

# Owens Community College

## Wide Area Networking Major Advisory Meeting

Date: February 24, 2011

Location: Owens Community College, IET 130

Industrial Attendees: Bob Hanna, Dan Niedzwiecki, John Rust, Bill Schmoekel, Phil Ziemke

Student Attendee: Christina Hite

Owens Attendees: Lynn Kendall, Glenn Rettig, Nerur Satish, Jay Taylor, Randy Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> <li>The meeting was called to order at 9:40 a.m. by Chair Bob Hanna.</li> </ul>	<ul style="list-style-type: none"> <li>Minutes of the Spring 2010 meeting were reviewed and approved.</li> </ul>
Enrollment and Retention Report	<ul style="list-style-type: none"> <li>WAN Technology program enrollment is up 7 students to 68 for a 11.5% increase from last spring.</li> <li>The EET Department participated in the "We are IT" event in November 2010. A number of hands-on projects were utilized in an effort to attract women into the Engineering/IT field.</li> <li>Patrick Gill and Janice Skaggs who were Success Mentors that resided in the IET building have left the SOT for other positions.</li> </ul>	<ul style="list-style-type: none"> <li>The School of Technology (SOT) is in the process of advertising for a resident Advising Manager. This person will be supervising a number of other advisors designated for SOT students and will be coordinating information with other advisors on campus. It is hoped to have this position filled by the end of April 2011.</li> </ul>
Faculty Report	<ul style="list-style-type: none"> <li>Jay Taylor announced that he will be retiring officially on May 11<sup>th</sup>.</li> <li>Jay has been developing hybrid CCNA classes. Most of the class will be on-line with Net Lab which allows the students to log in off-campus to do the labs remotely. The class will meet every 3 three weeks to get questions answered and for hands-on activities. The students will have assignments to complete for the next on-campus meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Even though Jay Taylor will be retiring in May, he will be back in August to teach the CCNP classes as well as help get someone else hired and trained.</li> <li>The forensics and security courses will also be done as hybrid courses.</li> </ul>
Student Report	<ul style="list-style-type: none"> <li>Student Christina Hite said she started the program in 2007. Her overall hands-on interaction has been great. Jay is one of her favorite teachers because he makes her think and doesn't give her the answers. The equipment has been updated and works faster. She hopes to graduate in May 2011. Christina was glad to have the opportunity to set-up the pods in the lab on her own which she completed in 5 hours.</li> </ul>	<ul style="list-style-type: none"> <li>Student Christina Hite thanked everyone involved in the program for their help and support in using the equipment and answering questions.</li> </ul>

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Outcomes Assessment Status Report	<ul style="list-style-type: none"> <li>• SOT has representation on the new campus-wide Student Learning Assessment Committee (SLAC) consisting of a wider cross section of faculty and administrators.</li> <li>• Competencies for the WAN program will change as the curriculum evolves.</li> </ul>	<ul style="list-style-type: none"> <li>• The College has adopted the TaskStream Account Management System. All assessment data will be stored in this system which can be easily accessed for reports and information.</li> <li>• A master syllabus will be developed for each course that will be used by all faculty. Faculty will be able to customize their course with an addendum as long as the outcomes are being met.</li> </ul>
Outcomes Competency Validation	<ul style="list-style-type: none"> <li>• There are industry standard competencies in all areas of WAN Technology.</li> </ul>	<ul style="list-style-type: none"> <li>• There are Cisco system-wide validation for these programs and competencies.</li> </ul>
Professional Development, Partnerships and Articulation	<ul style="list-style-type: none"> <li>• Jay is currently working on being recertified in the Cisco CCNP courses as they have gone from four courses to three.</li> </ul>	<ul style="list-style-type: none"> <li>• An Information Assurance course will be added to the curriculum to replace the fourth Cisco CCNP course. It will be offered in an 8 week format.</li> </ul>
Program and Curriculum Enhancements	<ul style="list-style-type: none"> <li>• See Faculty Report.</li> <li>• Acalog is now being utilized for updating the college catalog.</li> <li>• Curriculum processes are being updated and revised to better streamline submissions. A handbook is in place to better define expectations of the change process.</li> </ul>	<ul style="list-style-type: none"> <li>• EET 141 and EET 280 will be offered as hybrid courses in the Fall of 2011.</li> <li>• The Owens IT Department was thanked for being very receptive and supportive .</li> </ul>
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> <li>• Four Net Lab pods will be up and running by the end of the semester which will allow remote access for students in the hybrid courses.</li> <li>• Equipment in room 163 was upgraded.</li> <li>• The motherboards are being replaced in the QuadCore systems as four have already gone bad.</li> </ul>	<ul style="list-style-type: none"> <li>• Nerur Satish will be retiring at the end of July.</li> <li>• Linda Deutsch resigned at the end of fall 2010 semester.</li> </ul>
Accreditation Status	<ul style="list-style-type: none"> <li>• The EET Department programs are accredited by ATMAE (formerly NAIT) through 2015.</li> <li>• A report to address concerns cited at the accreditation visit is due to ATMAE in September.</li> </ul>	<ul style="list-style-type: none"> <li>• Randy Wharton and Glenn Retting will be meeting with the Provost to discuss the SOT vacant positions which could be an issue for the ATMAE report.</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Members were thanked for their commitment and service.</li> <li>• The meeting adjourned at 9:40 a.m.</li> </ul>	<ul style="list-style-type: none"> <li>• Chair–Bob Hanna, Vice Chair–Dave Schuck, Secretary–Michael Bayes</li> </ul>