

Steve Robinson  
Vice President, Academic Affairs

Board of Trustees  
August 4, 2015  
EXHIBIT NO. 10A

## MAY & JUNE 2015

### **SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE – *Ann Theis, Dean***

Dean Theis attended the Woodward High School Supply Chain Management Business Advisory Committee meeting on June 23. This initiative is part of the Toledo Public Schools Youth CareerConnect Grant sponsored by the United States Department of Labor.

### **SCHOOL OF LIBERAL ARTS – *Michele Johnson, Dean***

The Findlay Child Care Center was recently awarded a five star rating from the Step Up to Quality voluntary rating system administered by the Ohio Department of Job and Family Services. Five stars is the highest rating and places the Findlay Child Care Center in the top 5 percent of licensed child care centers in Ohio.

The Music Program hosted the fourth Honors Band Day on May 11 for area high school musicians. Sixty-six high school students from 12 area high schools were on campus with local clinicians and performed an evening concert under the direction of guest conductor, Dr. Carol Hayward, former Director of the BGSU Falcon Marching and Athletic Bands as well as conductor of the BGSU Concert Band.

The Literacy Committee selected the campus read for the 2015-2016 academic year: *Everything I Never Told You*, by Celeste Ng. The committee is seeking ways to bring the author to campus in early November for a reading in Findlay and Toledo.

### **SCHOOL OF NURSING AND HEALTH PROFESSIONS – *Dawn Wetmore, Dean***

The Licensed Practical Nurse/Associate Degree Nursing Progression Program (LPN-ADN) selective admissions welcomed 10 students to the program in May.

Irene Jones, Chair, Nursing, and Ruth Ankele, Assistant Chair, Nursing, are members of the Northwest Ohio Committee for the Ohio Action Coalition, State Implementation Program grant with The University of Toledo Medical Center, ProMedica and Lourdes University to create a seamless transition for students from an Associate Degree Nursing program to a Bachelor Degree Nursing program.

### **SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) – *Glenn Rettig, Interim Dean***

On June 17, Mr. Rettig; Diana Stachowiak, Chair, Electrical Engineering and Computer Technology; Terry Katschke, Chair, Applied Engineering and Industrial Technologies; and, Tracy Campbell, Interim Faculty Chair/Instructor, Transportation Technologies; met Rob Speckert, Ohio Board of Regents Consultant/Regional Manager for Articulation and Transfer; Judy Ennis, Tech Prep Consultant; and, Kathy Siebenaler-Wilson, Director of Northwest Ohio Tech Prep. The topic of discussion was the career transfer assurance guidelines (CTAGs) and alignments needed due to state-wide changes.

**ACADEMIC AFFAIRS – Denise Smith, Associate Vice President**

**E-LEARNING – Mark Karamol, Director**

As a result of The University of Cincinnati ending Blackboard hosting operations, the College transferred the operation to a new host, Blackboard, Inc., Managed Hosting, effective May 15.

**SERVICE LEARNING AND CIVIC ENGAGEMENT - Krista Kiessling, Director**

Christina Perry, Americorps Vista member, and the Owens Civic Ambassadors picked up and distributed vegetable plants from Toledo Grows/Oneida to the Owens Harvest Community Garden on May 13.

Civic Ambassadors, Andrew Whitcomb, Benjamin Quintanilla, Nicholas Calmes, Stuart Puckett, and Yusef Muhammad rowed in the Partners for Education Dragon Boat race with BP and United Way on June 20.

Ms. Kiessling presented at the United Way of Greater Toledo Health by Choice Committee meeting on the benefits of on-campus food pantries and the impact of the Owens Harvest Food Pantry on the College's culture.

**UPWARD BOUND – Heath Huber, Director**

Thirteen Upward Bound students graduated from their respective high schools in June. Three of those graduates will be attending Owens in the Fall and are enrolled in the Jumpstart program. One student will be doing remedial work to hopefully fulfill graduation requirements by August; a current junior is taking summer classes toward graduating early.

Twenty-three high school students started the Upward Bound summer component, a six-week experience with daily instruction in math, English, science, American sign language, art and college-level health/physical education courses. It kicked off with a "Career Tour" through welding, culinary, nursing, dental and the Center for Emergency Preparedness. The summer students made college visits to Lourdes University and Bowling Green State University and did a service activity at the Collingwood Arts Center. The summer students also visited the Toledo Botanical Gardens for a cultural activity and Perry Falls Miniature Golf for a cultural/team building activity.

**WORKFORCE AND COMMUNITY SERVICES – Dr. Brian Paskvan, Executive Director**

In May and June, WCS provided 63 contract training programs serving a total of 733 participants. The following 28 companies were served: Akron Sheet Metal Workers, Ball Corporation, Buckeye CableSystem, Center for Non-Profit Resources, Cincinnati Plumbers & Pipefitters, Cleveland Plumbers & Sheet Metal Workers, Columbus Plumbers & Pipefitters, Dana Corporation, Faurecia, Findlay Hancock County Community Foundation, Freudenberg NOK, Great Lakes Contractors Association, Hollywood Casino, Jones Hamilton, Kuss Corporation, Law Enforcement Consortium, TEAM Systems, Marathon Petroleum, Norplas Industries, Ohioans Home Healthcare, Portsmouth Plumbers & Pipefitters, ProMedica Health System, Protec Corporation, Toledo Sheet Metal Workers, Total Fleet Solutions, Whirlpool Corporation, WSOS, Youngstown Sheet Metal Workers.

In May and June, WCS delivered 73 open enrollment non-credit classes serving a total of 493 students. Highlights included: Photography, Bamboo Fusion Massage, Culinary classes, Making Money with Your Voice, Pharmacy Technician, Phlebotomy Technician, and Microsoft Excel.

Workforce and Community Services revived the truck driving program. State approval and licensure were secured for operation from the Center for Emergency Preparedness. Garner Trucking Transportation Service donated one trailer and sold one tractor at reduced rate, joining the existing

Owens tractor-trailer. Mr. Blackie Blackwell is program manager and Mr. Dennis Bohlen is lead instructor.

WCS presented two proposals for consideration by educators and students from Peking University Founder Technology College in Beijing. The proposals involve language training and cultural experiences for the Beijing students and educators this fall and winter in Toledo.

Carl Dettmer, Director of Program Development, attended the Regional Growth Partnership Annual Meeting in Toledo on May 18.

Mr. Dettmer is working with New Horizons Computer Learning Center to utilize lab and office space on the Toledo Campus for information technology-related training. Veterans will be a key audience for the training.

Mr. Dettmer has been working with officials from Lucas Metropolitan Housing Authority on computer training for residents of public housing. The training will assure that 50+ residents have sufficient computer skills to function in today's technology-centric environment.

David Siravo, Director of Skilled Trades, attended Northwest Ohio and Southwest Ohio Carpenters & Millwrights open house recruiting days. Each location (Rossford and Monroe, OH) hosted events to recruit high school students into the apprenticeship programs.

Mr. Siravo attended the Workforce Readiness meeting in Toledo. Representatives from Lucas County Economic Development, City of Toledo, Bowling Green, Lucas, Wood, Hancock, Ottawa, Lenawee, Monroe Counties, and the Port Authority were present to discuss a regional approach to building a skilled workforce.

In May, ABLE (Adult Basic Literacy Education) instructors, Jill Souza and Haley Schmucker, presented "Tools for Tackling Technology" at the Ohio Association of Adult and Continuing Education Conference. In total, four staff attended this state-funded conference in order to find resources to assist in making the program more effective.

ABLE held a graduation ceremony in May for recent GED earners. ABLE had 32 students pass the GED test in the past year.

The ABLE program was awarded a grant from the Ohio Department of Higher Education for the 2015-2016 year to provide GED, ESOL and COMPASS Preparation services to area students.

WCS is working with Marketing to finalize the Fall Work/Play brochure, which will include the months September through December.

## **PROFESSIONAL DEVELOPMENT**

### **SCHOOL OF BUSINESS, INFORMATION AND PUBLIC SERVICES**

Barb DiNardo, Professor, Business Technologies, and Dean Theis attended the national conference of the Accreditation Council for Business Schools and Programs (ACBSP), June 12 to June 15, Philadelphia, Pennsylvania. Ms. DiNardo was recognized for her service as a member of the Board of Directors and now holds emeritus status.

Dr. Reti Shutina, Director of the Ohio Means Internships and Co-ops (OMIC) for Owens Community College, and Dean Theis attended the statewide OMIC meeting held at Columbus State University on June 16.

On May 20, Dean Ann Theis, Denise Smith, Associate Vice President, Academic Affairs, David Shaffer, Interim Registrar and Manager of Graduation Services and Amy Giordano, Director of Student Center and OSERVE, attended an Ohio Values Veterans Regional Workshop at Bowling Green State University. The purpose of the workshop was to provide information and tools necessary for public institutions of higher education to ensure that appropriate equivalent credit is awarded for military training, experience, and coursework.

#### SCHOOL OF LIBERAL ARTS

On May 2, Elisa Huss-Hage, Professor, Teacher Education and Human Services and 25 students volunteered for the track and field events of the Regional Ohio Special Olympics at Clay High School.

Professor Huss-Hage attended the National Association for the Education of Young Children's (NAEYC) Professional Development Institute in New Orleans June 6 to June 10, which she personally funded. She presented an all-day session for faculty related to Early Childhood Associate degree accreditation and a workshop on designing and aligning key assessments to the national teacher preparation standards.

Professor Huss-Hage traveled to Washington DC for the Early Childhood Associate Degree Accreditation Commission meeting June 21 to June 24, which she personally funded. It was the last meeting serving as Chair of the Early Childhood Associate Degree Accreditation (ECADA) Commission. The Commission made 27 program accreditation decisions during the meeting.

Jeremy Meier, Associate Professor, Theatre, performed his one-man show as Commodore Oliver Hazard Perry as a scholarship benefit for Hiram College on May 2 in Twinsburg. Also, he performed his one-man show as "Public Enemy Number One" John Dillinger at the Belmont Country Club in Perrysburg on May 14.

Mr. Meier served as technical evaluator for the Ohio Humanities Chautauqua Search Committee. He evaluated written and performance materials from scholars applying for the 2016 Ohio Chautauqua tour, "The Natural World."

Michael Sander, Chair of Fine and Performing Arts attended a meeting of the Toledo Area Cultural Leaders held on June 12<sup>th</sup> hosted by The Toledo Zoo. At this meeting Destination TOLEDO discussed what it can do to promote cultural activities in the city. The Fine and Performing Arts Department is in conversation to partner with Destination TOLEDO for internships and needed materials for their publications. The Fine and Performing Arts Department will now be a standing member of this organization.

#### SCHOOL OF NURSING AND HEALTH PROFESSIONS

Michelle Shephard, Nursing Program Clinical Coordinator, was elected to the Northwest Ohio Nurses Association Board of Directors in June.

Susan A. Deutschman, Associate Professor, Program Manager, Health Information Technology Program attended The American Health Information Management Association, ICD-10 CM/PCS Academy, in Chicago June 10 to June 12. Ms. Deutschman personally funded the professional development opportunity and received 46 continuing education units, including 12 for two required

pre-academy online courses. ICD-10 CM/PCS is a required technical course in the Health Information Technology Program and Medical Coding Certificate.

#### SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATH

Jerry Marko, Assistant Professor, Transportation Technologies, and Drew Grover, Instructor, Caterpillar/Diesel, attended the Caterpillar ThinkBIG global conference, May 18 to May 22, California. The topics included were assessments of programs, faculty development, faculty recruitment, faculty and program sustainability, dealer partnerships and curriculum updating. Mr. Grover, attended the SkillsUSA convention for Caterpillar ThinkBIG, which is a partnership of students, teachers and industry representatives working together to ensure America has a skilled workforce. SkillsUSA is a national organization serving high school and college students who are preparing for careers in technical, skilled and service occupations.

Randy Rubley, Assistant Professor, Transportation Technologies, attended a train-the-trainer seminar by Learning Resources and Development, which was approved through the Ohio Means Internships and Co-ops grant. This training will allow Mr. Rubley to provide mentor training for co-op partners. DiSC® is the leading personal assessment tool used by over one million people every year to improve work productivity, teamwork and communication. DiSC is non-judgmental and helps people discuss their behavioral differences.

#### ACADEMIC AFFAIRS

On May 21, Mr. Karamol attended the Ohio eTutoring Collaborative workshop in Columbus. The agenda items included meeting Chancellor John Carey and the renewal of the Ohio eTutoring memo of understanding with participating colleges.

#### OFFICE OF SERVICE LEARNING, CIVIC ENGAGEMENT AND LEADERSHIP

Krista Kiessling attended a Cost of Poverty Experience (C.O.P.E.) facilitator training in Dayton, Ohio, May 11 to May 13 through ThinkTank.org. The training will enable Owens to offer the C.O.P.E experience to faculty, staff and administrators.

Owens Civic Ambassadors and Krista Kiessling attended the Community College National Conference on Civic Engagement, May 19 to May 21 in Arizona, which was grant-funded.

**MAY & JUNE 2015**

**BUSINESS AFFAIRS – Laurie Sabin**

On May 15 and June 15, Ms. Sabin joined the Ohio Association of Community Colleges (OACC) Fiscal Officers teleconference. Topics of discussion included an update on the FY 2016-FY 2017 Biennium Budget, distribution of additional State Share of Instruction funds as proposed in the Senate version of the FY 2016-FY 2017 Biennium Budget and the thirty-one Higher Education and Community College provisions in House Bill 64, as presented by Jack Hershey, OACC President.

On June 8, a request for proposals for insurance brokerage services was completed. Hylant was the successful bidder and Affiliated FM Insurance Company will be the College's carrier for commercial property, inland marine, general liability and auto liability and physical damage. Total insurance premiums will decrease by \$106,369 or 20.16 percent.

**CONTROLLER – Pam Beck, Controller**

On June 2, in accordance with Ohio Revised Code 126:3-1-01(D)(1)(b), the Ohio Auditor of State (AOS) began an on-site review of accounting systems, financial procedures and reports. The AOS has divided these systems and processes into the categories of revenues, expenditures, cash and investments, purchasing, disbursements, accounts payable, accounts receivable, payroll, grants, budgeting, forecasting, financial statements. The AOS will prepare a written report describing the College's financial accounting and reporting systems and procedures along with any recommendations to the Board of Trustees.

**OPERATIONS – Michael McDonald, Executive Director**

Heritage Hall Phase III - This project is reaching the final stages toward completion. Walls are being painted and ceiling tiles are being placed. Significant progress has been made over the past 60 days ensuring the contract completion date of July 28.

College Hall Admissions Center - The contract for this project has been awarded to Van Tassel Construction as the general contractor. Work began on Phase I of the project, which includes renovation of the former Records office area on the first floor of Administration Hall. Once completed, the offices of Marketing/Communications, Foundation and Alumni Relations will move into the renovated area. Phase II of this project will be the renovation of the vacated space in College Hall; the Admissions Center is scheduled for completion by October 1.

Kingsley Hall – This project which will completely renovate the building and will include an elevator, lobby, renovation of the first floor, and second floor. The first floor will house Veterans Affairs, Career Services, and Auxiliary Services. The second floor will provide a large dividable multipurpose space for the College and public to use. Stough and Stough's architectural drawings should be completed by the end of July. Solicitation of bids for contractor services is tentatively scheduled for October.

**CAPITAL PLANNING AND SUSTAINABILITY – Thomas Horrall, Director**

Capital Planning has received Controlling Board approval and release of Capital Funds for the following state capital supported projects:

Heritage Hall Classroom Renovations (Furniture, Fixtures and Equipment)	\$ 330,858
Kingsley Hall Renovation (Architectural/Engineering Services)	\$ 121,000

As the Heritage Hall Classroom Renovation project draws to a close, furniture, fixtures and equipment is being scheduled for delivery and setup for the first week of August.

For anticipated future projects, Capital Planning has received and reviewed all Requests of Qualifications from area professional design and engineering firms. Upon review and after interviews with selected firms, six firms were placed on a pre-qualified list.

**CAMPUS RETAIL SERVICES – *David Wahr, Director***

Bookstores – Preparation and sales for the Commencement Ceremony was the main activity in May. Sales for the period included the annual inventory clearance with 30 to 50 percent off of clothing and 20 percent off on other supplies.

Copy Center - Dawn Berry, Site Supervisor for Ricoh, has implemented in-house folding and stuffing for mailings under 400 pieces. Ricoh staff also met several training objectives during this period and both on-site staff members are fully up to date with their in-house training.

Staying consistent with the trend of the past several months, black and white copies were down for May and June 2015 as compared to the same period in 2014 (225,306 vs. 256,632 in 2014) as were color copies (27,284 vs. 31,564 in 2014).

About 19,843 pieces of mail were sent out in May and June and 107 tubs were received, which is comparable with the same period last year.

There were no reported issues with mail delivery and 98 percent of copy orders were processed accurately and on time. There was no significant equipment issues with 4 service calls.

**AUXILIARY SERVICES – *Danielle Tracy, Director***

Student Health and Activities Center (SHAC) - SHAC attendance for the month of May was 841, which is an average of 44 people per day. Attendance is down by 36 percent compared to May 2014. Guest passes and corporate memberships totaled \$255.

SHAC attendance for the month of June was 1,300, which is an average of 59 people per day. Attendance is down by 33 percent compared to June 2014. Guest passes and corporate memberships totaled \$175. Auxiliary Services is currently gathering quotes to replace the gym curtain dividers and preventative maintenance has been scheduled for the weight and cardio machines.

Facility Rentals - Events processed 252 events in May. There were seven external events that brought in \$11,453 of revenue, a 187 percent increase compared to May 2014. Several large internal events were held including the Commencement Ceremony, the Nurses Pinning Ceremony, Academic Honors breakfast, graduate reception, John Deere banquet, Safety Day and the 125<sup>th</sup> anniversary party for Local 50.

Events processed 160 events in June. There were three external events that brought in \$840 of revenue, a 16 percent decrease compared to June 2014.

Food Service – Five snack vending machines were replaced in June on the Toledo Campus and the new machines accept \$20, \$10, \$5 and \$1 bills. There were three underperforming machines, which were removed.

**DEPARTMENT OF PUBLIC SAFETY**– *John Betori, Director of Public Safety/Chief of Police*  
Police Division - To fill vacant positions, two police officers were hired. Officer Anthony Espinosa worked previously as a full time dispatcher. Officer Andrew Haley, who had retired last August. Currently, there are two vacant dispatcher positions.

**FACILITIES SERVICES** – *David Halsey, Director*

Maintenance - Facilities Services staff completed pouring a sidewalk on the west side of the Culinary Arts Center and assisted with building the plant-based composting bins.

Building Automation - The latest Web Control software or WebCTRL that controls all HVAC on the Toledo and Findlay Campuses was recently upgraded to the most current software. This program also enables staff to access the program from their smart phones regardless of location.

Grounds - The staff completed planting nearly 4,000 annuals, installed multiple planters and placed 36 hanging baskets.

**PROFESSIONAL DEVELOPMENT**

FACILITIES SERVICES

The maintenance staff received training at Control Systems of Ohio in using the WebCTRL program. Employees have received certification at the basic and intermediate levels and are scheduled for advanced training when those dates become available. This enables more staff to diagnose and respond to HVAC issues and cooling or heating requests when the primary HVAC technician is off campus or unavailable.

Rob Gearhart, Journeyman Maintenance Specialist, recently received certification as a Building Operator, furthering his training and understanding of modern HVAC systems and building environmental control systems.



## MAY & JUNE 2015

### **FOUNDATION – Jeff Keim, Executive Director**

Donations – During the months of May and June, \$42,868 was received including the following:

- \$12,500 from the Auto Dealers United for Kids for the Toledo Automobile Dealers Association Scholarship Endowment Fund
- \$7,802 from the Toledo Community Foundation for the Marsh Family Fund and George & Luella Shoemaker Scholarships
- \$4,369 from Regina & Harry Silletti for the Regina & Harry Silletti Scholarship
- \$2,051 from Pete & Gayle Allesee for the George D. Allesee Memorial Scholarship and Chuck Holsclaw Memorial Scholarship

Foundation Scholarships – On May 20, the Foundation Scholarship Selection Committee met and selected scholarship recipients for the 2015-2016 academic year. Over \$132,000 in scholarships has been awarded so far. On June 24, Laura Moore, Director of Alumni Relations, and Debra Green, Senior Administrative Coordinator, participated in the College's Open House distributing information on Foundation scholarships and the Alumni Association.

Success Tuition Assistance Program – An additional 12 Success TAP recipients received their associate degrees at the May commencement ceremony and one recipient received a certificate. This brings the total number of recipients receiving associate degrees to 38 and certificates to 2. With a total of 225 students receiving funding from the Foundation, the completion rate for Success TAP is now 17.78 percent.

Cultivation and Stewardship – On May 14, Ms. Moore and Ms. Green attended the Keith Dressel Memorial Ride (KDMR) fundraiser. Proceeds from this event go to the Officer William A. Miscannon Scholarship Endowment Fund in the Foundation. On May 19, Ms. Green attended the Sandusky County Positive People Awards Breakfast and presented a \$500 scholarship to Kaila Grant who was chosen as a finalist for the award.

### **ALUMNI RELATIONS – Laura Moore, Director**

#### Upcoming Events

- Mud Hens – August 7, 2015  
*(Registration and ticket information is open for the alumni mixer, alumni association annual meeting and game at the Roost, starting at 5:30 p.m. <https://www.owens.edu/alumni/mudhens.pdf> )*
- 26<sup>th</sup> Annual Diamante Awards – September 10, 2015  
*(The awards recognize individuals and organizations for their outstanding achievements and service to Latinos. The Diamante Awards also serve to raise scholarship funds for Latino students. It will take place this year at The University of Toledo Driscoll Alumni Center. Invitations will be forthcoming.)*
- Alumni Association's Annual Golf Classic – September 21, 2015  
*(Since 2003, the annual fundraiser has raised more than \$300,000 benefiting scholarships and outreach initiatives. It will take place this year at the Belmont Country Club (Perrysburg). Registration will be forthcoming.)*

Betsy Johnson  
Vice President, Enrollment Management,  
Student Services and Marketing

Board of Trustees  
August 4, 2015  
EXHIBIT NO. 10D

## MAY & JUNE 2015

### **ENROLLMENT MANAGEMENT, STUDENT SERVICES – *Dr. Betsy Johnson, Vice President***

May 4, Dr. Johnson and Meghan Schmidbauer, Director of Admissions, held a mini open forum with faculty and staff regarding recruitment and marketing. Approximately ten people attended and provided input and asked questions. These informal meetings will continue every semester.

On May 5, Dr. Johnson emceed the Trustees Academic Excellence Scholarship Award reception where incoming high school recipients were recognized and given certificates.

Dr. Johnson attended a meeting with Dr. Melissa Green, Associate Vice President, Findlay Campus, at Van Buren High School on June 3. Van Buren had several representatives, including Superintendent Tim Myers, and a presentation on the subject of Early College High School was given by EDWorks. There is continued review of potential funding resources for future endeavors.

Dr. Johnson and Dr. Steve Robinson, Vice President of Academic Affairs, attended a meeting at Bowling Green State University with Dr. Rodney Rogers, Provost, Cecilia Castellano, Vice Provost Student Enrollment, Dr. Kurtz, Interim Dean of BGSU Firelands, and Dr. Fischer, Vice Provost for Academic Affairs on June 29. This meeting allowed for continued conversation of the potential for collaboration and new ideas were explored.

### **ADMISSIONS - *Meghan Schmidbauer, Director***

Ms. Schmidbauer attended the Toledo Public Schools Business Advisory Committee meeting in both May and June. She also represented Owens at the Hancock County Resource Fair held at the Hancock County Justice Center on May 22. Ms. Schmidbauer coordinated and facilitated a meeting on June 30 with academic deans and chairs to discuss College Credit Plus offerings, Career-Technical Assurance Guides, (CTAGs) and articulation agreements for the 2015-2016 school year.

### Adult and Community Outreach

Gary Walkowiak, Admissions Representative, presented at the “Going Home to Stay” program for recently released offenders and families in both May and June. He also presented to the Federal Court Re-entry Program, a newer initiative for the Admissions office, in both May and June, which resulted in two new students for Summer Semester 2015.

Mr. Walkowiak presented to the GED classrooms as part of the Lake Erie West GED program. He also attended the GED graduation ceremony, held at Owens on May 21. He provided program and admissions information at all GED functions. He spoke with approximately 13 prospective students.

Mr. Walkowiak attended the Youth and Family Empowerment Event on June 11, an event focused on providing health and career information to Toledo residents. On June 23, he presented information as well as set up a resource table at the Bureau of Workers Compensation Education Fair. He spoke with 12 individuals at both events.

Mr. Walkowiak addressed 282 emails, fielded 116 phone inquiries and met with 67 individuals in the office seeking admissions information/assistance. This resulted in the completion of 18 applications.

### High School Recruitment

Due to the end of the school year, all high school visits were completed. In June, Admissions staff met with a total of 7 students at Whitmer High School and the Eagle Learning Center.

### Recruitment Fairs and College Nights

Admission Representatives supported registration by speaking with potential students and families at the following events: Monroe Community College (May 1), and Wildwood Academy (May 28).

### On-Campus Registration Events

Explore Owens sessions were held for 15 prospective students and their families. Individual assistance was provided to several who sought admissions requirements for specific health programs on the Toledo Campus. On the Findlay Campus, Explore Owens sessions were held for 8 prospective students.

In May, 587 students participated in registration events, including both New Student Orientation and Registration Rocks.

In June, 354 students participated in registration events or New Student Orientation.

Communications (17,646 emails) were sent to recruits and applicants with information regarding enrollment steps as well as an invitation to the June 9 Open House. Student Ambassadors called 295 prospective students regarding summer and fall registration and enrollment. Postcards were mailed to 10,282 individuals inviting them to the Open House. A summer registration reminder postcard was sent to 1,126 applicants, and 949 letters were mailed to recent graduates who participated in the dual enrollment or post-secondary option program with Owens.

Both the Toledo-area and Findlay-area Campus Open Houses were held on June 9, with approximately 480 people attending between both locations. Students had the opportunity to learn about Owens, how to apply for admission, financial aid and how to transfer in/transfer out of Owens. Students had the ability to apply, sign up for New Student Orientation or One Day Registration, and complete a FAFSA. All programs and majors were represented on all campuses. A radio remote was held during the event on WKKS, 92.5 KISS FM in Toledo and on WKXA, 100.5 in Findlay.

### Findlay Campus

Two new, full-time Admissions Representatives began on the Findlay Campus. Ashley Miklovic-Inbody met with 11 students. She assisted with New Student Orientation facilitation for 44 students. She attended the Lunch and Learn event on June 23 at the Family Center, provided enrollment information and networked with area agencies.

### **ADVISING – Verne Walker, Director**

The Nursing and Health Professions Advising team created the “Careers in Health Care” flier in which collaboration with program chairs, program managers, and the Marketing Department, highlights information about the selective health programs offered, position responsibilities, as well as anticipated salary. The link to this flier was made available on the Selective Health website.

Nine selective health evaluations were completed in late May and early June. The Health, Nursing, and Selective Admission Advising team compiled a list of the 181 students who were ineligible for admission during those evaluations. A call and email campaign was completed to reach out to those students. Advising intervention included: addressing questions or concerns and offers to meet in person to review program competitiveness and program criteria, recommending courses, and

reminding students to “Request a Health Evaluation” if they would like to be included in a future program review.

E-cards were created by the Marketing Department in June for the various advising teams to distribute to their assigned caseload. The Advising team sent approximately 4,000 e-cards welcoming students to campus for summer classes.

In an effort to improve communications across campus and improve student advising experiences, the Nursing and Health Professions Advising team set up program update days for Massage Therapy on May 1, Medical Assisting on May 12, and Occupational Therapy on May 28. The Advising team met with and toured program labs for: Michelle Aman, Program Manager, Department of Health and Wellness; Diane Morlock, Program Chair, Department of Medical Assisting; and Barbara Seguire, Program Chair, Department of Occupational Therapy, Fire Science & Emergency Preparedness. Advisors were informed of any changes to program curriculum and selective health admission processes. They were also provided an opportunity to discuss current enrollment, completion rates, and employment projections.

The School of Business Advising Team has been working to support the Dean and Chairs by reviewing student degree evaluations to increase potential overall graduation rates for this coming academic year. Currently, the advising team is reviewing current student audits and when possible, making suggestions for potential course substitutions before approaching Chairs for approval. The following programs have been reviewed and the following results have been achieved for degree evaluations in the School of Business:

- 48 E-Business students (7 students had course substitutions, which left them with four or less classes and able to graduate in fall 2015 or spring 2016. One student is able to graduate this summer 2015)
- 25 Medical Office Support students (12 students could switch to the Spring 2015 College Catalog, which will allow them to finish four or less classes to graduate by fall semester. One student will be able to graduate this spring)
- 17 Office Administration students (5 students will be able to graduate after fall semester 2015. 10 students may be able to update their course catalog to graduate earlier)
- 68 Accounting Certificate students (9 may apply for certificates in summer and fall; 7 Accounting majors who have not declared an Accounting Certificate as a major are eligible to earn the certificate after the fall semester; 4 students will be able to complete the Accounting Certificate by summer)
- 132 Accounting Technology students (Currently 10 will graduate in the fall; 2 students may graduate in fall with possible substitutions)
- 8 Web Design certificate students were contacted and notified of requirements for completion of a certificate, which may be completed by fall semester

On May 15, a group of Owens staff, including Ms. McGinnis, visited the Ohio State University (OSU) Lima Campus to discuss continued partnerships between the two institutions. During the visit, the group moved forward with plans to offer a health science degree completion program on the Owens Findlay Campus for Fall Semester 2016. Other ideas for collaboration were discussed, including having an OSU Lima Campus representative come to the Findlay Campus on a regular basis and developing program pathway sheets to show students how to transfer from Owens to OSU-Lima for certain majors, such as social work and education.

The Office of Advising, in partnership with the College's Completion Plan Steering committee, the Strategic Enrollment Management (SEM) committee, and Information Technology Services, launched two new BANNER Relationship Management (BRM) campaigns. These automated email campaigns were designed to provide helpful information to students who are enrolled in two common first-semester courses that are also gatekeeper courses for summer semester - Accounting 101 and Math 170. Each campaign consists of four messages that were crafted by faculty, designed using best practice in email communication, and delivered at designated weeks during the semester. Each message was concise and provided a call to action to encourage students to access learning resources to improve their chances of success in the summer. This project meets action steps outlined in the College's Completion Plan related to the need for strategies aimed to serve students in common first year courses. The pilot project will be assessed at the close of the summer semester to determine impact on student course completion.

**FINANCIAL AID – *Andrea Morrow, Director***

As of July 1, a total of 15,963 applications for financial aid have been received for the 2014-2015 academic year. As a result, a total of \$50,340,036 in grants, loans, scholarships, and Federal Work Study has been disbursed for the 2014-2015 academic year.

Also as of July 1, a total of 7,892 applications for financial aid have been received for the 2015-16 academic year. As a result, a total of \$1,394,920 in grants and scholarships has been disbursed for the 2015-2016 academic year.

The financial aid, enrollment, and degree audit documentation has been submitted to the Ohio Board of Regents as of July 1. The annual audit will begin on July 20.

**RECORDS – *David Shaffer, Interim Director/Manager, Graduation Services***

On May 8, 441 graduates attended the 49<sup>th</sup> annual spring Commencement Ceremony at Owens Community College.

On May 11, Mr. Shaffer, Amy Giordano, Director of Oserve; Denise Smith, Associate Vice President of Academic Affairs; and Ann Theis, Dean of the School of Business, Information, and Public Service attended the Ohio Values Veterans workshop presented by the Ohio Board of Regents at Bowling Green State University. At the workshop, information and tools were shared to assist institutions with determining course equivalencies for military training, experience, and coursework. Some of these tools included the use of the Joint Services Transcript and the Military Guide.

For Spring Semester 2015, 727 degrees and 178 certificates were awarded in the months of May and June. This is the second largest graduating class from Owens. Of the 727 degrees awarded, 229 were awarded with honors. Students obtain academic honors by achieving at least a 3.5 grade point average.

In June, "We miss you" letters were mailed to active and inactive students (excluding guest, transient, and non-matriculating students) who have stopped out from Owens as far back as Fall Semester 2013 in an effort to recruit returning students, including those who have not completed a degree, but have completed at least 3 credit hours. Letters were sent to 60 inactive students and 4,540 active students, for a total of 4,608 students. The letters were tailored to meet the students specific academic or financial hold needs if necessary. If the inactive students decide to re-enroll at Owens, the application fee will be waived. Banner is being used to track the initiative to determine the return on investment.

**TESTING – Jessica Ruffner, Manager**

On June 11, Testing Services received notification that ACT will be phasing out the ACT placement tests, Compass and ASSET, by December 31, 2016. Testing Services has begun researching suitable replacements to the Compass and ASSET tests.

Testing Services is now offering PearsonVUE testing, Monday through Friday. PearsonVue exams are computer-based exams that individuals take for various reasons. Companies contract with PearsonVue to provide certification exams for employees in secure settings. Additionally, current and future teachers are taking Ohio Assessments for Educators, and other individuals are taking the GED exams. Individuals sign up for PearsonVue exams through the PearsonVue website

With the guidance of Prometric, Automotive Service Excellence certification testing is offered every month at the Findlay Campus Testing Center for those who are seeking certification of their automotive skills.

**ATHLETICS – Ann LaVoy, Specialist**

Owens Community College had eight student-athletes earn academic honors with the National Junior College Athletic Association (NJCAA). The NJCAA awards each student-athlete who earns at least a 3.60 GPA with at least 45 semester credit hours or 60 quarter credit hours by placing them into three award categories. The Pinnacle Award for Academic Excellence is awarded to student-athletes who achieve a 4.00 GPA, while the Superior Academic Achievement Award is given to student-athletes with a 3.80-3.99 GPA. The third tier is the Exemplary Academic Achievement Award for student-athletes with a 3.60-3.79 GPA.

Owens had two student-athletes earn Superior Academic Achievement honors - volleyball's Aricka LaVoy (Eastwood/Pemberville, Ohio) and softball's Lexi Williams (Home School/Swanton, Ohio).

In addition to those two, six others earned Exemplary Academic Achievement honors including softball's Lesley Ducat (Evergreen/Lyons, Ohio), women's soccer's Abby Groll (Clay/Oregon, Ohio), golf's Dru Hein (Jasper/Jasper, Ind.), softball's Haley Kreger (Bedford/Temperance, Mich.), baseball's Marcus Rozsa (All Saints Secondary/Whitby, Ontario, Canada) and men's basketball's Austin Somerfield (Greenville/Greenville, Mich.)

Owens Community College had 33 student-athletes named to the 2014-15 Ohio Community College Athletic Conference (OCCAC) All-Academic Team. A student-athlete must have accumulated a minimum 24 credit hours and a 3.3 cumulative GPA to make the team.

The softball and volleyball teams earned the award of 2014-2015 NJCAA All-Academic Team. The minimum grade point average requirement for consideration is a team GPA of 3.00.

The National Fastpitch Coaches Association (NFCA) has named the Owens Community College softball coaching staff the 2015 East Region Coaching Staff of the Year. The trio of head coach Marcus Smith, along with assistants Carly Hewitt and Anita Williams, were one of three coaching staffs in the nation to earn the honors along with Phoenix (Ariz.) College and Kankakee (Ill.) Community College.

Softball's Jacey Gray, a freshman outfielder, has been named a National Junior College Athletic Association (NJCAA) Division II Third Team All-American as a utility player. Owens placed among the tournament's final 12 teams in the National Tournament held in Clinton, Mississippi.

Sophomore golfer Harrison Long, who helped lead Owens to a ninth place finish at the National Junior College Athletic Association (NJCAA) Division II National Tournament in Huntsville, Alabama, earned First Team All-Ohio Community College Athletic Conference (OCCAC), First Team All-Region XII, Region XII Player of the Year, PING First Team All-East Region, PING Second Team All-American and NJCAA Division II Honorable Mention All-American accolades. Long is the first two-time NJCAA All-American in Owens men's golf history after earning Second Team All-American honors as a freshman. He finished his career with nine medalist finishes, and he averaged 73.9 strokes over 51 career rounds. Moreover, he shot below 70 six times in his career.

Owens Community College has been named the 2014-15 Ohio Community College Athletic Conference (OCCAC) All-Sports Award Winner. The winner is tallied by awarding points to each school for its place of finish in each respective sport and dividing that total by the number of sports at each respective school. Owens finished top among the conference's eight schools.

**STUDENT ACTIVITIES/STUDENT CONDUCT – *Danielle Filipchuk, Manager, Student Conduct and Jackie Berger, Coordinator***

On May 8, Student Government hosted the 2<sup>nd</sup> Annual Spring Graduate Reception. Approximately 240 students joined Student Government in the Center for Fine and Performing Arts Rotunda for a light lunch following Commencement practice. Each student in attendance received an Owens Community College Padfolio as a graduation gift from Student Government and the Alumni Association.

The 2014-2015 school-year was an exciting year in the areas of professional growth for our student organizations with 14 traveling to professional development conferences; three students working at the State level in officer positions; and two students competing at the national level with their organization. Also this year, the members of student organizations put in a record number of community service hours, with an 83 percent increase in service hours completed compared to the 2013-2014 school year for a total of over 2,000 hours for all of the organizations. Additionally, campus programs saw an increase in attendance from the 2013-2014 school-year, with approximately 2,200 students being engaged in activities and events.

**STUDENT MENTAL HEALTH SERVICES (SMHS) – *Lisa Sancrant, Director***

On June 11, Ms. Sancrant, attended a training entitled *Trauma Informed Care, PTSD Across Cultures: Military, First Responders, and Civilians*. The training was sponsored by the National Alliance on Mental Illness in Findlay.

On June 24, Ms. Sancrant hosted a table for Student Mental Health Services at the Owens' open house to provide students with information on the services available through Student Mental Health Services as well as additional supportive resources and literature focusing on wellness tips for incoming students.

On June 30, Jackie Haskins, Counselor, presented to the incoming students involved in the Jump Start program. Ms. Haskins provided an overview of the services offered in the Student Mental Health Services office.

Following are the numbers for May/June 2015 for SMHS:

Intakes (6)

Scheduled = 6

Intakes Completed = 6

Self-Referred = 1

Faculty/Staff Referred = 4

Student Referred = 1

Consults (5)

Faculty/Staff Consults = 2

Student Consults = 3

Students currently involved with Student Mental Health Services = 22

Discharges (26)

Degree completion/Transfer = 6

Goals Achieved/Enrolled = 7

Withdrew from Owens = 5

Drop out of services/Enrolled = 8

**PROFESSIONAL DEVELOPMENT**

ADVISING

On May 29, a group of advising staff attended the annual Ohio Academic Advising Association (OHAAA) conference at the Miami University-Hamilton Campus. They attended sessions to hear best practices regarding topics such as career advising, communication, and stress relief. Travel and expenses were covered through funding from a Perkins mini-grant.

For continued professional development and best practices, the Advising Lead of the Nursing and Health Professions Advising team, who was serving as the 2014-15 Past-President for the Ohio Academic Advising Association, attended the Ohio Academic Advising Association Executive Board meeting held in Ashland, Ohio. Travel and expenses were covered through the Advising Lead's personal funds.

On May 14, Dr. Verne Walker served as a session moderator for three technology-related sessions at the Ohio BANNER User's Group (OBUG) Conferenced held at Owens Community College.

On May 1, Angie McGinnis, Manager of Advising, visited the University of Toledo (UT) for their engineering transfer day. During the event, Ms. McGinnis learned more about the engineering programs from UT engineering students, faculty, and staff. This information will be useful when advising Owens students who aspire to attend UT for engineering.

STUDENT ACTIVITIES/STUDENT CONDUCT

Advisor Richard Clever, Technical Director for the Center for Fine and Performing Arts, and Phi Theta Kappa President, Dawn Foster, traveled to Albuquerque, New Mexico from June 15 to June 20 for the annual Honors Institute event. The Phi Theta Kappa's Honors Institute is an intensive week-long exploration of Phi Theta Kappa's Honors Study Topic. Features of the event include internationally recognized speakers, small group seminars, educational field trips and experiential activities.

Ms. Filipchuk attended the Title IX Investigator Training Seminar hosted by Cincinnati State University on June 5 in Cincinnati and also attended a PTSD Education Forum hosted by NAMI of Hancock County on June 11 in Findlay.