

Owens Community College

Architectural Engineering Technology Advisory Meeting

Date: October 7, 2010

Location: Scrambler Marie's, Perrysburg, Ohio

Industrial Attendees: Stewart Elliot, Randy Germann, Richard Hoppenjans, Ray Huber, Gary Tipping, Robin Whitney

Students: None

Owens Attendees: Reed Knowles, Leonard Michaels, Glenn Rettig, Randy Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ Meeting was called to order by Chair Ray Huber at 7:40 a.m. ▪ Minutes were reviewed and approved by all present. 	<ul style="list-style-type: none"> ▪ Meeting minutes can be found on the Owens website, under Academics, School of Technology, Programs, Architectural Engineering Technology, Advisory Committee, Minutes.
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ Toledo Campus Architectural program enrollment is down four students from last fall to 103. Findlay Campus is down one student from last fall with 16 students. ▪ The Construction Inspector Certificate has one student enrolled on the Toledo Campus and one on the Findlay Campus. ▪ The program is strong and holding steady. College enrollment is down 15.5% and School of Technology enrollment is down 22%. ▪ The current administration is more concerned with student retention than with enrollment numbers. 	<ul style="list-style-type: none"> ▪ The Mechanical and Surveying programs are being phased out. Students have until 2012 to finish these two programs. The program can be re-activated in the future if it looks like it will be viable again. ▪ Students are now being assigned an advisor when they register. Each School has a number of advisors dedicated to its programs.
Faculty Report	<ul style="list-style-type: none"> ▪ Reed Knowles reported that everything is going well. He and Leonard Michaels are in agreement as far as courses and content. There have been no grumblings from the students that suggest they are upset with any of the adjunct faculty. 	
Student Report	<ul style="list-style-type: none"> ▪ No student was in attendance. 	
Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ The College is implementing an accountability management system which is leased through TaskStream. Randy Wharton is currently working to get all the information into the system. The format is a little different, but most the goals were met in each case. Those that were not met will need to be looked at more closely. ▪ The new system will tie the general education outcomes and ATMAE standards into the Department outcomes, which will help when it comes time for accreditation. Rubric forms will stay the same. 	<ul style="list-style-type: none"> ▪ Randy Wharton will notify advisory members when the outcome assessment report is complete and will place it on the web site. ▪ Current and prior assessment reports can be found on the department web site at: http://occeng.org ▪ Reed Knowles and Leonard Michaels are reviewing what is being measured in each area.
Outcomes Competency Validation	<ul style="list-style-type: none"> ▪ The committee reviewed and approved the program 	

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	competencies at a previous meeting.	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> ▪ Discussions are still on-going on a solution to EET 130 Computer Diagnosis. There is a possibility of offering two 8-week courses – one that covers MS Excel applications and problem solving and another that covers trigonometry and basic math that students need for the School of Technology programs. ▪ The proposed Alternative Energy program is currently being reviewed by the Ohio Board of Regents for approval. 	<ul style="list-style-type: none"> ▪ CIV 185 Statics and Strength of Materials was reintroduced into the curriculum, replacing MET 135 Statics and MET 136 Strength of Materials. It is being offered in Spring 2011. ▪ A new LEEDS Building Certification course has been added to the course inventory which will be an elective for the Architectural program. A suggestion was made to look at the Home Builders Association's certifications.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> • Dean Mark Durivage left and went back to industry. Glenn Rettig and Randy Wharton are Interim Co-Deans. • Larry McDougle is the College's new President. • A large and small wind turbine have been erected behind the IET building. The smaller turbine can be raised and lowered for training purposes. • The foundation for a photovoltaic field has been installed next to the building, • The lights in the building have been replaced with motion detecting light fixtures and a solar hot water panel is located right outside the building. 	<ul style="list-style-type: none"> • The labs are now using the full-blown version of AutoCAD 2011. • The Dean's position should be filled by the end of the summer 2011.
Accreditation Status	<ul style="list-style-type: none"> ▪ All the School of Technology programs are accredited by the Association of Technology, Management and Applied Engineering (ATMAE) board (formerly known as NAIT). 	<ul style="list-style-type: none"> ▪ Reed Knowles, Randy Wharton and Glenn Rettig will be attending the ATMAE Conference in Panama City October 26-28. Glenn is a member of the ATMAE Board. Reed will become an evaluator.
Other	<ul style="list-style-type: none"> ▪ The meeting adjourned at 8:50 a.m. 	<ul style="list-style-type: none"> ▪ A new Vice Chairman and Secretary will be appointed at the next meeting. ▪ Ray Huber is Chairman, Maureen Fagans is Vice Chairman, and Mel Mull is Secretary.