Community College was for the term of January 1, 2009, through December 31, 2011; and

WHEREAS, the members representing the Owens Federation of Safety and Security Employees and Administration negotiated a tentative agreement for a length of three years, for the term of November 7, 2011, through November 6, 2014, (Attachment 1) which includes wage increases and adjustments to health care benefits, effective January 1 for respective years 2012, 2013 and 2014 as well as contract language modifications for Articles VII, VIII and XX;
WHEREAS, the tentative agreement is within the College’s ability to fund; and

WHEREAS, the Owens Federation of Safety and Security Employees voted to ratify the tentative agreement, notified College administration on June 29, 2011, and the Board Secretary sent the tentative agreement to the Board of Trustees on July 13, 2011; and

WHEREAS, the Vice President of Labor and Employee Relations, the Treasurer and the President recommend the tentative agreement with the Owens Federation of Safety and Security Employees to the Board of Trustees;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees ratifies the Owens Federation of Safety and Security Employees tentative agreement for the term of November 7, 2011, through November 6, 2014;

BE IT FURTHER RESOLVED that this tentative agreement shall be incorporated as part of the collective bargaining agreement and filed with the State Employment Relations Board.

Mr. Libbe made a motion to approve the resolution, which was seconded by Dr. McMaster. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

Memorandum of Understanding – Owens Federation of Safety and Security Employees:

RESOLUTION 2011-08-02-15

WHEREAS, administration and union representatives continue to meet in accordance with the collective bargaining agreement’s Article XIII, Labor Management Committee and Working Group, which resulted in an amendment as reflected in the Memorandum of Understanding listed as follows; and

- Effective May 10, 2012, the recognition of Veterans Day as a designated paid holiday, replacing the mid-semester break. (Attachment 2)

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the bargaining agreement between the College and the Owens Federation of Safety and Security Employees and said amendment will be filed with the State Employment Relations Board.

Mr. Libbe made a motion to approve the resolution, which was seconded by Dr. McMaster. Mr. Takacs abstained. Following a voice vote, the motion was adopted.

REGULAR REPORTS

Financial Statements - Mr. Satkowski presented the financial statements for the period ending May 31, 2011. Chair Talmage directed that the financial statements be accepted and filed as submitted.

Monthly Reports to the Board of Trustees - Members of the Board of Trustees were issued copies of the regular reports of the Executive Vice President/Provost, Executive Vice President for Business Affairs/Chief Financial Officer, Executive Director of College Development/Foundation and the Vice Presidents for Human Resources and Labor Relations. Chair Talmage directed that the monthly reports be accepted and filed as submitted.
Statements and Comments by Members of the Board of Trustees – Dr. McMaster commented on the listing of candidates for graduation. Chair Talmage commented on the presidential search and noted that meetings with stakeholders and the consultant are being planned in mid-September.

Adjournment - As there was no further business to come before the Board of Trustees, Chair Talmage declared the meeting adjourned.
APPENDIX I
Summer 2011 Candidates for Graduation

SCHOOL OF ARTS AND SCIENCES
Associate Degree of Arts
Liberal Arts General Concentration
Robert Andrew Lakis  Perrysburg
Jessica S. Whiteaker  Sylvania

Commercial Art Concentration
Ashleigh Nichole Teet  Williston
Adrian Michael Vitou  Sylvania

Communication Studies Concentration
Jacob Ryan Dowling  Findlay

Middle Childhood Education Concentration
Ashleigh Whitacre  Toledo

Multi-age Education Concentration
Rachel L. Colon  Perrysburg
Rachel M. Cutlip  Temperance, MI

Social Work Concentration
Douglas J. Schnapp  Millbury

Associate Degree of Science
Liberal Arts General Concentration
Jasmine A. Blanton  Toledo
Candice Janelle Cawley  Gwynn Oak, MD
Karina Elizabeth Repp  Perrysburg
Syedah Azra Richey  Oregon

Business Administration Concentration
Garrett M. Busch  Toledo
Marissa Blue  New Riegel
Zach Dermer  Oregon
Regina M. Funches-Berry  Toledo
Saige Lee Meyer  Deshler
Joshua A. Sabatino  Perrysburg
MariJane R. Tripp  Findlay
Cory A. Wobser  Castalia

Pre-Nursing Concentration
Shelby Ann Schuster  Sylvania

Pre-Occupational Therapy Concentration
Amanda Elizabeth Schuster  Sylvania
Associate Degree of Applied Science  
Fine and Performing Arts Technology  
Commercial Art Technology  
Brian W. White  
Perrysburg

SCHOOL OF BUSINESS  
Associate Degree of Applied Business  
Accounting Technology  
Billy Cockrell Jr.  
Lindsay McLaughlin  
Toledo

Business Management Technology  
Ronald Austin  
Derrick T. Brubaker  
Bobbi Jo Burkhard  
Karen Renee Coleman  
Louis Tho Hang  
Lori A. Kerbel  
Selynn Lazur  
Cynthia Denise Mann  
Barbie J. Miller  
Benjamin J. Oberhouse  
Daniel Edward Repp  
Timothy Leroy Reyome Jr.  
Ryan Tillett  
Shawn M. Varner  
Toledo

Computer Programming Technology  
Steven Robison  
Findlay

Information Systems Technology  
Dennis Elchert  
Carey

Marketing and Sales Technology  
Nicholas A. Knowles  
Kyle N. Martin  
Toledo  
Monroeville

Office Administration Technology  
Rebecca A. Nunez  
Bellevue

Medical Office Support Major  
Jo Ellen Gross  
Stephanie A. Korcsog  
Tiffany P. Lowery  
Findlay  
Toledo  
Wharton

SCHOOL OF TECHNOLOGY  
Associate Degree of Applied Science  
Automotive Technology  
Albin A. Bauer III  
Northwood
CAD Technology
Joe Fisher Perrysburg
Isaac James Hock Toledo

Environmental Management Technology
Colman McCord Toledo

Mechanical Engineering Technology
Nicholas R. Hughes Ottawa
Robert F. Lock Rossford
Brian L. Shepherd Toledo

Welding Technology
Tyler Steven Donnell Gibsonburg

Skilled Trades Technologies
Associate Degree of Applied Science
Electrical Major
Shawn S. Hartel Woodville
Matthew L. Leis Napoleon

Associate Degree of Technical Studies
Jessie Ray Duke Toledo

SCHOOL OF PUBLIC SAFETY AND EMERGENCY PREPAREDNESS
Associate Degree of Applied Science
Criminal Justice Technology
Veronica Boylan LaSalle, MI
Angela L. Brooks Walbridge
Benjamin Thomas Arlington

Fire Science Technology
Gary Timothy Harman II Toledo
Christopher Scott Hefner Walbridge

SCHOOL OF HEALTH SCIENCES
Associate Degree of Applied Science
Dental Hygiene Program
Amber E. Davidson New Albany

Health Information Technology
Renee F Hires Northwood
Cynthia J. Hoenig Maumee
Stephany A. Musil Berkey
Nicole K. Staccone Temperance, MI

Occupational Therapy Assistant Program
Linda Mae Elchert Fostoria
Erica Renee Hanley Oregon
Amanda Zelenak Fostoria
Physical Therapist Assistant Program
Amy Marie Beach Jenera

SCHOOL OF NURSING
Registered Nursing Program
Jamie Almester Rossford
Brittany D. Anderson Bowling Green
Cynthia K. Blum Fremont
Christina Manuela Clark Rudolph
Esther Clayton Toledo
Jeremy S. Hemminger Findlay
Haemin Lee Champaign, IL
Tiffany Lynn Nagel Bloomville
Stephanie R. Niese Findlay
Katie M. Ritchey Toledo
Michele K. Stallard Findlay
Jena Lyn Williams Tiffin

Medical Assistant Program
Brittany D. Cole Tiffin
Kayla Marie Delgado Leipsic
Barbara A. Helms Fostoria
Jason C. Helms Fostoria
Heather L. Hilger Toledo
Jennifer D. Hill Bluffton
Kathleen S. May Arlington
Ashley E. Scott Fostoria
Jessica L. Vollmar Toledo
Brittany Kay Wells McComb