



Post-Secondary Enrollment Option (PSEO)

Program Textbook Agreement Form

- 1.) Your textbooks are on loan to you. You must return all books provided to you through the program in good condition.
- 2.) Book returns occur at the end of each semester. It is extremely important that you turn in all books by the 15th of the month after the end of the semester. Books should be returned to the Advising Office. Failure to do so will result in the student being charged for the unreturned textbooks.
- 3.) By signing the textbook agreement form, the student and parent/guardian are stating the guidelines are understood, and the student will abide by the textbook loan procedures.

All textbooks purchased for the PSEO (Option B) must be returned to Owens Community College. **All textbooks must be returned by the 15th of the month after the end of the semester.**

If a student fails to return their textbooks, the student will be charged the original purchase price for any books that are not returned on time, including if the books are lost or stolen. Students are responsible for the books at all times. If the textbooks are not returned, charges will be posted to the student's account. This will delay the transfer of the grades to the high school, as grades will not be released until the charge is paid.

I hereby accept the terms of this letter and acknowledge my responsibility.

Student Name (print)

Student Signature

High School

Graduation Year

Parent/Guardian Signature

Date

Return Locations:

Toledo Campus: College Hall, Room 130

Findlay Campus: Education Center, Room 112