

Owens Community College

Caterpillar Advisory Meeting

Date: September 7, 2005

Location: Toledo Speedway

Industrial Attendees: Mike Lowe, Steve Rayburn, Betty clunk, Chuck Shultz, Ed Duesser, Tara Johnson, Yvonne Boyer, Ed Kawecki

Student Attendees: None

Owens Attendees: Jerry Marko, Mark Durivage, Tracy Campbell, Tom McRitchie, Randy Rubley, and Sherri De Cant

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ Tracy Campbell called meeting to order and stated that we are using the Toledo Speedway location for meetings because of their involvement and support of our programs. 	
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ Current enrollment for the freshman class is at 23 students. 	
Faculty Report	<ul style="list-style-type: none"> ▪ The students need the reinforcement from the dealers of what the students have learned in the classroom. ▪ Jerry Marko stated some of the dealers have a mentor that works along with the students and that some sites do not rebuild engines. Therefore, the students are unable to be exposed to that experience. The mentor training program enhances the learning experience of the students ▪ Tracy Campbell asked if we should have the managers at the mentor training. Jerry Marko stated that he would like to see service managers also involved in the training. Mike Lowe stated that Ohio does not use more than two, or three mentors. ▪ Randy Rubley stated when Steve Hitch set the program up as a “perfect” program, which assumes that all of the equipment and tools will be available. If you do not have all the materials listed in the program then the students are being short-changed. Steve Hitch takes this test very seriously. All the students in the program should be able to go anywhere in the country and perform with the same set of skills. ▪ Jerry Marko asked if we want to raise the standard as far as the type of student we are accepting. ▪ Tracy Campbell stated that Math and English are concerns as far as academics. Mike Lowe stated that some of his students had 3.0 + GPA’s 	<ul style="list-style-type: none"> ▪ Tracy Campbell is committed to get us the pamphlets needed and help with getting us the tools and necessary equipment. ▪ Betty Blunk stated that all the service people will have to take the 7-8 hour test at some point so that across the board the service throughout the country is the same. ▪ Mike Lowe stated we are not getting detailed information from the High School level that might help us in selecting students. ▪ Tracy Campbell will look into the possibility of incorporating our COMPASS test into the testing done at Caterpillar as part of their selection process.

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	<p>in HS and still had to take summer classes in Math and English.</p> <ul style="list-style-type: none"> ▪ Betty Blunk mentioned that some of these kids go this route because they are more hands on. ▪ Yvonne Boyer mentioned that Michigan has a standard and they are looking at the kids and expect them to be able to do college level work. 	
Student Report	<ul style="list-style-type: none"> ▪ Student representatives are not present today because of how early in the semester it is. We are still trying to get a good feel for the students. 	<ul style="list-style-type: none"> ▪ Evaluate at the end of the semester and select a student representative.
Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ Randy Rubley discussed the test that the students take. The actual test is 7-8 hours; our students only take 90 minutes of that test. The test is given in April/May. All ThinkBig schools take the same selective questions. ADON developed, administers and grades the test. ▪ Betty Blunk stated that Steve Hitch reported that our scores were lower than the other ThinkBig Schools. We need to explore the reasons for this. We do not want the reputation as the program with the lowest scores. ▪ Ed Kawecki mentioned that some of the students just do not test well. He feels that their performance in the field is what matters. ▪ Randy Rubley stated the students do not take the test seriously. There were problems with the students logging on, the test was postponed, and time limit. ▪ Steve Rayburn mentioned that the “C” students are the ones turning the wrenches and doing a good job and asked the question are we training these students for management or as technicians. ▪ Tracy Campbell stated that the students need the math and the English to function overall. Chuck agreed that simple math and English (communication) is absolutely necessary. 	<ul style="list-style-type: none"> ▪ Yvonne Boyer asked if it would be beneficial/possible to do some kind of practice test. Mark suggested using BlackBoard to give some type of practice test. ▪ Betty Blunk asked if could let us know the composite score for the dealerships. Randy stated he has the individual scores, but could possibly put something together. ▪ Tracy Campbell stated we need to improve on the training aids that we have at OCC.
Outcomes Competency Validation	<ul style="list-style-type: none"> ▪ The program competencies were updated to align with the current NATEF standards 	<ul style="list-style-type: none"> ▪ The committee approved the competencies as presented.
Program and Curriculum Enhancements	<ul style="list-style-type: none"> ▪ We have received all the checks from the dealers and CAT for the Excellence Foundation. \$5,000 must go toward scholarships for Diesel students. Other monies will be used to enhance 	

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	<p>the diesel program through training aids, instructor training, and parts.</p>	
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> ▪ Jerry Marko is running into an equipment shortage this semester. He has requested 5 pieces of equipment and was only able to receive 3. We do appreciate what we do get, but we do not have the amount of equipment to effectively train the students. ▪ With the increased enrollment for this year Tom McRitchie, Lab Technician, will be in the labs and classroom to assist the instructors as needed. ▪ We received a 420 Backhoe from the CAT Proving Grounds. ▪ Tracy Campbell plans on purchasing tools with the money that we have available to us. 	<ul style="list-style-type: none"> ▪ Ed Dusser stated if we are not getting the equipment that, we needed He will assist us if necessary.
Accreditation Status	<ul style="list-style-type: none"> ▪ We are now accredited by NAIT 	
Other	<ul style="list-style-type: none"> ▪ OCC is hosting the ThinkBig Conference next year May 22-23. ▪ The Factory Trip will be Tuesday-Wednesday-Thursday Oct 11. ▪ Jerry Marko and Tracy Campbell were at the VICA contest and had the opportunity to talk with other instructors ▪ FFA Convention in Oct 25-28 in Louisville, KY; moving to Indianapolis next year. ▪ Advisory Committee bylaws were adopted by the committee 	<ul style="list-style-type: none"> ▪ We will keep you informed regarding the ThinkBig Conference. ▪ Tracy Campbell encouraged people to be involved in the trip. Jerry Marko said the dealers will take care of the hotels, the college takes care of the bus, CAT does the tours, and the district does the dinner. We will share with you details as they become available. ▪ Betty Blunk was named Chair, Jeff LaFave Vice Chair and Ed Duesser Secretary