

Owens Community College

Automotive Technology Advisory Meeting

Date: November 21, 2005

Location: Toledo Speedway Bar & Grill, Toledo

Industrial Attendees: David Marrufo, Tireman Auto; Hans Ersepke, Tom's Tire; Bob Kazmierczak, AAA Carcare Plus

Student Attendees: None

Owens Attendees: Rick Frazier, Richard Hausmann, David Matheny, Sherri DeCant, Tracy Campbell, Sherri De Cant, Cheryl Garlow

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none">Tracy Campbell called the meeting to order and thanked everyone for coming.Tracy Campbell introduced the bylaws and will revisit them at the next meeting.	
Enrollment and Retention Report	<ul style="list-style-type: none">The following students are registered:<ul style="list-style-type: none">154 Automotive Technology22 Service Management16 Certificate ProgramSeveral hundred students are taking automotive classes just for the knowledge, not degree seeking.	
Faculty Report	<ul style="list-style-type: none">Dave Matheny is interested in getting a co-op program set up (early in the program)Rich Hausmann would like to see people from the industry come to the classes to speak with the students to let them know what to expect and what they are looking for.	<ul style="list-style-type: none">Advisory Committee members volunteered to and speak to the students
Student Report	<ul style="list-style-type: none">Student unable to attend	
Outcomes Assessment Report	<ul style="list-style-type: none">Tracy Campbell shared the program outcomes and the tools that we currently have in place. (final exam, lab tasks, feed back from industry)We want to be sure we continue to meet the needs of the industry and requirements of the NCA and NATEF.	
Outcomes Competency Validation	<ul style="list-style-type: none">The program competencies have been	<ul style="list-style-type: none">The committee reviewed and approved

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	revised to more closely align with NATEF standards	the revised competencies
<p>Program and Curriculum Enhancements</p>	<ul style="list-style-type: none"> ▪ We have added an ethics class to the curriculum (QCT 105 Technologies in Society) ▪ We are looking at all of our classes to direct our attention more toward drivability to better meet the needs of the industry. ▪ Dave Matheny stated we are shuffling classes/coursework. We are also looking at lecture, and lab hours to make sure the hours are where they need to be. ▪ Tracy Campbell suggested maybe adding a co-op into the 251 class. 	<ul style="list-style-type: none"> ▪ Bob Kazmierczak spoke about the issue of appearance. When applying for a job he has had some of our students come in not dressed appropriately. Normally, they would not make it past human resources. He requested we add something to our ethics class concerning appearance when applying for a job. ▪ Bob Kazmierczak, Hans Ersepke and Dave Matheny agreed that drivability, timing belts and diagnostics are very important. ▪ Tracy Campbell will send everyone on the committee an email with input for curriculum changes before the next meeting and will then revisit the suggestions.
<p>Equipment, Facilities, and Staffing</p>	<ul style="list-style-type: none"> ▪ We have received two new lifts, an alignment machine, two coolant flushers, a transmission flusher, trans jack and several hand tools. ▪ Looking possibly purchasing A/C machines and what other equipment that could better our programs. ▪ Tracy Campbell asked what the industry is using for diagnostics. Bob Kazmierczak is using Delphi Diagnostic and feels it is the way of the future. He is very happy with it; he is also using Genesis for diesel. Hans Ersepke is using Master Tech. Dave Matheny is using Snap On and All Data. ▪ Tracy Campbell stated he is on the Feasibility Committee for the purchase 	<ul style="list-style-type: none"> ▪ Bob Kazmierczak suggested looking into the Delphi system and invited us to visit Delphi's facilities with his people.

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	of Penta County Career Center next door to OCC.	
Accreditation Status	<ul style="list-style-type: none">▪ We are at the mid-point review with NATEF and Mark Durivage, Dean, is currently working on this. We appear to be in good shape.▪ We are now accredited by NAIT	
Other	<ul style="list-style-type: none">▪ A Best Practices Committee has been set up to discuss the appropriate attire, including safety glasses and shoes while working in the labs.▪ Dave Marrufo discussed the perception the students have that they will begin working on the cars right away, when reality is not that.▪ Advisory Committee Bylaws were presented and adopted by the committee	<ul style="list-style-type: none">▪ Bob Kazmeirczak and Hans Ersepke recommended adding the requirements set in the industry into the classroom (clean shaven, shirts tucked in, pants that fit correctly, no piercing, a overall well-groomed appearance).▪ Bob Kazmierczak Chair, Randy Lake Vice Chair, David Marrufo Secretary