

Owens Community College

Diesel Advisory Committee Meeting

Date: February 11, 2014

Location: TT 140

Industry Attendees: Eric Crawford, Lenny Demuth, Joe Kovacs, Eric Poorman, Keith Redford, Tom, Huff

Student Attendees: Ryan Chambers

Owens Attendees: Tracy Campbell, Jacey Parks, Randy Ratliff, Randy Wharton, Belinda Barr

Topic	Discussion/Rationale	Recommendation/Decision/Action
Welcome	<ul style="list-style-type: none"> • Randy Ratliff welcomed committee members and expressed appreciation for coming. He was the meeting facilitator. 	
NATEF Review	<ul style="list-style-type: none"> • Mid program review. • Completed the fall review two (2) years ago. • Done with NATEF and ASE to improve the program. • We are regulated by the state and we have to meet their standards. • Resources: Reading and Study Skills Lab, Math Lab, Learning Center, and Writing Center. • Student Services: Advising works with the Testing Center and we also have Admissions. Advisors are specialized in our technology programs. • Orientation is provided to the students. • Average class size 16 students. Instructor has the ability to bump the class size. • If the class size is above 16, we add a lab tech. • If need be, we will increase time based on the content of the class. • Compass and ACT are used to test the students skill level. • All tools that are needed are supplied for the program. • Students can purchase tools from Snap-On, at a discounted rate. • Digital Multimeters are paid for by the students. The fee is attached to the lab fee, and the students can use financial aid to pay for them. • Are the tractors up-to-date, as far as years go? We work closely with the area dealerships. Committee stated the tractors should be between five (5) to ten (10) years old. • Instructors keep up on training. They are ASE Certified in the areas they teach. 	<ul style="list-style-type: none"> • At the next meeting, we will discuss the curriculum. • Composition II will be one of the topics for our next meeting. • We are looking at replacing Comp. II with Technical Writing, which would be more report writing. • The college supports us in what we are trying to do. • We are trying to keep up on software and laptops, focusing on where the money needs to be spent. • The board approved a maximum benefit of \$3.57 a credit hour. • Business 102 was recommended. • TNT 101: Interview skills, writing resources, job search, proper use of social media, and decision making strategies. • Apprenticeship: Tracy will look into putting something together.

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	<ul style="list-style-type: none">• The students have field experience, weekly reports that the students must fill out, and the instructor will go out and visit the students mentor.	
Advisory Committee Student Meeting	<ul style="list-style-type: none">• Ryan Chambers• Ryan stated “the catalog is set up to help the student with knowing what classes to register for”.• Are the students meeting your expectation?• Are there any areas where we need to improve?	