



# Testing Services



## PROFICIENCY TESTS

- Proficiencies tests are \$25.00 (NONREFUNDABLE)
- Testing Services provides proficiency exams for students wanting to test out of a class. The student must have already mastered the required course competencies.
- Any student wanting to test, please review the Board Policy 3358:11-2-06. This is available online at [www.owens.edu/trustees/policies](http://www.owens.edu/trustees/policies)

## Proficiency Exams Available

Course Number	Course Name
AUT 113	Automotive Brakes
AUT 130	Vehicle Electric & Electronics
BIO 211	Anatomy & Physiology I
CAM 120	Modern Manufacturing Processes
CRT 105*	Micro Concepts & Apps for the Mac*
EET 101	Circuit Analysis I
EET 102	Circuit Analysis II
EET 110	Electronics I
EET 160	Programmable Logics Controllers
EET 161	Industrial Wiring Codes & Systems
HIT 125	Language of Medicine
HSC 100	Interdisc Health Concepts
IST 100	Fundamentals of Computing
IST 131	Computer Concepts and Apps
IST 133	Troubleshooting Apps and H'ware
IST 134	Operating Systems

Course Number	Course Name
MTH 091	Developmental Algebra I
MTH 096	Developmental Algebra II
MTH 151	Applied Algebra
MTH 152	Applied Geometry/Trig
MUS 100*	Fundamentals of Music*
OAD 100	Beginning Keyboarding
PSY 101	General Psychology
SOC 101	Sociology
SPE 101	Public Speaking

*\*No fee required*

- For more details about our payment procedures please contact Testing Services.
- Curriculum is updated periodically, therefore test availability may change. Some courses have sample syllabi. Contact Testing Services for more information.
- THERE ARE NO REFUNDS.
- Please allow five business days for processing of application and fee.

**Toledo Testing Center**  
College Hall, 128B

**Findlay Testing Center**  
Education Center, 124

The Testing Centers are open Monday through Friday and select Saturdays. Hours vary.

**Please call for more information**  
(567) 661-TEST (8378)

## PROFICIENCY TESTING AT OWENS COMMUNITY COLLEGE

- Proficiency exams are administered through Testing Services and allow students to receive credit by examination for certain courses. Please see list of exams available on the reverse side of the sheet. Proficiency exams can be oral or written exams.

### WHO CAN TAKE A PROFICIENCY EXAM?

- Any student who has not already attempted the exam.
- Any student who has completed all steps through admissions and is eligible for registration.
- Any student who meets the course pre-requisites for the proficiency selected.

### COST AND PAYMENT INFORMATION

- There is a \$25 examination fee, per proficiency exam. This is non-refundable. Proficiency exams for MUS 100 and CRT 105 have no fee.
- To apply for a proficiency examination please contact Testing Services by calling (567) 661-8378 or by stopping into one of the Testing Centers on the Findlay and Toledo campuses. A Testing Specialist will determine a student's eligibility for a proficiency exam. After the test has been completed, the \$25 examination fee will be added to the student's Ozone account. All payments are non-refundable.

### EXAM AVAILABILITY

- Exams will be administered at either the Toledo or Findlay Testing Centers by appointment only. To schedule an appointment please contact Testing Services by calling (567)661-8378.

### NOTIFICATION OF RESULTS

- Once a student takes a proficiency exam, it is sent to the respective Academic department for grading. Once Testing Services receives the results by the Academic department responsible for the grading, students will receive notification of exam results in their Owens Community College email account. Grading time varies by exam and Academic department.

## WHAT TO BRING ON TEST DAY

- A valid, photo ID is required the day of the exam. Some proficiency exams allow students to use a calculator. All other items must be placed into a locker, which the Testing Center will provide.
- Students should become familiar with the rules of the Testing Center prior to arrival.

## OWENS COMMUNITY COLLEGE TESTING SERVICES

<b>Phone:</b>	(567) 661-TEST (8378)
<b>Toledo E-mail:</b>	toledo_testing_center@owens.edu
<b>Findlay E-mail:</b>	findlay_testing_center@owens.edu

*Your Success Starts Here.*

