Owens Community College

Quality Assurance Technology Advisory Meeting
Date: November 16, 2007
Location: Toledo Zoo
Industrial Attendees: Myron Bowers, Tom Jablonowski, Brian Koenig, Bob Mason, Herb McGrath, Mark Schoenlein, John Sinn
Student Attendees: Kamil Saleh
Owens Attendees: Paul Bean, Mark Durivage, Jim Gilmore

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	- The meeting was called to order at 9:20 a.m. by Chair Myron Bowers. - Minutes will be posted on the Owens web site and not mailed.	Minutes of the previous meeting were distributed, read and approved by all present
Enrollment and Retention Report	- Enrollment in the Toledo Campus program is down two students from last fall semester for a total of 13. - Enrollment in the Quality Assurance Certificate is also down two students for a total of 6. - School of Technology enrollments are up 9.3% this semester. - The Black Belt and Green Belt classes don't have any students right now, but several graduate each semester. - A list of all the QCT classes running this semester and the number of students in each class was distributed. There are 17 class sections with the average of 11 students in each class. - Dr. Sinn gave a presentation at the Chrysler machining plant this week that focused on the Baccalaureate 3 + 1 program. The residual hours can be taken at any community college. Dr. Sinn believes that the School of Technology needs to be involved in this. - Dr. Sinn wants to involve the ASQ in student portfolio reviews.	It was suggested that the list showing the number of students in currently running classes be provided at all future meetings since it more accurately reflects how the program is doing.
Faculty Report	Myron Bowers reported that students tend to equate web courses with self-paced. He informs them upfront that there is a window of time to get each assignment done.	Quality student, Toni Tackett, received the Manufacturing and Industrial Operations Outstanding Graduate award for 2006-2007.
Student Report	Student Kamil Saleh is planning to take a couple classes in the spring. He took the CQT, but all the tests and records were lost. Kamil will be retaking the test in December.	
Outcomes Assessment Report	Nothing to report	
Outcomes Competency Validation	Nothing to report	

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Program and Curriculum Enhancements	• QCT 202 Continuous Improvement & TQM ran for the first time as a web course this semester. • QCT 110 SQC went on-line over the summer with close to 20 students. Registration for spring started two weeks ago and this class is almost full already. • Myron Bowers is working to get more of the Quality courses on-line. • A CQE Refresher course is on the schedule for spring. Anyone interested in taking it should be referred to the Owens web site. Myron Bowers volunteered to teach the class, if it runs. • Mark Schoenlein would like to give a survey to students to find out where their interests lie. This survey could be part of the exploratory AIM 105 Systems of Engineering and Integrated Systems class. This class is being introduced at the high school level and is being taught at Central Catholic this semester. Sophomores are exposed to all the SOT disciplines to give them a better idea of what career path to follow	• The QCT 105 Technology and Society course has been changed to two credit hours. Additional material will be added to this course starting summer and fall 2008. • It was suggested that a general class be offered to review for the CQE and CQT, since there are many parts that are similar. • A suggestion was made to offer a class where different companies could come in to share how things are done at their particular company.
Equipment, Facilities, and Staffing	• Printing seems to be a problem in room 156 if the student is not on the right wireless network. • The Quality Lab will be painted and refurbished with new furniture, carpeting and cabinets soon. There will be a dedicated instructor's station.	• MiniTab and 2007 Office Suite will be loaded on lab computers during the break. Jim Gilmore will check with the lab technician to see if the wireless network for room 156 can be moved up to the first line so students will pick the right one.
Accreditation Status	• A copy of the Program Review and Evaluation Program (PREP) was distributed to members present. It has been streamlined to one page. • NAIT accreditation was just approved for two more years. • Mark Durivage stated that ABET has a new council for applied science degrees. There is a possibility that a number of SOT programs could have dual accreditations.	• Advisory Members should review reports and contact Jim Gilmore with any comments, questions or suggestions. • The program continues to maintain NAIT and HLC accreditation.
Other	• There was some discussion on the declining ASQ memberships. The local pays the student membership fee for the first year. • The meeting adjourned at 10:45 a.m.	• Mark Schoenlein suggested having the meeting at the new Penta facility when it opens next fall. • Chair – Myron Browers; Vice Chair – Mark Rodabaugh; Secretary – Mark Schoenlein