

# Owens Community College

## Auto Body Advisory Committee Meeting

Date: March 19, 2013

Location: Honey Diner

Industrial Attendees: Brian Darah, John Rude, Scott Zeims, Mark Melcher

Student Attendees: Bob Vore

Owens Attendees: Tracy Campbell, Randy Wharton, Belinda Barr, Jeff Howard, Kristen Rothfeld, Jacey Parks

Topic	Discussion/Rationale	Recommendation/Decision/Action
Welcome and Introductions	<ul style="list-style-type: none"> <li>Co-Chairman, Jeff Howard welcomed committee members and expressed appreciation for coming. He was the meeting facilitator.</li> </ul>	
Review/Approve Minutes From October Meeting	<ul style="list-style-type: none"> <li>Minutes approved.</li> </ul>	
Enrollment and Retention Report	<ul style="list-style-type: none"> <li>Eight (8) classes this semester and a total of fifty-three (53) students enrolled.</li> </ul>	
Faculty Reports	<ul style="list-style-type: none"> <li>We are recruiting students for fall semester.</li> <li>We are working with Admissions Office and faculty will be visiting high schools to recruit students.</li> <li>Dual Enrollment is now called College Credit Plus (CCP).</li> <li>High schools are contacting Jeff to see if Owens wants to start a dual enrollment program with their school.</li> <li>There are budget issues campus wide and we are requesting what is needed to the Provost, on a daily basis.</li> <li>If there are customer service items that are needed, let Jeff know a week ahead of time.</li> <li>Lab fees will be spent for the academic year.</li> </ul>	<ul style="list-style-type: none"> <li>Kristen Rothfeld is working on putting a committee together to see what faculty members are willing to visit the local high schools.</li> </ul>
Student Report	<ul style="list-style-type: none"> <li>Bob Vore is our student representative. He will be graduating this semester. He is in the Auto Body Tech. Certificate Program. He is hoping to work for a manufacturing facility.</li> <li>His overall experience at Owens is great and would refer everyone to Owens!</li> </ul>	
Prep/Student Learning Outcomes/Accreditation	<ul style="list-style-type: none"> <li>I-CAR \$900. annual fee: Full access to all resources for training purposes.</li> <li>It is time for recertification.</li> </ul>	
Equipment and Facilities Issues	<ul style="list-style-type: none"> <li>No new equipment added.</li> <li>Chief EZ Liner frame rack is needed.</li> </ul>	
Other	<ul style="list-style-type: none"> <li>Thanks to Brian for getting the paint for our classes.</li> </ul>	

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	<ul style="list-style-type: none"><li>• Brian will be looking for individuals to serve on the advisory committee.</li><li>• Jeff spoke with an independent shop owner to sit on our committee.</li></ul>	<ul style="list-style-type: none"><li>• Idea for a fund raising event.</li></ul>
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