

# Owens Community College

## Caterpillar Advisory Committee Meeting

Date: September 18, 2013

Location: CEP 112

Industrial Attendees: Yvonne Boyer, Dennis Fawcett, Kenny Meerschaert, Sonja Metzler, Marlon Saizon,

Student Attendees:

Owens Attendees: Tracy Campbell, Belinda Barr, Kristen Rothfeld, Dr. Mike Bower, Jerry Marko, Randy Rubley, Jacey Parks, Dave Matheny

| Topic  | Discussion/Rationale   | Recommendation/Decision/Action  |
|--|--|---|
| Welcome and Introductions                                | <ul style="list-style-type: none"> <li>Randy Rubley welcomed committee members and expressed appreciation for coming. He was the meeting facilitator.</li> </ul>   |   |
| Chairman's Position Update                               | <ul style="list-style-type: none"> <li>Tracy Campbell is the Chairman for Transportation Technologies.</li> </ul>  | <ul style="list-style-type: none"> <li>Still working towards finalizing the chairman position. Our hope is that we will have a chairman and an assistant at the beginning of spring semester.</li> </ul>  |
| Class Updates<br>a. Freshman Class<br>b. Sophomore Class | <ul style="list-style-type: none"> <li>Students are doing extremely well in class.</li> <li>Eight (8) week session ends October 11.</li> <li>Due to the factory trip, students will not return until Thursday to the dealerships.</li> <li>If you want to take the students out to dinner, Tuesdays, Wednesdays, or Thursdays works well for the students.</li> <li>Students are notified through their Owens email when they have been dropped from class.</li> </ul>   |   |
| Apartment  | <ul style="list-style-type: none"> <li>There have been a couple of incidents.</li> </ul>   | <ul style="list-style-type: none"> <li>Apartment complex should be dealing with students, maybe come up with an eviction process.</li> <li>Tracy will have a meeting with the sophomore class when they return to school.</li> </ul>  |
| Recruitment and Compass Testing                          | <ul style="list-style-type: none"> <li>Owens is not receiving the results back on time.</li> <li>We need to have a process, in the future, to have the junior class have testing results before they start the program, in case a development class is needed.</li> <li>We accept the ACT or Compass Test, we don't need both.</li> <li>Review materials for the Compass Test are available to the students.</li> <li>Schedule revisions were made in case we have students who need to take development classes.</li> </ul> | <ul style="list-style-type: none"> <li>Can we move up the date of the open house?</li> <li>Can we have the students take the test at the open house?</li> <li>Maybe the students can take the test during the recruitment process.</li> <li>We will speak with Meghan Schmidbauer.</li> </ul> |
| Report from Worldwide Think Big Conference               | <ul style="list-style-type: none"> <li>Jerry and Randy attended the three (3) day conference in May.</li> <li>Steve Hitch will retire in the spring.</li> </ul>  |   |

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| Faculty Position Update   | <ul style="list-style-type: none"> <li>• Position is still posted.</li> <li>• We still don't have any qualified candidates.</li> <li>• Jerry and Randy would mentor the employee for the lab and lecture portion.</li> <li>• There is no cost to the college for Owens faculty attending a dealership provided class.</li> </ul>  | <ul style="list-style-type: none"> <li>• Would we want to consider an employee from the CAT dealership?</li> <li>• Recruit through the CAT tech recruiting program.</li> <li>• Would the college want to send out a recruiter to look at filling the position?</li> <li>• Would we want to consider mentoring an existing employee?</li> <li>• What about people with military experience?</li> <li>• This is a great avenue/opportunity.</li> <li>• Marlon will look into it.</li> </ul> |
| Fall 2013 Factory Trip    | <ul style="list-style-type: none"> <li>• October 14 - 16</li> <li>• Randy sent out the student's name and room assignment information. Students will be paired up in the rooms.</li> <li>• The factory visits will be at Aurora, Decatur, Morton, and Mapleton.</li> <li>• Bus fee is the same as last year and we will split it four (4) ways.</li> <li>• Marlon needs to know who is going on the trip from the dealerships.</li> </ul> |   |
| National FFA Convention   | <ul style="list-style-type: none"> <li>• October 30 – November 1</li> <li>• Louisville</li> </ul>   |   |
| Foundation                | <ul style="list-style-type: none"> <li>• Do we want to match funds with the foundation?</li> </ul>  | <ul style="list-style-type: none"> <li>• Dennis will check for the paperwork from Betty.</li> </ul>   |
| Return Dates for Machines | <ul style="list-style-type: none"> <li>• October 11<sup>th</sup> is the last day for classes. The machines can be picked up the week of October 14<sup>th</sup>.</li> </ul>   |   |
| Next Meeting              | <ul style="list-style-type: none"> <li>• Date: January 8, 2014</li> <li>• Time: 11:00</li> <li>• Location: CEP 112</li> </ul>   |   |