

Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Date: November 19, 2010

Location: Honey Diner, Walbridge, Ohio

Industrial Attendees: Mary Beth Cohen, Jennifer Huber, Jeff Hutchins, Bob Momany, Robert Ruse, Dawn Spurlock, Robert Stevenson

Student Attendees: None

Owens Attendees: Jim Gilmore, Mary Kaczinski, Stan Paige, Randy Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ The meeting was called to order at 9:05 a.m. by Jim Gilmore. 	<ul style="list-style-type: none"> ▪ Meeting minutes can be found on the Owens website, under Academics, School of Technology, Programs, Environmental Health & Safety Technology, Advisory Committee, Minutes.
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ Enrollment in the degree program on the Toledo Campus has increased 3 students for a total of 72 which is a 4.3% increase. ▪ The Water Treatment Certificate has 1 student enrolled. ▪ The Safety Coordinator Certificate has 3 students enrolled. ▪ The enrollment numbers do not reflect the number of students taking ENV classes. Many of the ENV classes are full this semester due to other programs that require ENV courses. ▪ Mary Kaczinski suggested that the certificate enrollments may be down due to students switching to the degree program after completing the certificate. 	<ul style="list-style-type: none"> ▪ As the demand has increased for waste water and water treatment employees, enrollment personnel are steering students in that direction. ▪ Jim Gilmore provided a presentation on Manufacturing and Industrial Operations courses for an FYE class. The presentation was recorded and will be shown in other FYE classes. Hopefully, this will generate more interest in the Environmental program.
Faculty Report	<ul style="list-style-type: none"> ▪ Mary Kaczinski reported that the paperwork has been submitted to move the ISO 14000 class to the Environmental (ENV) prefix. ▪ Mary is teaching an Introduction to Alternative Energy class on-line this semester. There are enough enrolled for the spring to run two sections – one web and one classroom-based. ▪ A solar array was installed next to the Industrial & Engineering Technologies building this week. ▪ Jennifer Huber reported that her on-line class is going well. Student fluctuation has not changed much from the beginning of the semester. 	<ul style="list-style-type: none"> ▪ The Alternative Energy program proposal has been submitted to OBR and approval is expected before January 1st. Equipment will be purchased when approval is received. Program should be up and running by fall 2011. ▪ There has been talk of the College requiring students to pass an orientation for web classes before they can actually enroll in them.
Student Report	<ul style="list-style-type: none"> ▪ There was no student in attendance to provide a report. 	
Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ The College is going to a new AMS (Accountability Management System) called TaskStream. Outcome data will be migrated to this system. The real advantage of this system will be that data can be retrieved and reports generated much easier. 	<ul style="list-style-type: none"> ▪ Advisory members should get any comments or suggestions on outcomes assessment to Jim Gilmore.

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	<ul style="list-style-type: none"> The PREP report justifies the program to OBR as well as the community. It provides evidence and support as to the viability of the program. 	
Outcomes Competency Validation	<ul style="list-style-type: none"> Outcomes were distributed and validated at a previous meeting. 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> Jim Gilmore attended the Great Lakes Manufacturing Conference in Montreal. Four areas were discussed: Workforce Development, Image, Innovation, and Borders of Logistics. A number of the Environmental courses will be required in the Alternative Energy program. LEED Certification will be incorporated into the Alternative Energy program. 	<ul style="list-style-type: none"> There is a need to think more globally for our students. Skills learned are portable and can be used internationally as well as from state-to-state. There are opportunities for our students to share their knowledge overseas.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> A portable confined space trainer is being discussed with the School of Emergency Preparedness and Maintenance. The Emergency Preparedness Center has a confined space area, but it is outside and not feasible to use in cold weather. Having a trainer on a trailer could be used by everyone and taken anywhere. It can be used inside a building in inclement weather. 	<ul style="list-style-type: none"> It was suggested to look at Ohio University's portable confined space trainer to get an idea of what is needed.
Accreditation Status	<ul style="list-style-type: none"> Most of the School of Technology programs are accredited by the Association of Technology, Management and Applied Engineering or ATMAE through 2015 with a written report due in 2011. 	
Other	<ul style="list-style-type: none"> OSHA inspections are getting stricter and there are higher citation fees. The meeting adjourned at 10:25 a.m. 	<ul style="list-style-type: none"> Members felt it would be beneficial for Owens to offer OSHA safety, lead and asbestos training at least once or twice a year. Chair-Andrew Birr; Vice Chair-Jeff Hutchins; Secretary-Chuck Campbell