

Owens Community College

Manufacturing Technologies Department

Date: February 13, 2006 2:00-3:30PM

Program: Environmental Health & Safety Program Meeting

Location: Engineering Technologies Room 122

Owens Attendees: Jim Gilmore, Mary Kaczinski, Paul Bean & Tim Luc

Topic	Discussion/Rationale	Recommendation /Decision/Action
Outcomes Assessment Status Report	Preliminary rubrics have been created for ENV-110 and other classes. Mary will continue to refine and revise these and share them with the program at the next meeting.	<ul style="list-style-type: none"> ▪ ENV-110 Rubric will be implemented this semester to a sample population.
Operational Plan for Continuous Improvement	<ul style="list-style-type: none"> ▪ The program continues to work on Outcomes Assessment. Additionally, the program will be putting together the Prep Document this semester. 	<ul style="list-style-type: none"> ▪ Jim has begun assembling Prep documentation for reporting. Owens has recently been approved for AQUIP and therefore will be implementing a plan for continuous improvement.
Program and Curriculum Enhancement	<ul style="list-style-type: none"> ▪ Mary has developed an environmental course focusing on the political, economic and social impacts of environmental issues found in industry. The course will be delivered via the web in the future. Paperwork for submission to the curriculum review committee is in the queue. ▪ Brownfield Training has continued with two more classes of students this spring. Changes in the curriculum reflect soft skills, reduced Lead & Asbestos training and more Mold Abatement/Awareness training. 	<ul style="list-style-type: none"> ▪ Mary is currently delivering this course as elective credit to students. ▪ After this spring, there will be one more Brownfield class delivered in Spring 2007. Plans for a fall class were eliminated since the need by employers is greatly diminished in the winter months. ▪ Changes in curriculum suggested by contractors working with the City of Toledo.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> ▪ Tim has had the 4 gas meters replaced in the lab. ▪ Tim reports that the lab is in good shape with the exception of the SCBAs that are need of replacement. Tim has acquired quotations for the capital list this year. ▪ Program would like to invest into a laptop and portable projector for on site instruction. This could also be used as a back up if needed for the lab. ▪ 	<ul style="list-style-type: none"> ▪ Tim and Mary are still looking into the optical fence system for use in HazWOper classes. Quotations are do prior to March 30, 2006. ▪ Tim has received quotes on laptops and projectors. This purchase will be funded through the HMTRI grant funding we received.
Professional Development	<ul style="list-style-type: none"> ▪ The past months saw several professional development opportunities. More are availing themselves through this summer. 	<ul style="list-style-type: none"> ▪ Mary attended the Hazardous / Toxic waste seminar in November. She will report out at the next advisory committee meeting.

Owens Community College

Manufacturing Technologies Department

		<ul style="list-style-type: none">▪ Tim Continues to complete his education at BGSU. Tim will also be attending the upcoming PETE conference.▪ Ernie Toth & Tim have both taken Train-the-Trainer coursework in order to provide instruction for the OSHA 10 hour and General Industry cards.
Partnerships and Articulation	<ul style="list-style-type: none">▪ Articulation paperwork has been received from Dr. Silverman at BGSU. This provides students with a good opportunity to go forward in their education and receive credit for their work at Owens. There seems to be some discrepancy however in the credit for the hazardous waste classes.▪ General Motors will require Environmental & Safety training for their R6 launch. GM has contacted Owens to be a part of this training in the future. Opportunities also exist in the Quality and Manufacturing programs.	<ul style="list-style-type: none">▪ Dr. Silverman will be asked to share these details at the next environmental meeting.▪ General Motors received our proposal and thanked us for our cooperation. As the plant has been announced, we anticipate beginning work on coursework soon.▪ Next meeting has been scheduled at the Toledo Zoo.
Accreditation Status	<ul style="list-style-type: none">▪ Program has received NAIT accreditation. This will be reflected in the new College Catalog.▪ Owens has been approved for AQUIP. This will change the way that the program reports for North Central Associations Accreditation. Instead of a 10-year cycle, programs will rotate approximately every 2-3 years.	<ul style="list-style-type: none">▪ Information gathering has begun for the next Prep cycle.
Other	<ul style="list-style-type: none">▪ Nothing to report.	