

Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Date: April 24, 2012

Location: Industrial and Engineering Technologies Building, Room 130

Industrial Attendees: Chuck Campbell, Leigh Casey, Mary Beth Cohen, Jon Gulch, Mark Hertzfeld, Jeff Hutchins, Robert Stevenson, Ernie Toth

Student Attendees: Daramond Gates and Tony Smoktonowicz

Owens Attendees: John Hrivnyak, Mary Kaczinski, Tim Luc, Stan Paige, Jacey Parks, Randy Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ The meeting was called to order at 8:15 a.m. by Vice Chair Jeff Hutchins. ▪ Dean Randy Wharton explained that due to reorganization within the School of Technology (SoT) the Environmental program has been moved under the Design Technologies Chair. The Design Chair's position was vacated when Randy became Dean. The search is currently underway for a new Design Chair and should be filled within the next 2-3 weeks. Searches are also in process for an Automotive Chair and Electrical/Electronics Chair. 	<ul style="list-style-type: none"> ▪ Minutes of both the spring and fall 2011 meetings were reviewed and approved with one correction on the fall minutes. It should be Andy Birr who was in attendance, not Aaron Birr. ▪ A big "Thank You" was extended to Mary Kaczinski and Tim Luc for basically running the program while the Chair's position is vacant.
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ SoT enrollment is down 17.7% from the same time last year. ▪ Enrollment in the degree program is down 17.6% ▪ The Water Treatment Certificate went from 1 student to none. ▪ There has been no change in the number enrolled in the Safety Coordinator Certificate. ▪ The Environmental program is not considered as being offered on the Findlay Campus, although there are Findlay Campus students in the program. 	<ul style="list-style-type: none"> ▪ The catalog is being updated to reflect the correct pre- and co-requisites, along with which programs are offered on each campus. ▪ The decrease in enrollment is not a concern as this seems to be the trend across most programs. There should be an increase in enrollment as the economy improves.
Faculty Report	<ul style="list-style-type: none"> ▪ Mary Kaczinski distributed handouts showing the topics covered in ENV 214 Real Time Air Instrumentation and ENV 215 Industrial Hygiene. The ENV 215 course has too much information to cover. She would like to move a number of topics from ENV 215 into the ENV 214 course. The ENV 214 course does not have a book, she has been using the equipment manufacturer's literature and the ENV 215 book has way too much information. Mary is considering moving to another book that can be used for both classes and is less expensive. ▪ Tim Luc reported that the courses he is teaching this semester are going okay. ▪ Mark Hertzfeld thanked Mary Kaczinski, Tim Luc, and Ernie Toth for their help and cooperation in loaning the program's equipment to the Center for Emergency Preparedness (CEP). 	<ul style="list-style-type: none"> ▪ Advisory members were okay with Mary moving the topics discussed from ENV 215 to the ENV 214 course. ▪ Mark Hertzfeld will tell CEP to better coordinate the HazWOpER Refresher they offer with Tim Luc to ensure the equipment will be available. ▪ Workforce & Community Services (WCS) has applied for another Brownsfield Grant. The SoT is trying to work more closely and coordinate efforts with WCS. ▪ Ernie Toth stated that the ENV 121 OSHA 40 Hour HazWOpER course did not run this semester. He wasn't sure why, so offering it in the evening next fall semester will need to be discussed. The HazWOpER Refresher is usually

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	<ul style="list-style-type: none"> Ernie Toth reported that ENV 115 OSHA 30 Hour Construction Safety has run two semesters. The response has been good. Students taking both ENV 115 and ENV 110 OSHA General Industry are complaining about redundancy. 	<p>offered on the same day as the ENV 121 practical session. If that is the plan for fall, it should be put on the schedule now.</p>
Student Report	<ul style="list-style-type: none"> Student Daramond Gates loves the evening classes because she works midnights. She thinks the idea of rotating the courses that are offered at night is good. She really likes the diverse classes that are offered since she is really not sure what direction she is going to take. Student Tony Smoktonowicz stated that the issue of Chemistry 115 or 121 has been a slight annoyance for him. He is hoping the water treatment class runs this summer because he didn't have the prerequisites to take it before. Tony is happy to be in the program. The instructors are really accessible, which is great! 	<ul style="list-style-type: none"> Randy Wharton told the students not to hesitate to ask an advisor or chair if they have a question about pre- or co-requisites or if something can be substituted. Students transferring to a four-year program would be better to take the higher level chemistry or meet with the advisor for that university. Mary Kaczinski is proposing that Geology be accepted for BIO 201. Geology may be more relevant depending on the student's future plans,
Outcomes Assessment Report	<ul style="list-style-type: none"> Nothing has been done at this point to change the student learning outcomes for the program. 	<ul style="list-style-type: none"> A PREP report will be completed by the new Chair of the Design Technologies.
Outcomes Competency Validation	<ul style="list-style-type: none"> Outcomes were distributed and validated at a previous meeting. 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> See Faculty Report 	
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> Tim Luc is compiling a wish list of equipment to be purchased which includes sampling pump calibrators, a dry cal, more air sampling pumps, and a noise docimeter. 	<ul style="list-style-type: none"> Two Smart Boards were purchased -- one for the Environmental Lab (ET 157) and the other for the Alternative Energy Lab (ET 102). Both will be installed after the semester is over. A new MIE data ram was also purchased, so there are now two working.
Accreditation Status	<ul style="list-style-type: none"> Most of the School of Technology programs are accredited by the Association of Technology, Management and Applied Engineering or ATMAE through 2015. Student collections will be gathered during the fall of 2013 and spring of 2014 for the spring 2015 visit. One of ATMAE's issues at the last visit was advising. 	<ul style="list-style-type: none"> The advising issue was addressed by hiring Jacey Parks as the SoT Advising Manager. She resides in the Industrial & Engineering Technologies building and has a team of four part-time advisors.
Other	<ul style="list-style-type: none"> Stan Paige, Career Services Representative, urged employers to call Career Services if they have positions, co-ops, or internships the information will be advertised to the students. He will also come into the classroom to tell students about the services they offer. The meeting adjourned at 9:25 a.m. 	<ul style="list-style-type: none"> Advisory members were thanked for their input and coments. Chair-Andrew Birr; Vice Chair-Jeff Hutchins; Secretary-Chuck Campbell

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