

Owens Community College

Quality Assurance Technology Advisory Meeting

Date: April 10, 2009

Location: Owens Community College, Industrial & Engineering Technologies, Room 130

Industrial Attendees: Myron Bowers, Mark Rodabaugh, Mark Schoenlein, John Sinn

Student Attendees: Richard Graham, Mike Sirotnyak

Owens Attendees: Mark Durivage, Jim Gilmore, Scott Killy, Tim Luc

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ The meeting was called to order at 9:05 a.m. by Chair Myron Bowers. ▪ Minutes will be posted on the Owens web site and not mailed. 	<ul style="list-style-type: none"> ▪ Minutes of the previous meeting were distributed, read and approved by all present
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ Enrollment in the Toledo Campus program is up one student from last spring semester for a total of 16. ▪ Enrollment in the Quality Assurance Certificate is down three students for a total of 2. ▪ There is no one is enrolled in the Black Belt and Green Belt certificates this semester. ▪ Students come in to take the two six sigma classes then are gone, so Jim Gilmore believes they do not declare a major. 	<ul style="list-style-type: none"> ▪ Green Belt class will be run this summer and the Black Belt will run in the fall. ▪ The School of Technology will be consolidating courses and programs where necessary. ▪ More high school graduates need to be recruited.
Faculty Report	<ul style="list-style-type: none"> ▪ Myron Bowers stated that he would like to be notified when course evaluations are sent to the students so he can make filling them out an assignment. The on-line course evaluations are rarely completed by students. 	
Student Report	<ul style="list-style-type: none"> ▪ Student Richard Graham stated that his experience at Owens has been fantastic. He came to Owens to understand statistics to help with a special assignment and he decided to seek the degree. He was disappointed that the Algebra class did not finish 1/3 of the book and he was expected to know the material for the next level Algebra class. Rich felt the Computer Diagnosis class did not cover the MS Word package very well and felt he was misled. The hardware portion is good, but more software is needed. ▪ Student Mike Sirotnyak started in fall of 2007 and will complete the degree in May. He was working for 20 years before he came back to school so he was apprehensive about it, but everything has gone smoothly. 	<ul style="list-style-type: none"> ▪ Advisor Wendy Howe was excellent in helping student Richard Graham schedule the classes he needed. ▪ Mike has heard the talk about the program reaching into other areas (i.e., health care, banking, etc.) and feels that quality is primarily manufacturing. Introducing those areas in QCT 105 or in a separate class would be helpful, but don't change the focus of the program. ▪ Dean Mark Durivage and Chair Jim Gilmore will discuss the Computer Diagnosis content with the appropriate Chair and faculty regarding the inclusion of more software.

Owens Community College

Quality Assurance Technology Advisory Meeting

Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ The student learning and assessment report was discussed at the previous meeting. ▪ Paul Bean did a preliminary analysis of the data using the achievement rubrics for the School of Technology and focusing on QCT 110. The program is close to where it should be with 75% of the students meeting or exceeding the set standards. 	<ul style="list-style-type: none"> ▪ Advisory members should review the Outcomes Assessment Report and give Jim Gilmore their comments and/or suggestions. ▪ Paul Bean will do a second measure using QCT 235 (DOE) for a higher level analysis of the students' statistical analysis ability.
Outcomes Competency Validation	<ul style="list-style-type: none"> ▪ The committee also reviewed and approved the program competencies in conjunction with the outcomes assessment report at the previous meeting. 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> ▪ The program is moving in the direction of having all the QCT classes on-line in the future. 	
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> ▪ Paul Bean reported there has been a wireless internet connection problem in the Quality lab ever since the IT Dept. switched the labs to their network. Lynn Kendall has been working with the IT Dept. to correct the problem. ▪ Tim Luc reported that it is time to start thinking about what needs to be ordered with end-of-the year funds. 	<ul style="list-style-type: none"> ▪ Jim Gilmore and Paul Bean will check with Lynn Kendall and IT to see how soon the problem can be solved.
Accreditation Status	<ul style="list-style-type: none"> ▪ The Program's Operational Plan and PREP (Program Review and Evaluation Process) was distributed to members. ▪ The NAIT accreditation site visit is scheduled for April 15, 16, & 17, 2009. Student materials are being collected and stored in the resource room. It is hopeful that a 6 year accreditation will be received. 	<ul style="list-style-type: none"> ▪ Members should review both the PREP and Operational Plan and get any comments or suggestions to Jim Gilmore. ▪ Mike Sirotnyak volunteer to be the student to attend the NAIT Luncheon on April 16th and Mark Schoenlein volunteered to be the advisory member.
Other	<ul style="list-style-type: none"> ▪ Dr. John Sinn gave Owens a positive accolade referenced by Owens certificate graduate Ted Lippert who came to BG and will graduate with his Bachelor's in May. Ted's abilities reaffirm that Owens is doing things right. ▪ Quality Standards Engineering Management Degree should be approved after the second reading by the curriculum council and available fall of 2009. ▪ Mark Schoenlein reported on a number of activities that ASQ is involved in. An effort will be made to get more advertising on Owens courses in the ASQ newsletter. ▪ The meeting adjourned at 10:25 a.m. Interested advisory members toured the lab. 	<ul style="list-style-type: none"> ▪ Chair – Myron Browsers; Vice Chair – Mark Rodabaugh; Secretary – Mark Schoenlein