Owens Community College

Architectural Engineering Technology Advisory Meeting
Date: April 21, 2015
Location: Industrial and Engineering Technologies Building, Room 130
Industrial Attendees: Ed Glowacki, Richard Hoppenjans, Ray Huber
Students: Richard Zibble
Owens Attendees: Terry Katschke, Reed Knowles, Leonard Michaels, Jacey Parks, Tom Perin, Glenn Rettig, Meghan Schmidbauer

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	▪ The meeting was called to order by Committee Chairman Ray Huber at 8:05 a.m. ▪ Tom Perin, Associate Vice President for Institutional Effectiveness, was in attendance representing President Bower and Vice President Steve Robinson. Input from community leaders is valuable in making our graduates more employable. ▪ Minutes were reviewed and approved by all present.	▪ President Bower is very committed to all the advisory committees. Members were thanked for their attendance and participation. ▪ Meeting minutes can be found on the Owens website under Academics, School of STEM, Advisory Committee Meeting Minutes, Architectural Engineering Technology
Enrollment and Retention Report	▪ There are three sections running in the Architectural major this semester with eleven students enrolled. ▪ The enrollment report shows that there are 15 students declaring Architectural as their major. This is a drop of 20 students or 57.1% from last year. ▪ Meghan Schmidbauer was in attendance to inform the committee members about some of the efforts that are being used to promote the School of STEM programs. Recruiters maintain office hours on a regular schedule at a number of the feeder schools. Recruiting at high schools is not like it was in the past -- time is limited due to snow days and testing days.	▪ Advisory members were asked to jot down a few short term goals for the Architectural program and return them to Terry Katshcke. These goals would include ways to bring the enrollment back up and help this program grow. Long-term goals will be discussed at the meeting next fall. ▪ There are a number of recruiting events and activities that take place, such as registration rocks, open house, and career days. Dual enrollment is also a big draw because students can be encouraged to continue after they graduate from high school. ▪ Program specific information pamphlets need to be developed and circulated.
Faculty Report	▪ Leonard Michaels reiterated that the program needs students. ▪ Reed Knowles thanked Ed Glowaki for hiring one of the Architectural students.	▪ Companies are looking for employees and interns, but there are not enough students to fill them. It is going to be tough to fill the positions vacated by those who will be retiring in the near future.
Student Report	▪ Student Richard Zibble is in the Architectural program. He had an interview with David Roth in Findlay. He did the best he could and hopes it turns into something more. Eventually, he would like to open his own business. His experience here at Owens has been wonderful and he has learned a lot.	▪ The one thing that student Richard Zibble would change about the program would be to have more time in the lab.
Outcomes Assessment Report	▪ Two different curriculum maps were distributed to advisory members – an old one with 10 outcomes and a	▪ It was suggested to use "technically communicate" in the first outcome.

	new one with 4 outcomes. The input submitted from advisory members from last fall's advisory meeting was used to consolidate and generalize the outcomes into the four shown.	
Outcomes Competency Validation	▪ Outcomes competency validation is continually reviewed for relevancy.	
Program and Curriculum Enhancements	▪ The Revit course will be in the curriculum for the next catalog year. Members were given copies of the syllabus and the rubrics developed for this course. It will be offered as an elective to see how many students are interested in it.	• The program is already at 63 credits, so if the Revit course is going to be added to the requirements, something will need to come out. Any changes suggested to the curriculum will be sent to advisory members for their input before it is sent to the curriculum committee.
Equipment, Facilities, and Staffing	• Nothing has changed in the facilities at this time.	• Reed Knowles asked everyone to think about the possibility of having students buy their own laptops. Software can be personalized the way the student wants. • The College is investigating going to a contract bookstore. Books are so expensive that this may be more economical.
Accreditation Status	▪ Thanks go to Terry Katschke and Diana Stachowiak for the hard work put into the ATMAE accreditation visit for 11 programs. Diana did the writing for the majority of the self-study and did a wonderful job.	▪ All 11 programs will be recommended for a six year re-accreditation with a written report due in two years in regards to better follow-up surveys. Spread the word that we need graduate and employer input.
Other	▪ Ed Glowaki stated that having knowledge of Revit was a factor in hiring one of Reed's students and he has been a good addition so far. ▪ Advising staff ask students upon entering if they plan to go on for a four-year degree. If so, they get them into the needed courses that will transfer. ▪ Advisory members were thanked for their time and commitment to the program. ▪ The meeting adjourned at 9:40 a.m. ▪ Ray Huber is Chairman. Ed Glowacki is Vice-Chairman.	▪ Ed Glowaki was very hopeful that schools like Owens can transfer credits for students who want to continue their education and develop articulation agreements where possible. ▪ Ray Huber stated that Owens' original mission was a two year degree—period. He wonders if people still have that perception. ▪ There are more advisory member seats to be filled on this committee. Please inform Terry Katschke if you know someone that is interested in participating.