



GET STARTED ON AN IN-DEMAND CAREER.

MEDICAL ASSISTING Associate of Applied Science

Medical assistants are the only allied health professional specifically trained to work in ambulatory settings (such as physician offices, clinics, and group practices). Medical assistants are multi-skilled personnel who are capable of performing administrative and clinical procedures. A medical assistant performs delegated clinical and administrative duties within the supervising physicians' scope of practice consistent with medical assisting education, training and experience.

Medical assistants perform numerous functions that vary from office to office and continually change within the work environment. Interaction with other people, handling several responsibilities at once and dealing with the public are some of the everyday task required of a medical assistant. Being well groomed and displaying a courteous pleasant manner will enable you to put patients at ease and explain the physician's instructions. These individuals perform a variety of technical health care functions including vital signs, injections, venipunctures, filing, and appointment scheduling. You will work as a member of the allied health care team under the supervision of a physician's scope of practice.

SALARY

Annual salaries based on experience range from \$22,650 - \$29,846.

LOCATION

Toledo-area Campus

JOB OPPORTUNITIES FOR GRADUATES

The skills acquired through the Medical Assistant Program, as well as successful completion of the nation certification exam, qualify graduates for positions in:

- Physician practices
- Ambulatory Care Facilities
- Specialty physician practices
- Nursing Care Facilities
- Medical Insurance offices
- Legal Organizations
- Medical and Diagnostic Laboratories
- Behavioral Health Facilities
- Public and Private Education Facilities

ACCREDITATION

The Medical Assisting Program on the Toledo campus of Owens Community College is accredited by the Commission on Accreditation of Allied Health Education Program (www.caahep.org) upon recommendation of the Medical Assisting Education Review Board (MAERB).



Recognized by American Medical Technologists (AMT).



OWENS.EDU

Office of Admissions

Toledo-area Campus - (567) 661-7777
Findlay-area Campus - (567) 429-3509

School of Nursing and Health Professions

(567) 661-7295



OWENS
COMMUNITY COLLEGE

PROGRAM CURRICULUM

MEDICAL ASSISTING

Associate of Applied Science

REQUIRED COURSES

*The Age of Coursework for Medical Assisting Program (MAP) courses is 3 years - chair approval required for courses beyond that. Please refer to College Policy, Chapter 2 - Academic, 3358:11-2-22 Age of Coursework Policy.

**All students entering or enrolled in the Medical Assisting Program must achieve a grade of "C" or better in each course within the program.

1ST SEMESTER - FALL

HIT 125	Language of Medicine	Credits: 3(Lec: 3)
BIO 211	Anatomy and Physiology I *	Credits: 4(Lec: 3 Lab: 3)
IST 100	Fundamentals of Computing	Credits: 1(Lec: 1)
MAP 105	Med Assist Law & Ethics	Credits: 1(Lec: 1)
MAP 110	Basic Med Assisting Clin Proce	Credits: 3(Lec: 2 Lab: 3)
MAP 120	Med Asst Admin Procedures	Credits: 3(Lec: 3)
MAP 210	Adv Med Asst Clinical Proc	Credits: 4(Lec: 3 Lab: 3)

2ND SEMESTER - SPRING

MAP 130	Med Asst Specialty Exam/Proc	Credits: 3(Lec: 2 Lab: 3)
MAP 140	Emergency Preparedness(Med As)	Credits: 1(Lec: 1)
MAP 230	Coding and Reimbursement	Credits: 2(Lec: 2)
MAP 240	Med Asst Lab Procedures	Credits: 4(Lec: 3 Lab: 3)
OAD 264	Medical Office Procedures	Credits: 3(Lec: 3)
BIO 212	Anatomy and Physiology II *	Credits: 4(Lec: 3 Lab: 3)



3RD SEMESTER - SUMMER

MAP 250	Med Asst Directed Practice	Credits: 4(Lec: 2 Oth: 20)
MAP 260	Med Asst Dynamics	Credits: 2(Lec: 2)
ENG 111	Composition I *	Credits: 3(Lec: 3)
or		
ENG 111P	Composition I Plus *	Credits: 4(Lec: 4)

4TH SEMESTER

_____	Sociology Elective	Credits: 3(Lec: 3)
MTH 213	Introductory Statistics *	Credits: 3(Lec: 3)
or		
MTH 213P	Introductory Statistics Plus	Credits: 4(Lec: 4)
PHL 102	Principles of Ethics *	Credits: 3(Lec: 3)
PSY 101	General Psychology *	Credits: 3(Lec: 3)
HIT 131	Pathopharmacology for HIT	Credits: 3(Lec: 3)

*Ohio Transfer Module Course

More information about the Ohio Transfer Module Course can be found at www.ohiohighered.org/transfer/transfermodule

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