

Owens Community College

Biomedical Electronics Major Advisory Meeting

Date: October 7, 2005

Location: Owens Campus, LE 145-147

Industrial Attendees: Brent Bomer, Steve Hanenkrath, Scott Loehrke, Bill Murray, John Schwarzkopf, E J Smith, Mike Sparks, Dave Thompson

Student Attendees: Neil Wielinski

Owens Attendees: Mark Durivage, Nerur Satish, Dave Shaheen, Paul Svatik, Advisor-Susan Thomas

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> Called to order at 12:40 p.m. Minutes of previous meeting approved Dave Shaheen noted ample parking at the new Findlay Campus 	<ul style="list-style-type: none"> Members invited to tour new Findlay Campus
Enrollment and Retention Report	<ul style="list-style-type: none"> Overall EET up 2 students Biomed program up 20 students 	
Faculty Report	<ul style="list-style-type: none"> 15 interns this semester; most in 15 yrs. – normally have 6 Advisory members helped provide internship sites for added students. 	
Student Report	<ul style="list-style-type: none"> Interning at Medical University of Toledo. Internship very beneficial for his future employability Hospital is pushing him to get more networking 	
Outcomes Assessment Status Report	<ul style="list-style-type: none"> Most areas met or exceeded expectations Areas not meeting expectations not program instruction related New rubrics being implemented State-wide Transfer Assurance Guides (TAG) will enable smooth transfer from two to four-year institutions 	<ul style="list-style-type: none"> Adoption of rubric methodology going forward
Outcomes Competency Validation	<ul style="list-style-type: none"> Program competencies have been revised 	<ul style="list-style-type: none"> Committee approved the revised competencies
Professional Development, Partnerships and Articulation	<ul style="list-style-type: none"> Dan Wedding's company won prestigious R&D 100 award Nerur Satish attended AIM advisory meeting and Alternative Energy Seminar at UT 	

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Program and Curriculum Enhancements	<ul style="list-style-type: none">• EET 130 Computer Diagnosis now a Biomedical program requirement• EET 130 Computer Diagnosis offered as web class• EET 222 Network Securities class introduced this semester• EET 281 Cisco class and EET 221 CGI programming class will be offered in blended format Spring 2006• QCT 105 Technology in Society, one-credit hour course being offered this semester	
Equipment, Facilities, and Staffing	<ul style="list-style-type: none">• Master builder upgrades implemented• New switches and hard drives to support CCNA in IET 167• Remote server, Electronics Workbench new version of Multi Sim implemented in IET 140• Layout updates and overhead projector facilitated and storage cabinet added in IET 153• Massive upgrades and revamping on-going due to AIM program in IET 170 and 158. AMATROL equipment and trainers being shared Internet drops in both rooms and dedicated print server facilitated• Eight new HP systems in IET 163• Computers upgraded to run new Multi Sim software and for data collection projects	
Accreditation Status	<ul style="list-style-type: none">• NAIT accreditation received for all programs reviewed. More faculty involvement was cited.	<ul style="list-style-type: none">• One faculty member from each department will attend regular School Chair meetings.

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Other	<ul style="list-style-type: none">• Advisory Committee Bylaws were reviewed and approved• Officers elected• Members thanked for commitment and service• Meeting adjourned at 1:45 p.m.	<ul style="list-style-type: none">• Chair-Mike Sparks, Vice Chair-Steve Hanenkrath, Secretary-John Schwarzkopf
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