



## ACCOUNTING TECHNOLOGY

### Associate of Applied Business

Do you enjoy working with numbers? If so, a degree in Accounting Technology may be perfect for you. Develop the technical skills needed to work in a variety of accounting-related careers. In addition to the technical courses, general education courses develop students to be prepared to deal with all kinds of issues that might confront them in the performance of their jobs.

Students who complete this degree will have also earned three accounting-related certificates:

- Quickbooks Certificate
- Payroll Certificate
- Bookkeeping Certificate

With only three additional courses, students could complete the CPA Qualifying Certificate, as well.

#### JOB OPPORTUNITIES FOR GRADUATES

Upon completion of this curriculum, students have acquired fundamental accounting skills that prepare them for employment in a variety of positions including, but not limited to: bookkeepers, payroll clerks, bill and account collectors, auditing clerks, accounts receivable/payable clerks and tax preparers.

#### SALARY

The U.S. Department of Labor, Bureau of Labor Statistics for the Toledo area, reports annual salaries for positions such as those listed above range from \$45,860 to \$65,159.

The Ohio Department of Jobs and Family Services estimates that the demand for workers in the accounting and auditing fields in Ohio will grow 3% between 2022 and 2032. For workers in the areas of billing and posting clerks, Ohio jobs are expected to increase 15.57% between 2014 and 2024.

#### ACCREDITATION

This program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

#### LOCATION

Toledo-area Campus  
Online



OWENS.EDU

#### Office of Admissions

Toledo-area Campus - (567) 661-7777  
Findlay-area Campus - (567) 429-3509

#### School of Business, Hospitality Management and Public Safety

(567) 661-7280  
business@owens.edu



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# PROGRAM CURRICULUM

## ACCOUNTING TECHNOLOGY Associate of Applied Business

### 1ST SEMESTER

BUS 102	College & Career Professional	Credits: 3(Lec: 3)
ENG 111	Composition I *	Credits: 3(Lec: 3)
or		
ENG 111P	Composition I Plus *	Credits: 4(Lec: 4)
ACC 101	Introductory Financial Acct	Credits: 3(Lec: 3)
IST 131	Computer Concepts and Apps	Credits: 3(Lec: 3)
_____	Social and Behavioral Sciences Elective	Credits: 3(Lec: 3)
	<i>*SOC 101 Recommended</i>	

### 2ND SEMESTER

ACC 150	Payroll Accounting	Credits: 3(Lec: 3)
ACC 102	Introductory Managerial Acct	Credits: 3(Lec: 3)
MTH 133	Quantitative Reasoning *	Credits: 3(Lec: 3 Lab: 1)
or		
MTH 213	Introductory Statistics *	Credits: 3(Lec: 3)
or		
MTH 213P	Introductory Statistics Plus	Credits: 4(Lec: 4)
IST 235	Spreadsheet Applications-Excel	Credits: 3(Lec: 3)
ACC 140	Federal Tax Accounting I	Credits: 3(Lec: 3)

### 3RD SEMESTER

OAD 110	Bus & Profession Communication	Credits: 3(Lec: 3)
ACC 239	Quickbooks	Credits: 3(Lec: 3)
BUS 120	Principles of Management	Credits: 3(Lec: 3)
ACC 203	Cost and Managerial Accounting	Credits: 4(Lec: 4)
ACC 220	Intermediate Accounting I	Credits: 3(Lec: 3)

### 4TH SEMESTER

PHL 102	Principles of Ethics *	Credits: 3(Lec: 3)
BUS 200	The Legal Environment of Bus	Credits: 3(Lec: 3)
ECO 201	Microeconomics *O	Credits: 3(Lec: 3)
_____	Business (BUS) Course Elective	Credits: 2 or 3
	<i>*BUS 152, BUS 215 or BUS 293 Recommended</i>	
ACC 221	Intermediate Accounting II	Credits: 3(Lec: 3)
ACC 240	Governmental Accounting	Credits: 3(Lec: 3)

\*Ohio Transfer Module Course

More information about the Ohio Transfer Module Course can be found at [www.ohiohighered.org/transfer/transfermodule](http://www.ohiohighered.org/transfer/transfermodule)



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Your **success** starts here.



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