

# DEPARTMENT OF PUBLIC SAFETY

2020 ANNUAL SECURITY REPORT



**OWENS**  
COMMUNITY COLLEGE



October 1, 2020

Dear Community Member,

On behalf of Owens Community College and the staff of the Department of Public Safety, I would like to take a moment and thank you for your interest in the 2020 Annual Security Report. This all-inclusive document outlines internal and external resources available to the College and community at-large, and provides specific information in support of the department's ongoing commitment to maintaining a safe learning and working environment at Owens Community College. This commitment is a collaborate effort involving faculty, staff, students and visiting community members.

By October 1 annually, the Department of Public Safety publishes the Annual Security Report to include crime statistics in compliance with the Clery Act. The crime statistics specify crimes/incidents that have been reported over the past three years that have either occurred on campus, in off-campus buildings or property owned or controlled by the College, or on public property adjacent to campus. This report focuses on College programs, properties and facilities owned or controlled by the College. Owens Community College has campuses located in Perrysburg Township and the City of Findlay as well as a learning center in Downtown Toledo.

The report also contains policies and practices pertaining to campus security, crime reporting, customer service amenities, workplace safety and health services, alcohol and drug abuse resources, sexual assault prevention and response, on and off campus crisis support services, community safety alerts, crime prevention, and access to campus facilities/properties as well as personal safety tips. The report encourages the reporting of all crimes and explains how and to whom to report crimes. Free hard copies of this report may be obtained from the Department of Public Safety by sending a request to [public\\_safety@owens.edu](mailto:public_safety@owens.edu). Any questions regarding this report should be directed to the Department of Public Safety at (567) 661-7575.

The Department of Public Safety is committed to providing a comprehensive protection strategy for our students, faculty, staff and visitors. Please remember, the Department of Public Safety cannot do it alone and need your help to make Owens Community College the safest college possible.

*Steven M. Harrison*

**Steven M. Harrison**

Director, Public Safety/Chief of Police

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# 2020 ANNUAL SECURITY REPORT

This report is filed as required by the federal “Crime Awareness and Campus Security Act.” The purpose of this report is to provide our faculty, staff and students with campus safety information including crime statistics and procedures to follow to report a crime. The annual report is prepared by the Department of Public Safety. Any questions regarding this report should be directed to the Chief of Police at (567) 661-7575.

This report focuses on College programs, properties and facilities owned or controlled by the College. Owens State Community College has campuses located in Perrysburg Township and the City of Findlay, and a learning center in downtown Toledo.

The College is proactive in its awareness of crime patterns in the surrounding communities, and works aggressively with local law enforcement in the investigation of crimes, and promotion of safety-awareness programs aimed at reducing incidents.

In 1991, the U.S. Congress passed the Student Right-To-Know and Campus Security Act, requiring colleges to report the three previous years of statistics regarding crime on and around their campuses. In October 1998, President Clinton signed an amendment renaming the act the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery) and required that all crimes motivated by hate or bias be included in the statistics. More recently, Clery has been amended by the Violence Against Women Act Reauthorization of 2013, signed by President Obama, to include the categories of stalking, dating violence and domestic violence.



# PROCEDURES AND FACILITIES TO REPORT CRIMINAL ACTIONS OR OTHER EMERGENCIES

The Department of Public Safety is accessible 24 hours a day, seven days a week, including all holidays and is located in Alumni Hall on the Toledo-area Campus.

Criminal activity or emergencies may be reported to the Department of Public Safety by picking up any of the red emergency phones located throughout each building. Additionally, the Department of Public Safety can be reached by dialing 7575 from any campus phone or dialing (567) 661-7575 from any non-campus phone, regardless of your campus or learning center.



*Dispatcher Brittany Holland*

In addition, any criminal activity or emergencies taking place near the Toledo-area Campus can be reported 24 hours a day, seven days a week by contacting the Perrysburg Township Police Department at (419) 874-3551, or the Northwood Police Department at (419) 691-5053; or just dial 911. Criminal activity near the learning centers can be reported by dialing 911. On the Findlay-area Campus, any criminal activity or emergencies taking place in the surrounding area can be reported 24 hours a day, seven days a week by contacting the Findlay Police Department at (419) 422-3141 or the Hancock County Sheriff's Office at (419) 422-2424; or just dial 911.

The Department of Public Safety strongly encourages the prompt and accurate reporting of all criminal activity to the Owens Police Division or the appropriate law enforcement agency, if the activity is occurring off campus.

**Silent Witness reports** - Please note that victims and witnesses may report a crime on a voluntary and confidential basis by filing a Silent Witness report. Silent Witness allows for the anonymous submission of suspected criminal activity that occurs on College property. A Silent Witness report may be filed online at: <https://www.owens.edu/dps/silent.html>

**Victims of Crimes of Violence** - The College will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.



# CURRENT POLICIES REGARDING CAMPUS LAW ENFORCEMENT/ SECURITY

The Toledo-area Campus Department of Public Safety operates 24 hours, seven days each week. The Findlay-area Campus Department of Public Safety operates during all open campus hours. The staff includes full time Police Officers and full time Dispatchers. Police Officers are certified, trained and sworn through the Ohio Peace Officer Training Council with full law enforcement authority. Each officer receives specialized training (ASP Tactical Baton, Non-Violent Crisis Intervention (CPI), defensive tactics, and aerosols) to assist in completion of their duties and all officers are trained in CPR and First Aid. Additionally, Police Officers must qualify with their firearm annually.



Owens State Community College police officers work closely with area police agencies to insure a safer and more secure atmosphere through the sharing of information and cooperative enforcement efforts. There is, in addition, a mutual aid agreement between Owens State Community College and other Wood County police agencies to include Perrysburg Township Police, Northwood Police, Walbridge Police and Lake Township Police. Owens State Community College police officers are responsible for taking and investigating reports for any criminal or traffic problem. The officers enforce criminal laws and College rules and regulations which include unauthorized use of alcohol, use of controlled substances, weapons violations and any other instances requiring police assistance. Violations of law are referred to the appropriate criminal court and/or the College judicial system.

Department of Public Safety personnel control college traffic; patrol all campus parking areas, buildings and grounds; respond to reports of criminal and suspicious activity, emergency medical and fire situations; recover lost and found articles; provide assistance with vehicle jump-starts, lockouts and minor mechanical failures.

The Department of Public Safety also works closely with all local area fire and emergency personnel.



# CURRENT POLICIES REGARDING CAMPUS SECURITY AUTHORITIES (CSAs)

The Department of Public Safety strongly encourages the prompt and accurate reporting of all criminal activity to the Owens Police Division or the appropriate law enforcement agency, if the activity is occurring off campus.

According to federal law, specifically The Student Right to Know and Campus Security Act of 1990 (re-named the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act")); the Department of Public Safety is required to report statistics concerning the occurrence of certain criminal offenses reported to the Department of Public Safety or any official of the institution who is defined as a Campus Security Authority ("CSA").

The Clery Act defines a CSA as "an official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student discipline, and campus judicial proceedings." For example staff who oversee a student center, or student extra-curricular activities, have significant responsibility for student and campus activities. Similarly, a director of athletics, team coaches, or faculty advisor to a student group also has significant responsibility for student and campus activities. In general, CSAs are given training each year on how and what to report. Specifically, the following individuals serve as primary Campus Security Authorities.

- Department of Public Safety (police officers, dispatchers, sergeants, Chief)
- Assistant Dean of Student Life & Title IX (Title IX Coordinator)
- Manager of Student Life (Deputy Title IX Coordinator)
- Athletic Director
- Director, Learning Center Downtown Toledo
- Dean, Findlay-area Campus

The Clery Act requires that the crimes of murder/non-negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, hate crimes, drug violations and /or illegal weapons possessions be reported to the Department of Public Safety. Three new categories were added last year to reflect changes in federal legislation. They are domestic violence, dating violence and stalking. The College must disclose statistics annually for reported Clery crimes that occur: (1) on campus, (2) on public property within or immediately adjacent to the campus, and (3) in or on non-campus buildings or property that the institution owns or controls. These statistics are published each year in this Annual Security Report.

# JURISDICTION AND REPORTING AREAS - Toledo-area Campus



# JURISDICTION AND REPORTING AREAS - Findlay-area Campus



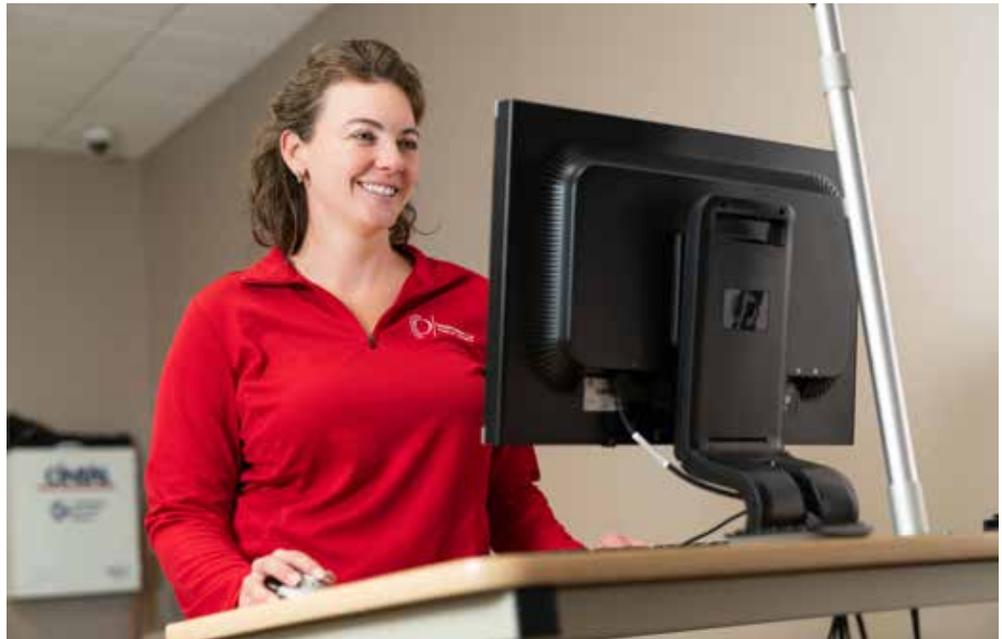
# JURISDICTION AND REPORTING AREAS - Learning Center Downtown Toledo





# WORKPLACE SAFETY AND HEALTH SERVICES

Workplace Safety and Health Services conduct safety inspections to ensure safety equipment is functioning properly and promptly reports all hazards involving chemical waste and/or materials that could be a potential danger to the campus community. Additionally, this office evaluates, develops and coordinates safety and health practices and plans as required by federal, state and local regulations and established OSHA safety guidelines. Workplace Safety and Health concerns may be reported by calling (567) 661-7712.



*Sam LaPointe, Manager of Security Services*

# CUSTOMER SERVICE CENTER

Both the Toledo-area Campus and the Findlay-area Campus have a Customer Service Center located in The Department of Public Safety. Students, Faculty, Staff, and visitors may visit either location for assistance related to key control, parking, IDs, and background checks/fingerprinting. For more information, including hours of operation, call (567) 661-7130 (Toledo-area Campus) and (567) 429-3180 (Findlay-area Campus).

# TECHNOLOGY/FACILITIES/ MAINTENANCE

## **Technology**

Technology plays a major role in our protective services and allows constant monitoring of key areas of both campuses and our learning center, inside and outside. Overt video surveillance offers another tool in our proactive approach to providing the safest campus possible.



## **Facilities**

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key, if issued, or by admittance via the Department of Public Safety. In the case of periods of extended closing, the College will admit only those with prior approval to all facilities.

## **Maintenance**

Owens State Community College is committed to maintaining a safe environment. A safe environment is one which is free from accidents, injuries and work-related illnesses. Everyone must work together to create and maintain a safe environment for all employees, students and visitors.

With several buildings located on two campuses and learning centers, continuous preventative maintenance regularly locates and repairs items that are broken or in need of safety checks. Instances can range from lights that are inoperable in a parking lot to overgrown shrubbery near a building entrance. Items in need of repair should immediately be reported to Facilities Services by calling (567) 661-7577.

# CRIME PREVENTION/CAMPUS SAFETY EDUCATION

The Department of Public Safety has employees to assist with and answer questions regarding crime prevention issues and safety initiatives on both campuses and learning centers. To inquire about such programs, contact the Chief of Police at (567) 661-7575. The following programs are designed to inform students and employees about campus safety procedures and practices and include:

- **New Student Orientation** – Overview of the Department of Public Safety (offered prior to each semester)
- **New Employee Orientation** – Overview of the Department of Public Safety (offered each month or otherwise based on hiring)

Additional educational programming is offered throughout the year including but not limited to the following:

- **Alert, Lockdown, Inform, Counter, Evacuate (A.L.I.C.E.)**
  - o Offered annually at Professional Development Days (description below)

Additional training may also be requested by contacting the Chief of Police at (567) 661-7575. As a reminder, if you require training in an area not mentioned, the Department of Public Safety can facilitate other training sessions with their own staff or by requesting outside assistance.

## General Safety Tips

The following guidance has been designed to inform the campus community about the prevention of crimes on campus and can be found at [https://www.owens.edu/dps/crime\\_prevention.html](https://www.owens.edu/dps/crime_prevention.html)

- Do not leave personal items unattended.
- Use the Buddy System when leaving classes late in the evening.
- Check the Lost and Found (Department of Public Safety) periodically for lost items.
- Report all thefts immediately to the Department of Public Safety.

### **Wallet or purse stolen**

1. Call your bank or financial institution. Have your account numbers ready. Report the date and time you discovered your checks missing, as well as the number of the checks that were stolen.
2. File a report with your local police department. If the theft occurs while at Owens, contact the Department of Public Safety to file the report. You may be asked to provide copies of this report to merchants who have been paid by your stolen checks. Your bank may also require this report.
3. If your credit cards are also missing, you should immediately alert your credit card companies. Keep a list of your credit card account numbers in a safe place; you'll need the numbers to file reports.
4. Call the Secretary of State's Office. If your driver's license is missing, you must reapply for a new license.

### **Parking Lot Safety Tips**

1. Remember where you park your car
2. Lock your car
3. Roll up windows tightly before you leave your car
4. Don't leave packages in plain view in your car
5. Do not leave children unattended in your vehicle.
6. Keep purse/backpack closed and close to your body when walking in the parking lot.
7. Park in heavily traveled and well-lit areas
8. Keep keys in hand when returning to your car
9. Be conscious of your surroundings

Look around you. If you feel uncomfortable, return to the nearest building entrance and call the Department of Public Safety so they can escort you out to your car. Toledo-area Campus (567) 661-7575 or Findlay-area Campus (567) 429-3586.

# CAMPUS DRUG AND ALCOHOL ABUSE PREVENTION AND EDUCATION

The Drug-Free Schools and Communities Act amendments of 1989 (PL 101-226) require that as a condition of receiving funds, or any other form of financial assistance under any federal program, Owens Community College and sites must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Owens Community College is unequivocally opposed to the misuse of lawful drugs, the possession and use of unlawful drugs and the abuse of alcohol. At a minimum, an institution of higher education must annually distribute the following in writing to all students and employees:

- A written statement about its standards of conduct that prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees;
- A written description of legal sanctions imposed under Federal, state, and local laws and ordinances for unlawful possession or distribution of illicit drugs and alcohol;
- A description of the health risks associated with the use of illicit drugs and alcohol abuse;
- A description of any drug or alcohol counseling, treatment, and rehabilitation/re-entry programs that are available to students and employees; and
- A statement that the institution of higher education will impose disciplinary sanctions on students and employees for violations of the institution's codes of conduct and a description of such sanctions.

## I. Standards of Conduct

Owens Community College adopted a smoke-free and tobacco-free policy effective January 1, 2016 which prohibits the use of smoke and tobacco products on college property owned or controlled by the college. This policy applies to all campuses, employees, students, visitors, and contractors on its property or as part of any of its activities.

**3358:11 - 4 - 22 Smoke-free and tobacco-free college policy**  
[https://www.owens.edu/trustees/board\\_policies/11-4-22.pdf](https://www.owens.edu/trustees/board_policies/11-4-22.pdf)

### A. Employees

Owens Community College is a drug free workplace. Accordingly, unlawful activities are prohibited, which include but are not limited to: the possession, use, manufacture, distribution, and/or dispensation of a controlled substance on college-owned or college-controlled property. If any employee of the college engages in any activities prohibited by this act, that employee will be subject to disciplinary action by the college, which may include termination of employment, and/or referral for prosecution. The College recognizes employee's rights to privacy and other constitutionally guaranteed rights. The Board of Trustees approved policy is available here:

**3358:11 - 5- 12 Drug-free workplace and alcohol prevention policy**  
[https://www.owens.edu/trustees/board\\_policies/11-5-12.pdf](https://www.owens.edu/trustees/board_policies/11-5-12.pdf)

## B. Students

Owens Community College is a drug free institution. Students who unlawfully possess, use, manufacture, distribute, and/or dispenses a controlled substance on college-owned or college-controlled property will have appropriate sanctions imposed. This may include disciplinary or remedial action, expulsion and/or referral for prosecution under applicable local, state, or federal laws. The Board of Trustees approved policy is available here:

### **3358:11 – 3 – 01 Drug free school and alcohol prevention policy**

[https://www.owens.edu/trustees/board\\_policies/11-3-01.pdf](https://www.owens.edu/trustees/board_policies/11-3-01.pdf)

The Student Code of Conduct is in the College Catalog and the College Website. The Code, updated bi-annually, is available to all new and returning students electronically.

### **3358:11 – 3 – 11 Student conduct policy and Student Code of Conduct Handbook**

[https://www.owens.edu/trustees/board\\_policies/11-3-11.pdf](https://www.owens.edu/trustees/board_policies/11-3-11.pdf)

<https://www.owens.edu/conduct/code.pdf>

## II. Health Risks

The below facts on drugs and alcohol were gathered from:

<https://www.drugabuse.gov/drugs-abuse>

### A. Tobacco and Nicotine

- Smokers are more likely than nonsmokers to contract heart disease
- 30% of cancer deaths are linked to smoking
- Chronic obstructive lung diseases, like emphysema and chronic bronchitis, are 10 times more likely to occur among smokers than among nonsmokers

### B. Alcohol

Researchers estimate that every year:

- 1,825 college students between the ages of 18 and 24 die from alcohol-related unintentional injuries, including motor-vehicle crashes
- 696,000 students between the ages of 18 and 24 are assaulted by another student who has been drinking
- Roughly 20 percent of college students meet the criteria for Alcohol Use Disorder
- About 1 in 4 college students report academic consequences from drinking, including missing class, falling behind in class, doing poorly on exams or papers, and receiving lower grades overall
- Long term or heavy drinking can cause stroke, high blood pressure, alcoholic hepatitis, cirrhosis, and can weaken your immune system

### C. Cannabis (Marijuana)

- Short-term effects: altered senses, changes in mood, impaired body movement, difficulty thinking or problem-solving, and impaired memory
- Physical effects include increased heart rate, bloodshot eyes, dry mouth and throat, and increased appetite
- Long-term effects: lung damage, severe nausea, vomiting, and dehydration

#### **D. Inhalants**

- Products frequently used as inhalants include solvents, aerosols, gases and nitrites
- Short-term effects: slurred or distorted speech, a lack of coordination, euphoria, and dizziness
- Long-term effects: liver and kidney damage, hearing loss, delayed behavioral development, and brain damage due to cutting off oxygen flow to the brain
- With repeated usage, inhalants can cause hallucinations or delusions, making users feel less self-conscious and less in control

#### **E. Cocaine (Crack)**

- Physical effects of cocaine use include dilated pupils, nausea, raised body temperature and blood pressure, a faster heartbeat, tremors, and restlessness
- Short-term effects: extreme happiness and energy, mental alertness, hypersensitivity to sight, sound, and touch, irritability, and paranoia in the form of extreme and unreasonable distrust of others
- Long-term effects: loss of sense of smell, nosebleeds, problems swallowing, bowel decay from reduced blood flow, and a higher risk for contracting HIV, hepatitis C, and other blood borne diseases
- The use of cocaine can cause death by cardiac arrest or respiratory failure

#### **F. Stimulants (Amphetamines, Methamphetamines)**

- Short-term effects: increased wakefulness and physical activity, decreased appetite, faster breathing, a rapid or irregular heartbeat, and increased blood pressure and body temperature
- Long term-effects: extreme weight loss, severe dental problems, intense itching, anxiety, confusion, sleeping problems, and violent behavior
- Long-term use can cause amphetamine psychosis that includes hallucinations, delusions, and paranoia

#### **G. Depressants (Barbiturates, Tranquilizers, Methaqualone)**

- Small amounts will produce calmness and relaxed muscles but larger doses cause slurred speech and altered perception, respiratory depression, coma, or death
- Combining depressants and alcohol can multiply the effects of both drugs, thereby multiplying the risks

#### **H. Hallucinogens (PCP, LSD, Mescaline, Peyote, Psilocybin)**

- Hallucinogens alter perception, thoughts, and feelings and can cause hallucinations
- Short-term effects: increased heart rate, nausea, intensified feelings and sensory experiences and changes in sense of time
- It is possible for users to also experience dry mouth, loss of appetite, sleep problems, uncoordinated movements, excessive sweating, and panic
- Long-term effects: speech problems, memory loss, anxiety, depression or suicidal thoughts, as well as persistent psychosis and flashbacks

#### **I. Narcotics (Heroin, Methadone, Codeine, Morphine, Opium)**

- Short-term effects: feeling a rush of euphoria followed by symptoms like dry mouth, warm flushing of the skin, nausea or vomiting, severe itching, and impaired mental functioning
- Long-term effects: insomnia, collapsed veins, constipation and stomach cramping, liver and kidney disease, lung complications, sexual dysfunction for men and irregular menstrual cycles for women

#### **J. Designer Drugs (MDMA, Ecstasy)**

- Many designer drugs are related to amphetamine and depressants and have mild stimulant and depressant properties. Use can produce severe neurochemical damage to the brain
- Designer drugs can cause nausea, muscle cramping, involuntary teeth clenching, blurred vision, chills, and sweating
- Narcotic analogs can cause symptoms such as those seen in Parkinson's disease: uncontrollable tremors, drooling, impaired speech, paralysis, and irreversible brain damage

#### **K. Anabolic steroids**

- Short-term effects: feelings of extreme and unreasonably paranoia, jealousy and irritability, delusions, and impaired judgment
- Long-term effects: kidney problems or failure, liver damage, and stunted growth.
  - *Long-term use in men:* shrinking testicles, decreased sperm count, baldness, development of breasts, and increased risk for prostate cancer.
  - *Long-term use in women:* growth of facial hair, male-pattern baldness, changes in or stopping of the menstrual cycle, enlarged clitoris, or a deepened voice
- In some cases, anabolic steroids cause mood swings which can range from angry feelings to behaviors that may lead to violence

### **III. Drug and Alcohol Programs**

#### **A. Employees**

The College offers employee assistance services to regular full-time and part-time Employees, including Adjunct Faculty, and their eligible dependents through LifeWorks, the College's Employee Assistance Program, administered by Unum. Services include, but are not limited to, child and elder care, financial counseling, assistance working through complex, sensitive issues such as; personal or work relationships, depression or grief, or issues surrounding substance abuse, legal consultation, and guidance for work-related conflicts.

For employees enrolled in the College's medical plan, treatment options, including prescription coverage, may be available.

#### **B. Students**

The College's Counseling Services provides free consultation, mental health assessment, counseling, crisis support, education, prevention, outreach, and linkage to community resources to Owens students. Assistance is offered to students experiencing personal, educational, interpersonal/relationship, family, social, or psychological difficulties. Counseling Services at the College are confidential as determined by Federal and State Laws, as well as professional codes of ethics.

If it is determined that a student's needs require resources or competencies beyond which Counseling Services can provide, staff will assist student(s) with locating appropriate on or off campus resources. The following resources represent some of the external partners that the counselor may use for referral purposes:

- 211 - Lucas, Wood, Hancock Counties - Referral help for a variety of social services (mental health, drug/alcohol, homelessness, disabilities, employment, and more)
- Rescue Mental Health and Addiction Services - Lucas County - (419) 255-3125
- Arrowhead Behavioral Health - Northwest Ohio - (419) 891-9333
- Zepf Center - Lucas and Wood Counties - (419) 373-6560
- Century Health - Hancock County - (419) 425-5050
- Alcoholics Anonymous - (419) 380-9862
- Narcotics Anonymous - (888) 667-0854

#### IV. Legal Sanctions

Specific Local, State, and Federal laws and sanctions are available below:

##### Local

**Toledo:** [http://library.amlegal.com/nxt/gateway.dll/Ohio/toledo/toledomunicipalcode?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:toledo\\_oh](http://library.amlegal.com/nxt/gateway.dll/Ohio/toledo/toledomunicipalcode?f=templates$fn=default.htm$3.0$vid=amlegal:toledo_oh)

**Findlay:** <http://whdrane.conwaygreene.com/NXT/gateway.dll?f=templates&fn=default.htm&vid=whdrane:OHFindlay>

##### State

Chapter 2925: Drug Offenses <http://codes.ohio.gov/orc/2925>

Chapter 3719: Controlled Substances <http://codes.ohio.gov/orc/3719>

Chapter 4301 Liquor Control Laws <http://codes.ohio.gov/orc/4301>

##### Federal

<https://www.deadiversion.usdoj.gov/21cfr/21usc/index.html>

Legal sanctions that are in violation of local, state, or federal law can include probation, fines, driver's license suspension, participation in substance abuse programs, community service hours, ineligibility to possess a firearm, potential ineligibility to receive federal benefits such as student loans and grants, and/or incarceration. Please refer to the links provided above this section for any updates to this information. Any legislative updates or revisions to these statutory or regulatory legal sanctions are outside of the College's control.

##### A. Underage consumption, purchasing or possession of alcohol

The legal drinking age in Ohio for consumption of an alcoholic beverage is 21. Purchasing, possessing or consuming alcohol under the age of 21 is a first-degree misdemeanor. The maximum penalties associated with this offense are six months imprisonment or a \$1,000 fine or both. Any student under the age of 21, therefore, risks being imprisoned and fined when he/she decides to drink alcohol on or off campus.

**B. Providing alcohol to an underage person**

A person who furnishes alcohol to an underage person is guilty of a first-degree misdemeanor. The maximum penalties associated with this offense are six months imprisonment or \$1,000 fine or both. A social host, therefore, risks being fined and imprisoned when he/she furnishes alcohol to a person he/she knows or should know is not 21 years of age.

**C. Fake ID**

Possession or display of a fictitious operator's license is a first-degree misdemeanor. The offense includes mere possession of a fictitious license or display of someone else's valid operator's license. The maximum penalties for this offense are six months imprisonment or a \$1,000 fine or both. Moreover, if the fictitious operator's license is utilized to purchase alcohol or enter an establishment that serves alcohol, the minimum fine must be at least \$250 and the person displaying the fictitious operator's license may have his/her valid operator's license suspended for three years.

**D. Operating a Vehicle Under the Influence of Alcohol or Drugs (OVI)**

In Ohio, a person may not operate a motor vehicle if he/she is impaired by alcohol and/or drugs. The maximum penalty for operating a vehicle while under the influence is six months imprisonment (mandatory at least three days in jail) or a \$1,000 fine (a mandatory minimum fine of \$250) or both. In addition, the operator must forfeit his/her driving privileges for six months.

**E. Open container**

It is illegal to possess, in public, an open container of an alcoholic beverage. Conviction of this offense carries a maximum penalty of a \$100 fine. Consumption of alcohol in a motor vehicle is a fourth-degree misdemeanor with maximum penalties of 30 days imprisonment or a \$250 fine or both.

**F. Disorderly conduct**

Disorderly conduct while intoxicated is a minor misdemeanor and carries a maximum penalty of a \$100 fine. Disorderly conduct occurs when one recklessly causes inconvenience, annoyance or alarm to another due to offensive conduct.

**G. Federal and State Penalties for Sale and Possession of Illegal Drugs:**

The federal government decides if and how a drug should be controlled. Psychoactive (mind- altering) chemicals are categorized according to Schedule I-V. This schedule designates whether the drug can be prescribed by a physician and under what conditions. Factors considered in this categorization include a drug's known and potential medical value, its potential for physical or psychological dependence, and risk, if any, to public health. Penalties for the illegal sale or distribution of a drug are established using the designation of Schedule I-V. If you have knowledge of a drug-related felony you must report it to a law enforcement official.

**H. The following are Federal Trafficking Penalties as of January 1, 1997:**

- **Schedule I** drugs have a high potential for abuse with no medical use. Production of these drugs is controlled. Examples include heroin, methaqualone, all hallucinogens (phencyclidine analogs can be I or II), marijuana and hashish. Tetrahydrocannabinol (THC), depending on its form, can also be a Schedule II drug.
- **Schedule II** drugs have a high potential for abuse and have some medical uses with severe restrictions. Production of these drugs is controlled. Examples include opium, morphine, codeine, some other narcotics, barbiturates, cocaine, amphetamine/methamphetamine and phencyclidine (PCP).

Federal and State of Ohio penalties for selling Schedule I and II drugs vary with the quantity of the drug. Additionally, if death or serious injury is associated with the sale and/or if it is a second offense, penalties are more severe. When establishing penalties for sale of marijuana, hashish and hashish oil, the quantity and/or if it is a second offense are considered. The federal penalties for marijuana less than 50 kg mixture, hashish 10 kg or more, and hashish oil 1 kg or more are similar to those set for Schedule III drugs. Marijuana quantities above 50 kg mixture or 50 plants are penalized according to quantity, number of offenses, and/or if serious injury or death has occurred. These penalties are similar to those listed for Schedule I and II. The federal penalty for first offense sale of small amounts of Schedule I and II drugs is not less than five years/not more than 40 years; if death or serious injury, not less than 20 years or more than life; fine of not more than \$2 million individual/\$5 million other than individual.

- **Schedule III, IV, and V** drugs include those that most citizens would categorize as "prescription drugs." Schedule III drugs have some potential for abuse, but less than Schedule I and II. The potential for abuse of Schedule IV drugs is less than Schedule III, and Schedule V is less than IV. All Schedule III-V drugs have accepted medical uses and production is not controlled. Examples of these drugs include anabolic steroids (Schedule III), some narcotics, some barbiturates and other depressants, which are not classified as Schedule I or II.

The federal penalty for first-offense sale of a Schedule III drug is "Not more than five years; fine of not more than \$25,000 individual/\$1 million not individual." The federal penalty for first offense sale of Schedule IV drugs is "not more than three years." The fine is the same as for Schedule III drugs. The federal penalty for first-offense sale of Schedule V drugs is "not more than one year, fine of not more than \$100,000 individual/\$250,000 not individual."

Sale of some Schedule III drugs is a felony and has a state of Ohio penalty of "up to seven years; or a fine up to \$5,000; or both." The state of Ohio penalty for sale of Schedule IV drugs is a felony and has a penalty of "up to four years; or a fine up to \$2,000, or both. Sale of Schedule V drugs in the state of Ohio is also a felony and has a state penalty of "up to two years, or a fine up to \$2,000, or both."

## V. Discipline Sanctions

Owens Community College prohibits:

- The unlawful possession, use, manufacture, distribution and/or dispensation of a controlled substance or possession of drug paraphernalia containing illegal drug residue on college-owned or college-controlled property by students and employees
- Smoking and the use of tobacco products are not permitted in any college building, college vehicle, bus, or on college grounds/property owned or controlled by the college

When a student or employee is found responsible for violating the Drug-Free and Alcohol policies and/or the College's Smoke-Free and Tobacco-Free policy, any of the following sanctions may be imposed. When one or more of these policies has been violated, the student or employee may be subject to employee/student sanctions, legal sanctions, or both.

### A. Employee Sanctions

Pursuant to the Drug-Free Workplace Act of 1988, Owens Community College is a drug free workplace. Accordingly, unlawful activities are prohibited, which include but are not limited to the possession, use, manufacture, distribution, and/or dispensation of a controlled substance on college-owned or college-controlled property. If any employee of the college engages in any activities prohibited by this act, that employee will be subject to disciplinary action by the college, which may include termination of employment, and/or referral for prosecution.

In addition, and/or depending on the severity of the infraction, the employee may also be referred to the College sponsored Employee Assistance Program through LifeWorks at (800) 854-1446, administered by Unum. Information can also be located on the Human Resources/Benefits webpage at <https://intranet.owens.edu/hr/benefits.html>.

For employees enrolled in the College's medical plan, treatment options, including prescription coverage, may be available.

### B. Student Sanctions

The College reserves the right to initiate disciplinary procedures using the Student Code of Conduct. The following sanctions may be imposed upon any student found to have violated the Student Code of Conduct:

- *Conversation* - A conversation with the student regarding the violation and steps to prevent a violation from occurring again.
- *Warning* - A notice in writing to the student that the student is violating or has violated institutional regulations.
- *Probation* - A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of progressively more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during or after the probationary period.
- *Loss of Privileges* - Denial of specified privileges for a designated period of time.
- *Restitution* - Compensations for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
- *Discretionary Sanctions* - Work assignments, essays, service to the College, or other related discretionary assignments.

- *College Suspension* – Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
  - Following a suspension, students may request, in writing, re-admission to Owens Community College. The written request must be submitted to the Director of Student Conduct and Student Life. To be eligible for re-admission, all sanctions and conditions related to the suspension must be completed. After the written request is received, a committee will review the request and meet with the student. As a condition of re-admission, a readmission plan may be made. The student will be notified of the decision in writing.
- *College Expulsion* – Permanent separation of the student from the College.
- *Revocation of Admission and/or Degree* – Admission to or a degree awarded from the College may be revoked for fraud, misrepresentation, or other violations of College standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.
- *Withholding Degree* – The College may withhold awarding a degree otherwise earned until the completion of the process set forth in this Student Code of Conduct, including the completion of all sanctions imposed, if any.

## **VI. Annual Notification of the DAAPP and Biennial Report**

### **A. Employee Notification**

Notification of the information contained in the DAAPP will be distributed on at least an annual basis to all employees of the college via email on or before March 1. The DAAPP will also be maintained in the e-Handbook and is readily available to all employees. The notification is also provided to all employees upon hire via the e-Handbook, new hire employment paperwork, and materials included in the Owens New Employee orientation.

### **B. Student Notification**

Notification of the information contained in the DAAPP will be distributed on at least an annual basis to all students of the college, taking one or more classes, via email by March 1. The notification is provided to students who enroll after the annual distribution, via the College's 14th day notification.

### **C. Biennial Report**

Owens Community College conducts a biennial review of the DAAPP in all even years. The review is conducted to determine its effectiveness and implement changes to the program if they are needed and to ensure that the disciplinary sanctions are consistently enforced. The review is certified by the President and includes the results of the review, a description of the methods and analysis tools that were used to conduct the review, and a list of the responsible departments who conducted the review. Any interested party may request a hard copy of the Biennial Review by contacting the Vice President of Enrollment Management and Student Services.

## **VII. Biennial Review**

A Biennial Review is conducted with the intention of determining our DAAPP's effectiveness, ensuring disciplinary sanctions are consistently enforced, and recommending any necessary changes to be implemented. Owens Community College's biennial review report is available to students, employees, and the general public via the institution's Consumer Information page. Any interested party may request a hard copy of the Biennial Review by contacting the Vice President of Enrollment Management and Student Services.

## **VIII. Oversight Responsibility**

The Vice President of Enrollment Management and Student Services and the Vice President of Administration shall have main oversight responsibility of the DAAPP including, but not limited to: updates, coordination of information required in the DAAPP, coordination of the annual notification to employees and students, and the biennial review. A DAAPP Oversight Committee has been established to assist with the aforementioned responsibilities.

# ANTI-DISCRIMINATION AND HARASSMENT

Owens Community College commits to a policy of inclusiveness that strives to value and respect all people who bring talent, perspectives and different ways of accomplishing goals to our college regardless of all the different dimensions that individuals and groups encompass.

Owens Community College is committed to developing initiatives that foster an environment of inclusion that integrates and celebrates diversity throughout the environment, where people can work and learn harmoniously and productively with others. Owens Community College strongly opposes and will not tolerate harassment or discrimination on the basis of age, color, disability, national origin, race, religion, sex, sexual orientation, gender identity, military status, or veteran status. This prohibition extends to discrimination or harassment, based on the protected classes, including the creation of an intimidating, hostile or offensive working or learning environment. Sexual misconduct, sexual assault, dating violence, domestic violence and stalking are forms of prohibited sexual harassment.

Any person who believes he or she has been a victim of discrimination or harassment is strongly encouraged to pursue relief by reporting the discriminatory or harassing behavior to the appropriate individual(s).

General Counsel & Vice President of Administration (Human Resources Representative)  
Department of Human Resources  
Room 268, Administration Hall building  
(567) 661-7292  
[lisa\\_nagel@owens.edu](mailto:lisa_nagel@owens.edu)

The College's Anti-Discrimination and Harassment policy can be found at the following link: [https://www.owens.edu/trustees/board\\_policies/11-4-17.pdf](https://www.owens.edu/trustees/board_policies/11-4-17.pdf)

The College's Anti-Discrimination and Harassment procedure can be found at the following link: <https://www.owens.edu/trustees/procedures/proc3358-11-4-17.pdf>

# SEXUAL ASSAULT PREVENTION AND RESPONSE: TITLE IX/SEXUAL MISCONDUCT PROCEDURE

## A. Introduction

Owens Community College (the College) is committed to providing safe and dignified learning environments that are free from sexual misconduct, sexual harassment, and sexual assault and its harmful effects. The College prohibits all forms of sexual harassment (including sexual violence) and sex discrimination in its operations as stated in College's Anti-discrimination and Harassment Policy ([https://www.owens.edu/trustees/board\\_policies/11-4-17.pdf](https://www.owens.edu/trustees/board_policies/11-4-17.pdf)) and further specified in this procedure.

The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments (which includes educational programs and activities locally, or during College-sponsored events or travel away from the College). Any person, regardless of gender, can be a target of sexual misconduct.

The College seeks to educate students, faculty, and staff about these issues and provide a means of recourse for those who believe they have experienced such behavior. The College reserves the right to respond with whatever measures it deems appropriate to prevent sexual misconduct and preserve the safety and well-being of its students and employees.

## B. Scope

The College's prohibition against sexual misconduct encompasses a wide range of behaviors including, but not limited to, sexual harassment, sexual assault, intimate partner violence, and stalking. In addition, the College prohibits any discrimination based on sex, including biological sex, pregnancy related conditions and non-conformity to gender/sex stereotypes. The policy applies to all students, employees, and third-party vendors on campus (i.e., Toledo-area campus, Findlay campus, Downtown Learning Center) including visitors or guests on campus to the extent that there is an allegation of harassment or discrimination made by them against College students or employees.

Such prohibition extends to off campus conduct or the online/virtual environment if the conduct is in connection with College operations or a College-sponsored program and poses an obvious and serious threat of harm to students and employees, or may have the effect of creating a hostile work and/or educational environment.

## C. Prohibited Conduct

1. **Sexual harassment** - Unwelcome sexual advance(s), request(s) for sexual favor(s), or other verbal or physical conduct of a sexual nature that is severe, persistent or pervasive and objectively offensive.
2. **Sex Discrimination** - Negative or adverse treatment based on sex, sexual orientation, gender or gender identity.
3. **Sex Offense** - Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- a. **Rape** - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- b. **Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because his/her temporary or permanent mental incapacity.
- c. **Incest** - Nonforcible sexual intercourse between persons who are related to each other within degrees wherein marriage is prohibited by law.
- d. **Statutory Rape** - Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**4. Intimate Partner Violence (Domestic or Dating Violence) -**

Pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. This violence can be physical, sexual, emotional, economic, or psychosocial actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone. Intimate partner violence can include in domestic relationships or dating relationships.

- **Domestic Relationships would be:**

- A current or former spouse or intimate partner of the victim.
- A person with whom the victim shares a child in common.
- A person who is cohabitating with or who has cohabitated with the victim as a spouse or intimate partner.
- A person similarly situated to a spouse of the victim.
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

- **Dating Relationships would be:**

- Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- The existence of such a relationship shall be determined based on the reporting party's statement with consideration of the length of relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**5. Stalking** - Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

**For the purpose of this definition-**

- a. *"Course of conduct"* means two or more acts, including but not limited to, acts in which the stalker directly, or indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- b. *"Substantial emotional distress"* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- c. *"Reasonable person"* means one under similar circumstances with similar identities to the victim.

6. **Hostile environment** - Unwelcome conduct of a sexual nature that unreasonably interferes with, denies, or limits someone's ability to participate in or benefit from education or employment programs.
7. **Intimidation** - Conduct that threatens, intimidates, harasses, or endangers the health of a person, or causes reasonable apprehension of such harm or threat.
8. **Retaliation** - Action taken by a person against a person who has sought relief under this procedure. Examples include academic or employment reprisal against an individual who files a complaint or third-party report, or otherwise participates in the investigative and/or disciplinary process. The prohibition against retaliation extends to any person who opposes acts of harassment or discrimination or who testifies, assists, or participates in any manner in an investigation, proceeding, or hearing relative to harassment or discrimination.

Any student or employee who is determined to have engaged in conduct in violation of retaliation will be subject to appropriate disciplinary action, up to and including suspension or expulsion (in the case of a student) or termination (in the case of an employee) in accordance with the Student Code of Conduct or applicable employee policies or handbooks.

## D. Definitions

**Consent** - Permissible sexual conduct requires consent. An individual cannot consent who is incapacitated by any drug or intoxicant; or who has been compelled by force, threat of force, or deception; or if the responding party substantially impairs the victim/survivor's judgment or control by administering any drug, intoxicant or controlled substance to the other person surreptitiously or by force, threat of force, or deception; or who is unaware that the act is being committed; or whose ability to consent is impaired because of a mental or physical condition; or who is coerced by supervisory or disciplinary authority. Consent may be drawn at any time. Prior sexual activity or relationship does not, in and of itself, constitute consent.

**Incapacitation** - a mental state in which an individual cannot make rational decisions because they lack the capacity to give knowing consent. Such incapacitation may be caused by alcohol or other drug use, sleep or unconsciousness, or physical or mental impairment.

**Preponderance of Evidence** - the standard of evidence used to determine whether a violation has occurred and means "more likely than not."

**Reporting Party** - The individual who is the recipient of unwelcome behavior which is outlined in the Title IX/Sexual Misconduct Procedures and Guidelines.

**Responding Party** - The individual who is facing an accusation of violation of the Title IX/Sexual Misconduct Procedures and Guidelines.

**Responsible Employee** - An employee of the College who has been appropriately trained and has the authority to take action to redress sexual violence; who has been given the duty of reporting incidents of sexual violence or other misconduct by students to the Title IX Coordinator or other appropriate designee; or whom a student could reasonable believe has this authority or duty. The Director of Student Life and Student Conduct/ Title IX Coordinator, Officers within the Department of Public Safety and all Vice Presidents, Deans, Chairs, Directors, Department Heads, Student Organization Advisors, Academic Advisors, Career and Transfer Advisors, Oserve Advocates, admissions staff, human resources staff, and Athletic Coaches have been designated as "Responsible Employees." Responsible employees are required immediately to report to the Title IX Coordinator incidents of sexual misconduct.

**Clery Act/Campus Security Authorities** - Campus Security Authorities are individuals identified on campus that are required to report certain criminal offenses (murder/ non-negligent manslaughter, sex offenses- both forcible and non-forcible, robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, hate crimes, drug violations, illegal weapons possession, domestic violence, dating violence and/or stalking) to the Department of Public Safety when made aware. These

statistics are published in the Owens Annual Security Report. The Clery Act defines a Campus Security Authority (CSA) as “an official of an institution who has significant responsibility for student and campus activities, including to but not limited to, student discipline, and campus judicial proceedings. Primary CSAs at Owens are defined as employees within the Department of Public Safety (police officers, dispatchers, Chief, etc.) Manager of Workplace Safety and Health Services, Director of Student Conduct and Student Life/Title IX Coordinator, Athletic Director, Downtown Learning Center Director, and the Findlay-area campus Executive Director.

## **E. Title IX Office**

1. The College has an appropriately trained Title IX Coordinator and Deputy Title IX Coordinators (also referred to as a Title IX Investigator in these Procedures and Guidelines) who are responsible for the prompt, thorough, reliable and impartial investigation of reports and allegations of sexual misconduct by students and employees. The Title IX Coordinator/Deputy Title IX Coordinator is free from any conflict of interest and will conduct a fact-finding process and effectuate steps to reasonably end any sexual misconduct, discrimination, or violence in accordance with this procedure and the College’s Anti-discrimination and Harassment Policy: 3358:11-4-17

### **Title IX Office:**

Toledo-Area Campus: Room 158, College Hall  
Findlay-Area Campus: Room 112Q, Education Center  
(567) 661-7159  
titleIX@owens.edu

### **Title IX Coordinator:**

Danielle Filipchuk  
*Assistant Dean, Student Life and Title IX*  
Toledo Campus  
Room 158, College Hall  
(567) 661-7970  
danielle\_filipchuk@owens.edu

### **Deputy Title IX Coordinator for Students:**

James Katzner  
*Manager, Student Life*  
Findlay Campus  
112Q, Education Center  
(567) 429-3029  
james\_katzner@owens.edu

### **Deputy Title IX Coordinator for Employees:**

Lorraine Stiefel  
*Manager, Workplace Safety and Health Services*  
Toledo Campus  
Room 249, Administration Hall  
(567) 661-7711  
lorraine\_stiefel@owens.edu

## F. Employee Expectations

Ohio law requires all employees with knowledge of a felony to report it to law enforcement. All college personnel shall report conduct prohibited by the College's Anti-Discrimination and Harassment Policy and this Title IX/Sexual Misconduct procedure to the Title IX Office or other Responsible Employee.

## G. Assistance following an Incident of Sexual Misconduct

The following resources are available to any victim of sexual misconduct that occurs both on- or off-campus.

1. **Immediate Danger** - In the event a student or employee is in immediate danger, call:
  - **9-1-1, or**
  - **Department of Public Safety:**
    - Toledo campus (Alumni Hall)- (567)661-7575
    - Findlay campus (Public Safety Building)- (567)429-3586
  - **Local police departments:**
    - Toledo campus- Perrysburg Township Police (419) 874-3551
    - Findlay campus- Findlay City Police (419) 424-7150
    - Downtown Learning Center- Toledo Police Department 9-1-1
2. **Medical treatment and Evidence Preservation** - students and employees seeking medical treatment should go to the nearest hospital. For the preservation of evidence in the event of a sexual assault, the following guidelines are recommended:
  - Do not destroy the physical evidence that may be found in the vicinity of the crime. If the crime occurred in the victim's home, the victim should not clean until the police have had an opportunity to collect evidence.
  - Tell someone all details remembered about the assault. Write down all details remembered as soon as possible.
  - Do not bathe or douche. Do not urinate, if possible.
  - Do not eat, drink liquids, smoke or brush teeth if oral contact took place.
  - Keep the clothes worn during the offense. If clothes are changed, place clothes in a paper bag (evidence deteriorates in plastic).
  - Get prompt medical attention at a local hospital.
  - Crisis Management Resources.
3. **Counseling Services** - Services are available to all students and can be accessed by calling (567) 661-7168. Counseling Services provides:
  - Crisis support
  - Confidential student consultation, mental health assessment, counseling, education, prevention, outreach, and linkage to community resources
  - Referrals to community agencies for support and guidance depending on the student's desire for additional help, staff capacity, and health insurance available for the student
4. **YWCA Representative** - Services from our on-campus community partner, the YWCA is available to all students, faculty and staff. The YWCA representative can be reached by contacting the YWCA HOPE Center 24/7 Hotline at (866)557-7273 to be connected with a campus advocate. The representative has limited hours but will accommodate any needs. The YWCA Representative provides:

- Crisis support
  - Confidential advising to services, support, and processes both at the College and in the community.
  - Assistance with the legal options, the College's Title IX process and/or the discipline process which may include preparations, attendance during interviews or, etc.
- 5. Employee Assistance Program (EAP)** - Services are available to all full-time employees and can be accessed through the intranet by going to "Human Resources" and then "Benefits," or by calling (800) 854-1446 or (800) 999-3004 TTY/TDD. The EAP provides:
- Confidential online resources
  - Confidential online and in-person counseling sessions (related to life, family, and health crises involving stress and depression)
  - Advice and counseling from nurses and other medical professionals
- 6. Community Crisis Resources**
- Sexual Violence Program of the Cocoon- (419) 352-1545 (Wood County)
  - YWCA H.O.P.E. Center- (866) 557-7273 (Lucas County)
  - Open Arms Crisis Center- (419) 422-4766 (Hancock County)
  - National Sexual Assault Hotline- (800) 656-HOPE (4763)
- 7. Visa and Immigration Status** - To assist a student with visa and immigration status, please contact International Student Services at (567) 661-7510.
- 8. Student Account** - For questions regarding your student account, which includes financial aid, please contact Oserve at (567) 661-7378.
- 9. Distressed Person Response Guide** - To assist a person in distress, please refer to the Distressed Person Response Guide which can be accessed at: <https://www.owens.edu/conduct/distress.html>
- 10. Legal Assistance** - Legal Aid of Western Ohio, Inc. provides legal services to those recovering from domestic violence, sexual assault, and stalking. Legal Aid of Western Ohio, Inc. can be reached at (419) 724-0460 (Lucas County); (419) 425-5745 (Hancock County); toll-free at (888) 534-1432; or online at [www.legalaidline.org](http://www.legalaidline.org)
- 11. Protection Orders** - Owens Department of Public Safety, 911 (emergency) or (567) 661-7575, Legal Aid of Western Ohio, (888) 534-1432 and the Title IX Coordinator are all available to assist students or employees in obtaining a College no contact order, court-issued restraining order or other lawful protection.

## H. Reporting Sexual Misconduct

Any person who believes they have been a victim of sexual misconduct is strongly encouraged to seek relief by reporting the complaint through any of the following reporting or alternative options. Third party witnesses are also strongly encouraged to utilize any of the following options. There are no time limitations in which a complaint can be filed. In response to a report of sexual misconduct, the College will make every effort to protect the privacy of all parties involved. Information relating to the report of sexual misconduct will be shared only as required by law or under College policy.

1. College Complaint- Actions reported through the College complaint process will be reviewed to identify violations of Anti-discrimination and Harassment Policy and this associated sexual misconduct procedure as well as potential violations of other College policies and procedures (Student Code of Conduct, Workplace Violence, etc.). Investigations will occur when the College has control over the responding party and control over the context of the harassment.

The College will not delay its investigation pending an outcome of any criminal investigation. Students and employees may initiate a College complaint with or without pursuing criminal charges. The reporting party may request that an investigation not be initiated; the College will strive to honor this request unless it is determined that the allegations may pose a possible threat to the safety of the College community.

The College reserves the right to investigate circumstances that may involve sexual misconduct in situations where no complaint, formal or informal, is filed.

All College proceedings are conducted in accordance with the requirements of Title IX, the Clery Act, the Violence Against Women act, Family Educational Rights and Privacy Act (FERPA), state and local law, and College policy. No information, including the identity of the parties will be released from such proceedings except as required or permitted by law or College policy.

**To Initiate a College Complaint:**

- a. **Complete and submit an online Incident Reporting Form** at <https://publicdocs.maxient.com/incidentreport.php?OwensCC> (Available 24 hours a day). OR
- b. **Report to a designated Responsible Employee:** All Responsible Employees are identified by a round teal Responsible Employee sticker on his/her office door.
  - Director, Student Life and Title IX (Room 158, College Hall)-(567) 661-7970 [danielle\\_filipchuk@owens.edu](mailto:danielle_filipchuk@owens.edu)
  - Officers within the Department of Public Safety - (567) 661-7575
  - Any Vice President, Dean, Chair, Director, Department Head, Academic Advisor, Career and Transfer Advisor, Oserve Advocate, admissions staff, human resources staff, Student Organization Advisor, or Athletic Coaches.

2. **Criminal Complaint** - Actions reported in a criminal complaint process will be reviewed to identify violations of the Ohio Revised Code and follow the process of the applicable jurisdiction with regard to determination and investigation of criminal charges. The Title IX Coordinator reviews the public crime log from the Department of Public Safety on a regular basis for possible violations of Title IX. Note: reporting to law enforcement does not require that criminal charges be pursued.

In some circumstances there is a duty to report allegations of criminal conduct to law enforcement authorities. Section 2921.22 of the Ohio Revised Code requires any individual who knows that a felony has been or is being committed, to report it to law enforcement authorities. If the complaint contains sufficient detailed information about conduct that may constitute a crime, the matter will be reported to the Owens Police Department of Public Safety.

**To Initiate a Criminal Complaint:**

- a. **Call 9-1-1**, OR
- b. **Report to the College Department of Public Safety**
  - Toledo campus (Alumni Hall)- (567) 661-7575
  - Findlay campus (Public Safety Building)- (567) 429-3586

*Note: If incident did not occur on College-controlled property or at College-sponsored event, report to local law enforcement. If the reporting party files a report with off-campus law enforcement and the incident creates an impact on campus, a College Complaint should be initiated.*

3. **Confidential alternatives to Criminal or College Complaint** - A confidential report will not result in a report to law enforcement or a College investigation.

- a. **Counseling Services**- Information can be shared confidentially with licensed counselors- (567) 661-7168.
- b. **Employee Assistance Program (EAP)** - Information can be shared through the EAP by calling 1(800) 854-1446.
- c. **YWCA Representative** - Information can be shared confidentially. The YWCA representative can be reached by contacting the YWCA HOPE Center 24/7 Hotline at (866)577-7273 to be connected with a campus advocate.
- d. **Anonymous Reporting/Silent Witness Option** - Victims or witnesses can report crimes confidentially using the Silent Witness Form at: <https://www.owens.edu/dps/silent/html>. Victims or witnesses can report non-criminal complaints (involving a violation of the College Title IX/Sexual Misconduct Procedures and Guidelines) confidentially (by not providing any identifying information) using the Incident Reporting Form at: <https://publicdocs.maxient.com/incidentreport.php?OwensCC>. Such reports can be helpful in initiating remedial measures for the campus community at-large even in the absence of an investigation. Additionally, if enough information is given to determine a crime has occurred, such crime(s) will be reported as an occurrence within the publically-distributed Annual Crime Statistics for the College.

## I. Interim Measures and Support

Interim measures and support are available to the parties involved in reported sexual misconduct cases. Upon receipt of a report or complaint of sexual misconduct, the Title IX Office will provide and/or impose interim support and reasonable support to the involved regardless as to whether the alleged sexual misconduct occurred on- or off-campus or regardless as to whether or not the allegations have been reported criminally. The Title IX Office will determine the necessity and scope of any interim measures.

Support is intended to help the reporting party to cope and recover and reasonable support can be offered even if a person chooses not to pursue a College investigation or criminal charges.

A student, faculty or staff member seeking such interim measures or support should contact the Title IX Office, who will coordinate requests.

The Title IX Office may impose any remedy that can be tailored to the involved parties to achieve goals of this policy, even if not listed here. The range of interim measures and support may include:

- 1. **No Contact Order** - An involved party may request, or the College may impose, communication and contact restrictions to prevent further potentially harmful interaction. These communication and contact restrictions generally preclude any individual, telephone, electronic or third party communications. The College may also limit an individual access to certain College facilities or activities as part of the order.
- 2. **Academic and/or Employment Modifications** - An involved party may request an academic or employment modification after a report of sexual misconduct. An individual who requests support in changing their academic or employment situation after an alleged incident of sexual misconduct will receive appropriate and reasonable available support as determined by the Title IX Office. These may include:
  - a. Academic modifications, including a change in class schedule, taking an incomplete, an administrative drop from a course, attending a class via electronic, remote or other alternative means, providing an academic tutor, or extending deadlines for assignments;
  - b. Change in work assignment or schedule;
  - c. Providing an escort to ensure safe movement between classes and activities.

3. **Emotional Support** - The College will assist in providing referral to on- or off-campus agencies or providers. Such support is available to any member of the College community.
4. **Interim Separation/Administrative Leave** - When a report of sexual misconduct indicates that there may be an ongoing risk of harm to the safety or well-being of an individual or members of the campus community, the College may place an individual on interim suspension or impose leave for an employee. Pending resolution of the complaint, the individual may be denied access to campus. When interim suspension or leave is imposed, the College will make reasonable efforts to complete the investigation and resolution within an expedited time frame.

## J. Confidentiality, Privacy and Amnesty

1. **Privacy** - Information shared during information gathering and/or investigation will only be shared with need to know parties.
2. **Confidentiality** - If a reporting party requests confidentiality, this may impact the College's ability to fully investigate and respond in pursuing disciplinary action against the responding party.
3. **Amnesty** - The Office of Student Conduct grants amnesty to students who may have violated alcohol and/or drug provisions of the College's student Code of Conduct at the same time of the incident when he or she became a victim of sexual assault. Therefore, no alcohol or drug charges are applied to a student who reports that he or she was under the influence of alcohol or drugs at the time of a sexual assault.

## K. Assessment/Investigation

1. Upon receipt of the complaint, before action is taken, the Title IX Investigator will meet with the reporting party to explain options and rights.
2. The Title IX Investigator will assess allegations to determine appropriate next steps with the reporting party. Possible next steps may include:
  - a. At the request of the reporting party, a documentation only where a report is taken but no investigation is conducted. Please note, this request is not an option in complaints regarding sexual violence.
  - b. At the request of the reporting party, an informal resolution which may include an investigation (if needed). Please note, this request is not an option in complaints regarding sexual violence.
  - c. At the request of the reporting party, an investigation with formal adjudication and sanctions if there is a preponderance of evidence of a violation of these procedures and guidelines.
3. If an investigation is deemed appropriate, the Title IX Investigator is responsible for the thorough, reliable, and prompt investigation of allegations of sexual misconduct. The Title IX Investigator identifies and addresses any patterns or systemic problems that are identified during the review of such complaints.
4. The following steps will normally be taken in an investigation:
  - a. Notice will be provided to the reporting party and responding party that an investigation is in progress.
  - b. Interim measures to prevent continued discrimination or harassment will be considered and implemented during the investigation period, as deemed appropriate.
  - c. Relevant witnesses, including the reporting party and responding party, and all first-hand witnesses will be identified and separately interviewed. Timely notice will be provided to the parties involved of the interviews including the date, time, and location of the interview. The parties (reporting party and responding party) will have the opportunity to provide names of witnesses.

No questioning regarding the reporting party's prior sexual conduct with anyone other than the responding party will be allowed.

- d. Parties will be permitted to bring a support person, but the support person will not be able to participate directly in the investigation.
  - e. Parties will be permitted to present relevant evidence to the investigator. It is the expectation of the investigator that parties are truthful and forthright with providing information and will not withhold or omit information.
  - f. Confidentiality concerns and the College's prohibition on retaliation will be discussed with the reporting party and responding party, and all witnesses.
  - g. Any involved party will be asked to review the summary of information compiled by the Title IX Investigator which will include a summary of his/her statements provided during the investigation to ensure accuracy of documentation.
5. Upon a complaint being filed, the College will work to complete its investigation in a timely matter. The investigation and resolution (including appeal) of all complaints or reports will generally be completed within 60 days. In the event that the investigation is to exceed sixty (60) days, the investigator will contact the parties to inform them of the delay.
  6. For the purpose of review, evidence provided (i.e., copies of emails, social media printouts, audio recordings, video recordings, etc., if supplied) will remain with the working notes in the Title IX Investigator's office. The documents will be in a secure location and will be maintained as required by the Records Retention Procedures.
  7. The Title IX Investigator is a neutral party who examines the facts as presented as a part of the investigatory process. No bias will occur in the evaluation of information. All parties and witnesses are obligated to timely provide the investigator with all of the information and documentation available, to help the College in conducting the investigations. Failure to comply honestly when providing information or to omit information will be addressed through appropriate discipline.
  8. An investigative summary will be made by the Title IX Investigator. The Title IX Investigator will complete a written report with a summary of the investigation and evidence and will determine if there is a preponderance of evidence there was a violation of these procedures. The summary of the findings will be provided to both parties.

## **L. Adjudication**

The written summary of factual findings by the Title IX Investigator will be forwarded to the appropriate department for further adjudication based on the preponderance of the evidence.

1. For findings regarding a responding student, the Office of Student Conduct will review the Title IX Investigator's findings and if a preponderance of evidence is found to support the Complaint, the findings will be adjudicated through the Student Code of Conduct. The reporting party, responding party, and any other appropriate officials will be provided equal and timely access to the information that will be used during the proceedings. Evidence will be provided in advance to the involved parties and procedures will be followed as outlined in the Student Code of Conduct handbook. Timely notice will be provided to involved parties of the proceedings including date, time, and location of the proceeding. During the proceedings, the reporting party and responding party and other relevant parties may be present and reasonable support will be provided to ensure safety and/or confidentiality.
2. For findings regarding a responding employee, Human Resources will review the Title IX Investigator's findings, conduct any additional investigation deemed

necessary pursuant to College policies and procedures, and if a preponderance of evidence is found to support the Complaint, a pre-disciplinary meeting will be scheduled, where the responding party and their supervisor (if applicable) will have the opportunity to provide any additional information. The College also acknowledges its obligation to abide by the terms of all current collective bargaining agreements and will ensure those terms are met when applicable. The reporting party and responding party, and any other appropriate officials will be provided equal and timely access to the information that will be used during the proceedings. Timely notice will be provided to involved parties of the proceedings including date, time, and location of the proceeding. During the proceedings, the reporting party and responding party and other relevant parties may be present and reasonable support will be provided to ensure safety and/or confidentiality.

3. For findings regarding a responding vendor, contractor, subcontractor, or others doing business with the College, the Executive Director for Operations will review in accordance with the third party contract and all applicable College policies and procedures to determine whether the conduct is actionable and/or an appropriate sanction is warranted. The reporting party and responding party and any other appropriate officials will be provided equal and timely access to the information that will be used during the proceedings. Timely notice will be provided to involved parties of the proceedings including date, time, and location of the proceeding. During the proceedings, reporting party and responding party and other relevant parties may be present and reasonable support will be provided to ensure safety and/or confidentiality.

## **M. Sanctions**

1. **Student sanctions** - Sanctions for violations of the College's Anti-discrimination and Harassment Policy and the associated sexual misconduct procedure by a student will be imposed in accordance with the College's Student Code of Conduct. If during a student conduct hearing, the alleged student is found responsible, the extent of sanctions will be determined by the Student Conduct Hearing Board.
2. **Employee Sanctions** - Sanctions for sexual misconduct by an employee will be imposed in accordance with the College's Standards of Conduct/Disciplinary Process policy and/or disciplinary provisions of the applicable collective bargaining agreement. Whether sanctions will be imposed, and to what extent, will be considered by Human Resources and the direct supervisor.
3. **Types of Sanctions** - Sanctions that could be imposed for a violation of the College's Anti-discrimination and Harassment Policy and associated sexual misconduct procedure include, but are not limited to, probation, loss of privileges, written warning, suspension (employment or academic), and expulsion (academic) or termination (employment/third party contract).
4. **Remedies/accommodations for the reporting party may include, but are not limited to:**
  - a. Ensuring the reporting party and responding party do not attend the same classes.
  - b. Moving the reporting party or responding party to another section/course.
  - c. Providing an escort for moving between classes/activities.
  - d. Counseling services.
  - e. Academic support services, such as tutoring.
5. **Additional remedies for the campus community to remedy the effects of sexual misconduct may include, but are not limited to:**
  - a. Counseling or other victim services to all students affected by sexual misconduct or violence.

- b. Enhanced prevention-based programming.
- c. Focused training sessions.
- d. Developing and distributing materials on sexual misconduct and violence.
- e. Ensuring communication between Title IX Coordinator and campus police.
- f. Conducting campus climate assessments to assess effectiveness of efforts.

## **N. Notification**

1. If, based on a preponderance of the evidence, it is found that a violation of the College's Anti-discrimination and Harassment Policy and this associated sexual misconduct procedure has occurred, the parties will be immediately and simultaneously notified of the finding in writing.
2. Notification of the determination can be expected within sixty (60) calendar days of the report. If circumstances require more time for completion of the investigation and review, the parties will be notified of the reason for the delay and advised of subsequent timeframes for completion of the investigation and review.
3. The simultaneous written notice to both parties of the outcome of the complaint will include a notice of and option to appeal.

## **O. Rights of All Parties**

1. The reporting party and responding party shall be afforded, where applicable:
  - a. The right to an impartial investigation and appropriate resolution of all credible complaints of sexual misconduct made in good faith to institutional administrators;
  - b. The right to be treated with respect by institutional officials;
  - c. The right to have the same opportunity to have an advisor (support person) present during the campus adjudication process. The advisor may not serve as a witness during the campus adjudication process;
  - d. The right to be informed by institutional officials of options to notify appropriate law enforcement authorities, including on-campus and local police, and the option to be assisted by campus authorities in notifying such authorities, if the individual so chooses. This also includes the right not to report, if that is the desire;
  - e. The right to be notified of available counseling, mental health or student services for reporting parties of sexual assault both on campus and in the community;
  - f. The right to not have irrelevant prior sexual history admitted as evidence in a campus hearing;
  - g. The right not to be discouraged by institutional officials from reporting an assault to both on-campus and off-campus authorities;
  - h. The right to timely notification, in writing, of the outcome of any administrative or Student Conduct Hearing Board decision and any sanction(s) that may be applied;
  - i. The right to be granted, if reasonably available, a change in academic arrangement, or other steps necessary to prevent unnecessary or unwanted contact;
  - j. The right to appeal the decision of a hearing or conference;
  - k. The right not to have any complaint of sexual assault mediated (as opposed to adjudicated);
  - l. The right to make an impact statement at the campus conduct proceeding (following a finding of "responsible" for violation of the policy) and to have that statement considered by the board in determining its sanction;

- m.** The right to a campus restraining order against another student who has engaged in or threatens to engage in stalking, threatening or harassing or other improper behavior;
- n.** The right to have complaints of sexual misconduct responded to expeditiously and with sensitivity by campus law enforcement;
- o.** The right to review all documentary evidence available regarding the complaint, at least 48 hours prior to the hearing;
- p.** The right to be informed of the names of all witnesses who will be called to give testimony, within 48 hours of the hearing, except in cases where a witness' identity will not be revealed to the responding party student for compelling safety reasons (this does not include the name of the alleged reporting party, which will always be revealed);
- q.** The right to present relevant witnesses to the campus conduct body, including expert witnesses;
- r.** The right to preservation of confidentiality, to the extent possible and allowed by law;
- s.** The right to a hearing closed to the public;
- t.** The right to petition that any member of the conduct body be removed on the basis of demonstrated bias;
- u.** The right to bring an advocate or advisor to all phases of the investigation and disciplinary campus conduct proceeding;
- v.** The right to give testimony in a campus hearing by means other than being in the same room with the other party;
- w.** The right to be fully informed of campus conduct rules and procedures as well as the nature and extent of all alleged violations contained within the complaint;
- x.** The right to have the institution compel the presence of student, faculty and staff witnesses, and the right to ask questions, directly or indirectly, of witnesses (including the other party), and the right to challenge documentary evidence;
- y.** The right to be present for all testimony given and evidence presented before the conduct body;
- z.** The right to have complaints heard by conduct officers who have received annual sexual misconduct adjudication training;
- aa.** The right to have a conduct panel comprised of representatives of both genders;
- bb.** The right to have institutional policies and procedures followed without material deviation;
- cc.** The right to a fundamentally fair hearing, as defined in these procedures;
- dd.** The right to a campus conduct outcome based solely on evidence presented during the conduct process. Such evidence shall be credible, relevant, based in fact, and without prejudice;
- ee.** The right to written notice of the outcome and sanction of the hearing;
- ff.** The right to be informed in advance of any public release of information regarding the complaint;

- gg. The right not to have released to the public any personal information about the complainant, without his or her consent, consistent with legal requirements;
- hh. The right to report retaliation or harassment as a result of reporting acts of sexual misconduct.

## **P. Appeal Procedures**

- 1. Students (Reporting Party and Responding Party)** - Any student who has reasonable basis as outlined in the Student Code of Conduct to appeal the determination, may exercise rights under the Student Code of Conduct.
- 2. Employees (Reporting Party and Responding Party)**
  - a. Non-bargaining unit employees- Any employee who has a reasonable basis as outlined in the College's Employee Grievance policy to appeal the determination may exercise their rights under that policy.
  - b. Bargaining unit employees- Retain, at all times, all rights contained within the applicable collective bargaining agreement, including grievance rights.

## **Q. Prevention and Education**

The College provides educational programs to promote the awareness of sexual assault, domestic violence, and stalking, which include primary prevention and awareness programs for incoming students and new employees, as well as ongoing prevention and awareness programs for students and faculty. The programming will include information regarding the college's prohibition of those offenses, its current policy and procedures, a definition of offenses, and a definition of consent. Safe and positive options for bystander intervention will also be presented as well as recognition of signs of abusive behavior and steps to minimize individual risk. The College will continue its prevention and awareness campaign by offering ongoing programs to students, faculty and staff regarding the above mentioned information. Student ongoing education will be offered at various times throughout the fall and spring semesters. Faculty and staff ongoing education will be provided during professional development programming. Ongoing education will also focus on Title IX obligations including reporting responsibility and procedure.

# VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013 (VAWA)

The Violence Against Women Reauthorization Act of 2013 amended section 485(f) of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). VAWA amended the Clery Act to require institutions to compile statistics for incidents of dating violence, domestic violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports.

## **Bystander Intervention**

Bystander intervention is a sexual assault prevention strategy that encourages witnesses to take safe action when they see a situation that might lead to sexual assault, and to support victims after an incident. Being an active bystander does not require that you risk your own safety or the well-being of others. The goal is to aid in the prevention of violence without causing further threat, harm, or damage. There is a range of responses you can use that are appropriate, depending on the situation. However, if you or someone else is in immediate danger, calling 911 is the best action a bystander can take.

Research on the causes of sexual violence and evaluation of prevention efforts indicates that bystanders (also referred to as witnesses or defenders) are a key piece of preventing sexual violence. Owens wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Bystanders may not always know what to do, even if they want to help. Common Components of Bystander Intervention are:

- **Awareness:** Be aware of situations that could lead to sexual violence.
- **Responsibility:** You are a part of a campus community that supports and helps each other.
- **Commitment:** Make a commitment to help maintain a safe environment to learn and work and report threats to the safety of students and employees of Owens.
- **Confidence:** Be confident in your ability to take effective action to prevent sexual violence. Trust your intuition and don't hesitate to call for help.
- **Intervention:** Intervene in ways that protect your own safety and are truly supportive to victims.
- **Resources:** Bystanders also need safety nets for themselves -- you can call upon resources and community policies that support intervention.

## **Techniques to Help the Community:**

- Don't participate in sexist conversation. Don't laugh at rape jokes.
- Change the subject when you hear sexist or rape-supportive comments.
- Address it. Tell your friends that sexist or rape-supportive comments are not OK.
- Watch for signs of predatory behavior. Intervene to prevent a sexual assault from taking place.

If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt. Additional resources can be found at <https://www.owens.edu/itsonus/bystander.html>.

## Risk Reduction Strategies

Risk Reduction Strategies are options designed to decrease perpetration and bystander inaction; increase empowerment for victims in order to promote safety; and help individuals and communities address conditions that facilitate violence. With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment:

- **Be aware of your surroundings.** Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- **Try to avoid isolated areas.** It is more difficult to get help if no one is around.
- **Walk with purpose.** Even if you don't know where you are going, act like you do.
- **Trust your instincts.** If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
- **Make sure your cell phone is with you and charged.**
- **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
- **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
- **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
- **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
- **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
- **If you suspect you or a friend has been drugged, contact law enforcement immediately** (local authorities can be reached by calling 911 in most areas of the U.S). Be explicit with doctors so they can give you the correct tests.
- **If you need to get out of an uncomfortable or scary situation here are some things that you can try:**
  - *Remember that being in this situation is not your fault.* You did not do anything wrong; it is the person who is making you uncomfortable that is to blame.
  - *Be true to yourself.* Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - *Have a code word with your friends or family* so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.

- *Lie.* If you don't want to hurt the person's feelings, it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
- **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
- **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

## **Sexual Assault Prevention, Risk Reduction and Bystander Intervention Programs**

The College makes available and distributes to its students and employees, information on sexual assault awareness and prevention including programs designed to provide sexual assault awareness prevention, risk reduction and bystander intervention to students and employees throughout the year.

### **Awareness, prevention, risk reduction and bystander intervention programs**

- Not Anymore online training for all incoming students each semester. The training for incoming students helps participants better understand how to recognize and help, prevent, and respond sexual assault, dating/domestic violence, and stalking.
- Not Anymore online training for Responsible Employees beginning in February. Training for Responsible Employees helps participants understand College policies and procedures, statistics, resources, and their role in prevention and response around topics of Title IX and the Violence Against Women Act.
- Not Anymore online training, Rethinking Relationships for all returning students in September 2018. This training helped returning students how to rethink and improve relationships with romantic partners, family, friends, and colleagues.
- Collaborative programming with the YWCA HOPE Center for Sexual Assault Awareness Month which included an opportunity for students who are survivors of sexual assault, rape, intimate partner violence and/or domestic partner violence to make a shirt for display on the Clothesline Project in April.
- Training male and female athletes each semester in collaboration with the YWCA HOPE Center in January and the Cocoon in September on topics of sexual misconduct prevention, risk reduction and bystander intervention.

### **Ongoing Prevention and Awareness Campaigns**

- Hosted speaker on Toledo-area Campus and Findlay-area Campus on November 5 and 6, Tara Loo to make a keynote address with campuses, make classroom visits, and talk with student leaders on her experience with domestic violence, prevention, and awareness.
- Conducted several bystander intervention programs in November to educate students on techniques and importance of being an active bystander.
- Series of posters that are rotated at least once per month that are designed to educate students and employees about sexual assault awareness, prevention including topics on bystander intervention, consent, reporting, and intimate partner violence.
- All Responsible Employees continue to display Responsible Employee stickers on their office doors to educate and promote to students and employees of who the campus Responsible Employees are.

- Website presence at <https://www.owens.edu/itsonus/> that features resources for students and employees, definitions, reporting information, bystander intervention tips, and College procedures.
- Distribution of the College's Stop Sexual Misconduct: It's on us! pamphlet to students and employees that contains information on reporting, resources, and bystander intervention.
- "It's On Us" campaign focusing on sexual awareness and prevention on college campuses. The Campaign aims to shift the way we think about sexual assault by inspiring everyone to see it as their responsibility to do something, big or small, to prevent it. There is a commitment to creating an environment where sexual assault is unacceptable and survivors are supported. Additional information regarding this Campaign and taking The Pledge can be found at <https://www.owens.edu/itsonus/>.

# OFFENDER REGISTRY INFORMATION

Federal law requires convicted sex offenders to register for the purpose of community notification. In addition, these laws provide for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The law requires sex offenders, already required to register in a specific state, to provide notice of each institution of higher education at which that person is employed or enrolled as a student. This registration is to be made available to law enforcement agencies with jurisdiction where the institution of higher education is located. Institutions of higher education are required to issue a statement advising the campus community where law enforcement agency information concerning registered sex offenders may be obtained. Information on registered sex offenders can be found at the links below.

- [Wood County Sheriff's Office](#)
- [The Hancock County Sheriff's Office](#)
- [Lucas County Sheriff Sex Offender Registration](#)

# TIMELY WARNING

Timely Warnings are a valuable tool in heightening safety awareness and obtaining information which may lead to an arrest and conviction of a perpetrator. In the event that a situation occurs, either on- or off- campus that in the judgment of the Department of Public Safety or adjoining law enforcement agency, constitutes an immediate threat to the health or safety of the College community, a campus wide “Timely Warning” will be issued, generally via the Owens Alert System (which would include at least one of the following: voice messaging, text messaging, and email).

The decision to issue a timely warning will be made on a case-by-case basis in light of all the facts surrounding the crime, including factors such as the date and time of the crime or incident versus the date it was reported to a Owens Community College official, the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Timely Warnings may typically be issued for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications: Criminal Homicide, including Murder and Non-negligent Manslaughter, and Manslaughter by Negligence; Sexual Assault, including Rape, Fondling, Incest and Statutory Rape; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; and Arson.

As the purpose of a Timely Warning is to alert the community of a crime or crimes that have occurred and offer the community advice and guidance on protecting itself, certain information may be temporarily withheld to protect a victim or maintain the integrity of a criminal investigation. The Department of Public Safety will be primarily responsible for carrying out mandates of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. However, Timely Warnings to members of the campus community regarding occurrences of Clery Act crimes will be issued by an alert that is distributed by email and can also be found at the Owens State Community College Department of Public Safety website.

Depending on the type of emergency, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Public Safety may also post signs on campus or alert occupants in buildings on foot. In an emergency or dangerous situations, warnings include procedures for both response and evacuation. These are notifications that are sent to the campus community advising of event(s) that have occurred on the campus property or advising of event(s) occurring near the campus. Timely Warnings are meant to provide information to make the College community aware of an ongoing threat or risk, aid in the prevention of similar crimes, and provide safety tips. These notifications usually occur as an all-campus email and should be issued as soon as the pertinent information is available.

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
<b>PRIMARY</b>					
Owens Alert System (Email, text messaging, voice messaging)	Chief of Police	Supervisor of Security Services	Chief of Police	Dispatcher	Chief of Police/ Lieutenant
Posting throughout the various campus buildings	Chief of Police	Supervisor of Security Services	Chief of Police	Dispatcher	Chief of Police/ Lieutenant
<b>SECONDARY</b>					
Owens Alert System (Email, text messaging, voice messaging)	Dispatcher	Dispatcher	Dispatcher	Dispatcher	Dispatcher
Posting throughout the various campus buildings	Dispatcher	Dispatcher	Dispatcher	Dispatcher	Dispatcher

# EMERGENCY RESPONSE AND NOTIFICATION GUIDELINES

Owens State Community College emergency communications will be utilized in response to a crucial incident or other emergency that may affect or has affected the health, safety or welfare of students, faculty, staff or campus visitors. Critical incidents require a timely and effective communications response and include situations that:

- Result or may result in death, injury, health or safety threats to our students, employees or the public
- Result or may result in significant damage to facilities
- Significantly disrupt operations

## **Emergency Notification**

An emergency notification is different than a timely warning or crime alert. Emergency notifications will be issued immediately upon confirmation that any significant emergency or dangerous situation exists that involves the immediate threat to the health or safety of students, employees, guests or visitors on campus.

An emergency notification will be issued via an Owens Alert text message, telephone call, mass email, and post to Twitter. Emergency notifications are typically more immediate, shorter, and contain less information than timely warnings due to the fast evolving nature of emergency situations. Updates or follow-ups to emergency notifications will be given as necessary when information becomes available. In some situations, an emergency notification may also serve as a timely warning depending on the circumstances and the information available. See the emergency response procedures that follow regarding details about emergency notifications.

## **Emergency Response Procedure**

The following initial procedures are utilized when the College's Department of Public Safety is notified about a potential life safety situation that affects any Owens campus and/or its constituents off campus.

- The Owens police dispatcher receives notification of a potential life safety emergency.
- The dispatcher immediately sends police officers to verify the situation.
- The responding police officer(s) or other sworn personnel monitoring the situation shall determine a need for a notification to the campus community. A dispatcher may make a notification assessment prior to the arrival of sworn personnel if the situation dictates.
- The responding officers determine whether the situation requires consultation with other officials such as public health experts or other emergency services personnel.
- If the responding officers deem immediate notification should be disseminated to the campus community, a message is sent by the following means:
  - Owens Alert text message and voice telephone calls
  - Email to student, faculty, and staff
  - The College's Twitter Feed

- Once the initial information has been shared with the campus community, updates will be provided by the dispatcher as necessary when information becomes available
- The Owens police dispatcher will send an “All Clear” message when the situation is over.

The above procedures will be acted upon without delay when a life safety issue is reported. Police officers will be immediately dispatched to the scene of the life safety situation in order to verify the situation and gather further information. Sworn personnel from the Department of Public Safety (Police Officers, Sergeants, Lieutenants, or the Chief of Police) are responsible for initiating the notification to the campus community in a potential life safety situation. The content of followup messages sent to the campus community will be determined by the Owens Department of Public Safety in consultation with the Office of Marketing and Communications and other College officials as appropriate. Further, the Owens Department of Public Safety is responsible for determining which component(s) of the campus community will be notified of the potential life safety situation (ex. Toledo-area campus, Findlay-area campus or both).

Information will not be shared with the campus community when the Owens Department of Public Safety determines that doing so would compromise the efforts of assisting those in peril.

Information will be shared with the Perrysburg Township Police, Findlay Police, the Ohio State Highway Patrol, the Wood County Sheriff’s Office, or the Hancock County Sheriff’s Office when necessary so they may assist in handling the situation and share information with the wider community. These agencies receive notification via phone, police radio contact and the Owens alert messaging system.

Additional means of providing on-going information concerning a potential life safety situation and its resolution may include:

- Blast emails to campus
- Text messages and phone calls sent via Owens Alert
- The College’s home page, Facebook, and Twitter feeds.
- Communication with Owens police officers in patrol cars
- Marketing and Communications will provide information to local media as it becomes available.

To better prepare the campus in the event of an emergency situation, Owens Community College conducts unannounced tests of the emergency notification process on both campuses at least once during each academic year with the entire campus community. The Department of Public Safety documents these tests and revises emergency plans as necessary based on the assessment and evaluation that occurs with each test.

## Communication Resources

**Indoor/Outdoor Emergency Broadcast System** - This system allows us to notify College personnel of a sudden emergency or incident that threatens life or safety while they are in transit throughout the campus.

**Owens Alert Management System (Mass Notification)** - This system is designed to keep our students, employees and visitors safe and informed. Program enrollees will automatically be able to receive notices by phone, e-mail and text message when the College or your individual campus is closed because of inclement weather or emergencies.

Students will be asked to enroll and keep their information up to date every time they register for classes. Employees will need to enroll and keep their information up to date. Visitors, community members and alumni can request to be added to the list as well. Employees and students can register, update or check current information in Ozone. To view your information:

1. Log in to your Ozone account
2. Click "Manage My Owens Alerts"
3. Click "Personal Information"
4. Click "Owens Alert Management"

You can update information anytime through this page. You can unsubscribe or re-subscribe at any time. Information provided will only be used for emergency alerts and will be kept confidential. Student records will not be updated with this information, so if you would like to update your official College records, please contact Oserve at (567) 661-7378.

Owens State Community College assumes no responsibility for delivery charges associated with receiving subscribed notifications.

System to use	Primary Message Creator	Backup Message Creator	Authority for approving & sending messages	Primary Message Sender	Backup Message Sender
<b>PRIMARY</b>					
Owens Alert System (Email, text messaging, voice messaging)	Chief of Police	Supervisor of Security Services	Chief of Police	Dispatcher	Chief of Police/ Lieutenant
Posting throughout the various campus buildings	Chief of Police	Supervisor of Security Services	Chief of Police	Dispatcher	Chief of Police/ Lieutenant
<b>SECONDARY</b>					
Owens Alert System (Email, text messaging, voice messaging)	Dispatcher	Dispatcher	Dispatcher	Dispatcher	Dispatcher
Posting throughout the various campus buildings	Dispatcher	Dispatcher	Dispatcher	Dispatcher	Dispatcher

# CAMPUS AND BUILDING EVACUATION

## **Purpose**

In rare and extreme circumstances, an emergency may require the evacuation of the campus. In the event an evacuation is necessary, the campus population will be notified through our fire alarm system, and/or the Owens Alert System (including voice messaging, text messaging, and email) depending on what the emergency or evacuation situation mandates. The purpose of evacuation is to remove all persons not engaged in life safety duties as quickly as possible from an impending threat at the campus to protect lives. This is accomplished by directing vehicular and pedestrian traffic to predesignated egress routes according to their physical location on campus and proximity to the routes. Evacuation is distinguished from closure of the campus in that it requires prompt implementation with little or no advance notice.

## **Cooperation and Mutual Assistance**

Evacuation places an extraordinary demand on limited police resources under emergency conditions and requires extraordinary sacrifice, patience and cooperation on the part of the students, faculty, staff and visitors being evacuated. Individuals may need to assist others not able to care for themselves, personal property may need to be left behind, personal vehicles may be inaccessible, individuals and groups may become separated, and persons may be required to egress by routes not of their choosing. Persons evacuating by vehicle are encouraged to provide transportation to as many others as possible. Above all, persons will be called upon to remain calm under tumultuous conditions and to cooperate with and follow directions given by police and others assisting with traffic control.

## **Campus Evacuation Plan**

The Department of Public Safety has developed a comprehensive plan for the evacuation of the campus. This plan identifies critical traffic control intersections with preferred direction of egress toward primary evacuation routes and utilizes police and non-police traffic controllers as well as illuminated traffic control devices accordingly.

## **Primary Evacuation Routes (Toledo-area Campus)**

An emergency of the magnitude and seriousness requiring the evacuation of the campus will likely and similarly affect surrounding communities. When the emergency is confined to the local community, evacuation to neighboring communities and routes leaving the immediate area are used. When an emergency is regional or larger scale, evacuation routes direct traffic to interstate highways for mass evacuation and relocation. A person evacuated from the campus may have few options regarding the direction of travel. A particularly difficult challenge is the fact that routes west, north and east of the campus are few in number, mostly two-lane, and are likely to be congested and gridlocked leaving the option of egress in those directions undesirable.

Therefore, Interstate I-75 located west of the Toledo-area Campus has been identified as the major traffic artery toward which evacuating traffic will be directed. From there, evacuees can be integrated into the larger regional evacuation plan if necessary.

## **Primary Evacuation Routes (Findlay-area Campus)**

County Road 212 located north of the Findlay-area Campus has been identified as the major traffic artery toward which evacuating traffic will be directed. From there, evacuees can be integrated into the larger regional evacuation plan if necessary.

## **Building Evacuation Procedure**

At the sound of a fire alarm, or other notification to evacuate, all persons are required to leave the building immediately. Unless conditions prevent it, the best evacuation route is the nearest stairway leading to the nearest exit. Elevators should not be used as they become inoperable during a loss of electrical power and can increase the risk of smoke inhalation during a fire. Firefighters routinely check stairways for persons needing assistance.

Actions will be taken to ensure persons remain at least two hundred feet from the building to be clear of any danger and to avoid impeding the movement of emergency responders and equipment. This distance may be increased by police, security or firefighters according to the circumstances of the emergency. Persons should not return to the building unless specific approval to do so has been given by police, security or firefighters.

Persons needing additional assistance evacuating any building during an emergency should contact emergency services (911) immediately.

Anyone with information warranting an emergency response or evacuation may report the circumstances to the Department of Public Safety by either calling 567-661-7575 or by coming into the Department of Public Safety.

## **Continuous Improvement Efforts**

Owens Community College strives to continuously improve the safety of the campus community in the event that an evacuation becomes necessary. Ongoing efforts include: creation and distribution of evacuation maps; review of policies regarding how notification is achieved; develop consistent schedule for testing of notification systems; and, seeking training opportunities for personnel in the Department of Public Safety, Facilities and Operations.

In addition to the tests of the emergency notification process, Owens Community College has procedures to test the emergency response and evacuation procedures on at least an annual basis, including:

- Tests that may be announced or unannounced
- Publicizing its emergency response and evacuation procedures in conjunction with at least one test per calendar year
- Documenting, for each test, a description of the exercise, the date, time and whether it was announced or unannounced

On April 18, 2019, the Office of Workplace Safety and Health, with assistance from the Department of Public Saety and Perrysburg Township Fire Department, conducted the following annual test.

**Excerpts of Chapter 6, Emergency Notification and Timely Warnings,  
The Handbook for Campus Safety and Security Reporting, 2016 Edition**

Procedures to test emergency response and evacuation procedures on at least an annual basis:

- Scheduled date of test: April 18, 2019
- Will the test be announced or unannounced? Unannounced
- What drill activity that tests a single procedure operation will be performed?  
(e.g. a test of initiating a cell phone alert system or a test of campus security personnel conducting a campus lockdown.)

Testing of fire doors recently installed

- What exercise will be performed involving coordination of efforts?  
(e.g. a test of the coordination of first responders, including police, firefighters and emergency medical technicians.)

Coordination between DPS, Owens Staff, and Rossford Staff w/PTFD Inspector

- What follow-through activities will be/have been performed?  
(e.g. a survey or interview to obtain feedback from participants.)

WILL BE: Debrief of fire drill team

HAVE BEEN: Email sent with fire drill report form requesting feedback

- What are the measureable goals of the test?  
(e.g. "Everyone involved in the emergency response and notification procedure will understand his or her role and responsibility.")

Fire equipment (doors, alarms, etc.) will work properly. Occupants will evacuate.

- > What were the strong points or weaknesses discovered in the emergency plan and its capabilities from the test? (e.g. "The evacuation process accounted for/did not account for the diverse needs of all members of the campus community.")

Equipment worked as designed. Accountability functions need addressed.

- What type of test was conducted? (e.g. live test, tabletop exercise) Live test
- Was this test applicable on a campus-wide scale? (e.g. applicable to each building) Yes
- Has the emergency response and evacuation procedures in conjunction to at least one test per calendar year been publicized? Yes
  - o Method of publication: (e.g. "blast" e-mail or text message containing a link to procedures.)  
Multiple ONews/email alerts-announcements

Documentation of test completed by (name/department): L. Stiefel Workplace Safety and Health

Original documentation held by (department): WSH/Human Resources Per Clery Act: ACT+7

# SECURITY AND FACILITIES ACCESS

Owens is an open College serving not only students but also the general public. Many of the facilities and services are available for public use throughout the weeks during normal operating hours. During business hours, the College is open to students, employees, contractors, guests, and the general public. During non-business hours, access to all College facilities is by key, swipe card (if issued), or admittance by Department of Public Safety personnel. In case of periods of extended closing, the College will admit only those with prior written approval to the facilities.

Some facilities have individual hours which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

# DEFINITIONS OF CLERY REPORTABLE CRIMES

**Murder & Non-negligent Manslaughter:**

The willful killing of one human being by another.

**Negligent Manslaughter:**

Killing of another person through gross negligence.

**Rape:**

Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim. This definition includes any gender of victim or perpetrator.

**Fondling:**

The touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or temporary or permanent mental or physical incapacity.

**Robbery:**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:**

Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

**Burglary:**

The unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft:**

The theft or attempted theft of a motor vehicle.

**Arson:**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft or personal property of another.

**Hate Crime:**

Is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias.

# OTHER CLERY ACT REPORTABLE OFFENSES

**Liquor Law Violation:**

The violation of law or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; and all attempts to commit any of the aforementioned activities. (Public drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations:**

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine; marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine.)

**Weapons Law Violations:**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as the manufacture, sale or possession of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; illegal aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

# Toledo-area Campus CRIME STATS

Crime Reported	Year	On-Campus	Non-Campus	Public Areas	Hate Crimes
<b>Murder / Non-Negligent Manslaughter</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Negligent Manslaughter</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Sex Offenses, Forcible</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Sex Offenses, Non-Forcible (fondling, incest, and statutory rape only)</b>	2019	1	0	0	0
	2018	0	0	0	0
	2017	2	0	0	0
<b>Robbery</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Aggravated Assault</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Burglary</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Motor Vehicle Theft</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Arson</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Liquor Law Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Liquor Law Violations Referred for Disciplinary Action</b>	2019	1	0	0	0
	2018	0	0	0	0
	2017	1	0	0	0
<b>Drug Law Arrests</b>	2019	1	0	2	0
	2018	4	0	0	0
	2017	1	0	3	0
<b>Drug Law Violations Referred for Disciplinary Action</b>	2019	1	0	0	0
	2018	1	0	0	0
	2017	0	0	0	0
<b>Illegal Weapons Possession Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Illegal Weapons Possession Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	1	0	0	0
<b>Domestic Violence</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	1	0	0	0
<b>Dating Violence</b>	2019	0	0	0	0
	2018	1	0	0	0
	2017	0	0	0	0
<b>Stalking</b>	2019	1	0	0	0
	2018	2	0	0	0
	2017	0	0	0	0
<b>Unfounded</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0

# Toledo-area Campus CRIME STATS

## *Hate Crimes Reported - Toledo-area Campus*

Crime Reported	Year	Race	Gender	Religion	National Origin	Sexual Orientation	Gender Identity	Ethnicity	Disability
<b>Larceny-Theft</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Simple Assault</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Intimidation</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	1	0	0	0	0	0	0	0
<b>Property Damage Destruction Vandalism</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0

# Findlay-area Campus CRIME STATS

Crime Reported	Year	On-Campus	Non-Campus	Public Areas	Hate Crimes
<b>Murder / Non-Negligent Manslaughter</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Negligent Manslaughter</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Sex Offenses, Forcible</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Sex Offenses, Non-Forcible (fondling, incest, and statutory rape only)</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Robbery</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Aggravated Assault</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Burglary</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Motor Vehicle Theft</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Arson</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Liquor Law Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Liquor Law Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Drug Law Arrests</b>	2019	1	0	1	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Drug Law Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Illegal Weapons Possession Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Illegal Weapons Possession Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Domestic Violence</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Dating Violence</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Stalking</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	1	0	0	0
<b>Unfounded</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0

# Findlay-area Campus CRIME STATS

## *Hate Crimes Reported - Findlay-area Campus*

Crime Reported	Year	Race	Gender	Religion	National Origin	Sexual Orientation	Gender Identity	Ethnicity	Disability
<b>Larceny-Theft</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Simple Assault</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Intimidation</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Property Damage Destruction Vandalism</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0

# Learning Center Downtown Toledo CRIME STATS

Crime Reported	Year	On-Campus	Non-Campus	Public Areas	Hate Crimes
<b>Murder / Non-Negligent Manslaughter</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Negligent Manslaughter</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Sex Offenses, Forcible</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Sex Offenses, Non-Forcible (fondling, incest, and statutory rape only)</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Robbery</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Aggravated Assault</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Burglary</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Motor Vehicle Theft</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Arson</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Liquor Law Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Liquor Law Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Drug Law Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Drug Law Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Illegal Weapons Possession Arrests</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Illegal Weapons Possession Violations Referred for Disciplinary Action</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Domestic Violence</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Dating Violence</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Stalking</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0
<b>Unfounded</b>	2019	0	0	0	0
	2018	0	0	0	0
	2017	0	0	0	0

# Learning Center Downtown Toledo

## CRIME STATS

### *Hate Crimes Reported - Learning Center Downtown Toledo*

Crime Reported	Year	Race	Gender	Religion	National Origin	Sexual Orientation	Gender Identity	Ethnicity	Disability
<b>Larceny-Theft</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Simple Assault</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Intimidation</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0
<b>Property Damage Destruction Vandalism</b>	2019	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0
	2017	0	0	0	0	0	0	0	0