

Denise Smith
Interim Provost/Vice President, Academic Affairs and
Chief Academic Officer

Board of Trustees
August 1, 2017
EXHIBIT NO. 12A

MAY AND JUNE 2017

SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE – *Ann Theis, Dean*

Ms. Theis and Dr. Fiknete Shutina, Internship Director, attended the Ohio Means Internships and Co-ops annual meeting at Columbus State Community College on June 16 and the regional update meetings at Bowling Green State University. The focus of the annual meeting was to celebrate the success of the year 4,313 interns and co-ops that have been placed statewide and to share ideas on how to make these efforts sustainable at our institutions.

Ann Theis and Joann Gruner, Chair of Food, Nutrition and Hospitality, attended a June 28 open house at the Cherry Street Mission to celebrate the opening of the new culinary center and the MAC Café. Owens culinary graduate Kary Jo Gribble, who is now the head chef at the Cherry Street Mission, gave a tour of the new facility.

SCHOOL OF LIBERAL ARTS – *Michael Sander, Interim Dean*

The Fine and Performing Arts Department in partnership with River House Arts and American Frame hosted a Graduate Portfolio show on May 18 as part of the Toledo art loop. Over 50 pieces from 17 graduates were on display at the River House Gallery; open to the public through June 7.

Elisa Huss-Hage, Professor of Teacher Education, was invited to facilitate the annual 2-day retreat for the Early Childhood Teacher Preparation Council (ECTPC) in Washington State. The Council consists of associate and baccalaureate teacher education faculty, the state's Department of Higher Education and the state's Department of Early Learning. The intention of this annual working meeting is to create an effective system for preparing early childhood teachers, at all levels, for the field. Professor Huss-Hage topic was "Creating Quality Field Experiences for our Workforce", and included opportunities to brainstorm and discuss innovative ideas to insure quality field experiences for students to apply their knowledge prior to entering the workforce. In addition, she participated in a panel discussion, "How Early Learning Partners are Working Together to Support the Development of the Workforce", which included representatives from Head Start, Child Care Aware, Department of Early Learning, and the Department of Higher Education.

SCHOOL OF NURSING AND HEALTH PROFESSIONS – *Cathy Ford, Dean*

The Surgical Technology Program was awarded continuing accreditation by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) on May 19 following a peer review conducted by the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) for compliance with the nationally established accreditation Standards. The Standards are established by CAAHEP, ARC/STSA, American College of Surgeons, and the Association of Surgical Technologists.

Irene Jones, Chair Nursing Department, Cynthia Hotaling, Michelle Sheppard, and Luann Snyder, Faculty and Catherine Ford, Dean SNHP attended the Ohio Board of Nursing Spring Pre-license Nursing Education Program Workshop on June 16, The Workshop provided an overview of the Board of Nursing regulations and programs by introducing Board staff, and reviewing forms, reports, and other communications pertaining to the Board's regulation of nursing education programs.

Janice Darah, Professor; adjunct instructors: Katie Camp, Nichole Buchanan Miller, Katie Nelson Wagoner, Jody Freytag, and Vielka Cover, participated in the May 20 Toledo Dental Society “Miles for Smiles Event” 5k run/walk to raise funds for access to care through the Dental Center of Northwest Ohio. Since 1910, the Dental Center has been providing primary oral health services to area children, adults, and seniors with limited access to oral health care.

The second-year Occupational Therapy Assistant students presented to the Northwest Ohio Occupational Therapy Association members and University of Toledo Occupational Therapy doctorate students at the College on June 22. Their research on current and emerging practice trends applicable to the American Occupational Therapy Association’s Vision 2025 was a culmination of two semesters of work guided by Sarah Heldmann, adjunct faculty and Cheryl Paeth, Instructor in the Occupational Therapy Assistant Program. This annual event was hosted by the Student Occupational Therapy Association as a fundraiser for state and national conference attendance for students.

**SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) –
*Glenn Rettig, Dean***

The Diesel program received notification from the National Automotive Technicians Education Foundation, Inc. (NATEF) that it received renewal of NATEF Master accreditation on May 15. The Master Accreditation is the highest level of achievement recognized by NATEF.

Michelle Younker, Chair, Department of Mathematics, and Ramona Olvera, Chair, Department of Social and Behavioral Sciences, represented the College at the Ohio Articulation and Transfer Network Advisory Committee Meeting on May 25 in Columbus. Representatives from two and four year institutions received updates on Ohio’s many success initiatives including credit for veterans for military training, Ohio transfer guaranteed pathways, transfer behavior and graduation outcomes of two year students.

Ms. Younker facilitated a meeting of the Ohio Mathematics Initiative Subgroup for Communication, Outreach, and Engagement, at the Ohio Department of Higher Education on June 1 in Columbus. Ms. Younker serves as co-lead for that subgroup. The meeting included an orientation for new subgroup members and strategic planning for the coming academic year.

The Ohio Mathematics Association of Two-Year Colleges (OhioMATYC) presented Ms. Younker, with the Distinguished Service Award at the OhioMATYC spring meeting on June 4. The award was established to recognize professors, who have contributed to mathematics education at the local, state, and/or national level; who have been involved with presentations and/or publications related to mathematics education; and who have demonstrated a commitment to service in the discipline.

Mr. Rettig presented at the Association of Technology, Management and Applied Engineering (ATMAE) Board of Directors meeting in Cincinnati, June 14-16. As part of the Chair duties, Mr. Rettig presented the Board of Accreditation budget, budget reserves, by-law change proposals, and address questions from the Board of Directors. This summer meeting is also used to prepare for the upcoming conference which will be held starting November 1 in Cincinnati. Extra details and events were considered this year because this is the 50th year celebration for ATMAE.

Mary Kaczinski, Professor, Department of Design Technologies, joined faculty and administrators from Bowling Green State University on a Lake Erie sampling excursion to sample algae blooms in Sandusky Bay on June 28. The purpose of the trip was to experience 'experiential learning' from the perspective of students and gain understanding of the science and research being conducted to combat the algae that caused the Toledo water crisis.

UPWARD BOUND – *Heath Huber, Director*

The program served 68 students (113%) for the 2016-2017 year, who are 90% both low income and first-generation.

- May events included: after school tutoring at Woodward and Rogers High Schools that consisted of mini-lessons on ACT prep and other instructional/developmental topics, and advising. A senior meeting was held at Rogers High School; senior students attended a recognition banquet.
- Upward Bound students visited the Ohio State University at Lima campus.
- Twenty-two students graduated from high school.

The Upward Bound summer program has 29 students participating in instruction in English, math, science, American Sign Language, art and culinary Arts. The summer program activities included:

- A service trip to Blue Creek Metropark and a tour of Nature's Nursery Wildlife Refuge.
- A service trip to the Collingwood Arts Center and a tour of the 577 Foundation in Perrysburg.
- Various service, sporting, and enrichment events on the Toledo Campus with staff from Admissions and TRIO.
- Tour of Eastern Michigan University.

WORKFORCE AND COMMUNITY SERVICES – *Robert Kraus, Executive Director*

In May and June, WCS provided 60 contract training programs serving 993 participants. Companies served: Harbor Career Connections, Great Lakes Construction Alliance, Tireman, NetWORK, Dana Corporation, Libbey, Wood County Jobs and Family Services, Toledo Sheet Metal, Ransom & Randolph, Whirlpool, Akron Sheet Metal, Marietta Plumbers & Pipefitters, Cambridge Plumbers & Pipefitters, Ball Corporation, Cincinnati Plumbers & Pipefitters, City of Oregon, Tower Automotive, Canton Plumbers & Pipefitters and National Testing Network.

WCS also delivered 77 open enrollment, non-credit classes in May and June, serving 620 students. Highlights included real estate, Microsoft Excel, CPR, self-defense, ghost hunting, honeybee keeping, do it yourself home repairs, phlebotomy technician, and kids cakes.

A series of electronic health records workshops were launched in May to support the Lucas County Health Professions Opportunities Grant (HPOG) obtained by the Ohio Means Jobs One Stop Operator. To date, 35 students have been trained at the Downtown Learning Center.

In May, the second group of students to complete the 48-hour college-level course Investigations of Class in America celebrated with a family graduation event. The course prepares at-risk students for the rigors of healthcare training. A third cohort began on June 19.

On May 25, the ABLE program held the GED graduation ceremony for 30 graduates. For the fiscal year of 2017, the ABLE program had 79 graduates.

WCS delivered a variety of training in collaboration with Dana, Inc. This included a group of hourly production workers, who completed the Manufacturing Fundamentals course. A customized FANUC Robotics training was held for a group of technicians. WCS also provided aptitude testing for 90 prospective new Dana employees in May. About 50 of those individuals were interviewed by Dana, at the College's Law Enforcement Center with assistance from WCS. About half of the individuals are expected to be offered jobs at Dana and will then be sent to Owens in July for training. On-demand training was developed and delivered in June for a small group of Dana workers who needed skills in the safe and proper operation of vehicle lift equipment.

Four instructional training videos were completed in June for O-I. The videos are used by the company to train its worldwide workforce in multiple countries and includes foreign language translation. A project will begin in July to work on a new batch of instructional training videos for O-I.

WCS worked closely with IT to prepare a custom landing page for ProMedica employees, who will be taking a variety of computer training courses through WCS beginning July 1.

WCS staffed an informational table at The Andersons Education Fair for employees.

The Ohio Fire Academy hired Andy Carter, Region 1 Coordinator, who will serve as liaison between the Fire Academy and the College with respect to classes and mobile resources at the Center for Emergency Preparedness and surrounding region as part of the regional training center partnership.

OH K-9 Search and Rescue along with American Patriot K-9 Training Team held a week-long training with the College's outside training props to search for human survivors.

United States Department of Housing and Urban Development – Chicago utilized the Center for Emergency Preparedness, the outside training grounds and mock city for one week in May.

Many surrounding area agencies used the Center for Emergency Preparedness for various types of training in May and June: St. Highway Patrol for Mobile Field Force Training, Toledo Fire for repelling, EHOVE Police Academy for Emergency Vehicle Operations using the driving pads, Toledo Police and Lake Township police for K-9 training. As well as Rossford Police, Lake Township Fire Department and Northwood Fire Departments.

The 2016/2017 Motorcycle Program concluded on June 30 with 360 participants trained in the basic rider course.

The Law Enforcement Consortium trained 87 law enforcement personnel for bombs/explosives, first line supervision, domestic violence and wrongful criminal convictions. The Fire Consortium trained 14 firefighters in a forcible entry course.

All tractors and trailers in the Owens fleet passed the annual Department of Transportation inspection upon first examination and are certified for the June 2017 – June 2018 time period.

PROFESSIONAL DEVELOPMENT

SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE

Ann Theis, Dean, School of Business, Information and Public Service, attended Women in Leadership: A Seat at the Table on May 18 at the Toledo Public Main Library. The program featured a panel of local women leaders who shared their challenges and experiences in making a difference in the community and was sponsored by the Women's Initiative of United Way.

SCHOOL OF LIBERAL ARTS

Elisa Huss-Hage and Pamela Chibucos, Professors, Teacher Education, attended the National Association for the Education of Young Children Professional Learning Institute in San Francisco, June 11-14. Delegates expand and deepen their early childhood knowledge base, develop skills that improve their professional preparation and practice, and sharpen their ability to use effective, active learning approaches. As a result of this Institute, the latest research will be included in the College's Teacher Education program.

Russell Bodi, Professor, English, attended the Shakespeare Theatre Conference in Stratford, Ontario from June 22-23. His paper entitled "A Street-fighter's Guide to Shakespeare," is based on a chance meeting with an aged former street-fighter, whose knowledge of conflict and cooperation were a match for what Professor Bodi has been studying. This streetfighter's perception applies to many of Shakespeare's most conflict based situations, especially Iago's use of Othello and more compellingly in the many interactions in *The Merchant of Venice*. Dr. Bodi's essay caught the attention of the well known Shakespearean, Julia Reinhard Lupton, who invited him to participate in a three-part publication based on the conference submissions. The University of Toronto Press will publish the papers involving tacit knowledge of Shakespeare.

SCHOOL OF NURSING AND HEALTH PROFESSIONS

Teresa McGaharan, MA, RHIT, Professor, Health Information Technology Program, received the Distinguished Member Award from Northwest Ohio Health Information Management Association (NWOHIMA) in May. The Distinguished Member Award recognizes a member of the Association who has demonstrated exceptional service and leadership to NWOHIMA.

On May 19, Irene Jones, Chair, Nursing Department and Catherine Ford, Dean School of Nursing and Health Professions, attended the "Ohio Values Veterans Nursing Gathering to Discuss Military Credit" Academic deans, chairs and faculty members of nursing programs met to discuss the military's medical training that takes place at the Medical Education and Training Campus. The specific focus was the basic medical training (Army Medics, Air Force Medical Technicians, & Navy Corpsmen) and how their training can be aligned to course requirements of Ohio's public institutions' nursing programs.

On June 16, Beth Tronolone, Chair, Dental Hygiene Department attended the continuing education course "Teledentistry and Addressing the State of Decay in Older Adults" presented by Michelle Vacha, RDH, BS; at the American Dental Hygienists Association (ADHA) Continued Lifelong Learning (CLL) and Annual Session in Jacksonville, Florida.

On June 16-19, Ms. Tronolone attended American Dental Hygienists' Association (ADHA) Annual Session. Beth Tronolone was selected to serve as an ADHA Alternate Delegate by the Ohio Dental Hygienists' Association.

UPWARD BOUND

Heath Huber, Director, Upward Bound, attended the Council on Opportunity in Education Priority 4, Financial Aid conference in Spokane.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)

Jamal Salahat, Professor, Mathematics, and Michelle Younker, Chair, Department of Mathematics, attended one of several regional workshops sponsored by the Ohio Department of Higher Education regarding College Credit Plus on May 1 at Owens. Larisa Harper, Director, College Credit Plus, Ohio Department of Higher Education, discussed expectations and changes to the program as they relate to the CCP strategic plan for Ohio for the 2017-2018 academic year.

Baher Hanna, Professor, Mathematics; Jamal Salahat, Professor, Mathematics; and Michelle Younker, Chair, Department of Mathematics, attended the 3rd Annual Ohio P-KAL Conference on May 20 at the University of Findlay. The conference theme was *Evidence-Based STEM Education: Teaching and Student Success*. Attendees participated in sessions that promoted evidence-based practices across four important threads of STEM education: teaching STEM service courses to non-majors; integrating effective mathematics teaching across the STEM curriculum; promoting effective learning across teaching environments (e.g., lecture, lab, field, community, online); and increasing retention and graduation rates of underprepared STEM students.

Gerald Marko, Assistant Professor, Transportation Technologies, and Drew Grover, Instructor, Transportation Technologies, attended the ThinkBIG Conference on May 23-25 at Florence-Darlington Tech in South Carolina. Mr. Marko and Mr. Grover participated in the conference and received updated Caterpillar curriculum, best practices, previewed supplemental educational materials and reviewed the updates to the program requirements.

Lynn Kendall, Lab Technician, Electrical Engineering and Computer Technologies, attended and completed the Siemens PLC Training Seminar June 27-29 at the University of Toledo.

WORKFORCE AND COMMUNITY SERVICES

Blackie Blackwell, Truck Driving Program Manager, invited the Ohio Department of Public Safety to send two of its regional CDL A examiners to address all Owens truck driving instructors. The new information and insights shared have led to a revamping of the program and test preparation, resulting in a markedly higher first-time pass rate for students taking the final driving exam.

Carl Dettmer, Director of Program Development, attended the following community meetings in May and June: May 17 – Health Professions Opportunities Grant Partners. May 25 - Annual ABLE Graduation event, serving as Nomenclature for the graduates. June 8 - Lucas County Workforce Development Board., which Mr. Dettmer is a member of the board. June 14 – Health Professional Opportunities Grant Advisory Committee.

Jeff Ganues
Vice President, Business Affairs
Chief Financial Officer/Treasurer

Board of Trustees
August 1, 2017
EXHIBIT NO. 12B

MAY & JUNE 2017

INFORMATION TECHNOLOGIES – Laurie Orzechowski, Chief Information Officer

IT Classroom Technology: Implemented power management on all desktops computers. This configuration forces the desktop computers into sleep mode after a period of inactivity. This saves the college money on the electrical bill due to the low usage sleep mode.

Completed the consolidation of six classrooms/labs that were underused, and re-purposed the desktops. The Testing Centers implemented CLEP testing, which is the College Level Examination Program, standardized tests that assess college-level knowledge.

Website Redesign Committee: The new Owens website was launched as a “soft launch” on June 30, as a gradual introduction to the new organization and design. A new link is available from the current web site. The new site will be live later this fall.

OPERATIONS- Michael McDonald, Executive Director

CAMPUS PLANNING AND SERVICES – Danielle Tracy, Director

Events/Facility Rentals – The College processed 173 events in the months of May and June, which included a total of three external events.

Toledo Police Department Academy Lease

The City of Toledo agreed to a one-year renewal of the lease for space on the Toledo Campus for the TPD Academy.

Status of SB 310 Capital Projects

1. Administration Hall Water Infiltration

Total Allocation: \$1,000,000

CB Status: August 22 Controlling Board Approval for A/E; April 24 pending Controlling Board for construction contracts

Timeline: Fall 2016

A/E: SSOE, \$81,750.00 A/E fees

Envelope Forensics Group

- SSOE presented two options for the external repair to the President and Vice Presidents. The determination was made to re-clad the building with the metal panel material. SSOE finalized the color selections and design.
- Additionally, SSOE will provide cost estimates to replace the Alumni Hall roof, contingent upon state funding availability.
- Construction and bidding documents were finalized and advertised in February/March.
- Bids were received on March 28 and were more than 10 percent over the construction cost estimate; therefore, the project must be re-bid.
- **SSOE presented a new solution of a brick veneer product for the building exterior. The June 1 bid opening was conducted; however, all bids exceeded the budget. The architect is reviewing the construction plans to advertise and re-bid the project.**

2. College Hall Renovation

Total Allocation: \$2,250,000

CB Status: TBD

Timeline: Spring 2017

A/E for Phase I: The Collaborative Inc.

- Master planning meetings are in progress to begin defining the space to meet the needs of the departments.
- The master plan was presented to the departments for final edits. Once the committee signs off, it will be presented for the President and Vice Presidents approval.
- The Collaborative and the College Hall Committee has suggested the areas of Advising, OServe, Ozone and Disability Services for Phase I of the renovation. The Testing Services area will be bid as an alternate; if funding is available.
- The College Hall Committee has put together a phasing/staging plan and timeline for the College Hall renovation, to begin in May. Operations is working with the various affected departments to schedule temporary moves.
- **Phase I has begun with the task of creating staging space for multiple offices as construction is expected to commence in August. A pre-bid meeting was scheduled for July 6. Bids will be opened July 18.**

3. Veterans Hall (formerly known as Kingsley Hall) Phase II

Total Allocation: \$500,000

CB Status: September 26 Controlling Board Approval for A/E

Timeline: Phase 2 to start March 2017

A/E: Stough and Stough, \$40,000

Construction Contracts: general contract to Van Tassel Construction Corp, \$263,000; electrical to Colgan-Davis, \$169,435; mechanical to Mondo Mechanical Inc., \$68,000; OCC local administration, \$7,500.

- The second floor layout and interior finishes are completed.
- Bids were received on January 31 and were more than 10 percent over the construction cost estimate; therefore, the project must be re-bid.
- Bids were received on March 21 and the following contractors were low bid: General Contractor: Van Tassel Construction, Mechanical Contractor: Mondo Mechanical, Electrical Contractor: Colgan-Davis. A controlling board request for these funds is scheduled for the April 24 meeting. Construction is scheduled to begin in May.
- The circle driveway was repaved and the walks were repaired. The Board approved the naming to "Mike McAlear Way," on May 3, 2017.
- **Demolition for Phase II began on May 15. Construction is anticipated to be 18 weeks for an estimated end date of September 18, 2017.**

4. Cherry Street Mission Ministries / Machine Tooling Program

Total Allocation: \$500,000

CB Status: TBD

Timeline: TBD

A/E: The Collaborative has been contracted and is being funded by the Cherry Street Mission.

Welding, Tool and Die Equipment Purchase –T&S Tool and Supply Company, \$384,793.94

- An RFP was issued and two submissions were received. The lowest response was from T & S Tool and Supply Company. A controlling board request for these funds is scheduled for the April 24 meeting. The funding was approved and the equipment order has been submitted. **Deliveries are in progress.**

5. Transportation Technologies Expansion

Total Allocation: \$1,400,000

CB Status: September 12 Controlling Board Approval for A/E

Timeline: Fall 2016 and Spring 2017

A/E: The jdi Group, \$90,000

Construction Contracts: general contract to Spieker Co., \$1,281,800.

- The jdi group proposed options for additions in the front and rear of the TT building; contingent upon the project budget.
- Schematic designs were approved by the Transportation Technology department and the committee.
- Construction and bidding documents were finalized and advertised in February for a March 7 bid opening.
- Bids were received and The Spieker Company was the low bid. The architect, JDI Group, made value-engineering suggestions on items which should remove from the contract. Owens has agreed to deductions with The Spieker Company.
- **The anticipated construction period is June 12 to October 2017. Construction in progress is excavation and drainage.**

6. Pedestrian Bridges Improvements ~ Completed!

Total Allocation: \$400,000

CB Status: August 22 and September 26 Controlling Board Approvals

Timeline: July 7, 2016: Bridge inspection and load rating; May 2017 North Bridge renovation to begin; June 2017 South Bridge removal to be completed.

A/E: Mannik Smith Group

South Bridge: Mosser Construction, \$39,500; and to T&C Telephone and Computers Contractors, Inc., \$34,600.

North Bridge: JADCO Construction Services, \$91,577.08.

- **The North Bridge was completed in June and open to foot traffic.**
- **The South Bridge was demolished on schedule, June 12.**

7. South Campus Electric Switch Gear ~ Completed!

Total Allocation: \$500,000

CB Status: August 22 Controlling Board Approval for A/E; February 9 Controlling Board for electrical contract

Timeline: Fall 2016

A/E: MDA Architects

Construction Contracts: Westfield Electric, \$293,776

- **Three planned outages were coordinated. The project has been completed. The power distribution to the South Campus now originates from one meter and terminates in newly installed switchgear boxes south of Heritage Hall.**

8. Founders Hall Roof Replacement ~ Completed!

Total Allocation: \$500,000

CB Status: August 22 and September 26 Controlling Board Approvals

Timeline: Fall 2016; extended to Spring 2017

A/E: Poggemeyer Design Group

Construction Contract: The Fred Christen & Sons Company, \$472,184

9. Heritage Hall Boilers ~ Completed!

Total Allocation: \$500,000

CB Status: August 22 Controlling Board Approval

Timeline: Spring 2017

A/E: JDRM

Cost: \$7,015.00 for A/E fees. Construction cost estimated at \$194,000

2 boilers 1.7 MBTUs

- **The two original boilers, which heated Heritage Hall, were replaced with much more efficient condensing boilers. The project is complete.**

10. Findlay Campus North Half of Parking Lot ~ Completed!

Total Allocation: \$150,000

CB Status: TBD

Timeline: May to June 2017

Construction Contract: Helms & Son Excavating, Inc., Findlay, \$132,317.40

11. Firing Range Renovation ~ Completed!

Total Allocation: \$75,000

CB Status: TBD

Timeline: Completion by June 2017

Construction Contract: Henry W. Bergman, Inc., \$114,925

Completed Projects

Heritage Hall Chiller Replacement Project – Fall 2016

Math Science Boiler Project – Fall 2016

Founders Hall Roof Replacement – Spring 2017

Pedestrian Bridges Improvement Project – Summer 2017

Heritage Hall Boilers Replacement Project – Summer 2017

Center for Fine and Performing Arts Lighting Renovation – Summer 2017

South Campus Electric Switch Gear – Summer 2017

Findlay Campus North Half of Parking Lot – Summer 2017

Firing Range Renovation – Summer 2017

PROFESSIONAL DEVELOPMENT

OARnet (Ohio Academic Resources Network): Laurie Orzechowski, Chief Information Officer attended the OARnet quarterly meeting on May 18 held in Columbus. There were updates on various topics including Department of Higher Education, financial, client services, network, and security. There was a panel discussion on current cloud initiatives in Higher Education.

OTCTC (Ohio Two-Year Colleges Technology Council): Ms. Orzechowski attended the OTCTC meeting on June 1 held in Columbus. The all-day meeting discussed various topics including an OARnet update, two-factor authentication, state contract negotiations with Adobe, and exchange online email migration.

MAY & JUNE 2017

ADMISSIONS, INTERNATIONAL SERVICES & COLLEGE CREDIT PLUS - *Meghan Schmidbauer, Assistant Dean*

On May 25, Ms. Schmidbauer testified before the Ohio Senate Finance Subcommittee on Primary and Secondary Education for House Bill 49/State Budget on the urgency and necessity of funding the Tech Prep Expansion Grant under the Career Technical Education Enhancement line item in the State budget. From her testimony, Ms. Schmidbauer noted that Tech Prep works with the Ohio Department of Education and the Ohio Department of Higher Education to ensure students have an easy transition from secondary to post-secondary education. Her testimony included that the Ohio Department of Higher Education has noted that Ohio will need to produce an estimated 1.7 million more adults with post-secondary certificates or degrees by 2025 to prevent the underemployment or unemployment of an estimated 2 million Ohioans. At Owens, Tech Prep students have earned over 15,000 credit hours since 2014; additionally the Tech Prep students have a 99 percent completion rate.

Also in May, the College hosted the Ohio Department of Higher Education College Credit Plus meeting for northwest Ohio schools. Ms. Schmidbauer also attended the Toledo Public School's Business Advisory Committee meeting. As chair for Government Relations, she attended the Ohio Association for College Admissions Counseling board retreat in Columbus. Ms. Schmidbauer, along with others from Owens, attended a meeting at Millstream to discuss partnerships. She also spoke about Owens at the Buckeye Health Plan networking meeting for area agencies who support northwest Ohio citizens.

Ms. Schmidbauer attended the National Education Tour, presented by the US Army Recruiting Command, held at Fort Lee in Richmond, Virginia. Ms. Schmidbauer learned how higher education can support recruiting efforts and educational opportunities for active duty and veteran students. The three-day event included conversations and presentations from Army Logistics University and the Joint Culinary Training Center.

Adult and Community Outreach

Erin Kramer, Admissions Representative, attended the 180th Fighter Wing, Ohio Air National Guard Base Education Fair. She and Sean McConnell, Veteran Services Manager, spoke with students about starting at Owens and utilizing their military benefits.

Ms. Kramer attended a Health Profession Opportunity Grant meeting to discuss how Owens can support students looking for education and training in the healthcare field.

Ms. Kramer and Leanne Huckaby, Academic Advisor, attended a meeting at Columbus State Community College about the One-Year Option program. This program allows students to earn a block of technical credit toward an Associate of Technical Studies. Representatives from the Ohio Department of Higher Education and the Higher Learning Commission were present at the meeting and answered questions.

Owens was invited by Anderson's to attend a college fair at the Anderson's new corporate headquarters in Maumee. Ms. Kramer presented to students currently participating in the summer program with Upward Bound at Owens Community College.

In Findlay, Admissions representatives assisted with the registration of employees from GSW for a summer course. This was a result of collaboration with Workforce and Community Services.

High School Recruitment

Admissions Representatives traveled throughout northwest Ohio, speaking about the enrollment process with potential students from:

- Clay High School
- Penta Career Center
- Springfield High School, includes a college fair and financial aid event
- Swanton High School, includes a college fair and financial aid event
- Whitmer High School
- Woodward High School

On-Campus Events

Explore Owens sessions were held for 26 prospective students. A Health Preview Day with lab tours was provided for 150 visitors.

Open Houses were held at both campuses on June 29. Approximately 400 people attended and spoke with faculty and staff about admissions, financial aid, program information, and student services.

New Student Orientation on both campuses hosted 495 students.

Communications were sent via email regarding Summer and Fall enrollment to 10,856 prospective students. Recruitment materials were sent to 1,685 students. A text message campaign was launched to 6,253 prospective students. Responses were sent to 119 students who completed a request for information via a Mobile platform. Mailings were sent to 15,593 individuals regarding the Open House in Toledo and Findlay.

ADVISING, CAREER INITIATIVES, & COUNSELING SERVICES – *Dr. Verne Walker, Assistant Dean*

Advisors for the School of Business, Information and Public Serve did classroom presentations to three classes, informing 27 students about campus resources, programs and encourage summer and fall registration.

On May 2, the Office of Advising hosted a webinar presented by Paige Werhan from Strivven regarding Virtual Job Shadow. Virtual Job Shadow is the College's newest career development software that allows current students the opportunity to take career assessments and view various videos of professionals discussing their careers.

Dr. Walker participated in three industry/agency visits with other members of the Owens team to explore opportunities for partnership: Chrysler plant in Perrysburg (May 17), Valfilm in Findlay (June 1), and Findlay City Mission (July 22).

Counseling Services - ***Adrian Baney, Director***

On May 10, Ms. Baney participated in the OServe staff meeting, on how to de-escalate students who are agitated or display concerning behavior.

Jackie Haskins, Counselor, finished duty days on May 10 and is in the office on average of one day per week during the course of the summer. Ms. Haskins will maintain any active students on her caseload and will cover the office on a few of the days that the Director is on vacation. She will return to full-time duty days in August.

On May 15, a Masters of Clinical Counseling intern from University of Toledo began an internship in Counseling Services. As part of the training, the intern will counsel students, including any crisis duties, and will be lead various workshops, and provide some administrative support.

Ms. Baney, attended the May 26 Ohio College Campus Counseling Center Directors meeting in Columbus. The meeting's purpose is to create community among Ohio's college campus counseling centers with respect to changes in the field, crisis response protocols, national conferences and local resources, data software programs and documentation, and providing one another with consultation on difficult cases.

In June, Ms. Baney and Officer Lorraine Stiefel, Department of Public Safety, began developing a crisis protocol to provide crisis response that is more effective and efficient for all parties involved, including community partners.

On June 29, Counseling Services hosted a table at the Owens Open House for potential students. Information was provided on suicide awareness, prevention, and warning signs, and Owens counseling services.

During the months of May and June, Counseling Services provided ongoing counseling to approximately 35 students; responded to three mental health crises, and provided consultation to a number of faculty and staff regarding student concerns.

ATHLETICS – John-David Ettore, Director

Fifteen student-athletes earned a spot on the Ohio Community College Athletic Conference's (OCCAC) All-Academic team for the spring semester. The total represents nearly 50 percent (15 of 32) of the total number of student-athletes on the rosters for men's basketball, women's basketball and women's volleyball this spring. To earn a spot on the team, a student-athlete must complete at least 12 credit hours during the semester with at least a 3.30 GPA.

- Eighteen student-athletes had a GPA of 3.0 or better for the spring semester.
- The volleyball team had a GPA of 3.67 for the spring semester.

Brooke Gyori (Clay/Oregon, Ohio), a sophomore defensive specialist for the women's volleyball team, has been named the inaugural Ohio Community College Athletic Conference (OCCAC) female scholar-athlete of the year. Ms. Gyori achieved a 4.00 GPA in the classroom this year enroute to becoming a two-time OCCAC All-Academic team selection. A two-time team captain, Ms. Gyori led the Owens volleyball team to its best season in program history. The team won an OCCAC championship, a Region XII District F title and finished third at the National Junior College Athletic Association (NJCAA) Division II National Tournament. Individually, she was named First Team All-OCCAC, OCCAC Player of the Year, First Team All-Region XII, Region XII District F Player of the Year, NJCAA First Team All-American and AVCA First Team All-American. She also earned spots on the Region XII District F and NJCAA Division II All-Tournament teams. Ms. Gyori was the first

student-athlete in Owens history to garner AVCA All-American recognition. During the season, she was a two-time OCCAC player of the week, and she became the first defensive player to win Player of the Year in the conference since 2009. Following the season, Gyori signed with NCAA Division I University of Tennessee at Martin.

DISABILITY SERVICES – *Kurtis Soltman, Director*

Disability Services continues to work with the Option IV program of Toledo Public Schools to facilitate transition from high school to Owens as well as increase employment outcomes.

Disability Services met with a member of Opportunities for Ohioans with Disabilities to streamline referral procedures as well as to determine what interaction could be increased to further progress employment outcomes for Owens students.

Disability Services staff met with University of Toledo Disability Services staff to streamline referral and transfer procedures as part of the Rocket Express Program.

There were 238 students who requested accommodations for the Spring Semester 2017, which covered 763 total courses. There were 50 students working with Disability Services who graduated this Spring. This constituted approximately 7 percent of overall degrees conferred during Spring commencement.

FINANCIAL AID – *Andrea Morrow, Director*

As of July 1, a total of 7,752 applications for financial aid were received for the 2017-2018 academic year. As a result, \$1,061,972 in grants, loans, and scholarships was disbursed for the 2017-2018 academic year. For Summer Semester 2017, 32.72 percent of eligible students enrolled received financial aid.

The annual A133 fiscal year audit began on June 26, and the auditors will return the week of August 8 and August 28.

OSERVE – *Ashley Foster, Director*

Financial Aid Verification Outreach: The Summer 2017 verification email outreach consisted of 150 students from April 28 to May 12. This outreach has allowed Advocates the opportunity to remind and inform students of financial aid verification requirements. The result reflected 79 students of the 150, timely completed their financial aid verification requirements by the semester's scheduled disbursement date.

TW (Total Withdraw) Drop for Nonpayment Outreach: From May 24 to July 3, combined efforts of Student Accounts, Oserve, and Advising staff members reached out to students by phone and email to notify at-risk students in jeopardy of being dropped from courses due to unresolved account balances. The list began with 1,276 students, and as of the drop date (July 5), there were 275 students dropped for nonpayment of tuition and fees. A significant impact for collecting tuition and fees and for retaining 1,001 students in their classes, the outreach demonstrates the impact of direct communication with students, as it pertains to outstanding student account balances.

Ms. Foster presented on Financial Aid Awareness at the June 29 Open House. There were two sessions available, and both sessions had approximately 25 individuals in attendance. Oserve Advocates were available at both campuses' Open House events for students to have the opportunity to ask questions about financial aid and other tuition options.

RECORDS - *David Shaffer, Registrar*

On June 14, Mr. Shaffer met with Lourdes University, Assistant Vice President of Institutional Planning/Registrar, to discuss how each institution is utilizing their Banner student information system and the upcoming new release. Other topics of discussion included a potential dual admission express program and participation in the Ohio Association of Collegiate Registrars and Admissions Officers.

There were a total of 662 degrees and 211 certificates awarded for Spring Semester 2017. Of the 662 degrees awarded, 231 were with academic honors, achieving at least a 3.5 grade point average.

STUDENT CONDUCT/STUDENT LIFE – *Danielle Filipchuk, Director/Title IX Coordinator*
Toledo Campus

Student Government sold concessions, flowers and bears at the May 5 Commencement Ceremony and contributed \$845 in the proceeds toward raising funds for an endowed scholarship.

On June 2, Student Government hosted their fall planning retreat where they set goals, brainstormed ideas, planned out meeting times and events including the annual Constitution Day and annual Trick or Treat event.

Findlay Campus

On June 22, Mr. Katzner attended the annual Collegiate EmployNet retreat where members from participating schools shared and discussed best practices in Career Services.

TESTING SERVICES – *Jessica Ruffner, Manager*

The Testing Center relocated to College Hall Room 157 in anticipation of the upcoming renovations to College Hall. Testing Services served 1,595 students at both campuses for May and June, which is a 9.8 percent increase over the same period of the prior year.

VETERANS SERVICES – *Sean McConnell, Manager*

180th Fighter Wing. Veterans Services made strides with the 180th Fighter Wing and presented an Education Fair on the base in May. With Admissions staff, the College obtained several potential candidates' information interested in enrolling at the College.

Donations

The drive around Veterans Hall was formally named Mike McAlear Way, in honor of Board of Trustees member Mike McAlear. Krista Kiessling, Director of The Center for Experiential and Community Engaged Learning and The Office of Veterans Services began cultivating opportunities for the Veterans Center. Ms. Kiessling donated a refrigerator and committed to the Veterans Center to provide fresh fruit and vegetables from the Owens Harvest Garden that her area maintains. Ms. Kiessling committed to aiding the Veterans Center in conducting a fundraiser later in the summer.

The non-profit group, Heroes in Action, provided a commercial pizza oven, school supplies and cases of all varieties of Girl Scout cookies.

The Maumee American Legion has given its support to the Veterans Center by donating a much-needed commercial microwave oven.

August 19 Car Show

In June, Mr. McConnell met with Ken Leslie, local entrepreneur, who gave guidance on the Veterans Park and Shine Car Show Fundraiser scheduled for August 19. Marketing has assisted in the designing and printing flyers for the car show, as well as communication for the event. Robert Rice, Mud Hens sales representative, introduced a potential auto parts sponsor for the car show and other possible future events.

Collaborations

The US Navy Recruiting Command has begun using the Veterans Center space to conduct recruit meetings and training sessions for recruiters. Other branch recruiting commands have come to tour the Center and have verbally indicated they would be willing to host meetings in the Veterans Center.

More students and local Veterans are utilizing the Center for educational and personal use. The staff will continue to develop community partnerships to develop potential revenue for scholarships with the Owens Foundation and the Owens Alumni Association.

PROFESSIONAL DEVELOPMENT

Records

On June 9, Elizabeth Boggia, Compliance Administrator, attended a residency workshop at The Ohio State University presented by the Ohio Association of Collegiate Registrars and Admissions Officers. At this workshop, residency information and regulation updates were given. This information will be used to ensure the College stays compliant with determining residency for State Share of Instruction funding.

On May 26, Dave Shaffer, Registrar, attended the Ohio Community College Registrars annual meeting at Columbus State Community College, which focused on State initiatives, state and federal regulations, and best practices for records offices were discussed.

Advising

On May 1, the College hosted a regional College Credit Plus (CCP) meeting with a speaker from the state. Angie McGinnis, Manager of Advising, attended the meeting since she advises CCP students on the Findlay Campus.

On May 10, Carol Holton, Owens Transfer Specialist for the University of Toledo, and Shannon Neumann, Director of Adult, Transfer and Online Admission at the University of Toledo, presented to the Advising Team an update on the new UT Rocket Express dual admission program. This new partnership facilitates a smoother transfer process for our students and helps formalize the existing relationship between Owens Community College and University of Toledo.

On May 24, Lucas Dickson, an EMSI Career Coach Account Manager from Idaho visited the Advising Team to present the new Career Coach design expected to launch unofficially in September. The updated site is designed to be more user friendly for students: a simple menu on the home page for easy navigation, guided career pathways for career exploration, and access to Owens specific program curriculum. Mr. Dickson plans to return in November 2017 to provide more extensive training to Owens staff.

The Ohio Academic Advising Association (OHAAA) hosted their annual conference on June 16 in Cleveland, and several Findlay Campus advising staff members attended including, Ms. McGinnis.

On June, 16, Tiffany Christensen and Ellen Sorg, Advisors, attended the Ohio Association of Academic Advising's yearly conference. They co-presented "*Help You Help Me: Building Bridges Between Advisors and Administrative Support Staff,*" which presented strategies to implement the model of administrative support staff integrated with the advising team. Approximately 23 people attended the presentation.

Jacey Parks, Advisor Lead, and Yasmine Bachar, Advisor, presented "*Nontraditional Degrees for Nontraditional Students*", dealing with Applied Technical Studies and prior learning assessment, at the OHAAA Annual Conference on June 17, held at Cleveland State University.

Student Conduct/Student Life

On June 6 and 7, James Katzner, as Title IX Deputy, attended a training in Columbus, Ohio, on the Forensic Experiential Trauma Interview. The training covered the neurobiology of trauma and trauma-informed approaches to interviews. Mr. Katzner co-facilitated a Bridges out of Poverty training at the Family Center in Findlay on June 16.

On May 21-June 2, Kurt Soltman, Director of Disability Services, and Angela McGinnis, Manager of Advising in Findlay, both as Student Conduct Hearing Board Chairs, attended a training in Columbus, Ohio, on Sexual Misconduct Training. The training covered best practices, requirements, and recommendations regarding Title IX and the Student Conduct process.

MAY & JUNE 2017

FOUNDATION – *Jennifer Fehrich, Executive Director*

Fundraising – Donations recently received include:

- \$10,000 matching gift from Marathon Petroleum
- \$8,518 from Toledo Community Foundation for the Shoemaker and Marsh Scholarships
- \$3,500 matching gift from Cooper Tire & Rubber
- \$3,000 from John Deere Agriculture & Turf Division for the John Deere Scholarship
- \$2,500 matching gift from Owens Corning Foundation
- \$2,000 from Rudolph/Libbe Companies
- \$1,083 from Owens employees
- \$1,000 from Foundation Directors

2017 Annual Giving Campaign – Producing great results! The Foundation continues to seek donations from external constituents and vendors. As of June 30, 2017, we have raised \$224,258 toward the overall goal of \$200,000, or 112%.

New Board Members – The Foundation welcomed four new board of directors. Three of the directors will serve as ex officio, full voting members – Ron McMaster (as the Board of Trustees Chair designee); Steve Robinson (as the interim President of Owens); and Amy Hansen (as president of the Owens Alumni Association). We also welcomed a new director at large, Larry Jones. He is the Chief Financial Officer at Principle Business Enterprises in Bowling Green, Ohio.

Foundation Scholarships – The Foundation’s development coordinator, Claudia Losek, successfully led the Scholarship Committee through the extensive scholarship award process. More than \$146,000 has been awarded to nearly 150 students for the 2017-2018 academic year. Of note, we were able to award five (5) \$2,000 scholarships to students who are single mothers thanks to an anonymous donor’s gift. In addition, we awarded the first JB Lang scholarship, which was established in memory of Jim and Janell Lang, who were long-time employees of the College.

ALUMNI RELATIONS – *Bridget Shea, Manager*

Alumni Association Board – The Board leadership will change on July 1, 2017: Amy Hansen - President, Thomas Daniels - Vice President, Carolyn Chapman - Treasurer, and Amanda Caig - Secretary. Two new Directors, Richard Harrison and Holly Jensen, will begin three year terms on July 1, 2017.

Paid Alumni Membership – At the end of Fiscal Year 2017, the Alumni Association has 351 paid members and 2,205 complimentary, new graduate members.

Several networking events to bring students, alumni and others together on the Toledo and Findlay campuses are being planned, as well as outreach to Findlay Alums.

Upcoming Events

- Alumni Annual meeting and Mud Hens Night will be held on July 28.
- The Annual Golf Classic will take place on September 18 with a 1:00 pm shotgun start at Belmont Country Club, Perrysburg. A **Drone Golf Ball Drop** is an added component to this year's golf outing. We will be selling golf balls for \$20 each or \$35 for a golf ball and lunch at Belmont CC. The golf balls are numbered and will be dropped onto the putting green from a drone. Cash and gift prizes will be awarded to those balls closest to the pin or in the hole. Winners need not be present to win.
- Zoo Lights Night for the alumni will take place on December 5.
- Outstanding Service Awards will take place on Friday, April 27, 2018 at 7:30 a.m. The process for nominating first responders for the Outstanding Service Awards is now open year-round to make the process more convenient for everyone involved.

FINDLAY CAMPUS – Julie Baker, Executive Director

Ms. Baker hosted a STEM/Business event for local manufacturing companies on May 11, 2017, which included a tour of the Findlay Campus STEM labs and presentations by Glenn Rettig, Dean, School of Science, Technology, Engineering and Mathematics; Ann Theis, Dean, School of Business, Information and Public Service; and Robert Krause, Executive Director, Workforce and Community Service. Seven manufacturing companies attended, as well as members from Raise the Bar Hancock County.

Ms. Baker facilitated a meeting with Jennifer Fehnrich, Executive Director, Owens Foundation and Marathon representatives, Paul Smith and Leigh Esper. Several partnership ideas were discussed. Ms. Baker and Ms. Fehnrich also met with Annette Edginton, General Manager North American Operations - GSW Manufacturing, to discuss Foundation opportunities.

Ms. Baker attended a May 25 manufacturing roundtable held at the Findlay Country Club by Gilmore Jason Mahler, LTD, to address the workforce shortage in the manufacturing community. As a result, the College was asked to submit information to be posted on a GJM website dedicated to the ongoing manufacturing workforce shortage. Ms. Baker worked with Marketing to relay this information to Susan Ross Wells at GJM.

Ms. Baker attended a May 26 stakeholders meeting at Millstream Career Center. As a follow up, Ms. Baker arranged a June 14 meeting with Pam Hamlin, Career Tech Coordinator, David Danhoff, Director, Dr. Steve Robinson and Meghan Schmidbauer, Assistant Dean, Admissions/International Services/CCP, to discuss ways to strengthen partnership; i.e., increase College Credit Plus opportunities and for the potential rental of space to Millstream in the 2018-19 school year.

Ms. Baker coordinated a tour of Val Film, plastic fabrication company in Findlay for the purpose of building community partners with workforce. The June 1 visit also included Glenn Rettig, Dean, School of Science, Technology, Engineering and Mathematics; Robert Krause, Executive Director, Workforce and Community Service; and James Katzner, Manager of Career Services and Student Activities.

Ms. Baker has also been working with Christopher Pejoro, Advisor TRIO Educational Opportunity Centers, to establish contacts in the Findlay/ Hancock County area. One of these contacts included touring the City Mission and meeting with Brandon Montague, Education Center Coordinator.

Ms. Baker represented Owens at the Noon Rotary, Rotary Youth Committee meeting, Rotary After-Hours Event, Millstream Awards Assembly, Days of Caring at Camp Glen, Camp Fire OBOY

Luncheon held on the Findlay campus, and Camp Fire of Northwest Ohio Board and Executive Board meetings.

MARKETING AND COMMUNICATIONS – Jason Griffin, Director

Television and radio commercials, featuring current Owens students and Owens alums, continue to air, for the Fall Semester 2017 registration. For the current campaign, there are a total of 3,410 television commercials, 1,820 radio commercials, 40 newspaper ads, and 72 billboard displays, and 12 high school athletic venue sponsorships in northwest Ohio. The commercials, as of July 10, have been viewed on YouTube 143,747times.

For the current digital marketing campaign, Marketing is utilizing the :15 second television commercial to target education intenders, people with an interest in education, education segments through Contextual Targeting, ages 18-30, all residing in northwest Ohio zip codes (Toledo DMA and Hancock County).

The Summer 2017 digital marketing campaign generated 59 form fills on the landing page where potential students requested to be contacted. The Spring 2017 campaign generated 91 form fills. The Office of Admissions staff follows up directly with all submitted form fills.

The Marketing department reports that the Owens Social Media audience (Facebook, Twitter, LinkedIn, and Instagram) has grown to 58,773 followers and is growing by over 260 new followers per week.

- In the combined months of May and June, unique Owens Facebook posts achieved 1,754,677 impressions (eyeballs) and Twitter produced 30,573 impressions during the same time frame with 70 unique tweets.

The Marketing department partnership with the **Toledo Mud Hens** for the 2017 season, includes:

- Sponsoring the fireworks display (24 games in all). Up to four lucky fans will be selected at random and will be escorted on to the field after the game (with “Pomp and Circumstance” music playing) where they will enjoy the fireworks while sitting on Owens Adirondack chairs, and they will also receive an Owens goodie bag. This promotion will achieve nearly 250,000 impressions.
- Owens is offering co-branded SnapChat GeoFilters at Fifth Third Field for fans to add to their photos throughout those games. The June 18 game garnered 326 conversions (so how many people actually sent a snap with the filter) from 940 impressions (how many people swiped through their filters and saw the Owens one). This gave us a total of 12.6K views of the filter!
- July 28 game at Fifth Third Field will be the annual Owens Veterans Night and the annual Owens Alumni Association meeting at the Mud Hens The Marketing department enlisted an Owens student, as the National Anthem singer. An Owens representative will throw out the ceremonial first pitch. Meghan Schmidbauer from Admissions will appear on the live television evening broadcast.
 - Furthermore, the Mud Hens will wear special Veterans jerseys on July 28 and the money raised from the sale of the jerseys will go to a local Veterans charity. The Owens team will be asked to a future game to present the check from the proceeds to that charity.