

3358:11-4-16 Wireless telecommunication devices for business purposes policy.

- (A) Purpose. The purposes of this policy is for Owens community college to be compliant with federal regulations; for the eligibility of employees to receive supplemental compensation stipends (taxable to the employee) to cover business-related expenses of employee-owned wireless telecommunication devices; and for the discontinuance of college-owned wireless telecommunication devices exclusively used by individual employees.
- (B) Definitions. Wireless telecommunication devices are defined as cellular phones, data card services, personal digital assistants, or any other portable wireless telecommunication devices that have voice and/or data capabilities.
- (C) Exceptions. This policy does not apply to college-owned pagers or mobile radios issued to individual buildings and grounds, safety and security personnel. Additional exceptions will be handled on a case-by-case basis for approval by the executive vice president/chief financial officer or designee.
- (D) Implementation. The executive vice president/chief financial officer will implement procedures, eligibility criteria and forms that are consistent with this policy.

Effective date: 09/20/2008

Patricia M. Jezak
Certification

09/10/2008
Date

Promulgated under:	111.15
Statutory authority:	3358.08
Rule amplifies:	3358.08
Prior effective dates:	NA