

Owens Community College

Caterpillar Advisory Meeting

Date: February 1, 2006

Location: Terrace View Dinning Hall at Owens College

Industrial Attendees: Betty Blunk, Steve Rayburn, Jim Salmon, Jeff LaFave, Tara Johnson, Yvonne Boyer, Mike Furlong, Ed Dueuser, Mike Lowe, Ed Kawecki

Student Attendees: Donny Gruss

Owens Attendees: Tom McRitchie, Jerry Marko, Mark Durivage, Don Standish, and Tracy Campbell

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	Meeting called to order at 11:15 by Chair Betty Blunk	
Enrollment and Retention Report	<ul style="list-style-type: none"> • 21 freshman and 9 sophomores • Fall 2006 tentative enrollment • Upcoming Recruiting events Skill USA, National FFA, 2 events in Michigan and MacAllister were discussed with the possibility of an event in Terra Haute. • Don Standish stated that the college could use ACT test scores in place of compass. • Committee questioned the possibility of having the same instructor for next math class. 	<ul style="list-style-type: none"> • Michigan Cat 9 students • Ohio Cat 4 students • MacAllister 4 students • Ohio Cat will represent at Skills USA and MacAllister will represent at National FFA • Jerry Marco will cover 2 Events in Michigan • Dealers will contact Tracy Campbell with dates for compass testing • Jerry Marko will continue to talk to students regarding their status and let the dealers know of any potential problems • Tracy Campbell will contact the math chair to request the same math instructor for next class
Faculty Report	<ul style="list-style-type: none"> • Tracy Campbell stated that Randy Rubley had neck surgery and will be out for approximately 2 weeks • Jerry Marko and Tom McRitchie reported that the Cat classes are proceeding well and are on track 	
Student Report	<ul style="list-style-type: none"> • Donny Gruss stated that there have been a few problems at the apartments. Some sporadic vandalism has occurred at the apartments. He felt the cost of rent might be too high. • The rent is at \$1200 per month divided among 4 students. This is good pricing considering the 8 week format 	<ul style="list-style-type: none"> • Students will let the dealers know if there are continued vandalism incidents.
Outcomes Assessment Report	<ul style="list-style-type: none"> • Nothing to report at this time 	<ul style="list-style-type: none"> • Working on completing rubrics to measure outcomes
Outcomes Competency Validation	<ul style="list-style-type: none"> • The competencies are now on the Owens web site 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> • We have all the videos needed for the Cat Classes • Media is needed for the program at this time. • The college has ordered 3 new A/C recovery machines for summer classes • Tracy Campbell is getting quotes on laptop computers to be used in the Cat and Diesel Classes 	<ul style="list-style-type: none"> • Tracy Campbell will be ordering the media needed for the upcoming summer and fall classes

Owens Community College

Caterpillar Advisory Meeting

	<ul style="list-style-type: none"> • Tracy Campbell and Jerry Marko stated that the program is lacking the proper tooling which could be affecting the testing. Jerry Marko and Randy Rubley have been in contact with other dealers on how the tooling should be handled. The majority of the dealers supply the tools for the program. • Tracy Campbell suggested having a sub committee to work out issues regarding tools and CAT testing 	<ul style="list-style-type: none"> • Tracy Campbell will get a list of tools needed for the program to the dealers • Mike Lowe, Ed Kawecki, Mike Furlong, Yvonne Boyer, Betty Blunk volunteered to be on a sub committee to discuss tooling and student testing.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> • The machines needed for second 8 weeks and summer classes were discussed. Machines need to be on campus before March 6. All machines should come with buckets included. • 300 Excavator • D6 Dozer • D4C Hydra stat • C series Backhoe • 950 G Wheel loader • Skid Steer • Mini Machines 	<ul style="list-style-type: none"> • Michigan will supply the 950 G • Ohio will supply 300 excavator and skid steer. • Betty Blunk will talk with the stores about the equipment needs
Accreditation Status	<ul style="list-style-type: none"> • Nothing to Report 	
Other	<ul style="list-style-type: none"> • Jackets for the students at graduation • International Think Big Conference May 22-24, 2006. Schools from all over the world will be attending, dealer participation is encouraged 	<ul style="list-style-type: none"> • Tracy Campbell will get student names and jackets sizes to dealers when the students return