

Steve Robinson  
Provost/Vice President, Academic Affairs and  
Chief Academic Officer

Board of Trustees  
June 6, 2017  
EXHIBIT NO. 15A

#### **APRIL 2017**

#### **SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE – *Ann Theis, Dean***

On April 12, members of the Ohio Fire Academy visited the Center for Emergency Preparedness and met with representatives of both Workforce and Community Services and the department of Criminal Justice and Emergency Services. The purpose was to tour the facility and discuss more collaborative relationships for first responder training in northwest Ohio.

Ms. Theis and Rich Ottensman, Fire Charter Manager, attended “Champions of Career Tech Education” at Portage Lakes Career Center in Uniontown, Ohio on April 26. Paula Compton of the Ohio Department of Higher Education and Dr. Jim Pinchak of the Ohio State University shared that over 120,000 high school students are enrolled statewide in career tech programs and have a 98 percent high school graduation rate. Attendees toured the facility and witnessed a live burn demonstration by the fire students.

Ms. Theis attended the Ohio Department of Higher Education sponsored a workshop on Competency-Based Education at the Dublin campus of Ohio University on April 19. The session provided an overview of the risks, challenges and rewards of the Competency Based Education model.

The registered student organization, Owens Culinary Arts and Hospitality Organization (OCAHO) along with Penta Career Center Culinary Program provided food for 2017 Whip It Up International: Student Chefs Feeding Hungry Kids in Our Community. The April 21 event was sponsored by Mobile Meals of Toledo and was held at the Center for Fine and Performing Arts.

Tim Miesse, Chair, attended a one-day educational function for insurance professionals at the Central Ohio Insurance Education Day held in Columbus on April 6. Representatives from ten Ohio colleges and universities offering insurance programs were in attendance and topics included “Industry Workforce Issues and Initiatives” and a panel of insurance students discussing “Viewpoints of the Incoming Workforce.”

On April 28, Tim Miesse, Chair, attended the Insurance Industry Resource Council Career Day held at the headquarters of Nationwide Insurance in Columbus. This event allowed insurance students to discuss career opportunities, meet with Nationwide leaders, tour the corporate facilities, and interview for open positions.

#### **SCHOOL OF LIBERAL ARTS – *Michael Sander, Interim Dean***

On April 6, fourteen Music Business students and three faculty members went on a field trip to Sweetwater, Inc. in Fort Wayne, Indiana. Students experienced a complete tour of the operation and learned about history of the company. Talent Acquisition Specialist Missy Lyons offered job application, interview, and resume tips, as well as information about a variety of careers at Sweetwater.

Jori Jex, Valentine Theatre Executive Director, visited Music Business II students on April 17 and spoke about running a non-profit theatre, including budgets, endowments, fund-raising and the challenges associated with the job.

Alexia Eva, Fine Art student, and Lindsay Scypta, Fine Art Adjunct Faculty, both received the Edith Franklin Pottery Scholarship awarded by the Toledo Community Foundation. Ms. Scypta received the scholarship to attend a technology-based workshop (3D print, Laser Cut, CNC Milling) at Anderson Ranch Art Center in Snowmass Village, Colorado. The student received a scholarship to take a Ceramic workshop at Peters Valley in New Jersey.

Owens held its spring semester student production of *Death Defying Acts* April 6 – 9, 2017. The cast included current Owens students and alumni. CFPA Technical Director, Rick Clever, supervised construction of the set as well as contributed the lighting and sound designs. Owens faculty adjuncts, Nichole Newman and Bianca Marcia, contributed their expertise to the production.

Dr. Kathy Danko-McGhee, Chair, Teacher Education & Human Services, presented a paper, "An Art & Literacy Experience for Low Income Infants & Their Parents" at the 7<sup>th</sup> Biennial International Art in Early Childhood Conference in Paro, Bhutan at the Paro College of Education on April 15 – 18, 2017. The conference connects those around the world who have an interest in the visual arts for young children.

Psi Beta, The National Honor Society in Psychology for Community and Junior Colleges and Gamma Theta Upsilon's Mu Rho Chapter of the International Geographic Honor Society held an induction ceremony for new members on April 18. The invited speaker for this year's induction ceremony was Jason Brouwer, Associate Professor, Psychology. Gamma Theta Upsilon, with faculty advisor L. Scott Deaner, Associate Professor, Geography, inducted three new members on April 18: Shelley Fofrich, Eric Kostecky, and Shelia Wilson. Phi Beta, with faculty advisor Steven Ross, Associate Professor of psychology inducted 20 new members.

Ramona Olvera, Chair, Social and Behavioral Sciences, presented a talk: *Communicating with Loved Ones Who Have Dementia: Practical Pointers*, April 20 for the BGSU Optimal Aging Institute.

The Departments of Teacher Education, Human Services and Social and Behavioral Sciences hosted a panel discussion featuring area agencies who deal with poverty. Sixty students, faculty and staff attended the panel, which included representatives from the YWCA, ABLE, Baby University, Sylvania Area Family Services, and Padua Center.

#### **SCHOOL OF NURSING AND HEALTH PROFESSIONS – *Cathy Ford, Dean***

The second-year Dental Hygiene students received the results of the National Board Dental Hygiene Exam (NBDHE) and 100 percent (18/18) passed the exam. The students had the highest scores in the last 15 years.

The Physical Therapist Assistant program had 13 students take the early National Board Exam early with all students passing. This is a first time pass rate of 100 percent. This is important because over the last five cohorts the first time pass rates decreased from 92.5% in 2011 to 70.8% in 2015.

The Registered Nurse program received State licensing results and had a first quarter pass rate of 94.34 percent. The Practical Nursing Certificate received State licensing results and had a first quarter pass rate of 100 percent.

**SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) –  
*Glenn Rettig, Dean***

Diana Stachowiak, Chair, Department of Electrical Engineering and Computer Technologies, received a notice from the Community for Accredited Online Schools stating that based on research to identify today's best campus and online learning options, Owens Community College's Computer Science Major ranked in the top 10 percent of all two-year Computer Science programs in the country. The College's Computer Science program ranked alongside of schools such as Sinclair College, Piedmont Community College, Atlanta Technical College, Washtenaw Community College, and Santa Fe Community College.

Sarah Long, Adjunct Instructor, and Dr. James Perry, Professor, Department of Mathematics, served as evaluators for the 2016-2017 eCYBERMISSION event, finishing their project reviews in early April. eCYBERMISSION is a web-based STEM competition for students in grades 6-9 that tasks teams of students with asking questions, defining problems, and constructing/designing solutions to problems identified in their community. Students compete for state, regional, and national awards. Ms. Long and Dr. Perry judged the student projects against strict criteria and awarded scores for the work. Each reviewed a minimum of 10 projects. This is Ms. Long's fifth year evaluating projects and this is Dr. Perry's twelfth year with the program.

On April 10, John Deere graduating students planted trees in the Metro Parks at the Battle of Fallen Timbers site. Community service is taking a larger role in the student experience for the John Deere program. Heath Weinau, Instructor, John Deere/Diesel; Bernie Goedde, Assistant Professor, Department of Transportation Technologies; and Krista Kiessling, Director, Center for Experiential and Community Engaged Learning, were instrumental in making this possible.

The School of STEM hosted the Ohio TechNet Machining and Welding Expo on April 11. Students were able to interact with local companies, explore various careers, and learn valuable employment skills. Some students landed job interviews and employment due to their participation in this event. There were 18 companies present from all over northwest Ohio and southeast Michigan. The event was made possible by the Department of Labor Trade Adjustment Assistance Community College Career Training (TAACCCT) Ohio TechNet Grant Initiative.

Michelle Younker, Chair, Department of Mathematics, attended the Ohio Transfer Module Faculty Subcommittee meeting on April 21 at the Ohio State University. Ms. Younker is a member of the Mathematics, Statistics, and Logic Review Panel, tasked with reviewing mathematics course submissions from two-year and four-year institutions for inclusion in the transfer module. Topics of discussion at this meeting included criteria for reviewing quantitative reasoning courses and plans for updating transfer module learning outcomes for calculus.

Department of Mathematics faculty met on April 28 to discuss the proposed statewide College-Level Examination Program (CLEP) exam college algebra score. The Ohio Department of Higher Education requested the review CLEP exam scores to ensure that students received prior learning credit equitably across all state institutions. Participating in the discussion were: Paul Adams, Professor; Jamal Salahat, Professor; Pamela Krompak, Professor; Elizabeth Condon, Professor; Matthew Seikel, Associate Professor; and Michael Sprowls, Professor. The faculty endorsed the proposed score and shared that endorsement and comments with the Ohio Department of Higher Education.

**ACADEMIC AFFAIRS – Denise Smith, Associate Vice President**

**CENTER FOR EXPERIENTIAL AND COMMUNITY ENGAGED LEARNING –**

*Krista Kiessling, Director*

The Owens Harvest Project served 212 patrons in the food pantry.

Owens IMA (Institute of Managing Accountants) students facilitated an Ohio Benefit Bank Tax Clinic completing 100 tax returns for local citizens.

**e-LEARNING – Mark Karamol, Director**

The e-Learning staff set up an online course environment and accounts for representatives and firefighters from the Maumee, Ohio Fire Division. The Maumee Fire Division will be conducting online training activities for their personnel. The e-Learning Office will provide training and support for this initiative.

**TRIO STUDENT SUPPORT SERVICES – Erica Parish, Director**

As the first year of TriO Student Support Services draws to a close, a total of 97 students were served. We honored their first cohort of five graduates, four of whom are transferring to local universities.

**UPWARD BOUND – Heath Huber, Director**

The program is currently serving 54 students for the 2016-2017 year, 89% of whom are both low income and first-generation. Recruitment of new students for the Summer Program is under way.

- Seniors continue to complete the FAFSA, apply to colleges, fill out scholarships and use waivers to register for the ACT in order to be eligible to receive stipends. We currently have 22 seniors receiving individualized attention and counseling.
- Students were taken to the Toledo Repertoire Theatre's production "Of Mice and Men" for a cultural activity.
- Andrew Whitcomb, Owens Student Civic Ambassador, conducted a workshop on relaxation and stress relief.
- Students went on a college visit to the Ohio State University at Lima campus, in addition to a cultural outing to Ohio Skate.

**WORKFORCE AND COMMUNITY SERVICES – Robert Kraus, Interim Executive Director**

In April, WCS provided 30 contract training programs serving 329 participants. Companies served: Harbor Career Connections, Great Lakes Construction Alliance, General Motors, Tireman, NetWORK, Portsmouth Plumbers & Pipefitters, Akron Sheet Metal, Akron Plumbers & Pipefitters, Dana Corporation, Cincinnati Plumbers & Pipefitters, Toledo Sheet Metal, and National Testing Network.

WCS also delivered 30 open enrollment, non-credit classes in April, serving 207 students. Highlights for the months included real estate, Microsoft Excel & Access, concealed weapons permit training, flood decorative cookies, cupcakes, create your small business website and local anesthesia for dental hygienist.

The first group of new production workers at Dana Corporation completed a weeklong training delivered by WCS. Seven Dana workers completed the 40-hour training, which covers workplace safety, precision measurement, and human/machine interface fundamentals.

A pilot online Excel training project with ProMedica Health System in April was successful. Sixteen employees participated in the pilot. As a result, WCS will offer online Microsoft Office classes to all ProMedica employees beginning in mid-May. Discussions are underway to provide leadership training to ProMedica employees.

The first Investigations into Class in America course ended March 15 with a graduation celebration at Ohio Means Jobs Lucas County in downtown Toledo. Several of the graduates are now pursuing health care training at Owens Community College. The students in the Investigations course were sponsored by the Health Professions Opportunities Grant (HPOG). A second class begins April 3 for a new group of students.

Work on production of training videos for O-I, Inc. resumed in April. Four instructional training videos were completed for O-I, which uses the videos to train thousands of its employees in the U.S., Asia, South America, and Europe. A new project involving several additional training videos for O-I begins in May.

Special thanks to Owens' IT, in providing innovative solutions allowing WCS to quickly prepare laptop computers used for training employees at local companies. ITS has also provided effective and creative solutions for WCS to continue Microsoft Office Specialist Certification exam service to Owens students and community members. Further, ITS designed a solution allowing WCS to add Office 2016 testing to the existing 2013 certification services.

The truck driving program, assisted by the Office of Disability Services and working in tandem with Opportunities for Ohioans with Disabilities (OOD), trained its first-ever deaf/hard-of-hearing student. Under the State of Ohio's new waiver, the student enrolled and excelled in the program. After graduating, the student applied to and was accepted at Garner Trucking.

Ohio UA Plumbers and Pipefitters held an annual competition where Mr. Kraus and Jennifer Feehan, Apprenticeship Program Administrator, attended. Gabe Hershberger (from Toledo UA50) and a 2009 graduate of Owens' welding AAS program finished first in the welding category. Mr. Hershberger will next compete regionally this June in Cincinnati.

Law Enforcement Consortium held their guest speaker event on April 3 with 75 attending from various law enforcement departments. Chief Harry Dolan and Richard Johnson, PhD from the Dolan Consulting Group presented "Winning Back Your Community".

Drone demonstration conducted at the Center for Emergency Preparedness on April 13, presented by Toledo Aerial Media who are FAA certified remote pilots. The presentation was for public safety departments, first responders, city and town officials. Twenty people attended and were from Toledo Fire & Rescue, City of Perrysburg, Springfield Township Fire Department, Northwood Police Department, Bellevue Police Dept. Putnam County Sheriff's Office, Bedford Police Department, Sandusky County Sheriff's Office, Hancock County EMA, Bowling Green Police, Owens Community College Police and Hancock County Sheriff's Office.

Testing for the Firefighter Mile started this month, April 29-30, 2017; including 64 new candidates at the Center for Emergency Preparedness.

The FY2018 Motorcycle Grant was accepted by the Ohio Department of Public Safety Motorcycle Program.

Law Enforcement Consortium classes, trained 72 LE personnel for Defensive Tactics, Electronic Crimes/Digital Evidence and Intoxilyzer 8000 courses.

Fire Consortium classes, 31 firefighters trained in Pumps/Water Calculation course.

## **PROFESSIONAL DEVELOPMENT**

### **SCHOOL OF NURSING AND HEALTH PROFESSIONS**

Deborah Sullivan, MSN, RN, Nursling Lab Faculty, Toledo campus SNA advisor attended the National Student Nurses Association Conference. Topics discussed for faculty members included: Learning to Use Debriefing for Meaningful Learning, ERRORS Happen! Malpractice Case Studies, National Council of State Boards of Nursing Update, April 5-9.

Michelle Shephard, MSN, RN, Nursing Clinical Coordinator, Amy Dixon, MSN, RN, Nursing NEED Coodinator, Beverly Baney, MSN, RN, Nursing Faculty, Diane McDougle, MSN, RN, Nursing Faculty, Margaret Ludwikoski, MSN, RN, Nursing Lab Faculty, and Anne Helm, MSN, Nursing Lab Faculty, Kristi Ford-Weber, MSN, RN, Adjunct Faculty, and Cheryl Perlaky, BSN, RN, Adjunct Lab Faculty attended the 11<sup>th</sup> Annual College of Nursing Research Conference at the University of Toledo on April 24.

Cecilia Tolson, MSN, RN, Nursing Faculty completed an online webinar offered by Assessment Technology Inc. The webinar's title was "Virtual ATI: Thank You Probably Don't Know But Should" on April 26.

Janet Pinkelman, MSN, RN, Nursing Faculty, Julie Lohse, MSN, RN, Nursing Faculty, and Eileen Alexander, MSN, RN, Clinical Teaching Faculty attended the annual Perinatal Conference at the Radisson on April 26. Topics discussed included: Fetal Alcohol Syndrome, OB Simulation, and Substance Use/Abuse in the Obstetrical Patient.

Diane McDougle, MSN, RN, Nursing Faculty, and Cecilia Tolson, MSN, RN, attended ProMedica's annual Cardiovascular Conference at the Hilton Garden Inn in Perrysburg on April 28.

Occupational Therapy Assistant program faculty, Dr. Cheryl Paeth, Connie Burcin and Stacey Schumacher with nine students attended the Annual American Occupational Therapy Association Conference and Centennial Celebration in Philadelphia, March 30 – April 1.

The American Occupational Therapy Association, Inc. presented the Roster of Honor to Barbara Seguine, Chair of Therapeutic Services, for excellence in leadership, practice, education and professional service. Professor Seguine was honored on April 1 in Philadelphia at the Annual American Occupational Therapy Association Conference and Centennial Celebration.

### **SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)**

Julie Chesser, Professor, Department of Mathematics, spoke about her SEA Change Ventures Grant at the STEM Friday event on April 21 at Owens Community College. Her presentation included information from her research on Emporium/Redesign and providing academic support to students. The goal of Julie's work is to provide Mathematics Emporium students additional support to improve performance and progress through the coursework, and to decrease time in developmental mathematics. Mathematics faculty attending the presentation were: Stephen Firlik, Adjunct Instructor; Baher Hanna, Professor; George Hudak, Adjunct Instructor; Roberta Jaskolski, Adjunct Instructor; Laud Kwaku, Professor; James Perry, Professor; and Jamal Salahat, Professor.

Tech Prep nominated Tracy Campbell, former Chair, Department of Transportation Technologies, for the Postsecondary Teacher of the Year award. Mr. Campbell won Region 1 of 5 regional awards for the National Association for Career and Technical Education awards and received his award in New York City on April 29. Mr. Campbell is currently being considered for the national award.

#### e-LEARNING

Mark Karamol, Director, e-Learning participated in the April 20<sup>th</sup> Ohio Quality Matters (QM) Consortium Coordinator webinar. Topics included QM membership and subscription price increases, solicitation for Ohio QM Executive Committee and promotion of the Annual Member Meeting.

#### TRiO STUDENT SUPPORT SERVICES

Ms. Parish and Delaine Adams, Academic Coach Representative, attended a training in Denver, Colorado, on Managing Data and Evaluating Program Performance April 24-25.

On April 25–27, Lindsey Minnig, Academic Coach Representative, attended a training in New Orleans on Student Needs, Retention and Graduation Strategies.

#### SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)

Michelle Younker, Chair, Department of Mathematics, serves as a senior trustee on the Board of Trustees for Learning with Math Machines, Inc. Math Machines is a non-profit organization with a mission to improve the quality of mathematical education for all students, to enhance the transfer of mathematical thinking into other classes, and to increase students' ability to apply rigorous mathematics in solving real problems outside the classroom. The board met April 1 in Troy, Ohio. Ms. Younker is in her second term on the board.

#### UPWARD BOUND

Heath Huber, Director, Upward Bound, attended the Council on Opportunity in Education Priority 1, Record Keeping and Assessment conference in Orlando.

Stacy Cupps-Alexander, Senior Representative, Upward Bound, attended the Ohio TRiO annual conference in Columbus.

#### SCHOOL OF LIBERAL ARTS

Denise Grupp-Verbon, Department of Fine and Performing Arts Internship Coordinator, attended the annual Summit of the Music and Entertainment Educators Association in Chicago, March 30 through April 2. Over 70 Educators from around the world enjoyed keynote speakers, workshops and round table discussions.

Jeff Ganues  
Vice President, Business Affairs  
Chief Financial Officer/Treasurer

Board of Trustees  
June 6, 2017  
EXHIBIT NO. 15B

## APRIL 2017

### **INFORMATION TECHNOLOGIES – Laurie Orzechowski, Chief Information Officer**

IT Classroom Technology: Presented a plan to emulate OwensLink classroom for less than \$100, calling it OwensFlex, which will utilize two web cameras and Skype for Business. The next step is to identify classrooms on both campuses to implement an emulation. Provided a proposal to consolidate six underutilized classroom/labs starting summer semester.

### **OPERATIONS- Michael McDonald, Executive Director**

#### **FACILITIES SERVICES, David Halsey, Director**

Waterline Break 4/7/17 – At 12:15 a.m. on April 7, there was a 4” waterline break outside of the Health Technologies Building. Repairs began at 8:30 a.m. and were completed by 6:30 p.m. A large area of the concrete sidewalk was replaced on April 12.

#### Cintas Contract

Facilities Services ended the contract with Cintas Uniform Company. The annualized funds of \$35,000 will be budgeted for equipment and preventative maintenance.

### **CAMPUS PLANNING AND SERVICES – Danielle Tracy, Director**

Events/Facility Rentals – The College processed 164 events in the month of April, which included a total of three external events that brought in \$3,820 of revenue to the College.

Toledo Police Department Academy Lease – The finalized lease was sent to the City of Toledo for signature. The annual lease is for a period of two years with two additional two-year renewals. The lease does not include sharing of the State Share of Instruction (SSI).

#### Status of SB 310 Capital Projects

##### **1. Pedestrian Bridges Improvements**

*Total Allocation:* \$400,000

*CB Status:* August 22 and September 26 Controlling Board Approvals

*Timeline:* July 7, 2016: Bridge inspection and load rating; May 2017 North Bridge renovation to begin; June 2017 South Bridge removal to be completed.

*A/E:* Mannik Smith Group

- \$17,600, approved for the bridge inspection to Mannik Smith Group
- \$15,000, approved for the architectural/engineering contract to Mannik Smith Group
- North Bridge renovation estimated to cost \$100,000, which will include the addition of LED lighting as an alternate on the project.
- The North Bridge renovation construction contract was awarded to JADCO Construction Services, \$91,577.08. The project is planned to begin in May and completed by June 9.
- The South Bridge. The cost estimate to relocate fiber, removal and architect/engineering fees is \$92,112.50. The construction contracts were awarded to Mosser Construction, \$39,500; and to T&C Telephone and Computers Contractors, Inc., \$34,600. **The fiber optic was re-routed from the bridge; the bridge is ready for demolition.**



## 2. Veterans Hall (formerly known as Kingsley Hall) Phase II

*Total Allocation:* \$500,000

*CB Status:* September 26 Controlling Board Approval for A/E

*Timeline:* Phase 2 to start March 2017

*A/E:* Stough and Stough

- \$40,000, approved for the architectural/engineering contract to Stough and Stough Architects
- The second floor layout and interior finishes are completed.
- Bids were received on January 31 and were more than 10 percent over the construction cost estimate; therefore, the project must be re-bid.
- Bids were received on March 21 and the following contractors were low bid: General Contractor: Van Tassel Construction, Mechanical Contractor: Mondo Mechanical, Electrical Contractor: Colgan-Davis. A controlling board request for these funds is scheduled for the April 24 meeting. Construction is scheduled to begin in May.
- **The circle driveway was repaved and the walks were repaired. The Board approved the naming to “Mike McAlear Way,” on May 3, 2017.**

## 3. South Campus Electric Switch Gear

*Total Allocation:* \$500,000

*CB Status:* August 22 Controlling Board Approval for A/E; February 9 Controlling Board for electrical contract

*Timeline:* Fall 2016

*A/E:* MDA Architects

- \$20,300, approved for the architectural/engineering contract to MDA Engineering, Inc.
- Construction and bidding documents were finalized and advertised in December for a January 3 bid opening.
- Bids were received on January 3 and the electrical contract was awarded to Westfield Electric, \$293,776.
- MDA Engineering conducted the preconstruction meeting and plans were approved. The project timeline has an estimated completion date of May 28.
- Construction is currently underway. There will be three planned power outages during this project on May 6, May 20 and 21 with the final outage June 3 and 4. Operations personnel are working with the campus community in advance to coordinate and communicate the planned outages.
- **This project is moving along quickly and has a target completion date of June 5, 2017. When completed the power distribution to the South Campus will originate from one meter and will terminate in newly installed switchgear boxes south of Heritage Hall.**

## 4. Founders Hall Roof Replacement

*Total Allocation:* \$500,000

*CB Status:* August 22 and September 26 Controlling Board Approvals

*Timeline:* Fall 2016; extended to Spring 2017

*A/E:* Poggemeyer Design Group

- \$24,450, approved for the architectural/engineering contract to Poggemeyer Design Group
- \$472,184, approved for the roof contract to The Fred Christen & Sons Company
- Contingent upon the weather, roof construction resumed in the first week of March. Drilling for the scuppers will take place over spring break.
- **The roof replacement is in its final stage, with flashing and brick repairs being the remaining items to finish.**

## 5. Heritage Hall Boilers

*Total Allocation:* \$500,000

*CB Status:* August 22 Controlling Board Approval

*Timeline:* Spring 2017

*A/E:* JDRM

Cost: \$7,015.00 for A/E fees. Construction cost estimated at \$194,000

*2 boilers 1.7 MBTUs*

- \$7,015, approved for the architectural/engineering contract to JDRM Engineering
- A domestic hot water heater has been added to the project for \$2,200 in A/E fees.
- Construction and bidding documents were finalized and advertised in February for a March 21 bid opening.
- Bids were received on March 21 and Dimech Services, Inc., was the low bid. A controlling board request for these funds is scheduled for the April 24 meeting. Construction is anticipated to begin in early May. **A pre- construction meeting was held. The project is estimated to take four weeks.**

## 6. Administration Hall Water Infiltration

*Total Allocation:* \$1,000,000

*CB Status:* August 22 Controlling Board Approval for A/E; April 24 pending Controlling Board for construction contracts

*Timeline:* Fall 2016

*A/E:* SSOE

Cost: \$81,750.00 A/E fees

Envelope Forensics Group

- \$81,750, approved for the architectural/engineering contract to SSOE Group
- SSOE presented two options for the external repair to the President and Vice Presidents. The determination was made to re clad the building with the metal panel material. SSOE finalized the color selections and design.
- Additionally, SSOE will provide cost estimates to replace the Alumni Hall roof, contingent upon state funding availability.
- Construction and bidding documents were finalized and advertised in February/March.
- Bids were received on March 28 and were more than 10 percent over the construction cost estimate; therefore, the project must be re-bid.
- **Owens met with SSOE for a new solution for the building exterior. SSOE presented a new brick veneer product. Colors have been selected. The bid opening is scheduled for June 1.**

## 7. Transportation Technologies Expansion

*Total Allocation:* \$1,400,000

*CB Status:* September 12 Controlling Board Approval for A/E

*Timeline:* Fall 2016 and Spring 2017

*A/E:* The jdi Group

- \$90,000, approved for the architectural/engineering contract to the jdi group.
- The jdi group proposed options for additions in the front and rear of the TT building; contingent upon the project budget.
- Schematic designs were approved by the Transportation Technology department and the committee.

- Construction and bidding documents were finalized and advertised in February for a March 7 bid opening.
- Bids were received and The Spieker Company was the low bid. The architect, JDI Group, made value-engineering suggestions on items which should remove from the contract. Owens has agreed to deductions with The Spieker Company.

#### **8. College Hall Renovation**

*Total Allocation:* \$2,250,000

*CB Status:* TBD

*Timeline:* Spring 2017

*A/E for Phase I:* The Collaborative Inc.

- Master planning meetings are in progress to begin defining the space to meet the needs of the departments.
- The master plan was presented to the departments for final edits. Once the committee signs off, it will be presented for the President and Vice Presidents approval.
- The Collaborative and the College Hall Committee has suggested the areas of Advising, OServe, Ozone and Disability Services for Phase I of the renovation. The Testing Services area will be bid as an alternate; if funding is available.
- **The College Hall Committee has put together a phasing/staging plan and timeline for the College Hall renovation, which will begin in May. Operations is working with the various affected departments to schedule temporary moves.**

#### **9. Findlay Campus North Half of Parking Lot**

*Total Allocation:* \$150,000

*CB Status:* TBD

*Timeline:* **May to June 2017**

- The project was advertised and a bid opening was held on February 28 bid opening. The apparent low bidder was Helms & Son Excavating, Inc., Findlay, \$132,317.40.
- The project will begin in April and be completed in May.

#### **10. Cherry Street Mission Ministries / Machine Tooling Program**

*Total Allocation:* \$500,000

*CB Status:* TBD

*Timeline:* TBD

*A/E:* The Collaborative has been contracted and is being funded by the Cherry Street Mission.

- An RFP was issued and two submissions were received. The lowest response was from T & S Tool and Supply Company. A controlling board request for these funds is scheduled for the April 24 meeting. **The funding was approved and the equipment order has been submitted.**

#### **11. Firing Range Renovation**

*Total Allocation:* \$75,000

*CB Status:* TBD

*Timeline:* Completion by **June 2017**

- Construction and bidding documents were finalized and advertised in February for a March 1 bid opening.
- The project was advertised and a bid opening was held on March 1. Henry W. Bergman, Inc., was the low bid. Construction to begin the week of April 24.

## **12. Center for Fine and Performing Arts Lighting Renovation**

- The College received three quotes on January 31 for the lighting retrofit renovation in the CFPA Theater. FET was the lowest. FET will start the renovation in May to be complete in May. This project will replace all house fixtures in the theater to LED fixtures.

### Completed Projects

Heritage Hall Chiller Replacement Project – Fall 2016

Math Science Boiler Project – Fall 2016

### **PROFESSIONAL DEVELOPMENT**

Ms. Tracy, and Mr. Halsey attended the April 13 OFCC Conference for Two Year College Construction training. Topics included bidding process and state construction management options for Two-Year colleges.

The Department of Agriculture renewed Mr. Halsey's Pesticide License, which covers the college when it uses pesticides, herbicides or insecticides on campus grounds.

## APRIL 2017

### **ADMISSIONS, INTERNATIONAL SERVICES & COLLEGE CREDIT PLUS - *Meghan Schmidbauer, Assistant Dean***

Ms. Schmidbauer attended the Ohio Career-Technical Articulation Network event at Marion Technical College, which was designed to provide information and work time with other colleges in assisting students to earn credit through transfer credit, as well as state-wide articulation agreements. As an advisory board member, Ms. Schmidbauer attended the Parent University Advisory Committee meeting. Managed by Partners in Education, the group focuses on bringing workshops and events to the greater Toledo area to provide support to students and families. Ms. Schmidbauer attended the American Institute of Architects Toledo high school design competition and staffed a table providing information about programs, scholarships, and enrollment to Owens.

#### Adult and Community Outreach

The Office of Admissions completed the search for replacing the adult and military admissions representative position, and Erin Kramer officially started in May. The office attended the Culinary Arts Job Fair hosted on the Toledo Campus. In Findlay, representatives visited two GED classrooms.

#### High School Recruitment

Admissions Representatives traveled throughout northwest Ohio, speaking with potential students regarding the enrollment process:

- Bluffton High School
- Clay High School
- Kalida High School
- McComb High School
- Oak Harbor High School
- Patrick Henry High School
- Penta Career Center
- Sylvania Northview High School
- Sylvania Southview High School
- Whitmer High School

#### On-Campus Events

Coordinated by area credit unions, the College hosted Finances 101, and 341 students from area high schools participated. The students received program and scholarship information and toured the facilities.

Explore Owens sessions were held for 47 prospective students, and individual assistance was provided to several who were seeking admissions requirements for specific health programs.

The Health Preview Day provided lab tours and information for 43 prospective students and their families.

New Student Orientation was available to students on the Toledo and Findlay Campuses, as well as online. There were 144 students participating in these events.

Communications were sent via email regarding Summer and Fall enrollment to 6,080 prospective students. Recruitment materials were sent to 1,168 students. A text message campaign was launched to 212 prospective students.

**ADVISING, CAREER INITIATIVES, & COUNSELING SERVICES – *Dr. Verne Walker, Assistant Dean***

The Findlay Campus hosted the April 18 Spring Transfer Fair. Fourteen area colleges participated, which was a great opportunity for 95 students to speak about transfer with multiple colleges on campus. The event was held in conjunction with the Findlay Campus Spring Fling.

The Findlay Campus held an April 20 informational meeting for the Ohio Peace Officer Training Academy (OPOTA) for 26 prospective students interested in the Fall 2017 Academy class. Mark King, Chair, and Commanders Mark Reef and Greg Smith, gave details about the Academy classes. Ellen Sorg, Academic Advisor, presented the program requirements and other student services.

Leanne Huckaby, Advisor, and K.C. Bailey, Post-Secondary Advisor, attended the April 21 Chair's Council meeting to share the anticipated headcount expected for transient, guest, and continuing student populations. Explained were the differences between each population, target goals, and over-rides that may be expected by students. Each chair seemed very open to over-rides, adding classes for transient students, and willing to look for options for students to meet Owens pre-requisites.

During the week of April 24, the Office of Advising on both campuses hosted Registration Ready Week, a campaign to encourage students to register for summer and/or fall classes prior to the end of the spring semester. The week offered extended advising walk-in times as well as raffle and Bookstore prizes.

The Findlay Campus has launched a partnership with Chopin Hall, a non-profit in Hancock County, to provide free professional clothing and scrubs for Owens students to assist with employment.

The Findlay Campus advisors had 25 class visits throughout the semester and reviewed registration dates for Summer and Fall Semesters, how to complete degree audits in Ozone, and the Advising Syllabus with a total of 201 students. Ms. McGinnis served as a tour guide on April 28 for a visiting group of 8<sup>th</sup> graders from Putnam County.

Krista Kiessling, Director of Experiential Learning and Community Engaged Learning and Dr. Walker served as co-chairs for an Academic Quality Improvement Program (AQIP) committee focused on experiential learning and career initiatives. The co-chairs submitted a current situation summary and SWOT analysis to the committee sponsors in April.

On April 5, Dr. Walker represented Owens at the Bowling Green State University Advisory Committee meeting for Learning Design. This bachelor's degree completion program is an option for Owens students who complete an Associate's degree in a technology area.

### Counseling Services - *Adrian Baney, Director*

On May 1, the name and location of Student Mental Health Services was changed Counseling Services and relocated to Veterans Hall.

In April, Counseling Services participated on campus: On April 3, Ms. Baney led a test anxiety workshop. On April 4 and 5, Jackie Haskins, Counselor, presented information (in both lecture format and experiential format) to students in nursing and psychology classes. On April 6, Ms. Baney presented at the Semi-Colon project, hosted by the Findlay campus STUFAR organization, highlighting information about suicide prevention and available services on campus. On April 7, Ms. Haskins presented on wellness and relaxation information for Faculty Development. On April 12, Ms. Haskins presented the 7 Habits for Better Mental Health to students, at the request of a psychology instructor. On April 21, Ms. Baney participated in the Radiology site visit and shared Counseling Services, as wrap-around services for students. On April 21, Ms. Haskins attended a training at the University of Toledo regarding threat assessment.

In April, Ms. Baney interviewed several university students, who were requesting a practicum/internship site for their Masters of Clinical Counseling program beginning in Summer 2017. Megan Cunningham, Master's degree student at the University of Toledo, will be joining Counseling Services as an Owens Associate, beginning May 15. The current intern, April Freed, had her last day as an Owens Associate in the counseling department on April 27.

In April, Counseling Services was able to provide ongoing counseling services to 40 students, and 10 new students met with a counselor in Counseling Services to complete an intake and sign up for counseling services. In addition, Counseling Services employees responded to four crises (one referred by the Department of Public Safety, others came in on a walk-in basis), and regularly interacted with Faculty/Staff to provide consultation for concerning student situations.

### **ATHLETICS – *John-David Ettore, Director***

Women's basketball sophomore forward Jeryn Reese (Mansfield/Mansfield, Ohio) was named the first two-time National Junior College Athletic Association (NJCAA) All-American in program history, and head coach Michael Llanas was recognized by the Women's Basketball Coaches Association (WBCA) for eclipsing 300 wins this past season.

Volleyball player Brooke Gyori, was selected by the Owens Community College Board of Trustees Student Life Committee to receive the recognition of Extraordinary Community Engagement and Volunteerism and was honored at the Board of Trustees Meeting on May 3.

On April 24, the Athletic Department had an end-of-the-year celebration honoring the student athletes on their successful seasons. Awards were given to the following students: Men's Basketball Most Valuable Player – Derrik Jamerson Jr., Men's Basketball Most Improved Player– Roy Hatchett Jr., Men's Basketball Coaches Award – Jamiri Bennett, Volleyball Most Valuable Player – Brooke Gyori, Volleyball Most Improved Player -Tyanna Smith, Volleyball Coaches Award – Christine Tylutki, Women's Basketball Most Valuable Player – Jeryn Reese, Women's Basketball Most Improved Player – Kaylah Ivey, Women's Basketball Coaches Award – Haili Mossing and Women's Basketball Mark Henry Award – Olivia Frost.

**DISABILITY SERVICES – *Kurtis Soltman, Director***

There were 50 Spring commencement graduates registered with the Disability Services Office. This accounts for a little over 7 percent of the overall graduates.

**FINANCIAL AID – *Andrea Morrow, Director***

As of May 1, a total of 11,568 applications for financial aid were received for the 2016-2017 academic year. As a result, \$36,696,020 in grants, loans, and scholarships was disbursed for the 2016-2017 academic year. For spring 2017, 37.01% of eligible students enrolled received financial aid.

The Office of Financial Aid has been packaging for the 2017-2018 academic year since October 1, 2016. A total of 5,986 applications for financial aid have been received for the 2017-2018 academic year. Students have been receiving award packages since November 2016.

**OSERVE – *Ashley Foster, Interim Director***

Advocates worked on the ‘Current Term Balance of \$200 or Less’ email outreach to include 356 students from April 10-25. This outreach serves as a reminder to students of the balance that is remaining on their account, and presents an opportunity to discuss payment arrangements.

**RECORDS - *David Shaffer, Registrar***

On April 7, Mr. Shaffer attended the Ohio Career-Technical Articulation Network Engagement Event presented by the Ohio Department of Higher Education and members of the state steering committee. At this meeting, information was shared regarding Career-Technical Assurance Guides (CTAG) and the challenges institutions face with creating, communicating, and awarding this college credit.

On April 11, Mr. Shaffer; Jill Gentry, Manager of Graduation Services; Ashley Thomas, Student Services Information Systems Administrator; and a team of Owens advisors met to develop academic plan templates that will be encoded into Degree Works for students to plan their future courses toward degree completion. The student or advisor can modify these plans to meet the student’s educational needs and keep students on the completion path. Additionally, the software enables the College to track students’ progress toward graduation.

On April 18, Mr. Shaffer met with the Registrar at Bowling Green State University to discuss future academic calendars of both institutions. Discussion topics included the impact the change will have on students and established partnerships between the institutions.

**STUDENT CONDUCT/STUDENT LIFE – *Danielle Filipchuk, Director/Title IX Coordinator*****Toledo Campus**

The Student Activities Office hosted the April 4 Pop-In Activity: Spring into April, in the College Hall Atrium. Those who participated were able to plant wildflowers in ceramic pots to take home with them.

The Student Activities Office hosted a April 5 Lunch and Learn: Resume Building and Interviewing Workshop. Career advisors and James Kaztner, Manager of Career Services and Student Activities, presented.

Deborah Sullivan, Advisor to the Student Nursing Association on the Toledo Campus, traveled with four students to Dallas, Texas to the 65<sup>th</sup> Annual NSNA Convention from April 4-9.



Four staff members traveled with 24 students from the Tomorrow's Imagers Student Organization to the Ohio Society of Radiologic Technologists Annual Meeting in Columbus, Ohio April 6-8.

On April 13, the Student Activities Office hosted the third and final semester Leadership Workshop Series: Inspiring Others to Act and Taking Risks. Four students attended all three workshops.

The Student Activities Office partnered with the YWCA and the Title IX Coordinator in hosting the April 13 Pop-In Activity: The Clothesline Project, in the College Hall Atrium for Sexual Assault Awareness Month. This event featured a clothesline of t-shirts created by survivors of sexual assault, rape, intimate partner violence, and domestic partner violence to share their story. On April 19, the Student Activities Office partnered with the YWCA and the Title IX Coordinator to host a Lunch and Learn with the Topic of Sexual Assault 101 for Sexual Assault Awareness Month. YMCA staff presented facts and hosted discussion about sexual assault.

On April 20, the Student Activities Office hosted the Student Organization End of the Year Reception in the Terrace View Café. Light desserts were provided and three awards were given:

- Student Organization of the Year Award to the Institute of Management Accountants.
- Advisor of the Year Award to Edward Gozdowski from the Culinary Arts and Hospitality Association.
- Student Leader of the Year Award to Jocelyn Bongorno from the Student Occupational Therapy Association.

On April 25, the Student Activities Office hosted the last event of the semester, Spring Fling. This end-of-year celebration featured a BBQ lunch buffet, music, games, prizes, and a t-shirt tie-dye station. Over 600 people attended the celebration this year.

#### Findlay Campus

On March 30, James Katzner, Manager of Career Services and Student Activities, joined other members of Collegiate EmployNet to help facilitate Corporate Conversations at Davis College. The event was an opportunity for students at member schools to learn about local businesses while networking with employers.

On April 10, Mr. Katzner gave a presentation on Resume Building and Interviewing to Rita Inman's BUS 102 class.

In recognition of Earth Day, Student Activities partnered with Recycle IT USA to host an Electronics Recycling Event on the Findlay Campus on April 20 and the Toledo Campus on April 27. Faculty, staff, students, and the community were invited to drop off old electronics to be broken down and recycled. Findlay Advising staff assisted with this event.

On April 20, third semester nursing students who are members of the Alpha Delta Nu Honors Society presented a poster board display in the Atrium about the benefits of glutathione, an important antioxidant. They also provided samples of foods that contribute to glutathione production in the body.

On April 22, members of the Findlay Campus Student Nurses' Association participated in the 2017 Hancock Heart Walk and raised over \$500 for the American Heart Association. Participating along with them were Michael Sprowls, Professor of Mathematics, Laura Bollman, Librarian, Julie McLaughlin, Clinical Teaching Faculty, and Mr. Katzner.

## **PROFESSIONAL DEVELOPMENT**

### Advising, Career Initiatives, & Counseling Services

On April 12, Justine Marino, Follett Bookstore Manager, presented to the Advising Team an update on text book options, how book vouchers are disbursed and utilized by students, and the return and refund policy.

On April 26, Christine Celestino-Boes, BGSU Transfer Advisor, presented to the Advising Team an update on the BGSU Falcon Express dual admission program and the New Transfer Scholarship for students to transition to BGSU.

### Student Activities

On April 21, Mr. Katzner helped facilitate a Bridges out of Poverty training at the Family Center in Findlay.

**APRIL 2017**

**FOUNDATION – Jennifer Fehnrich, Executive Director**

Fundraising – Donations recently received include:

- \$1,310 from Owens employees
- \$1,695 from Foundation Director(s) and corporate matching gift pledge(s)
- \$15,000 from member(s) of the the Board of Trustees
- \$12,500 to the Toledo Automobile Dealers Association Scholarship Fund
- \$4,370 to the Regina & Harry Silletti Scholarship Fund
- \$2,000 to the Toledo Trucking Association Diesel Technologies Scholarship Fund

2017 Annual Giving Campaign – Producing great results! The Foundation continues to seek donations from board members, employees, alumni, advisory committee members and adjunct faculty, as well as to a group of external constituents. Highlights of the campaign include:

- As of April 30, 2017, nearly \$199,955 raised toward the overall goal of \$200,000, or 99.9 percent.
- 115 employees contributed more than \$38,000; 44 employees participated in 2016.
- Currently have 100 percent participation from member of all three of the College’s leadership boards (Board of Trustees, Foundation and Alumni Association Board).
- Very high participation compared to previous years with internal employee groups:
  - 100 percent – President, vice presidents, direct reports to the president and the deans
  - 45.8 percent – Chairs and Assistant Chairs
  - 20.1 percent – Faculty and Staff

**ALUMNI RELATIONS – Bridget Shea, Manager**

Paid Alumni Membership – As of May 1, 2017, the Alumni Association had a membership of 905 members, including paid and complimentary. The Alumni Board membership committee continues to work on re-evaluating the definition of membership in an effort to grow the program.

The affiliate program providing discounted tickets to Cedar Point and the Toledo Zoo is now active.

Upcoming Events

- Alumni Annual meeting and Mud Hens Night will be held on July 28.
- The Annual Golf Classic will take place on September 18 with a 1:00 pm shotgun start. We are adding an additional fundraiser so that non-golfers may also participate. It will be a raffle-style ball drop.
- Zoo Lights Night for the alumni will take place on December 5.

**FINDLAY CAMPUS – Julie Baker, Executive Director**

In April, Ms. Baker met with Leigh Esper, Marathon Petroleum Company. This visit included a tour of the Findlay Campus and initial discussions of potential partnerships. A follow-up meeting including Jennifer Fehnrich, Executive Director, Foundation, and Paul Smith, Manager of Administrative Services is scheduled in May.

Ms. Baker also met with Laurie Zydonik and Dan Sheaffer, Raise the Bar, to discuss the invitation list to the May 11 informational meeting hosted by Owens for local manufacturing companies.

Ms. Baker also attended Findlay Campus events including the April 9 Police Academy Graduation, University of Toledo Rocket/Owens Express dual enrollment informational meeting, Student Activities' Spring Fling, the Community Garden meeting and the Findlay Student Graduation Reception.

Ms. Baker also represented Owens at the Noon Rotary, Rotary Youth Committee meeting, Rotary After-Hours Event, Camp Fire of Northwest Ohio Board and Executive Board meetings. . She also attended the Hancock County United Way Annual Dinner.

### **MARKETING AND COMMUNICATIONS – *Jason Griffin, Director***

Television and radio commercials, featuring current Owens students and Owens alums, continue to air, for the Summer and Fall Semester 2017 registration. A total of 4,194 television commercials, 1,749 radio commercials, 36 newspaper ads, and 33 billboard displays, and 12 high school athletic venue sponsorships in northwest Ohio.

- The commercials, as of May 15, have been viewed on YouTube 11,459 times.

For the current digital marketing campaign, Marketing is utilizing the :15 second television commercial to target education intenders, people with an interest in education, education segments through Contextual Targeting, ages 18-30, all residing in northwest Ohio zip codes (Toledo DMA and Hancock County).

- The :15 second television commercial has been viewed more than 106,000 times.

All clicks are sent to an optimized landing page which includes 1) the Jobs on the Rise flier in PDF form; 2) a link to the new Viewbook and also 3) a form where potential students can submit their name and email address for follow up with the Office of Admissions.

- As of May 15, 2017, there were 106 forms filled out through the landing page.

The Marketing department reports that the Owens Social Media audience (Facebook, Twitter, LinkedIn, and Instagram) has grown to over 57,466 followers and is growing by over 275 new followers per week.

- In the combined months of March and April, 106 unique Owens Facebook posts achieved 1,181,365 impressions (eyeballs) and Twitter produced 36,984 impressions during the same time frame with 98 unique tweets.

April was Community College Month and to celebrate, the Marketing department offered free coffee to our students on three dates during the month. Additionally, the department produced nine (9) short videos of students, faculty, and staff explaining what they love about Owens. These videos were viewed 638 times (as of May 15, 2017).

Commencement social media marketing was a huge success as we garnered 47,260 impressions via Facebook, Twitter, and SnapChat in a 24 hour span.

The Marketing department partnership with the **Toledo Mud Hens** for the 2017 season, includes:

- Sponsoring the fireworks display (24 games in all). Up to four lucky fans will be selected at random and will be escorted on to the field after the game (with “Pomp and Circumstance” music playing) where they will enjoy the fireworks while sitting on Owens Adirondack chairs, and they will also receive an Owens goodie bag. This promotion will achieve nearly 250,000 impressions.
- July 28 game at Fifth Third Field will be the annual Owens Veterans Night and the annual Owens Alumni Association meeting at the Mud Hens The Marketing department enlisted an Owens student, as the National Anthem singer. An Owens representative will throw out the ceremonial first pitch. Meghan Schmidbauer from Admissions will appear on the live television evening broadcast.