



J.O.B.S. in Print

Owens Community College

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Findlay Campus ~ Office 194D ~ (Wed. 9:00 a.m.-4:00 p.m.) <http://www.occeexpressjobs.net>

Working the Career Fair

Taken from ISU Career Center, Cathy McGregor Foster

Arrive Early - As the day progresses, the likelihood of having an employer representative's full attention diminishes, due to crowds, noise, and fatigue. Get there early so that you get them at their best.

Talking with Employers - Answer questions politely, directly, and concisely. If you don't understand a question, ask for clarification. With the distractions around you it is easy to lose your focus; don't just hear the employer, but really listen for the meaning of what is being said.

Closing the Sale - Your goal is to gain an on-site or on-campus interview. If you are seriously interested in the job, tell them, "I am very interested in this position (internship) and your organization."

Clearing your Mind Between Employers - After talking with an employer, put away business cards, write down names, notes, and important information and then clear your mind. Writing information down and clearing your head should help you remember important instructions and names as you put closure on each interview.

Networking - Every person you talk with has the potential to be a job or internship lead. They may not be hiring themselves but they may know of someone who is. Keep in mind that the minute you enter the career fair you are in an interview and you must be professional at all times.

Thank You Notes - Keep a list of all the contacts you make, their titles, and organizations. Try to get business cards if they are available. Send thank you notes to those employers in which you have strong interests. Thank them for the opportunity to discuss your qualifications and state your interest in their organization.

Attention Health Field Students and Alumni!

Health Career Expo 2007

Date Thursday, March 22, 2007
Time 10:00 AM - 2:00 PM
Cost FREE!
Place SHAC - Open to the Community

Mark your Calendars! We hope to see you there!



Your Next Job Could
be Posted on
www.OCCExpressJobs.net
Right Now!

Employers Registered for the Health Expo 2007:

Absolute Rehabilitation	Mercy Health Partners
Alternative Healthcare Services	Mercy Hospital of Tiffin
Behavioral Connections	Mercy Memorial Hospital
Catholic Healthcare Partners	Novidea Healthcare
Cleveland Clinic	Oakwood Healthcare Services
Concept Rehab, Inc.	ProMedica Health Care System
HCR Manorcare	The Toledo Hospital
Huron Valley Ambulance	ProMedica Physician Group
In-House Rehabilitation	Renhill Staffing Services
Job1USA	St. Rita's Medical Center
Luther Home of Mercy	The Source Northwest Ohio
Manpower Inc. of SE Michigan	UT Medical Center
Med1Care of Toledo	Volunteers of America/Bethesda
MedCorp EMS	Wood County Hospital

Education Pays

According to the Bureau of Labor Studies, the risk of being poor is much more prevalent in those individuals with little or no education. As stated in, "A Profile of the Working Poor, 2004" by the U.S. Department of Labor, "Of those in the labor force for most of 2004, only 1.7 percent of college graduates were among the working poor, compared with 15.2 percent of those with less than a high school diploma."

Want more information? Check out <http://www.bls.gov/cps/cpswp2004.pdf>.

Job Search Tip



Create your own business card to hand out to recruiters, networking contacts, or other professionals you meet. You can design your own for FREE at sites like:

www.vistaprint.com
www.freebusinesscardssite.com

Typically you can only get a limited quantity (250) but it should definitely be enough to get you started.

Is Your Email Address Professional?

These days an email address is critical in the job search process. When including your email address on your resume, make sure that it is professional sounding, for example:

Chris.smith@yahoo.com

If your email includes a nickname or anything unprofessional you should get a new one.

the NOW SHOWING Series

Looking for something to do?

Stop by the Career Center on Wednesdays from 4-4:30 and learn more about the working world!

A new Career Series is shown every week with a chance to talk with a career advisor afterwards.

Month of February

Career Cluster Series 2:

Transportation, Distribution & Logistics
 Law, Public Safety & Security
 Agriculture, Food & Natural Resources
 Manufacturing

Month of March

Career Cluster Series 3:

Architecture & Construction
 The Arts, Audio Visual Technology & Communications
 Hospitality & Tourism
 Human Services



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