

Owens Community College

Wide Area Networking Major Advisory Meeting

Date: October 26, 2012

Location: Audio/Visual Classroom Center, Room 121-124

Industrial Attendees: RJ Braden, John Butson, Steve Byerly, Mark Carter, Wayne Corrgens, Ted Fisher, Tom Gray, Steve Hanenkrath, Rod Kettles, Scott Loehrke, Nathan Miles, Jacob Morrison, Dan Niedzwiecki, Tim Pflgebraar, Adam Pickard, Bill Schmoekel, Dave Schuck, Dave Thompson, Barb Vidra

Student Attendees: Jacob Cordes, Jason Jacob, Sade Prater

Owens Attendees: Resmi Krishnankuttyrema, Tom Mahas, Stan Paige, Glenn Rettig, Renay Scott, Kristen Rothfeld, Bill Shepherd, Diana Stachowiak, Paul Svatik, Don Szymanski, Jay Taylor, Dan Wedding, Randy Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> The meeting was called to order at 12:30 p.m. by Chair Dan Niedzwiecki. All minutes are posted to the Owens website under the appropriate program. 	<ul style="list-style-type: none"> Minutes will be reviewed and approved at the Spring meeting. Anyone with changes in address, email, or phone number, please get that information to Darla Greer.
Enrollment and Retention Report	<ul style="list-style-type: none"> The Wide Area Networking program enrollments in Toledo are down 18 students from last year. The Cisco certificate has 4 students and the Networking Certificate has 2 students. Most programs are seeing slight declines in enrollment. Findlay numbers are roughly the same as last year. 	<ul style="list-style-type: none"> The College is working with area high schools in offering the dual enrollment option and also with area universities on articulation agreements. Job placement reports can be run for any of the programs. Just let Diana Stachowiak know you want the information and she will get it to you.
Faculty Report	<ul style="list-style-type: none"> Jay Taylor reported that there have not been any major changes to the program. The NetLab is up and running. Students log in from off campus and complete their lab work remotely. There are four pods now and a fifth pod is set up so that forensic students can also log in from off campus to do their work. 	<ul style="list-style-type: none"> The Electrical/Electronics Technology (EET) Department is currently working with the School of Business in bring a happy medium of programs and courses between the two. The Cisco format has changed from Discovery to Exploration.
Student Report	<ul style="list-style-type: none"> The student was unable to make the meeting. 	
Outcomes Assessment Status Report	<ul style="list-style-type: none"> Diana Stachowiak reported that student learning assessment outcomes have been updated and will be shared with the individual committees at the spring meeting. 	
Outcomes Competency Validation	<ul style="list-style-type: none"> There are industry standard competencies in all areas of the Wide Area Networking program. 	
Professional Development, Partnerships and Articulation	<ul style="list-style-type: none"> See Enrollment and Retention Report. 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> Nothing new to report at this time. There was discussion about professionalism and how students are presenting themselves to the employer. It was suggested to bring in employers to speak to classes on what the expectations are in the average everyday job environment. Instructors may need to set a precedent in 	<ul style="list-style-type: none"> Advisory members willing to speak to classes should inform Diana Stachowiak or Darla Greer of their interest in doing this. Employers looking to fill positions, co-ops or internships should contact Stan Paige or Career Services

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	the first semester classes regarding type of dress, etc.	
Equipment, Facilities, and Staffing	<ul style="list-style-type: none">• Nothing new to report.	<ul style="list-style-type: none">• Capital equipment needs are being compiled.
Accreditation Status	<ul style="list-style-type: none">• All the Electrical/Electronics Engineering Technologies programs and certificates are accredited by ATMAE.	<ul style="list-style-type: none">• Student collections will be gathered during the fall of 2013 and spring of 2014 for the spring 2015 visit.
Other	<ul style="list-style-type: none">• Advisory members were thanked for their commitment and service.• The meeting adjourned at 1:15 p.m.	<ul style="list-style-type: none">• Chair-Dan Niedzwiecki, Vice Chair-Dave Schuck, Secretary-John Butson