

Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Date: November 31, 2008

Location: Toledo Zoo – Toledo, Ohio

Industrial Attendees: Andrew Birr, Chuck Campbell, Mark Hertzfeld, Garry Kudlinski, Jim Less, Bob Momany, Jean Mlynek, Tim Murphy

Student Attendees: Not available.

Owens Attendees: Mark Durivage, Jim Gilmore, Mary Kaczinski, Tim Luc; Advisor-Stan Paige

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ The meeting was called to order at 9:35 a.m. by Chairman Andy Birr. 	<ul style="list-style-type: none"> ▪ Minutes from last spring's meeting were reviewed and approved. ▪ Minutes are posted on the Owens web site.
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ Enrollment in the degree program on the Toledo Campus has increased five students for a total of 47 which is a 11.9% increase. ▪ As of the 14th day, the Safety Coordinator Certificate enrollment has increased by 267 students to a total of 350. As evidenced by the list of courses running, there were short term flex courses added for the Safety Council after the 14th day. Those courses already scheduled have nearly 120 students. By the time the semester is over, there may be close to 450 students. ▪ Two students have declared the Water Treatment certificate. 	<ul style="list-style-type: none"> ▪ Attracting students is Jim's main concern. There are currently many positions available. This program is the best avenue for students to get jobs right out of college. ▪ We need to get the word out and professional organizations can help by advertising environmental careers. ▪ An Introduction to Engineering and Integrated Systems course is available to be taught at high schools. It covers all the programs in the School of Technology.
Faculty Report	<ul style="list-style-type: none"> ▪ Mary Kaczinski reported that she would like to see changes in some of the courses to reflect changes in industry. Mary is looking into eliminating old information and content and adding in new content based on standards that have been revised over the last 5 years. ▪ Mary would like to see ISO 14,000 moved from the quality assurance program over to the Environmental program since the content is more specific to what is involved in that area. ▪ Tim and Mary would both like to offer coursework online from Kirkwood Community College under the Owens Banner. This would create a diverse additional set of courses that could supplement our current course inventory. ▪ 	<ul style="list-style-type: none"> ▪ The committee recommended adopting Mary's suggested changes in sequencing course content as well as courses within the degree. Paperwork will have to be filed with OBR for the next Catalog Change in 2010. ▪ Committee agreed to the shift of ISO 14,000 to the environmental program. Additional content to include reports and other requirements by ISO to be added. This will also need to be done by 2010.
Student Report	<ul style="list-style-type: none"> ▪ There were no students available to attend. 	
Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ Outcomes were distributed to the committee along with copies of the Prep report. Jim asked members to review them and provide him with feedback and ideas for expanding the outcomes measures. 	<ul style="list-style-type: none"> ▪ Mary continues to gather data for Outcomes Assessment reporting as courses run.

Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Outcomes Competency Validation	<ul style="list-style-type: none"> ▪ Members viewed the outcomes and made no recommendations for changes at this time. 	<ul style="list-style-type: none"> ▪ Members are always welcome to provide feedback and information on Outcomes and motion to add or change measures during a meeting.
Program and Curriculum Enhancements	<ul style="list-style-type: none"> ▪ Tim Luc is looking into creating an Online OSHA Construction Safety course in both 10 and 30 hour. There are persons at the college that believe they could sell this to the community. ▪ Courses are now being offered at the Toledo Correctional facility (TOCI) in order to help educate that population with relevant skills used in the workforce. Classes are going well. ▪ Mary continues to work on an Alternative Energy course that the program can run on a trial basis. She indicated that the course would be introductory in scope. 	<ul style="list-style-type: none"> ▪ The membership agreed to course changes and curriculum enhancements. ▪ Members suggested possible content for an introductory class should contain elements of all sustainable energy including but not limited to wind generation, bio-fuel, solar and geothermal.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> ▪ All equipment is in good working order. Tim and Mary will discuss new items for the Capital equipment list the next time it comes around. ▪ Current staffing levels appear to be adequate for the number of classes run and the facilities that are being cared for. 	<ul style="list-style-type: none"> ▪ The committee had no recommendations for additional equipment or supplies. However if alternative energy becomes a prevalent degree they suggested looking into appropriate equipment to teach the fundamentals of those technologies.
Accreditation Status	<ul style="list-style-type: none"> ▪ Program will be seeking NAIT re-accreditation in April 2009. Faculty and staff should be looking at their courses and getting an idea of what they want to collect for the visit. 	<ul style="list-style-type: none"> ▪ The program continues to maintain NAIT and HLC accreditation.
Other	<ul style="list-style-type: none"> ▪ Jim Gilmore is currently involved with Honor Flight of Northwest Ohio. This program allows veterans to visit the monuments and war memorials in Washington DC, free of charge. It is an intense one-day trip. The organization is always looking for donations and guardians who accompany the veterans. Guardians pay the \$400 cost associated with the trip. Visit www.honorflightnwo.org for more information. ▪ The Ohio Safety Conference is April 1-4 in Columbus. ▪ Meeting adjourned at 10:45 a.m. 	