

Steve Robinson
Vice President, Academic Affairs

Board of Trustees
September 1, 2015
EXHIBIT NO. 10A

JULY 2015

SCHOOL OF LIBERAL ARTS – *Michele Johnson, Dean*

Michael Sander, Chair, published the fourth edition of the newsletter MOSAICS. This newsletter featured the 2015-2016 performance schedule, Walter E. Terhune Gallery partnership, Owens Community College Honors Band Day, Student Art Show winners as well as Fall 2015 Fine and Performing Arts community course offerings. This newsletter is made possible by the continued subscription and use of Constant Contact.

The Literacy Committee, chaired by Kate Michaelson, Interim Associate Chair in Humanities, has installed a mini library with free books in the student lounge. Over the past month, the shelf has been re-stocked twice, showing that students have an interest in this initiative. The next mini library will be installed in Founders Hall in August.

SCHOOL OF NURSING AND HEALTH PROFESSIONS – *Dawn Wetmore, Dean*

The National Council Licensure Examination (NCLEX) pass rates for the second quarter, April 1, 2015 to June 30, 2015, of the Registered Nurse program and the Practical Nurse program are as follows:

- Registered Nurse Program - Owens Community College has a 100 percent pass rate. Eight (8) students took the exam and all eight (8) students passed. The Ohio pass rate for all RN programs is 84 percent and the national RN pass rate is 87.92 percent.
- Practical Nurse Program – Owens Community College has a 100 percent pass rate. Three (3) students took the exam and all three (3) passed. The Ohio pass rate for all PN programs is 76.17 percent and the national PN pass rate is 79.69 percent

Second year Dental Hygiene students, Brooke Wise and Grace Rader, presented their Table Clinic “Breathe Easy with Cystic Fibrosis ‘65 Roses’” at the American Dental Hygienists’ Association Annual Session in Nashville.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) – *Glenn Rettig, Interim Dean*

Mr. Rettig met with Adam Schlatter, Manager, NA Talent Acquisition at Owens-Illinois to discuss opportunities for Owens graduates and internship or field experience possibilities. There is a need for technical, hands-on employees. A follow-up meeting involving hiring managers from O-I and the Owens STEM chairs will occur in September.

WORKFORCE AND COMMUNITY SERVICES – *Dr. Brian Paskvan, Executive Director*

In July, WCS provided 20 contract training programs serving a total of 298 participants. The following 13 companies were served: BP, Canton Plumbers & Pipefitters, Cleveland Sheet Metal Workers and Plumbers & Pipefitters, DS Brown, Dayton Plumbers & Pipefitters, Findlay Machine & Tool, Great Lakes Contractors Association, Libbey, NTN Law Enforcement/Fire, OmniSource, ProMedica Health System, T.E.A.M. Systems.

WCS also delivered 23 open enrollment non-credit classes in July, serving a total of 233 students. Highlights for the months included: Microsoft Excel, Motorcycle training, CPR, Photography and Real Estate.

The Andersons Foundation committed \$5,500 in financial support for development of the Owens Railcar Maintenance Technician training course, which will be offered in the second half of the fall.

Carl Dettmer, Director of Program Development, volunteered at the July 27 Arrowhead Park Association Golf Outing, serving as manager of the event's putting contest.

PROFESSIONAL DEVELOPMENT

SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE

Timothy Miesse, Chair, completed the Bridges Out of Poverty training on July 28. This workshop was made available through the Lucas County Jobs and Family Services and the Lucas County Commissioners.

SCHOOL OF LIBERAL ARTS

Michele Johnson, Dean, School of Liberal Arts attended Owens' Blackboard Grade Book training on and Outlook training July 31.

On July 21, Elisa Huss-Hage, Professor, Teacher Education and Human Services and Denise Brehmer, Advisor, Teacher Education and Human Services, visited the YWCA's CDA class (the precursor to enrolling in the Early Childhood Education Technology program). Professor Huss-Hage and Ms. Brehmer shared degree and transfer highlights with twenty-five students and encouraged them to explore Owens.

Professor Huss-Hage was as an invited guest representing Early Childhood Associate Degree Accreditation Commission for the Strategic Planning being done by National Association for the Education of Young Children, July 26-27, 2015, in Washington DC.

David Cannon
Vice President/CFO/Treasurer
Business Affairs

Board of Trustees
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EXHIBIT NO. 10B

July 2015

CONTROLLER – Pam Beck, Controller

The Auditor of State's Office completed the review per the Ohio Revised Code fiscal watch requirements. Clark, Schaefer, Hackett & Co., began the Fiscal Year 2015 audit working with Human Resources, Payroll, Student Accounts, Financial Aid and the Controller's Office.

OPERATIONS – Michael McDonald, Executive Director

CAPITAL PLANNING AND SUSTAINABILITY – Thomas Horrall, Director

Capital Planning has received Controlling Board approval and release of Capital Funds for the following state capital supported projects:

College Hall Admissions Center (Furniture, Fixtures and Equipment)	\$ 102,684.12
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The Heritage Hall classroom renovations are drawing to a close for completion and available for scheduling for Fall semester.

Renovation of the first floor of Administration Hall will be completed in the second week of August to allow the Marketing, Public Relations and Foundation offices to relocate. Demolition and renovation will then begin in College Hall in the vacated space for the development of the new Admissions Center.

Planning and programming for the next capital improvement project, the renovation of Kingsley Hall, has begun. In the focus to design and provide a new and exciting veteran's center, final drawings for the project should be available for review in August.

Subleasing of available space is in progress at the Arrowhead Learning Center (ALC).

CAMPUS RETAIL SERVICES – David Wahr, Director

Bookstores – The stores officially transferred management to Follett on July 23, 2015. Inventory was conducted and witnessed by Mr. Wahr, which was in order and purchased per the contract.

Copy Center - Printing and mail services were consistent with activity of July 2014, as this is a very slow time of year for both. Preparations were made for the anticipated August rush for print orders.

AUXILIARY SERVICES – Danielle Tracy, Director

Student Health and Activities Center (SHAC) - SHAC attendance for the month of July was 1,149, which is an average of 52 people per day. A total of 53 guest passes were sold, netting \$265 for the month. Preventative maintenance was completed on all the cardio and strength training machines in the fitness center.

Facility Rentals - Events processed 160 events in July. There were 2 external events that brought in \$412 of revenue. The remainder being internal meetings, orientations, training or athletic practices/tournaments. The Toledo Police Department Academy lease of the Law Enforcement building is in the process of being renewed for two years.

Food Service - Fall grill hours have been set as Monday-Thursday, 10:00 a.m. to 4:00 p.m. with Starbucks opening at 7:30 a.m. at the Toledo Campus and at the Findlay Campus: Monday-Thursday, 11:00 a.m. to 1:00 p.m.

INFORMATION TECHNOLOGIES – *Connie Schaffer, Chief Information Officer*

BOR-CIO Advisory Board Meeting - Dr. Schaffer attended the Board of Regents (BOR) Chief Information Officers (CIO) Advisory Board Meeting held July 8 in Columbus. Lynn Trinko, Assistant Deputy Chancellor of Educational Technology, was appointed by Chancellor John Carey as the representative for the BOR CIO advisory meetings. Several OH-TECH (Ohio Technology Consortium – A Division of the Ohio Board of Regents) updates and reports were presented on OARtech, OARnet (Ohio Academic Resources Network), OSC (Ohio Supercomputer Center) and Educational Technology. Ohio Governor John Kasich recently received the 2015 Technology Champion award from the National Association of State Chief Information Officers (NASCIO) for his leadership in IT policy, initiatives, and practices. The State of Ohio is a leader nationally in strategic partnerships and technology infrastructure.

DEPARTMENT OF PUBLIC SAFETY– *Scott Steinke, Interim Director of Public Safety/Chief of Police*

Police Division - With the departure of Chief Betori, the Police Division is currently undergoing a flattening of the organizational structure. Scott Steinke, Lieutenant, has accepted an interim position as Director of Public Safety/Chief of Police. Two current police officer positions will be converted to the rank of Sergeant, providing the department with greater flexibility for operational decisions to be made at a lower level. Applications are being accepted through August 17.

Workplace Safety & Health - Lawrence Cser, Manager, Workplace Safety and Health Services, is actively seeking new team members for the Building Safety Coordinator program in order to prepare for the fall semester. A request for volunteers was placed in ONews.

PROFESSIONAL DEVELOPMENT

On July 29, Laurie Sabin, Director, Finance and Budget, attended a commercial credit card symposium sponsored by PNC at the Toledo Country Club. Topics included industry trends in commercial payments, trends, best practices in theft and fraud detection and prevention, and card services and optimization of payment systems.

Samantha S. LaPointe, Manager of Security Services, and Mark D. Schanke, Dispatcher, became certified as the College's Terminal Agency Coordinator for the State of Ohio's Law Enforcement Automated Data System. This will ensure the Department of Public Safety continues to have the proper oversight as mandated by the State of Ohio.

Scott W. Steinke, Lieutenant, Lorraine M. Stiefel, Police Officer, and Landon R. King, Police Officer, received training sponsored by the Ohio Attorney General on Campus Sexual Assault Investigations. Topics covered included the Clery Act, as amended by the 2013 Reauthorization of the Violence Against Woman Act (VAWA), timely warnings and emergency notifications, and identify VAWA crimes; university and college responsibilities with regards to victim support and interim measures, investigations, and educational programming; and intersection of FERPA and information sharing.

July 2015

FOUNDATION – *Jeff Keim, Executive Director*

Donations – During the month of July, major donations included the following:

- \$7,500 in pledge payments from Foundation Directors
- \$5,000 from the Delta Dental Foundation for dental hygiene scholarships
- \$3,000 from Buckeye TeleSystem for Success TAP
- \$1,600 from Hancock-Wood Electric Cooperative for Hancock-Wood Electric Cooperative Scholarships

Development Activities – Meetings are being held with Aly Sterling Philanthropy to develop a 12-month fundraising plan and provide Mr. Keim with best practice fundraising training. A Foundation Committee on Development is being formed that will confirm the 12-month fundraising plan and the next steps of the current Major Gifts Campaign.

Cultivation and Stewardship – Mr. Keim has been actively involved in developing relationships with key stakeholders including Foundation Board members, College trustees, faculty, staff, alumni, student leaders, the Owens athletic community, community partners and donors. Some of those meetings are highlighted below:

- July 11 – Mr. Keim and Laura Moore, Director of Alumni Relations, attended the Keith Dressel Memorial Ride. Proceeds from this event are for the Officer William A. Miscannon Scholarship Endowment Fund.
- July 16 - met with a representative from BNY Mellon Trust Co. to discuss a potentially mutually beneficial introduction arrangement for potential donors.
- July 21 - met with Vern Snyder, retired Vice President of Institutional Advancement at the University of Toledo, to connect with and gain advice from a local veteran of higher education development.
- July 23 - met with Cari Jennings, Vice President, Treasury Management Sales at Huntington Bank, and William Garbe, Major Gift Officer at ProMedica Foundation, to discuss advancement strategies.
- July 24 – introduced new Owens athletic director, JD Ettore, to Eric Reimer, Owner of Hall of Framers, to discuss potential sponsorship and ideas for the future Owens Athletic Hall of Fame.
- July 27 – traveled with Owens alumnus Tom Weinrich, President/CEO of Metal Forming and Coining Corp, to tour their MFC Netform manufacturing facility in Shelby Township, MI.
- July 30 – attended the Toledo Regional Chamber of Commerce Clambake. While at this event, a \$1,500 sponsorship commitment was secured from the Ohio Council of Community Schools for the August 18 All Campus Meeting.
- July 31 – Mr. Keim and Dan Kimmet, Chair of the Foundation Board, met with Dr. Thomas Osinowo, Chief Clinical Officer at Northwest Ohio Psychiatric Hospital. At the Foundation Board meeting on August 5, Dr. Osinowo was elected as a Foundation Director at Large.

ALUMNI RELATIONS – *Laura Moore, Director*

Golf Classic – Hylant Family Foundation has agreed to be the Event Sponsor and Metzgers the Print Sponsor for the 13th Annual Golf Classic, which will be held at Belmont Country Club on September 21.

Community Service – Under the leadership of Owens Community College Alumni Association Community Service Chair Kaye Koevenig, Senior Accountant, promotion for “Backpack to the Future” began in July. On July 24, the Toledo Blade had an article on the program and coverage of the program has been on area television stations.

The 2015 community drop off locations are at the Perrysburg Levis Commons Books-A-Million bookstore, the two branches of Great Lakes Credit Union, the nine Directions Credit Union branches and all six branches of GenoaBank. First Solar, St. John XXIII Parish, Buckeye Health Plan and Swan Creek Retirement Community are conducting internal employee drives. Items will be collected through August 28 and presented in early September.

Upcoming Events – mark your calendars:

- Golf Classic – September 21, 2015
- Foundation Annual Meeting – October 22, 2015
- Foundation Board Meeting – November 18, 2015
- Shop ‘Til You Drop – December 5, 2015

Betsy Johnson
Vice President, Enrollment Management,
Student Services and Marketing

Board of Trustees
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JULY 2015

ENROLLMENT MANAGEMENT, STUDENT SERVICES – *Dr. Betsy Johnson, Vice President*

On July 1, Dr. Johnson and Dr. Robinson, Vice President Academic Affairs, met with representatives from the University of Toledo to discuss opportunities for improving the partnership.

Dr. Johnson met with Cecilia Castellano, Vice Provost of Enrollment Management, Bowling Green State University, on July 10. This meeting was a follow up to the June meeting and provided an opportunity to identify specific ways to increase the collaboration.

On July 10, Dr. Johnson met with Jennifer Witt, President of Genoa High School Academic Committee to discuss opportunities for an academic lunch hosted on the Owens Toledo-area Campus, Spring 2016. The discussion also included possibilities for partnership, including providing ACT prep and a parent planning event.

ADMISSIONS - *Meghan Schmidbauer, Director*

Ms. Schmidbauer, led the tour for Lucas Metropolitan Housing Authority (LMHA) residents on the Toledo-area Campus on July 15. As part of the Veteran's Appreciation sponsorship with the Toledo Mud Hens, Ms. Schmidbauer was interviewed on television prior to the game on July 17. The Office of Admissions had tables located on the concourse, and spoke with potential students and community members. The Supply Chain Curriculum Committee meeting was held on July 23, where College Credit Plus offerings, in conjunction with the Pathway to Prosperity grant was discussed.

Adult and Community Outreach

As part of the LMHA day, Gary Walkowiak, Admissions Representative, led a special Explore Owens session for residents interested in attending Owens. The 12 participants then utilized an Owens bus and were transported to the Toledo-area Campus, where Ms. Schmidbauer led a tour.

Mr. Walkowiak attended the Migrant Student Event at Woodmore High School. This was a new event for admissions. There were approximately 15 people in attendance, and three interest cards were secured.

During the month of July, Mr. Walkowiak addressed 35 emails, fielded 42 phone inquiries, and met with 30 individuals in the office seeking admissions information/assistance. This resulted in the completion of 10 applications.

On-Campus Registration Events

Explore Owens sessions were held for 24 prospective students and their families, and individual assistance was provided to several who sought admissions requirements for specific health programs on the Toledo-area Campus. On the Findlay-area Campus, Explore Owens sessions were held for three prospective students.

In July, 375 students participated in registration events, or New Student Orientation.

Communications (6,020 emails) were sent to recruits and applicants with information regarding enrollment steps. Student ambassadors called 368 prospective students regarding registration and

enrollment. For high schools where there is a decline in enrollment, applicants were sent a postcard with information about their representative, and encouraged to continue in the enrollment process. As part of the ongoing relationship with Bowling Green State University and to continue building the recruitment process, 222 letters were sent to students who were not admitted to BGSU for fall classes to encourage them to start their degree with Owens, with the option to transfer later to BGSU.

Findlay Campus

During July, Admissions Representative Ashley Miklovic-Inbody met with 20 students. She attended the YMCA Community Leaders Forum on July 16. Justin Hardman, Admissions Representative, met with 18 students, and represented the Findlay-area Campus at the Toledo Mud Hens game.

ADVISING – Verne Walker, Director

On July 13, an automated, delayed-response email was launched to approximately 36,324 active Owens students to encourage registration, and follow ups were delivered on August 3 and August 19. Approximately 4,300 of the 36,000 emails were delivered to students on academic probation. These emails provided a registration reminder and helpful information related to the importance of maintaining a 2.0 grade point average.

During the week of July 13 the Office of Advising hosted Registration Ready Week. To promote the week-long event, the Office of Advising emailed 2,400 electronic postcards to students eligible to register. In addition, student staff called 400 students to promote the event. The event was also communicated via Ozone and OTV.

The Office of Advising collaborated with accounting and math (ACC 101 and MTH 170) faculty to create two BANNER Relationship Management (BRM) campaigns for students enrolled in ACC 101 and/or MTH 170. Faculty drafted four messages for each course that provided a welcome to the course and helpful information for the semester. Messages will be sent to students enrolled in ACC 101 and MTH 170 courses in the fall semester as well.

The Technology Advising team held Advisor Training Boot Camp for the following programs: Auto/Diesel cohorts on July 9 and Electrical/Electronics/Computer Technologies on July 21. During these sessions advisors met with Academic Chairs to learn more about the intricate details of the curriculum and about the most recent program changes. This information helps advisors provide accurate and quality information to students.

The Office of Advising on the Findlay-area Campus completed outreach to about 55 students with 60+ credit hours to determine who may be able to graduate with a degree or finish a certificate in Summer 2015 or Fall 2015. Students were encouraged to run a degree evaluation via Ozone as a way to determine their progress toward completion.

The Business & Culinary Arts Advising team sent emails to six students to encourage them to apply for certificates this summer for Culinary Arts (ZCAC). Five additional students will earn their Culinary Certificate at the end of Fall semester; one student will earn a certificate in Baking and Pastry; and one student will earn a degree in Hospitality.

FINANCIAL AID – *Andrea Morrow, Director*

As of August 1, a total of 9,255 applications for financial aid have been received for the 2015-2016 academic year. As a result, a total of \$4,345,364 in grants and scholarships has been disbursed for the 2015-2016 academic year.

RECORDS – *David Shaffer, Interim Director/Manager, Graduation Services*

On July 13 a Degree Evaluation workshop was presented by Mr. Shaffer and Ashley Thomas, Customer Service and Data Specialist. Students were shown how to run a degree evaluation on their Ozone account and determine what courses were left to take. The workshop was also presented on the Findlay-area Campus on July 27.

ATHLETICS – *John-David Ettore, Director*

Head women's soccer coach Kenny Hewitt hosted the first annual Owens Express Soccer Skills Camp at the Owens soccer field for approximately 25 students from grades K-12 on July 27-30. The four-day event focused on developing foot skills and learning to play the game correctly, working on ball skills, technique, moves and juggling.

The women's basketball team hosted the annual Amateur Athletic Union (AAU) Tournament and Border Battle on July 25-29 with hundreds of players, spectators and college recruiters on campus.

The women's volleyball team hosted a high school tournament and the Super 20 tournament with high school teams from all over the State of Ohio on July 15-18.