

Owens Community College

Caterpillar Advisory Meeting

Date: November 15, 2007

Location: IET 130

Industrial Attendees: Mike Lowe, Young Lui, Betty Blunk, Dennis Fawcett,

Student Attendees: Mark McDonnell

Owens Attendees: Randy Rubley, Jerry Marko, Tom McRitchie, Sherri DeCant, Mark Durivage

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> Betty called meeting to order and Tracy welcomed and thanked everyone for coming. 	
Enrollment and Retention Report	<ul style="list-style-type: none"> Fall enrollment for 2008 was discussed. Openings within Michigan – 8, Ohio – 4, Indiana – 4/5. Total of 16/17 students. 	
Faculty Report	<ul style="list-style-type: none"> Randy Rubley attended Career Line last week. Randy Rubley shared the Empire test results from our school and also in comparison with other CAT schools. Randy stated that other schools “prepare” for this test; this is not supposed to be possible for the instructors are not supposed to have access to the test questions. 	<ul style="list-style-type: none"> Randy would like dates of upcoming recruitment events so a representative from the college can attend. Randy will send the scores to the dealers. Young Lui stated the testing was developed to compare schools and not to focus on the scores. Betty Blunk would like to see a better assessment tool.
Student Report	<ul style="list-style-type: none"> Mark stated that the air conditioning scores are low because they have not really applied the knowledge. Some of the students are struggling with Math and Physics a bit and they have a concern with the Physics instructor. The shop he is at is a little slow now. 	<ul style="list-style-type: none"> Mark Durivage told him not to hesitate coming to Tracy or himself with any questions or concerns and to pass this along to his classmates.
Outcomes Assessment Report	<ul style="list-style-type: none"> Nothing to report 	
Outcomes Competency Validation	<ul style="list-style-type: none"> The competencies are aligned with the eight NATEF standards. 	

Owens Community College

Caterpillar Advisory Meeting

Program and Curriculum Enhancements	<ul style="list-style-type: none">• Young Lui discussed some of the ABC program. He stated it would not be a degree program, 12 or 16 week education program for minor mechanics. He also stated that he would like to meet with the VP's to get a financial commitment to fund the program.• Mike Lowe stated that the dealers are in need of an EPG program and would be interested in the college putting something together either generic or CAT specific for review.• Dennis Fawcett state that the program needed to focus on a wide variety of engines and heavily in the electrical.• Betty Blunk stated she was working with Lynd State on an EPG program.• Tracy state that the CDL program that we have is now in a two-week format for those who would like to also send their employees/students.• Randy Rubley asked if training of the students on STW for work orders should be added into the curriculum.	<ul style="list-style-type: none">• All dealers present agreed that this didn't sound like something they were interested in. What are the capabilities of the program and what will it do for the dealers? They would like Steve to present the complete program for a better understanding.• Young Lui stated he would get the information together and send to them and also talk with Steve about meeting with them.• Mark Duivage suggested a certificate program that not only CAT students but the general population as well could enroll.• Tracy stated that we would put something together for their review. It could be possible to do a certificate or even an associate's degree program.• Mike Lowe stated that this should be done at the dealerships not on campus due to the variations used between dealers.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none">• Jerry Marko shared the equipment needs list with dealers.• Tracy/Jerry/Randy requested that if they could get us exhausted equipment, components, hydraulic/fuel pumps, etc.• Randy Rubley will send tool list via email.	
Accreditation Status	<ul style="list-style-type: none">• Tracy/Jerry asked about the DLMS (Dealer Learning Management System)	<ul style="list-style-type: none">• Young Lui will look at getting access for instructors into programs to help

Owens Community College

Caterpillar Advisory Meeting

	<p>and whether this is something that our instructors could have access to for training purposes.</p> <ul style="list-style-type: none">• Betty Blunk discussed the TCPD (Tech Career Development Program) which cost \$150 per year and believes that we should have access to, but this is still in the development stage, but could still be resourceful for training.• Young Lui stated he is willing to supply new MPI training/materials.	<p>give them update/training to maintain certifications for accreditations.</p>
Other	<ul style="list-style-type: none">• Open houses for each state were discussed. Ohio is January 30- Cleveland. Indiana is October/November 2008. Fort Wayne was last week.• Mark Durivage discussed Public Relations meeting in regard to advertisement/recruitment. PR suggested using a display at the tractor supply stores.• Discussion on the Factory Trip was discussed and the planning for next year.• Everyone thank Young Lui for attending; his participation is greatly appreciated.• Tracy concluded the meeting and thanked everyone for their involvement and support	<ul style="list-style-type: none">• Randy, Jerry and Tracy would like the dates and locations to have someone available from the college in attendance.• Young Lui will provide dealers and college with a list of possible factories to tour for the next trip.