

Owens Community College

Caterpillar Advisory Minutes

Date: February 15, 2007

Location: Owens Community College

Industrial Attendees: Ken Mercer, Mike Lowe, Dennis Fawcett, Tara Coffell, and Yvonne Boyer

Student Attendees: Mark Mc Donnell

Owens Attendees: Mark Durivage, Randy Rubley, Jerry Marko, Tracy Campbell, Tom McRitchie

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none">• Meeting Called to order at 11:10	
Enrollment and Retention Report	<ul style="list-style-type: none">• Tracy asked for student count for fall 07 semester• Mike Lowe will be attending the recruiting event at SkillsUSA in Kansas City.• Freshman orientation will be May 5th at the college 10:00 am.• Mentor training will be held this fall. Time and date TBA	<ul style="list-style-type: none">• Michigan 7• MacAllister 3-4• Ohio 7-8
Faculty Report	<ul style="list-style-type: none">• Randy gave the dealers a copy of the Power Point Presentation regarding student success as it relates to picking students for the program. The presentation looks at compass test in math, comp, and reading and how those scores relate to the technical classes as well• Jerry discussed the equipment needs for the second 8 weeks and that the equipment needs to be at the college by the first week in March. This equipment can also be used for the summer classes as well	

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Student Report	<ul style="list-style-type: none">• Mark McDonnell stated that the program is going well for the students• There are no problems with the math class• Mike asked if the apartment complex is working-good, no problems	
Outcomes Assessment Report	<ul style="list-style-type: none">• CAT test is coming this spring	
Outcomes Competency Validation		
Program and Curriculum Enhancements	<ul style="list-style-type: none">• Tracy asked if the dealers would be interested in starting a separate program for EPG/power source/truck service	<ul style="list-style-type: none">• The committee would like to explore this further. Tracy will put together an outline of what the program will entail for a meeting in May• Tracy will work with the CAT faculty and the engineering department on curriculum• Dealers will discuss options with their dealers for a needs assessment
Equipment, Facilities, and Staffing	<ul style="list-style-type: none">• Randy will be finalizing the tool list for the dealers. It will be \$5000 to each dealer to purchase tools to donate to the college	
Accreditation Status	<ul style="list-style-type: none">• No change in status	
Other	<ul style="list-style-type: none">• Graduation will be May 11th at 7:00 PM. This is a Friday this year.• Banquet for the CAT students will be at the	

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college from 4-6 in AVCC 125.

- MacAllister will furnish guest speaker
- Randy will get jacket sizes to Mike for ordering
- Peoria trip will be this fall, exact dates will be sent out when finalized with CAT corporate