

# Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Date: November 2, 2007

Location: Toledo Zoo – Toledo, Ohio

Industrial Attendees: Andrew Birr, Chuck Campbell, Mary Beth Cohen, Heather Gilmore, Jennifer Huber, Garry Kudlinski, Jim Less, Dennis McMickens, Robert Ruse, Dawn Spurlock

Student Attendees: None

Owens Attendees: Mark Durivage, Jim Gilmore, Mary Kaczinski; Advisor-Stan Paige

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> <li>▪ The meeting was called to order at 9:20 a.m. by Chairman Andy Birr.</li> <li>▪ Members were reminded that minutes are posted on the Owens web site.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Minutes from last spring's meeting were reviewed and approved.</li> </ul>
Enrollment and Retention Report	<ul style="list-style-type: none"> <li>▪ Enrollment in the degree program on the Toledo Campus has increased twelve students for a total of 42.</li> <li>▪ Safety Coordinator Certificate enrollment has increased 39 students to a total of 83. The individuals receiving training at the Safety Council of NW Ohio are included in these numbers.</li> <li>▪ Two students have declared the Water Treatment certificate.</li> <li>▪ There has been much emphasis put on this program in the last six months. Jim Gilmore has been working with advising and Mary Kaczinski is very involved with the students.</li> <li>▪ Overall School of Technology enrollment is up 9.3 percent.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The Water Treatment Certificate was advertised in the Workforce and Community Services bulletin. There was a significant number of responses to doing this.</li> <li>▪ It was suggested to give the certificate information to the Safety Council so they in turn can give it to the people taking classes.</li> </ul>
Faculty Report	<ul style="list-style-type: none"> <li>▪ Mary Kaczinski reported that she is working on the ENV 214 Real Time Air Instrumentation course. The textbook is now out of print and she couldn't find another to cover the information she wanted. She plans to do a couple modules from HTMRI, one would be on confined space. Monitoring equipment and basic information on what to do with data will be included. Students will get a certificate when they complete the confined space training.</li> <li>▪ The DOT Haz Mat was put into the Chemical Properties and Spill Response course and has worked out well.</li> <li>▪ Mary Kaczinski and Tim Luc will be involved in a summer opportunity for high school students with BGSU. Most of the class will be held at BG, but students will come to Owens 2-4 days to get some hands-on experiences with haz mat suits, sampling and possibly a mini spill situation. Last year 54 students from all over Ohio participated in the program.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Mary Kaczinski is looking into opportunities in alternative energy. There is course in the curriculum that hasn't run in awhile that can be updated and put back into circulation.</li> </ul>

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Student Report	<ul style="list-style-type: none"> <li>▪ The student representative was unable to attend.</li> </ul>	
Outcomes Assessment Report	<ul style="list-style-type: none"> <li>▪ Advisory members were given a copy of the Environmental Health and Safety Technology program Outcomes Assessment Report for the 2006 calendar year.</li> <li>▪ All outcomes either met or exceeded standards.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Advisory members were asked to review the Outcomes Assessment Report and contact Jim Gilmore with any questions, comments, or concerns.</li> </ul>
Outcomes Competency Validation	<ul style="list-style-type: none"> <li>▪ Data was collected and reported to the advisory committee.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The committee agreed with the competencies and accepted the report.</li> </ul>
Program and Curriculum Enhancements	<ul style="list-style-type: none"> <li>▪ Tim Luc has the ENV 110 OSHA General Safety course on-line and running this semester.</li> <li>▪ The Environmental Issues class is doing well. There are a number of non-majors taking the class.</li> <li>▪ The Technology and Society class went from one credit hour to two credit hours when topics were added to meet the requirements of the First Year Experience.</li> <li>▪ The Math class now required is three credit hours versus four credit hours of the old one.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tim will be submitting the ENV 110 web coursework to someone at OSHA to be officially approved.</li> <li>▪ Jim Gilmore will investigate offering the Construction Safety Certification.</li> </ul>
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> <li>▪ The Welding Department should be finished with the confined space unit to be used in the HazWOpER classes by the end of spring.</li> <li>▪ The Quality program purchased 18 laptops that are shared with the Environmental program.</li> <li>▪ The computer in the Environmental lab was updated last year.</li> <li>▪ In the future, lab fees left over at the end of the fiscal year, will be rolled over into the next. This will allow funds to build up for needed equipment purchases.</li> </ul>	
Accreditation Status	<ul style="list-style-type: none"> <li>▪ A copy of the Program Review and Evaluation Program (PREP) was distributed to members present. It has been streamlined to one page.</li> <li>▪ The program Operational Plan was also shared with the committee. This plan summaries and justifies everything that is done within the program.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The program continues to maintain NAIT and HLC accreditation.</li> </ul>
Other	<ul style="list-style-type: none"> <li>▪ Advisory members were asked to let Mary Kaczinski know of any job shadowing opportunities for the Environmental students.</li> <li>▪ Meeting adjourned at 10:30 a.m.</li> </ul>	